

**VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 1

TITLE: Call to Order

ORIGINATED BY: *Karen O'Connor, CAO*

Mayor Lamb calls the July 21, 2026, Village of Cremona Regular Council meeting to order at _____ pm

RECOMMENDED ACTION:

Mayor Lamb calls the Village of Cremona Regular Council
Meeting to order at _____pm.

INTLS: CAO: *KO*

**VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 2

TITLE: ACCEPTANCE OF AGENDA

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

By resolution, Council must accept the agenda.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the Agenda as presented.

OR

MOTION THAT Councillor _____ accepts the Agenda as amended.

INTLS: CAO: *KO*



REGULAR COUNCIL MEETING AGENDA
July 21, 2026, at 7:00 p.m.
Council Chambers – 106 1st Avenue East

ATTENDANCE: Mayor Lamb, Deputy Mayor Liu, Councillors, Abrams, Martin & Thompson

OTHER PRESENT: CAO, Karen O'Connor, IT Glen Harrison

ABSENT:

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF COUNCIL MEETING MINUTES**
 - a) June 16, 2026, Regular Council Meeting Minutes
 - b) June 23, 2026, Special Council Meeting Minutes
 - c) July 7, 2026, Special Council Meeting Minutes
- 4. DELEGATION / PRESENTATION:** None
- 5. OPEN FORUM:**
- 6. BUSINESS ARISING FROM PREVIOUS MEETING:**
- 7. BYLAWS AND POLICIES:**
 - a) **RFD 26-07-036** Amendment LUB
 - b) **RFD 26-07-037** Procedural Bylaw 523-16
 - c) **RFD 26-07-038** Traffic Bylaw 524-26
- 8. NEW BUSINESS:**
 - a) **RFD 26-07-038** Term Deposits renewal
 - b) **RFD 26-07-039** Library Board Members Application
 - c) **RFD 26-07-040** Notice of Claim for Property Damage

- d) **RFD 26-07-041** Letter regarding Bill 28
- e) **RFD 26-07-042** Road Closure for Show & Shine
- f) **RFD 26-07-043** Municipal Planning Services Agreement

9. REPORTS:

a) Financial Reports

- i. Accounts Payable-June 2026
- ii. Financial Report January 1-June 30, 2026

b) CAO Reports

c) Public Works & Water Operator

- i. MV Water June 2026 Monthly Summary

10. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS:

Mayor Lamb

- MVSHG Board Key Messages June 26, 2026
-

Deputy Mayor Liu

- Village of Cremona Library Board ltr July 3, 2026
-

Councillor Abrams

•

Councillor Martin

Councillor Thompson

11. CORRESPONDENCE & INFORMATION:

- MPE Building Assessment Project Status, June 19, 2026

12. CLOSED MEETING: Two (2) Legal, One (1) Land

13. RECONVENE:

14. ADJOURNMENT:

**VILLAGE OF
Cremona**

REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 3

TITLE: Minutes – a) June 16, 2026, Regular Council Meeting Minutes

b) June 23, 2026, Special Council Meeting Minutes

c) July 7, 2026, Special Council Meeting Minutes

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Council is advised to review all meeting minutes carefully for any errors or omissions prior to approval.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see attached.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

- a) **MOTION** THAT Councillor _____ accepts June 16, 2026,
Regular Council Meeting minutes as presented.

OR

MOTION THAT Councillor _____ accepts June 16, 2026,
Regular Council Meeting minutes as amended.

- b) **MOTION** THAT Councillor _____ accepts June 23, 2026,
Special Council Meeting minutes as presented.

OR

MOTION THAT Councillor _____ accepts June 23, 2026,
Special Council Meeting minutes as amended.

- c) **MOTION** THAT Councillor _____ accepts July 7, 2026,
Special Council Meeting minutes as presented.

OR

MOTION THAT Councillor _____ accepts July 7, 2026,
Special Council Meeting minutes as amended.

**Minutes of the Village of Cremona Regular Council Meeting held on
Tuesday, June 16, 2026 – Commencing at 7:00 p.m.**

IN ATTENDANCE: Mayor Lamb, Deputy Mayor Liu, Councillors Abrams, Martin & Thompson

OTHERS PRESENT: CAO Karen O'Connor, IT Technician, Glen Harison and 9 members of the public

ABSENT:

1.1 CALL TO ORDER:

Mayor Lamb calls the meeting to order at 7:00 P.M.

2.1 ADOPTION OF AGENDA:

Res: 26/133 MOTION THAT Councillor Liu accepts June 16, 2026, agenda as amended.
Addition: Close Meeting Four (4) Legal

CARRIED

3. ADOPTION OF MINUTES:

Res: 26/134 MOTION THAT Councillor Martin accepts April 21, 2026,
Regular Council Meeting minutes.

CARRIED

Res: 26/135 MOTION THAT Councillor Abrams accepts May 19, 2026
Regular Council Meeting Minutes as amended.

CARRIED

4. DELEGATIONS / PRESENT: None

5. OPEN FORM:

Res: 26/136 MOTION THAT Councillor Abrams will accept the questions and concerns as
information only.

CARRIED

6. BUSINESS ARISING FROM PREVIOUS MEETING:

a) RFD 26-06-034 Community And Blooms

Res: 26/137 **MOTION** THAT Council Martin approves the Community and Blooms Committee Planting shrubs and/or trees on the south side of Highway 580, across from the school, provided they are also able to replace the dead trees located along the dump station road, south of Highway 580.

CARRIED

7. BYLAWS & POLICIES: RFD 26-06-028 Procedural Bylaw 514-25

Res: 26/138 **MOTION** THAT Councillor Martin tables the First reading for Procedural Bylaw No. 523-26 until the next Regular Council Meeting, July 21, 2026.

CARRIED

8. NEW BUSINESS

a) RFD 26-06-029 July 2, 2026

Res: 26/139 **MOTION** THAT Council Abrams approves that all Village staff who are required to work on Wednesday, July 1, 2026 (Canada Day) be granted Thursday, July 2, 2026, as a paid day off in lieu of the statutory holiday, in recognition of their service on Canada Day, and the Chief Administrative Officer is authorized to administer this resolution and make any operational arrangements necessary to ensure the continued delivery of essential municipal services.

Approve

D. Mayor Liu
Councillor Abrams
Mayor Lamb

Oppose

Councillor Martin
Councillor Thompson

CARRIED

b) RFD 26-06-030 Rezoning Mobile Home Park

Res: 26/140 **MOTION** THAT Councillor Abrams gives First Reading to Bylaw No. 524-26, being Bylaw to amend of Cremona Land Use Bylaw No. 395-06.

CARRIED

Res: 26/141 **MOTION** THAT Councillor Martin schedules a public hearing for Bylaw No. 524-26 on June 30, 2026 at 6:00 p.m. at the Cremona Council Chamber, and direct administration to provide notice in accordance with the Municipal Government Act and Land Use Bylaw No. 395-06.

CARRIED

c) RFD 26-06-031 Cremona Library 2026 Appropriation

Res: 26/142 **MOTION** THAT Councillor Thompson approves, in part, the 2026 budget estimate Submitted by the Village of Cremona Library Board and approve a Village of Cremona appropriation of \$ 8,878 for 2026.

CARRIED

d) RFD 26-06-032 Road Closure, Centre Street

Res: 26/143 **MOTION** THAT Councillor Martin approve the Cremona Canada Day Committee's request to close Centre Street on July 1, 2026, from 11:00 a.m. to 3:30 p.m., for the purpose of hosting the Soap Box Derby.

CARRIED

e) RFD 26-06-033 Cremona Library Appointed Board Member

Res: 26/144 **MOTION** THAT Councillor Abrams approves the appointment of Councillor Angela Look as Mountain View County's representative on the Cremona Municipal Library Board, replacing Councillor Greg Harris, effective immediately, June 16, 2026, and until Mountain View County's October 28, 2026, Organizational Council Meeting.

CARRIED

9. REPORTS**a) Financial Reports**

Res: 26/145 **MOTION** THAT Councillor Abrams approves the accounts payable report, in the amount of \$ 127,220.40 and the Financial Report as presented.

CARRIED**b) CAO Report**

Res: 26/146 **MOTION** THAT Councillor Liu accepts the CAO's May 2026, Monthly activity report as information only.

CARRIED

Res: 26/147 **MOTION** THAT Councillor Abrams accepts the MV Water operators April And May activity / summary reports as information only.

CARRIED**10. MINUTES/REPORTS- BOARDS, COMMITTEES, COMMISSIONS****Mayor Lamb**

- MVSHG 2026 Golf Sponsorship pkg.

Deputy Mayor Liu

- VoC Library Return on Investment
- VoC Library Meeting Minutes, March 26, 2026

Councillor Abrams

- FCSS Coordinators Report-June, 2026
- FCSS Coordinators Report March, 2026
- FCSS Meeting Minutes February & March, 2026

Res: 26/148 **MOTION** THAT Councillor accepts the Minutes/Reports, Committees, and Commissions as information only.

CARRIED

11. CORRESPONDENCE & INFORMATION

- Ltr to Minister of Municipal fr: MVC
- Ltr fr: Minister Municipal Affairs, May 26, 2026
- PRLS Board Talk, May 21, 2026
- PRLS 2026 Board Meeting Minutes

Res: 26/149 **MOTION** THAT Councillor Martin accepts the attached correspondence as information only.

CARRIED

12. CLOSED MEETING Five (4) Legal, One (1) Land

Mayor Lamb convenes to a Closed Meeting at 8:32 P.M.

Mayor Lamb reconvenes to from the closed meeting to Regular Council meeting at 9:52 P.M.

Councillor Thompson declared a pecuniary interest with respect to the matter under consideration and departed from the meeting at 9:16 PM, taking no part in the discussion or voting on the matter.

Res:26/150 **MOTION** THAT Councillor Abrams that Council table review of Workbooks 1 and 2 related to the Village of Cremona Viability Review to provide Council with additional time for a thorough review of the documents.

CARRIED

Res: 26/151 **MOTION** THAT Councillor Abrams directs Administration to proceed with Building And Safety Code recommendation that council directs the CAO to consult legal Counsel.

CARRIED

Res: 26/152 **MOTION** That Councillor Abrams directed the CAO to coordinate a meeting With the Library Board and Ken Allen, Library Legislative Advisor, at a Mutually agreeable date to review the roles, responsibilities, and legislative framework governing the Village and the Library Board.

CARRIED

Res: 26/153 **MOTION** THAT Councillor Abrams directs Administration to proceed with the Two-hundred-dollar (\$200) fines given out to the owners of 105-1 street Cremona, for non-compliance for residential Development permit Discretionary.

CARRIED

Res: 26/154 **MOTION** THAT Councillor Abrams directs the Chief Administrative Officer (CAO) to provide written notice to Mountain View County advising the Village of Cremona wishes to disband the FCSS Advisory Board, effective July 1, 2026; and THAT Mayor Lamb and Deputy Mayor Liu presented Council's decision to Mountain View County at the Intermunicipal Committee (ICC) meeting on June 29, 2026.

CARRIED

13. ADJOURNMENT

Mayor Lamb adjourns the Village of Cremona Regular Council Meeting on the 16th day of June at 10:03 p.m.

CARRIED

Mayor Craig Lamb

CAO, Karen O'Connor



**Minutes of the Village of Cremona Special Council Meeting held on
Tuesday, June 23, 2026 – Commencing at 7:00 p.m.**

IN ATTENDANCE: Mayor Lamb, Deputy Mayor Liu, Councillors Abrams, Martin, Thompson

OTHERS PRESENT: CAO, Karen O'Connor, Glen Harison IT Technician
And 5 members of the public

ABSENT:

1.1 CALL TO ORDER:

Mayor Lamb called the meeting to order at 6:58 P.M.

2.1 ADOPTION OF AGENDA:

Res: 26/155 **MOTION** that Councillor Thompson accepts June 23, 2026
Agenda as presented.

CARRIED

3. NEW BUSINESS:

a) RFD 26-06-035 Culvert Project on Centre Street West

Res: 26/156 **MOTION** THAT Councillor Abrams moves that the culvert project on First Street West be awarded to Glen Michael Contractors, the same contractor currently completing the sewer line project behind the arena, at a cost of \$74,996.59, and that the CAO be authorized to use available Capital Funding to cover the cost of the project.

Approve

Mayor Lamb
Deputy Mayor Liu
Councillor Abrams

Oppose

Councillor Martin
Councillor Thompson

CARRIED

4. CLOSED MEETING TO PUBLIC: One (1) Legal

Mayor Lamb convenes to a Closed Meeting at 7:13 PM

Mayor Lamb reconvenes from Closed Meeting to Special Council Meeting at 8:40 PM

Res: 26/157 MOTION THAT Councillor Abrams approved Part 1 and Part 2 workbooks for the Village of Cremona Viability Review as amended.

CARRIED

5. ADJOURNMENT

Mayor Lamb adjourns the Village of Cremona Special Council Meeting on the 23rd day of June at 8:42 PM.

Mayor, Lamb

CAO, Karen O'Connor



**Minutes of the Village of Cremona Special Council Meeting held on
Tuesday, July 7, 2026 – Commencing at 6:00 p.m.**

IN ATTENDANCE: Mayor Lamb, Deputy Mayor Liu, Councillors Abrams & Martin

OTHERS PRESENT: CAO, Karen O'Connor, Glen Harison IT Technician
And 7 members of the public

ABSENT: Councillor Thompson

1.1 CALL TO ORDER:

Mayor Lamb called the meeting to order at 6:00 P.M.

2.1 ADOPTION OF AGENDA:

Res: 26/158 **MOTION** that Councillor Abrams accepts July 7, 2026 Agenda as presented.

CARRIED

3. DELEGATIONS / PRESENTATION: Public Hearing – Rezoning request

4. CLOSED MEETING TO PUBLIC: One (1) Labor

Mayor Lamb convenes to a Closed Meeting at 6:25 PM

5. RECONVENE FROM CLOSED MEETING

Mayor Lamb reconvenes from Closed Meeting to Special Council Meeting at 6:40 PM

Res: 26/159 **MOTION** THAT Councillor Abrams accept the resignation of Karen O'Connor as Chief Administrative Officer of the Village of Cremona, submitted on July 3, 2026, with her final day of employment being August 7, 2026; and further, that Council express its appreciation for her three and a half years of dedicated service to the Village of Cremona and direct the Mayor to initiate the recruitment of a new Chief Administrative Officer and make the necessary interim administrative arrangements.

6. ADJOURNMENT

Mayor Lamb adjourns the Village of Cremona Special Council Meeting on the 7th day of July at 6:49 PM.

Mayor, Lamb

CAO, Karen O'Connor

**VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 4 a)

TITLE: DELEGATION / PRESENTATION: None

ORIGINATED BY: *Karen O'Connor*, CAO

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councilor _____ accept the

INTLS: CAO KO

VILLAGE OF
Cremona
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 5 a)

TITLE: OPEN FORUM

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Open Forum provides members of the public an opportunity to address Council on matters of municipal concern that are *not* already on the meeting agenda.

This portion of the meeting is for:

- **Informational only** – no debate or decisions are made.
- **Time-limited** – each speaker will get 3 minutes.
- For comments, questions, or concerns from residents.
- This will be used for Council to hear public viewpoints that may inform future agenda items, research, or decisions.

What Open Forum is *not* for

- Not for **personnel matters**, legal issues, or confidential concerns.
- Not for **back-and-forth dialogue**; Council generally listens but does not engage in discussion at that time.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Comments and questions raised during **Open Forum** will be received by Council for information only.

Council will not engage in debate during this portion of the meeting; however, Council will attempt to bring back an answer or follow-up response at the next regular Council meeting, when appropriate.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ will accept the question and concern as information only

**VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 6 a)

TITLE: New Business: None

ORIGINATED BY: *Karen O'Connor*, CAO

BACKGROUND / PROPOSAL

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____

OR

MOTION THAT Councillor _____

**VILLAGE OF
Cremona**
REQUEST FOR DECISION 26-07-036

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 7 a)

TITLE: New Business: Rezoning Mobile Home Park

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: The village held a Public Hearing on July 7, 2026 for the amending of Cremona LUB with the rezoning of the Cremona Mobile Home Park. LUB Bylaw 395-06.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ gives Second Reading to Bylaw No. 524-26, being bylaw to amend of Cremona Land Use Bylaw No. 395-06.

AND

MOTION THAT Councillor _____ gives Third and Final Reading to Bylaw No. 524-26, being bylaw to Amend of Cremona Land Use Bylaw No. 395-06.



VILLAGE OF CREMONA

BYLAW NO. 524-26

A BYLAW OF THE VILLAGE OF CREMONA, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 395-06.

WHEREAS pursuant to Section 640 of the Municipal Government Act, RSA 2000, Chapter M-26, as amended, Council must pass a Land Use Bylaw;

AND WHEREAS the Council of the Village of Cremona adopted Land Use Bylaw No. 395-06, as amended;

AND WHEREAS Council deems it desirable to amend Land Use Bylaw No. 395-06 by redesignating certain lands within the Village of Cremona;

NOW THEREFORE, the Council of the Village of Cremona, in the Province of Alberta, duly assembled, enacts as follows:

1. SHORT TITLE

1.1 This Bylaw may be cited as:

"Land Use Bylaw Amendment Bylaw No. 524-26".

2. PURPOSE

2.1 The purpose of this Bylaw is to amend the Land Use District Map in Land Use Bylaw No. 395-06 by redesignating certain lands as follows:

- a) R3 (Multi-Family Residential District) to R4 (Manufactured Home District); and
- b) UR (Urban Reserve District) to R4 (Manufactured Home District).

3. AMENDMENT

3.1 Schedule "A" of Land Use Bylaw No. 395-06 is amended by redesignating the following lands:

Parcel 1 – BLOCK 9, PLAN 3975HY, containing approximately 4.79 hectares (11.84 acres)

From: R3 – Multi-Family Residential District **To: R4** – Manufactured Home District

Parcel 2 – PLAN 3975HY, that portion of Block 8 lying west of Road Plan 243LK, containing approximately 0.720 hectares (1.78 acres)

From: UR (Urban Reserve District) **To: R4** (Manufactured Home District)

3.2 The lands outlined and identified in Schedule "A", attached to and forming part of this Bylaw, are redesignated to **R4 – Manufactured Home District**.

3.3 For greater certainty, only those lands legally described in Section 3.1 and shown on Schedule "A" are affected by this Bylaw.

3.4 If there is any discrepancy between the map in Schedule "A" and the legal descriptions in Section 3.1, the legal descriptions shall prevail.

3.5 Land Use Bylaw No. 395-06 is amended accordingly.

4. SEVERABILITY

4.1 If any provision of this Bylaw is declared invalid by a Court of competent jurisdiction, that provision shall be severed and the remainder of the Bylaw shall remain in full force and effect.

5. EFFECTIVE DATE

5.1 This Bylaw comes into force upon receiving Third Reading and being duly passed.

READ A FIRST TIME this 16th day of June 2026.

PUBLIC HEARING was held on the 7th day of July 2026.

READ A SECOND TIME this 21st day of July 2026.

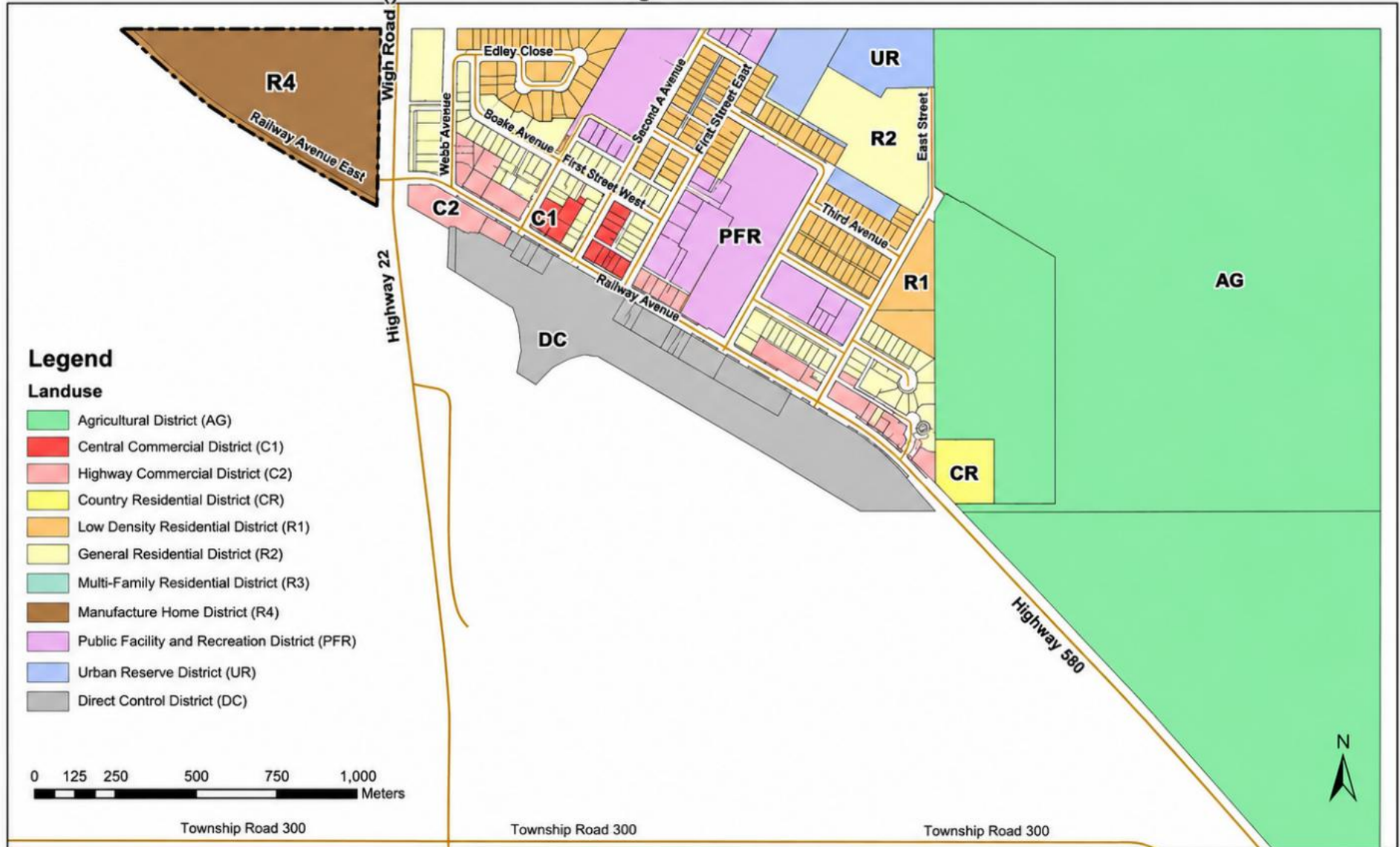
READ A THIRD TIME AND FINALLY PASSED this 21st day of July 2026.

Mayor, Lamb

Chief Administrative Officer, Karen O'Connor

Schedule A – Land Use District Map Amendment

Village of Cremona



PLAN SUSTAINABLE
PLANNING | DESIGN | PROJECT MANAGEMENT

Generated by Plan Sustainable Consulting - June 2026

--- Amendment Boundary
For greater certainty, only the lands outlined by the bold dashed line are affected by this amendment.
Map Not to Scale

**VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD 26-07-037

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 7 b) Procedural Bylaw 523-26

TITLE: Bylaws & Policies

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Procedural Bylaw 517-25- rescind

Committee of the Whole reviewed the Procedural Bylaw May 26, 2026 and wishes to proceed with the readings

The first reading of this bylaw was passed June 16, 2026

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ passing the Second for Procedural Bylaw 523-26.

MOTION THAT Councillor _____ passing the Third and final reading of the Procedural Bylaw 523-26.

INTLS: CAO KO



**VILLAGE OF CREMONA
BYLAW NO. 523-26**

BEING A BYLAW OF THE VILLAGE OF CREMONA IN THE PROVINCE OF ALBERTA TO PROVIDE GUIDELINES TO REGULATE THE PROCEEDINGS AND CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS

WHEREAS, pursuant to the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26*, as amended or replaced from time to time, the Council of the Village of Cremona may pass a bylaw respecting the procedures to be followed by Council;

AND WHEREAS, Council of the Village of Cremona deems it necessary to pass a bylaw establishing a procedure bylaw;

NOW THEREFORE COUNCIL OF THE VILLAGE OF CREMONA, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:

1.0 This bylaw shall be known as and may be cited as the "Procedural Bylaw".

2.0 **DEFINITIONS**

In this bylaw, unless the context otherwise requires:

- 2.1 **'ACT'** means the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, as amended, and can be referred to as the *MGA*.
- 2.2 **'AGENDA'** means the list and order of business items for any meeting of Council, or Committees.
- 2.3 **'BYLAW'** means a bylaw of the Village.
- 2.4 **'CAO'** means the Chief Administrative Officer within the meaning of the *Municipal Government Act*.
- 2.5 **'CHAIRPERSON'** means the Member of a Committee elected by the Members, or appointed by Council, to preside at all meetings of the Committee.
- 2.6 **'CLOSED MEETING OF COUNCIL'** means a part of the meeting closed to the public at which no resolution or bylaw may be passed, except a resolution to revert to a meeting held in public.
- 2.7 **'COUNCIL'** means the Mayor and Councillors of the Village of Cremona.
- 2.8 **'COUNCIL COMMITTEE'** means a committee, board or other body established by council under the *Municipal Government Act*; but does not include an Assessment Review Board established under Section 454 or a Subdivision and Development Appeal Board established under Section 627.
- 2.9 **'COUNCIL MEETING'** means (a) where used in reference to a council, means a meeting under Section 193, or 194 of the *Municipal Government Act*, or (b) where used in reference to a council committee, means a meeting under Section 195 of the *Municipal Government Act*.
- 2.10 **'DELEGATION'** means a person or group of persons wishing to appear before the Council to address a specific matter.
- 2.11 **'DEPUTY MAYOR'** means the Member of Council appointed pursuant to this bylaw to act as Mayor in the absence or incapacity of the Mayor.

- 2.12 **'ELECTRONIC OR OTHER COMMUNICATION FACILITIES'** means that members of Council may attend a Council or Committee meeting through electronic communications. This can include using a telephone with the use of the speaker; via personal computer, or other means of technology advances.
- 2.13 **'EX-OFFICIO'** means membership by virtue of one's office.
- 2.14 **'MAYOR'** means the Member of Council duly elected Chief Elected Official and continuing to hold office and is the presiding officer at all meetings of Council.
- 2.15 **'MEMBER'** means a Member of Council duly elected and continuing to hold office.
- 2.16 **'NOTICE OF MOTION'** means by which a Member of Council brings a matter forward for reconsideration or to alter or rescind a motion already passed at a previous meeting.
- 2.17 **'POINT OF INFORMATION'** means a request or statement directed to the Presiding Officer, or through the Chairperson to another Member or to Administration, for or about information relevant to the business at hand, but not related to a Point of Order or Point of Privilege.
- 2.18 **'POINT OF ORDER'** means the raising of a question by a Member with the view of calling attention to any departure from this bylaw or the customary proceedings in debate or in the conduct of Council's business.
- 2.19 **'PRESIDING OFFICER'** means the Mayor, or in the absence of the Mayor, the Deputy Mayor, or in the absence of the Deputy Mayor, any other Member of Council chosen to preside at the meeting.
- 2.20 **'PUBLIC HEARING'** means a meeting of Council convened to hear matters pursuant to the Act.
- 2.21 **'QUORUM'** means a majority of Members of Council as prescribed in the Act.
- 2.22 **'SPECIAL COUNCIL MEETING'** means a meeting called by the Mayor or a majority of Council pursuant to the Act.
- 2.23 **'VILLAGE'** means the Corporation or the Village of Cremona.

3.0 **APPLICATION**

- 3.1 This bylaw applies to all meetings of Council.
- 3.2 The precedence of the rules governing the procedure of Council is:
 - (a) the *Municipal Government Act*,
 - (b) other provincial legislation,
 - (c) this Bylaw,
 - (d) Roberts Rules of Order.
- 3.3 The Deputy Mayor shall chair council meeting when the Mayor is absent or is unable to act as Mayor and shall have all of the responsibilities of the Mayor under this Bylaw.

~~3.5.3.4~~ Direction to administration by Council shall be by a majority of Council as a whole directing the CAO only.

~~3.6.3.5~~ A resignation of a Councillor must be in writing and given to the CAO; the CAO shall report the resignation at the first Council meeting after receiving the resignation.

4.0 **DEPUTY MAYOR**

4.1 Council shall appoint a Deputy Mayor at the annual organizational meeting.

5.0 **ORGANIZATIONAL MEETING**

5.1 Council shall hold an Organizational Meeting annually, not later than two weeks after the third Monday in October.

5.2 The Mayor and each Councillor shall take the prescribed Oath of Office as the first order of business at the first Organizational Meeting following the date of the general election.

5.3 Until the Mayor has taken the Oath of Office, the CAO shall chair the Organizational Meeting.

5.4 The CAO shall set the time and place for the Organizational Meeting. The business of the meeting being limited to:

- (a) Oath of Office,
- (b) Assignment of Seating,
- (c) Deputy Mayor Appointment,
- (d) Signing Authority,
- (e) Schedule of Meetings, and
- (f) Council Committee Appointments

5.5 Appointments of Council Members to Committees shall be for a term of one (1) year. Councillors may be appointed to the same committee at the annual organizational meeting.

6.0 **REGULAR MEETINGS OF COUNCIL**

6.1 Regular Meetings of Council shall be held in the Village of Cremona Council Chambers at 106 First Avenue East unless notice is given in accordance with the *Act* that the Regular Meeting will be held elsewhere in the community.

6.2 Regular Meetings of Council shall be held every third Tuesday. When the meeting day falls on a Statutory Holiday, the meeting shall be held on the following day which is not a statutory holiday, unless otherwise set by resolution of Council.

- 6.3 Regular Meetings of Council shall commence at 7:00 pm.
- 6.4 If a quorum is not present within ~~thirty (30)~~ **fifteen (15)** minutes after the time fixed for regular or special meetings, the Chief Administrative Officer shall record the names of the members present, and the Council shall stand adjourned until the next regular or special meeting.
- 6.5 A Member who has a pecuniary interest in a matter before Council shall disclose the general nature of the pecuniary interest, abstain from discussing the matter or voting on the matter, and leave the room until discussion and voting on the matter are concluded, as prescribed in the Act.
- 6.6 Confidential or items discussed in-camera are not to be disclosed or discussed in the public until the information is discussed in a public meeting.

7.0 **SPECIAL COUNCIL MEETINGS**

- 7.1 Special Council Meetings may be called by the Mayor or a majority of Council, and notice of such Special Meetings shall be given in accordance with the provisions of the *Act*.

- 7.2 The Chief Elected Official:

- (a) may call a special council meeting whenever the official considers it appropriate to do so, and;
- (b) must call a special council meeting if the official receives a written request for the meeting, stating its purpose, from a majority of the councillors.

A special council meeting called under subsection 194(1)(b) of the *MGA* must be held within 14 days after the date that the chief elected official receives the request.

The chief elected official may call a special council meeting by giving at least 24 hours' notice in writing to each Councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.

A special council meeting may be held with less than 24 hours' notice to all councillors and without notice to the public if at least 2/3 of the whole council agrees to this in writing before the beginning of the meeting.

No matter other than that stated in the notice calling the special council meeting may be transacted at the meeting unless the whole council is present at the meeting, and the council agrees to deal with the matter in question.

8.0 **PUBLIC HEARINGS**

All Public Hearings shall be convened as follows:

- 8.1 "Adjourn" used in relation to a Public Hearing, means to take a break in the Public Hearing with the intent of returning to the Public Hearing at another meeting.

____ MAYOR
____ CAO

- 8.2 "Close" used in relation to a Public Hearing, means to terminate the Public Hearing.
- 8.3 At the commencement of a Public Hearing, the Chairperson shall:
- 8.3.1 state the matter to be considered at the hearing;
 - 8.3.2 inform those present of the procedure, which shall be followed in hearing the respective submissions;
 - 8.3.3 ask the Chief Administrative Officer if the Public Hearing has been advertised in accordance with the *Act*; 3.4 request that administrative staff present a report on the issue at hand;
 - 8.3.4 request that the Development Authority provide their position on the proposed bylaw; and
 - 8.3.5 allow the applicant, and/or their representative(s), up to twenty (20) minutes to present their position, exclusive of the time required to answer questions put to the applicant by a Council member, unless granted a time extension by Council.
- 8.4 Any person or group who claims to be affected by the subject matter of the Public Hearing shall be afforded an opportunity to speak in the following order:
- 8.4.1 the Chairperson will call on each person who is in favour of the proposal before Council and has filed a submission in writing;
 - 8.4.2 the Chairperson will call on each person who is in favour of the proposal but has failed to make a written submission, and has indicated to the CAO prior to commencement of the hearing that he or she wishes to make an oral presentation;
 - 8.4.3 the Chairperson will call on each person who is opposed to the proposal before Council and has filed a submission in writing;
 - 8.4.4 the Chairperson will call on each person who is opposed to the proposal and has failed to make a written submission, and has indicated to the CAO prior to the commencement of the hearing that he or she wishes to make an oral presentation.
- 8.5 If a person is unable to attend a Public Hearing, that person may authorize an individual to speak on his or her behalf. The authorization must:
- 8.5.1 be in legible writing;
 - 8.5.2 name the individual authorized to speak;
 - 8.5.3 indicate the proposed bylaw to be spoken to; and
 - 8.5.4 be signed by the person giving the authorization.
- 8.6 The authorized speaker must state the name of the person that the speaker represents and provide written authorization to the Chief Administrative Officer.
- 8.7 No person representing an individual shall address Council for more than five (5) minutes,

exclusive of the time required to answer questions put to him/her by a Council Member, unless granted a time extension by the majority of Council.

- 8.8 No person representing a group shall address Council for more than five (5) minutes, exclusive of the time required to answer questions put to him or her by a Council Member, unless granted a time extension by the majority of Council.
- 8.9 The Chairperson will allow staff to make closing comments.
- 8.10 If there is more than one Public Hearing on the Agenda, the Chairperson shall adjourn or close one Public Hearing before opening another Public Hearing.
- 8.11 A Public Hearing may be adjourned if Council requires further information in order to make an informed decision on the bylaw. If a Public Hearing is adjourned, Council shall not receive any additional submissions in relation to the subject matter unless it re-opens the Public Hearing.
- 8.12 If a Public Hearing is closed, Council shall not receive any additional submissions from the public in relation to the subject matter, until it has voted on the subject matter of the Public Hearing.

9.0 **CLOSED MEETING OF COUNCIL (In Camera)**

- 9.1 The *Act* permits Council or Committee to close all or part of the meeting to the public if a matter to be discussed is, of a class prescribed or otherwise described in the regulations.
- 9.2 When a "Closed Meeting" is held, no Motion or Bylaw may be passed except a Motion to revert to a meeting held in public.
- 9.3 For the purposes of the *Act*, a meeting or part of a meeting is considered to be closed to the public if:
 - 98.3.1 any members if the public are not permitted to attend the entire meeting or part of the meeting,
 - 98.3.2 the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
 - 98.3.3 the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.
- 9.4 Before closing all or any part of a meeting to the public, a council or council committee must by Motion approve:
 - 98.4.1 the part of the meeting that is to be closed, and
 - 98.4.2 the basis on which, under an exception to disclosure in Division 2 or Part 1 of the ~~Freedom of Information and Protection of Privacy Act~~ **Protection**

of Privacy Act or under the regulations, the part of the meeting is to be closed.

- 9.5 After the closed meeting discussions are completed, any members of the public, who are present outside the meeting room must be notified that the rest of the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues.
- 9.6 A Subdivision Authority, Development Authority or Subdivision and Development Appeal Board established under Part 17 of the Act may deliberate and make its decision in a meeting closed to the public.
- 9.7 Where a council or council committee closes all or part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.
- 9.8 Members participating in the meeting through Electronic or other Communication Facility are not permitted to participate in Closed Meetings of Council.

10.0 **AGENDA**

- 10.1 The Agenda shall list the items and order of business for the meeting,
- 10.2 The CAO shall prepare the Agenda and shall ensure copies of the Agenda are available no later than ~~4:30~~ Noon (12:00 p.m.) on the Thursday prior to the Tuesday Council meeting, however, normal practice shall be to ensure copies are available on the Thursday prior to the Tuesday Council meeting.
- 10.3 Copies of the Agenda shall be provided to the following:
 - (a) members of Council,
 - (b) representatives of the local news media,
 - (c) all staff who are entitled to receive copies, and
 - (d) published on the Village website.
- 10.4 All submissions for the Agenda of all Regular Meetings of Council shall be received by the CAO no later than noon on the ~~Thursday~~ Wednesday prior to the Tuesday on which the meeting is to be held.
- 10.5 Council Members shall present matters for consideration on the Agenda by submitting a Written notice to the CAO no later than noon on the ~~Thursday~~ Wednesday prior to the Tuesday on which the meeting is to be held. The written notice shall describe the matter to be brought forward and include the proposed motion.
- 10.6 Council Members wishing to make an "Inquiry for Answer" at a Regular Meeting Shall submit a written notice to the CAO no later than noon on the ~~Thursday~~

____ MAYOR
____ CAO

Wednesday prior to the Tuesday on which the meeting is to be held.

- 10.7 The subject matter of **an inquiry is not debatable until the reply to the inquiry has been** made or presented to Council.
- 10.8 The ~~Mayor or Councillor~~ **CAO or a Councillor** may address the Mayor for a decision to add or delete items to the agenda before the agenda is adopted.

11.0 **COMMUNICATIONS**

- 11.1 A person wishing to have any matter considered by Council, a letter or other communication shall be addressed to the CAO, and/or Mayor and Council, and the letter or communication shall:
- (a) be printed, typewritten or legibly written,
 - (b) clearly set out the matter at issue and the request made of Council,
 - (c) be signed by the writer, and include the printed name and address of the writer,
 - (d) be submitted to the CAO no later than noon on the ~~Thursday~~ **Wednesday** prior to the Tuesday on which the meeting is to be held. The CAO and the Mayor will have the discretion to bring forward items submitted late that may be of an emergent nature.
 - (e) ~~be submitted to the CAO no later than noon on the Thursday~~ **Wednesday** prior to the Tuesday on which the meeting is to be held. The CAO and the Mayor will have the discretion to bring forward items submitted late that may be of an emergent nature.
- 11.2 On receipt of a communication for Council the CAO, shall:
- (a) include it as an item on the Agenda for the next Regular Meeting of Council, in full or in summary form, as deemed appropriate, or
 - (b) ~~refer the matter to a staff member for response prior to providing the communication or letter to Council, or~~

12.0 **DELEGATIONS**

- 12.1 A member wishing to appear before Council, individually or as a group, must make a written submission to the CAO and the Mayor to arrive no later than Noon (12:00 p.m.) on the ~~Thursday~~ **Wednesday** immediately prior to the next Council meeting.
- 12.2 Delegations are scheduled at the discretion of the CAO and Mayor, subject to:
- (a) the volume of material on any given agenda;
 - (b) the number of requests for a specific meeting date and urgency of request; or
 - (c) subject matter.
- 12.3 The written submission will indicate the following information:

____ MAYOR
____ CAO

- (a) complete name of the presenter(s) and contact information (ie. mailing address, e-mail, telephone/fax number) and organization they are representing (if applicable);
 - (b) nature and purpose of the delegation and the material to be covered/presented; and
 - (c) any PowerPoint presentation or other material to be used or presented at the meeting.
- 12.4 Presentations will be directed to the Chair and will be limited to fifteen (15) minutes. Council may extend the time limits as necessary.
- 12.5 Information presented by the delegation will be restricted to one topic per person noted in the written submission and recorded on the meeting agenda. The delegation will be limited to three (3) minutes.
- 12.6 Subsequent deputations from the same individual/group concerning a topic on which they have previously presented or spoken will not be permitted unless there is significant new information to be brought forward.
- 12.7 Delegations will not be heard regarding matters involving current or pending litigation, insurance claims, matters beyond the jurisdiction of Council, or Municipal Freedom of Information and Protection of Privacy issues.
- 12.8 Delegations will not be permitted to speak regarding topics that will be the subject of an upcoming public meeting pursuant to the *Municipal Government Act*, unless exceptional circumstances apply which have been reviewed and approved by Council. Persons wishing to speak about such matters are requested to present their concerns and opinions at the scheduled public meeting where their comments can be considered along with all other submissions.
- 13.0 Open Forum provides members of the public an opportunity to address Council on matters of municipal concern that are not already on the meeting agenda.
 This portion of the meeting is for: Informational only – no debate or decisions are made.
 Time-limited – each speaker will get 3 minutes., For comments, questions, or concerns from residents. This will be used for Council to hear public viewpoints that may inform future agenda items, research, or decisions.
 What Open Forum is not for ,Not for personnel matters, legal issues, or confidential concerns.
 Not for back-and-forth dialogue; Council generally listens but does not engage in discussion at that time.

ORDER OF BUSINESS AT MEETINGS

- 13.1 The normal order of business for the regular meeting of Council shall be as follows:
- a) Call to Order,
 - b) Agenda - Amendments and Adoption,
 - c) Adoption of Previous Minutes,
 - d) Delegations
 - e) Public Hearing (If Required),

- f) Open Forum
- g) Bylaws, Policies
- h) Old Business,
- i) New Business,
- j) Financial
- k) Administration
- l) Council Committee Reports
- m) Correspondence
- n) Closed Meeting (If Required),
- o) Adjournment

- 13.2 When a change in the order of business is desired, Council may do so by resolution but shall not delete any portion of the business that has been set out in the Council Agenda without the approval of the majority of Council.

14.0 **QUORUM**

- 14.1 When a quorum is present at the time set for commencement of a Council meeting, the Presiding Officer shall call the meeting to order.
- 14.2 If there is a quorum present at the time set for commencement of a meeting, but the Mayor, and Deputy Mayor are absent, the CAO shall call the meeting to order and shall call for a Presiding Officer to be chosen by resolution.
- 14.3 If a quorum is not constituted within fifteen minutes from the time set for commencement of a Council meeting, the CAO shall record the names of all the Members present and adjourn the meeting.
- 14.4 If a Council meeting is adjourned for:
- (a) failure to constitute a quorum, or
 - (b) due to loss of quorum as a result of a Member leaving the meeting; the Agenda delivered for that Council meeting shall be considered at the next Regular Meeting of Council unless a Special Meeting is conducted to complete such business.
- 14.5 Pursuant to the *Municipal Government Act*, Councillors are to attend and participate in Council meetings, Council Committee meetings, and any other workshop or meeting determined by Council.
- 14.6 If a Councillor is unable to attend a Council meeting, Council Committee meetings, And any other workshop or meeting determined by Council, notice of the absence shall be given to the CAO prior to **the** meeting commencing.

15.0 **ADJOURNMENT**

- 15.1 A Council meeting shall adjourn no later than 10:00 p.m., unless a two-thirds majority of Members present agree to an extension of the meeting beyond 10:00 p.m. by resolution.
- 15.2 A Member may move a motion to adjourn a Meeting at any time, except when:
- (a) another Member has the floor,
 - (b) a call for a vote has been made,
 - (c) the Members are voting, or

____ MAYOR
____ CAO

- (d) a previous motion to adjourn has been defeated and no other intervening proceedings have taken place.

15.3 A motion to adjourn shall be put without comment or debate.

16.0 **CANCELLATION OF MEETINGS**

16.1 Council meetings may be cancelled:

- (a) by a majority of Council at a previous meeting, or
- (b) with the written consent of a majority, provided twenty-four (24) hours' notice is provided to Council and the public; or
- (c) with the written notice or oral consent of two thirds 2/3 of Council if 24 hours' notice is not provided to the public.

16.2 Special Council meetings may be cancelled:

- (a) by the Mayor if twenty-four (24) hours written notice is provided to Council and the public
- (b) by the Mayor with the written notice or oral consent of two thirds 2/3 of Council if 24 hours' notice is not provided to the public

17.0 **MINUTES OF COUNCIL**

17.1 The chief administrative officer shall ensure that:

17.1.1 minutes of each council meeting:

- (a) are recorded in the English language without note or comment,
- (b) include the names of the Councillors present at the council meeting,
- (c) are given to council for adoption at a subsequent council meeting, and
- (d) are recorded in the manner and to the extent required under section 230(6) of the *Municipal Government Act* when a public hearing is held.

17.2 The Presiding Officer shall present the Minutes to Council with a request for a motion to confirm the Minutes.

17.3 Any Member may make a motion requesting that the Minutes be amended to correct any inaccuracy or omission.

17.4 Minor changes may be made to the Minutes to correct errors in grammar, spelling and punctuation or to correct the omission of a word necessary to the meaning or continuity of a sentence. No change shall be allowed which would alter the actual decision made by Council.

17.5 If a member wishes to challenge the accuracy of the minutes of a previous meeting, the member must make the challenge known to the CAO before Council has officially confirmed the Minutes.

18.0 **CONTROLS AND CONDUCT OF COUNCIL MEETINGS**

- 18.1 Council shall hold its meetings openly and no person shall be excluded, except as prescribed in the *Act*.
- 18.2 Except as specifically provided elsewhere in this Bylaw, every substantive motion shall be debatable by Council.
- 18.3 A motion may be withdrawn at any time before voting, subject to there being no Objection from any members of Council.
- 18.4 When a motion has been made and is being considered, no Member may make any other motion except to:
 - (a) amend the motion,
 - (b) refer the main motion to some other group for consideration,
 - (c) postpone the main motion to a specified meeting date, or
 - (d) recess the Meeting.
- 18.5 Except as specifically provided elsewhere in this Bylaw, after a motion has been made, A Member may with the consent of Council, change the wording of the motion or agree to a change proposed by another Member if the change does not alter the intention of the motion, and the motion is changed at the same meeting.
- 18.6 The following motions shall not be debatable by Council:
 - (a) Adjournment
 - (b) Request for recess
 - (c) Point of Order
 - (d) Referral Motion
 - (e) Table the Matter to Another Meeting
- 18.7 Where a question under consideration contains distinct propositions, the vote upon Each proposition shall be taken separately.
- 18.8 A motion shall be worded in a concise, unambiguous and complete form appropriate to its purpose.
- 18.9 Members of the public gallery during a Council meeting:
 - (a) shall not address Council unless included on the agenda as a delegation, unless authorized by the Chair,
 - (b) shall maintain order and quiet, and
 - (c) shall not applaud or otherwise interrupt any speech or action of the Members, or any other person addressing Council.
- 18.10 The Presiding Officer may, in accordance with the *Act*, expel and exclude any person who creates a disturbance or acts improperly at which point the Council meeting shall be recessed. The meeting shall be reconvened at the discretion of the chair.
- 18.11 When a Member is addressing the Presiding Officer every other Member shall:

- (a) remain quiet and seated,
- (b) not interrupt the speaker except on a Point of Order, and
- (c) not carry on a private conversation.

18.12 When a Member is addressing Council the Member shall:

- (a) not speak disrespectfully of other Members,
- (b) not shout, raise his/her voice or use offensive language, and
- (c) not reflect on any vote of Council except when moving to rescind it and shall not reflect on the motives of the Members who voted on the motion, or the mover of the motion.

18.13 When a Member wishes to leave the Council Chambers while a Meeting of Council is in progress, they shall notify the Chair, and shall rise, and the time of leaving and returning shall be recorded in the minutes.

18.14 No member shall, subject to the *Act*, leave the Council Chamber after a question is put to a vote until the vote is taken.

18.15 When a Member wishes to challenge the ruling of the Presiding Officer, the motion, "That the decision of the Presiding Officer be overruled" shall be made, and the question shall be put immediately without debate.

18.16 The Presiding Officer shall accept the vote of the majority of the Members present, and the names of the Members voting shall be recorded in the Minutes.

18.17 Once a meeting has been called to order, members of the public gallery, Councillors and Village staff members must place cellular phones on silent or mute. During the meeting Councillor and village staff will refrain from personal texting, social media posting or unrelated internet browsing. Live streaming, recording or photographing using any device is prohibited without prior authorization from the Chair.

19.0 **POINT OF INFORMATION, ORDER, AND PROCEDURE**

19.1 When any Point of Order, Point of Information or Point of Procedure arises, it shall be immediately taken into consideration by the Presiding Officer.

19.2 When a Point of Information is raised, the Presiding Officer shall answer the question or direct the question to the CAO or the Council.

19.3 When the Presiding Officer is called upon to decide a Point of Order or to answer a Point of Procedure, the point shall be stated without unnecessary comment, and the Presiding Officer shall state the rule or authority applicable in the case.

19.4 When the Presiding Officer is of the opinion that any motion is contrary to the rules of Council, they shall advise the Members immediately and quote the rule or authority applicable and no argument or comment shall be permitted.

20.0 **DEBATE ON MOTIONS**

- 20.1 Prior to requesting that a motion be made, the Presiding Officer shall have an opportunity to ask a question, or questions, to clarify any item being presented to Council.
- 20.2 The Presiding Officer shall ask the mover of the motion to speak first.
- 20.3 The Presiding Officer shall ask for those in favor of the motion to speak.
- 20.4 The Presiding Officer shall ask for those opposed to the motion to speak.
- 20.5 The Presiding Officer shall have opportunity to speak to the motion once all members have had opportunity to speak.
- 20.6 When the Presiding Officer has closed debate, the Presiding Officer shall declare the motion and ask for a vote.
- 20.7 When the motion has been declared, no Member shall debate further on the motion or speak, except to request that the motion be read aloud.

21.0 **POSTPONING AND REFERRING MOTIONS**

- 21.1 A motion to postpone any matter shall include in the motion:
 - (a) a specific time to which the matter is postponed, or
 - (b) provision that the matter is to be postponed indefinitely.
- 21.2 A motion to postpone a matter is amendable and debatable.
- 21.3 Any matter that has been postponed to a particular date, or indefinitely, shall not be considered by Council before the date set, except on a majority vote of the Members present.
- 21.4 When dealing with subject matters where a Committee has been appointed for that purpose, or the CAO would normally deal with such matters, Council may, without amendment or debate, refer the question to the appropriate body.
- 21.5 A Member who is moving a referral motion shall be required to include in the motion:
 - (a) the terms on which the motion is being referred,
 - (b) the time when the matter is to be returned, and
 - (c) whatever explanation is necessary as to the purpose of the motion.

22.0 **VOTING ON MOTIONS**

- 22.1 When this Bylaw requires that a motion be made, a Bylaw be passed, or any other action be taken by a vote of a simple majority of Council the requirements shall be interpreted as meaning such majority, fraction or total of the Members who are present, provided the *Act*, or some other relevant statute does not specify differently.
- 22.2 A motion shall be declared lost when it:
 - (a) does not receive the required number of votes; or

- (b) receives an equal division of votes,
- 22.3 Each Member present shall vote on every motion as prescribed by the *Act*, unless the *Act* or other provincial or federal enactment requires or permits the Member to abstain, in which case the Member shall cite the legislative authority for abstaining, and the CAO shall record the abstention and reasons in the minutes.
- 22.4 A Member shall not vote on a matter if they are absent from the Council Chambers when the vote is called.
- 22.5 No Member shall change his or her vote on a motion without the unanimous consent of the other Members present.
- 22.6 When this Bylaw or any other Bylaws, regulations or other enactments require a Majority greater than a simple majority to pass a motion on any matter, the motion may not be rescinded or amended by less than the majority required.
- 22.7 It is only necessary for each Member to vote separately on a recorded vote. In every other case, the decision of Council may be expressed by a show of hands.

23.0 **NOTICE OF MOTION TO RECONSIDER, ALTER, OR RESCIND A MOTION**

- 23.1 A member wishing to reconsider, alter or rescind a motion already passed, or an action taken at a previous meeting that does not appear on the agenda, shall bring the matter forward by notice of motion. The Notice of Motion shall:
 - (a) be considered at the regular council meeting preceding **the meeting at which** the reconsideration of the matter is being requested;
 - (b) specify the meeting proposed to bring the matter for reconsideration;
 - (c) indicate, in the substantive portion of the motion, the action which is proposed to be taken on the matter.
- 23.32 Notwithstanding the other provisions of this section, no motion made, or action taken may be reconsidered unless:
 - (a) it is a motion made or an action taken at a meeting held six months or more before its reconsideration; or
 - (b) approval for reconsideration of a motion made or an action taken less than six (6) months earlier is given by two thirds (2/3) vote of Council prior to reconsideration;
- 23.43 A Member of the prevailing side may move to reconsider a matter considered at the same meeting if a majority of the Members vote for reconsideration.
- 23.54 Where Council has passed a motion which creates a contractual liability or obligation, Council shall not reconsider, alter, vary, revoke, rescind or replace the motion except to the extent that it does not attempt to avoid or interfere with the original liability or obligation.

23.65 All votes on motions to reconsider or rescind shall be recorded.

24.0 **BYLAWS**

- 24.1 When a Bylaw is presented to Council for enactment, the CAO shall publish the number and title of the Bylaw in the Agenda.
- 24.2 The CAO shall copy the Bylaw in full and forward it with the Agenda.
- 24.3 Every Bylaw shall have three distinct and separate readings. Only the title and identifying number must be read at each reading.

- 24.4 A Bylaw shall be introduced for first reading by a motion that the Bylaw be read a first time.
- 24.5 Council shall vote on the motion for first reading of a Bylaw without amendment or debate.
- 24.6 A Bylaw shall be introduced for second reading by a motion that it be read a second time.
- 24.7 After a Member has made a motion for second reading of a Bylaw, Council may:
 - (a) debate the substance of the Bylaw, and
 - (b) propose and consider amendments to the Bylaw.
- 24.8 A Bylaw shall not be given more than two readings at one Meeting unless the Members present unanimously agree that the Bylaw may be presented to Council for third reading.
- 24.9 When Council unanimously agrees that a Bylaw may be presented for third reading:
 - (a) a motion for third reading of the Bylaw shall be made,
 - (b) Council shall vote on the motion without amendment or debate,
 - (c) the third reading requires no greater majority of affirmative votes than if it had received third reading at a subsequent Meeting.
- 24.10 A Bylaw shall be passed when a majority of the Members voting on third reading vote in favor, provided some other applicable Provincial Statute or Bylaw does not require a greater majority.
- 24.11 In conformance with the *Act*:
 - (a) if a Bylaw does not receive third reading within two years from the date of first reading, the previous readings are deemed to have been rescinded, and
 - (b) if a Bylaw is defeated on second or third reading the previous readings are deemed to have been rescinded.

25.0 RECESS

- 25.1 Any Councillor may move that Council recess for a specific period.
- 25.2 A motion to recess must not be used to interrupt a speaker.
- 25.3 After the recess, business will be resumed at the point when it was interrupted.

26.0 ATTENDANCE OF MEETINGS THROUGH ELECTRONIC OR OTHER COMMUNICATION FACILITIES

- 26.1 Pursuant to the *Municipal Government Act* a meeting of Council or Committee may be conducted by means of electronic or other communication facilities if:
 - (a) Notice is given to the public of the meeting, including the way in which it is to be conducted;
 - (b) The facilities enable the public to watch and/or listen to the meeting at the place specified in the notice and the CAO is in attendance at that place; and
 - (c) The facilities enable all the meeting's participants to watch and/or hear each other.

This Bylaw shall come into full force and effect upon approval by resolution of Council.

Bylaw No 514-25 and amendments thereto are hereby rescinded.

Read for a first time on this 16th day of June A.D. 2026 Procedural Bylaw No. 523-26;

Read for the second time on this 16th day of June A.D., 2026; Procedural Bylaw No. 523-26

Given Unanimous Consent to go to third reading on this 16th DAY OF June A.D., 2026

Read for the third and final time on this 16th day of June 2026; Procedural Bylaw No. 523-26

Mayor

____MAYOR
____CAO

Chief Administrative Officer

____MAYOR
____CAO

**VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD 26-07-038

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 7 c) Traffic Bylaw 524-26

TITLE: Bylaws & Policies

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Traffic Bylaw 515-14- rescind

As it is currently summer, Administration believes this is the ideal time to review and amend the Traffic Bylaw, allowing Council to assess traffic operations under peak seasonal conditions and implement any necessary changes in a timely manner.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ passing the First reading for Traffic Bylaw 524-26.

MOTION THAT Councillor _____ passing the Second for Traffic Bylaw 524-26.

MOTION THAT Councillor _____ unanimously agrees to proceed with the Third and Final Reading of Traffic Bylaw No. 524-26.

MOTION THAT Councillor _____ passing the Third and final reading of the Traffic Bylaw 524-26.

INTLS: CAO KO

**Village of Cremona
BY-LAW 524-26
Traffic By-Law**

A BY-LAW OF THE VILLAGE OF CREMONA IN THE PROVINCE OF ALBERTA, TO REGULATE TRAFFIC, PARKING AND THE USE OF ANY HIGHWAY WITHIN THE BOUDNARIES OF THE MUNICIPALITY.

WHEREAS Section 7 (a) of the Municipal Government Act, Chapter M26RSA 2010 amended; a Council may pass bylaws for municipal purposes respecting the following **matters of safety**, health and welfare of people and the protection of people and property;

WHEREAS Section & (d) of the Municipal Government Act, Chapter M26RSA 2010 amended; a Council may pass bylaws for municipal purposes respecting the following matter of transport and transportation system:

WHEREAS, pursuant to the Traffic Safety Act, of the Province of Alberta and the Municipal Government Act, a Council may make by-laws for the regulation and control of vehicle, animal and pedestrian traffic.

NOW THEREFORE the Council of the Village of Cremona duly assembled enacts as follows:

1. This By-Law may be cited as the “Traffic By-Law”;
2. Definitions of words or phrases in this By-Law shall have the same definitions as those contained in the Traffic Safety Act; or as follows:
 - a) “By-Law Enforcement Officer” – as per the Municipal Government Act.
 - b) “CAO” means the appointed Chief Administrative Officer for the Village of Cremona.
 - c) “Disabled person” – any person with a disability seriously and permanently impairing the ambulatory movement of that individual.
 - d) “GVW” or gross vehicle mass (GVM) is the maximum operating weight/mass of a vehicle as specified by the manufacture including the vehicle's chassis, body, engine, engine fluids, fuel, accessories, driver, passengers and cargo.
 - e) “Highway” – means a thoroughfare, street, road, avenue, driveway, lane, alley, bridge, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles. It also includes a sidewalk (including the boulevard portion) and a ditch (if adjacent to the roadway).
 - f) “Park” means a public space controlled by the Village and set aside as a Park to be used for rest, recreation, exercise, pleasure, amusement, and enjoyment and includes:
 - i. Playgrounds
 - ii. Cemeteries
 - iii. Natural Areas
 - iv. Sports Fields
 - v. Pathways
 - vi. Trails
 - vii. Park Roadway; and
 - viii. Municipal and Environmental reserve lands
 - g) “Private land” – the land owned by a private person or company other than a municipality.

h) “Peace Officer” means:

- i. a member of the Royal Canadian Mounted Police;
- ii. a member of a municipal police service;
- iii. a peace officer appointed under the *Peace Officer Act* for the purposes of this Act;
- iv. a park warden appointed under the *Parks Canada Agency Act* (Canada);
- v. a conservation officer appointed under section 1 of Schedule 3.1 to the *Government Organization Act*;
- vi. a forest officer appointed under the *Forests Act*;
- vii. a wildlife officer appointed under the *Wildlife Act*.

i) “Recreational Vehicle” means a motor vehicle or trailer equipped with living space and amenities found in a home.j) “Traffic Control Device” means any sign, signal, marking, or device whether manually, electrically or mechanically operated placed, marked or erected under the authority of this Bylaw for the purposes of regulating, warning or guiding traffic.k) “Off-Highway Vehicle” any motorized mode of transportation built for cross-country travel on land, water, snow, ice or marsh, or swamp land or on other natural terrain and without limiting the generality of the foregoing includes, when specifically designed for such travel as defined in the Traffic Safety Act;

- i. 4-wheel drive vehicles
- ii. Low pressure tire vehicles
- iii. Motorcycles and related 2-wheel vehicles
- iv. Amphibious vehicles
- v. All-terrain vehicles
- vi. Miniature motor vehicles
- vii. Snow vehicles
- viii. Mini bikes
- ix. Any other means of transportation that is propelled by any Power other than muscular power or wind,

But does not include

- i. Motor boats
- ii. Any other vehicle exempted from being an off-highway By regulation
- iii. A Mobility Aid

3. No person shall park any recreational vehicle on a roadway, alley or public parking lot between November 1 and April 1 for longer than 10 consecutive days.

4. ~~Where any type of motor vehicle has removable camping accommodation installed on it, the operator or owner of the vehicle shall not remove and leave the camping accommodation on or extending over any sidewalk, boulevard, alley or any portion of the roadway.~~

~~No owner or operator of a holiday trailer, recreational vehicle, or camping accommodation shall extend or~~

deploy any slide-out, awning, extension, attachment, or other component where it projects onto, extends over, or encroaches upon any sidewalk, boulevard, alley, or any portion of the roadway.

5. No person shall park a commercial vehicle, in excess of thirteen (13) meters in length on any highway within the Village except in approved areas.
6. The Village of Cremona Council may impose with notice a vehicle weight restriction, road ban based on the vehicles GVW of 75 or 90 percent on any highway or part thereof if required within the Village. Highway 580 and Highway 22 are not included.
7. The Village Council is hereby delegated the power by resolution of Council:
 - a) To prescribe where traffic control devices are to be located, including traffic control devices restricting the speed of vehicles, and such traffic control devices shall be deemed to have been made by By-Law of the Village and providing for a record of all the locations to be kept which shall be open to public inspection during normal business hours.
8. The marking of a curb with yellow paint, placed by the Village of Cremona only, shall be deemed to be a traffic control device to prohibit stopping and/or parking on the roadway immediately adjacent to the marked curb
9. No person shall drive on any highway at a rate of speed greater than 30 kilometers per hour within the Village or as otherwise posted with exception of Railway Avenue. Secondary Highway 580 (Railway Avenue) will be posted in accordance to Alberta Transportation regulations.
10. A vehicle that is left standing in one location on a highway for more than 21 consecutive days is deemed to have been abandoned at that location.
11. Vehicles that are inoperable, or missing license plates are prohibited from being parked on any highway in the Village of Cremona.

12. Disabled Persons & Reserved Parking

- a) No person shall park or leave a vehicle in a space reserved for disabled persons parking, which has been designated by a traffic control device, unless such person has marked the vehicle with an appropriate symbol and permit, issued by the proper authorities, indicating it as a disabled persons vehicle; and
- b) No person shall park or leave a vehicle on private land in a space reserved for disabled persons parking. No person shall park a vehicle which has been designated by a traffic control device erected by the land owner, tenant or their agent, unless such person has marked the vehicle with an appropriate symbol and permit, issued by the proper authorities, indicating it as a disabled persons vehicle; and
- c) Vehicles parked contrary to Subsection (a) or (b), may be tagged with a violation ticketed.
- d) Unless required or permitted by the Traffic Safety Act or by this By-Law or by a traffic control device, or in compliance with the directions of a peace officer, or to avoid conflict with other traffic, a driver shall not stop or park his vehicle:
 - a. On a sidewalk or boulevard,
 - b. On a crosswalk or on any part of a crosswalk
 - c. Within an intersection other than immediately nearest to a curb in a “T” intersection,
 - d. Within an intersection nearer than five (5) metres to the projection of the corner property line immediately ahead or immediately to the rear, except where a control device indicates parking is permitted,
 - e. Within five (5) metres on the approach to a stop sign or yield sign,
 - f. Within five (5) metres of any fire hydrant or when a hydrant is not located at the curb, within five (5) metres of the point on the curb nearest the hydrant,
 - g. Within one and one-half (1.5) metres of any access to a garage, private road or driveway, or a vehicle crossway, over a sidewalk to a parking area,
 - h. Within five (5) metres of the near side of a marked crosswalk,
 - i. Alongside or opposite any street excavation or obstruction when the stopping or parking would obstruct traffic,
 - j. At any other place where a traffic control device prohibits stopping or parking, during the times stopping or parking is so prohibited.
 - k. On the roadway side of a vehicle parked or stopped at the curb or edge of the roadway,
 - l. At or near the side of any fire, explosion, accident, or other incident, if stopping or parking would obstruct traffic or hinder police officers, firemen, ambulance drivers or assistants or rescue officers or volunteers, or
 - m. In any alley when the stopping or parking would obstruct traffic except when standing temporarily for the purpose of and while actually engaged in loading or unloading.
 - n. Where No Parking signs are located, no person shall park any vehicle in contravention of conditions stated on the sign.

13. Angle Parking on Railway Avenue / Secondary Highway 580

- a. When parking on the North side of Railway Avenue (Highway 580) between 1st East and Centre Street vehicles shall “Angle Park”.

14. Parade or Procession:

- a. No parade or procession, other than a funeral procession, shall pass over any highway within the Village unless and until a permit for the passage has been issued by the Mayor or Council by a resolution has expressly permitted it.

15. No person shall operate an off-highway vehicle within the Village of Cremona.
16. The parking prohibitions and restrictions provided in sections 3 through 15 of the Regulations apply within the Village and may be enforced through the issuance of “parking violation tags.
17. Any person who contravenes any provision of this By-Law is guilty of an offense.

18. An appointed officer of the Village may issue a tag to the offense. Penalties prescribed at listed in the Village of Cremona Fees Bylaw.
19. Any person other than the owner of the vehicle who removes a tag from a vehicle is guilty of an offense.
20. By-Law No. 452-14 is hereby repealed.
21. This By-Law shall come into effect on the date of the final reading.

This By-law shall take effect upon the final passing.

Read a first time the ____ day _____, 20____

Read a second time this ____ day of _____, 20____

Read a third time this ____ day of _____, 20____ and finally passed.

Mayor

Chief Administrative Officer

**VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD 26-07-039

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 8 a)

TITLE: New Business – Term Deposit Maturity, July 27, 2026

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Village of Cremona – Term Deposit Maturity Update

The Village of Cremona has term deposits scheduled to mature on **July 25, 2026**. These deposits currently earn an interest rate of **2.5%** annually.

Per the existing terms, the deposits will **automatically renew for the same duration of one year** unless otherwise directed prior to the maturity date, but the rate will be less.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Rates are attached to this RFD

COSTS / SOURCE OF FUNDING (if applicable):

Rates are attached to this RFD

RECOMMENDED ACTION:

- **MOTION** THAT Councillor _____ direct that the Village of Cremona proceed with the renewal of the following three term deposits for a _____ term at the current rate of _____. Term Deposit #723113627209, # 723113627225 & 72313627266.

INTLS: CAO KO

Karen Oconnor

From: Finances
Sent: Monday, July 13, 2026 9:13 AM
To: Karen Oconnor
Subject: FW: Terms up for renewal

Sandi Ryan
Corporate Services Coordinator
Village of Cremona
PO Box 10, Cremona, AB T0M 0R0
Phone: 403-637-3762
Fax: 403-637-2101
E-Mail: finances@cremona.ca

From: RW Dickason <RW.Dickason@servus.ca>
Sent: Friday, July 10, 2026 10:51 AM
To: Finances <finances@cremona.ca>
Subject: Terms up for renewal

Hi Sandy, the Village has three terms that is coming up for renewal on July 25.

They will roll over into the same product unless we hear otherwise. They are all currently in the Step Up 6+6 which is a redeemable product. Current rates (effective July 2) are 1.5% for the first 6 months and 2.8% for the next 6 months for an effective rate of 2.15%. This product allows you to withdraw portions of the investment if you wish.

Below are some more options as of today:

1-year redeemable 2.15% (redeemable after 30 days and if you redeem you must redeem the full amount)

Short term non-redeemable

30 to 59 days 2.05%

60 to 89 days 2.1%

90 to 119 days 2.25%

120 to 179 days 2.25%

180 to 269 days 2.4%

270 to 364 days 2.4%

Long term non redeemable

1yr 3.25%

18month 3.2%

2yr 3.25%

3yr 3.1%

4yr 3.1%

5yr 3.35%

And we currently have a promotion on a 14 moth non-redeemable at 3.3%

Thank you

RW Dickason

Financial Advisor | Mutual Fund Investment Specialist | Banking - Business and Retail

T: 403.637.0348

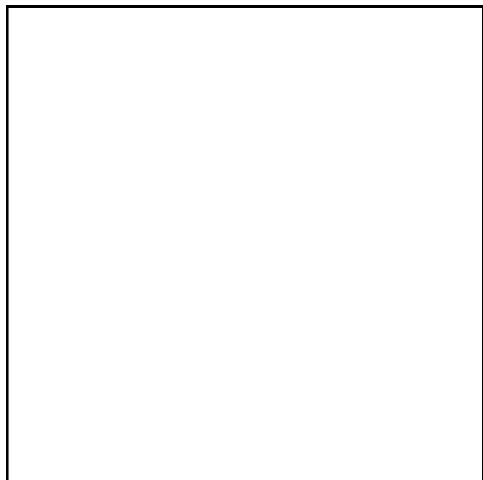
servus.ca | [Instagram](#) | [Facebook](#) | [LinkedIn](#)

Servus Credit Union | Aviso Wealth

Cremona

102 Railway AVE

Cremona, Alberta, T0M 0R0



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CONFIDENTIALITY WARNING

This information is intended only for the person/entity to which it is addressed and may be confidential. Any review or use of any kind other than by the intended recipient is prohibited.

Account Details

Select an account

TERM StepUp 6 Plus 6

723113627209

\$35,985.57

Account details

Account number	723113627209
Account title	TERM StepUp 6 Plus 6
Account type	Investments
Current balance	\$35,985.57
Account currency	CAD
Interest rate	2.50%
Maturity date	Jul 25, 2026
Member number	1304146
Next interest payment date	Jul 24, 2026
Account nickname	TERM StepUp 6 Plus 6
Open date	Jul 25, 2024
Term length	365 day(s)

Account Details

Select an account

TERM StepUp 6 Plus 6
723113627225
\$6,761.71

Account details

Account number	723113627225
Account title	TERM StepUp 6 Plus 6
Account type	Investments
Current balance	\$6,761.71
Account currency	CAD
Interest rate	2.50%
Maturity date	Jul 25, 2026
Member number	1304146
Next interest payment date	Jul 24, 2026
Account nickname	TERM StepUp 6 Plus 6
Open date	Jul 25, 2024
Term length	365 day(s)

Account Details

Select an account

TERM StepUp 6 Plus 6

723113627266

\$11,819.94

Account details

Account number	723113627266
Account title	TERM StepUp 6 Plus 6
Account type	Investments
Current balance	\$11,819.94
Account currency	CAD
Interest rate	2.50%
Maturity date	Jul 25, 2026
Member number	1304146
Next interest payment date	Jul 24, 2026
Account nickname	TERM StepUp 6 Plus 6
Open date	Jul 25, 2024
Term length	365 day(s)

**VILLAGE OF
Cremona**
REQUEST FOR REVIEW RFD 26-07-040

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 8 c)

TITLE: New Business: Cremona Library Appointed Board Member

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

The Village received an application to join the Cremona Library, please find the application attached to this RFD

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable): None

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approves the appointment of Councillor Derald Anderson as a new Cremona Municipal Library Board member, commencing July 22, 2026, until July 21, 2029.

INTLS: CAO KO

Application for Appointment to Committees, Boards and Commissions

205 First Street East
Box 10, Cremona Alberta T0m 0R0

PLEASE READ THE FOLLOWING:

The personal information requested on this form is being collected in order to assist Council in making appointments to its Committees, Boards and Commissions and is governed by the Freedom of Information & Protection of Privacy Act (FOIP). By submitting this Application, you are consenting to have your name and phone number posted on the Village's website in the event you are appointed to a Committee, Board or Commission. If you have any questions with respect to the collection or release of this information, please contact Karen O'Connor, Chief Administrative Officer.

To be eligible for appointment to Village Committees and Boards, applicants must be of the full age of 18 years, a Canadian Citizen, a Village resident or County resident.

Each Committee shall be deemed to be a Committee of Council and shall be responsible and accountable only to Council. It is the responsibility of the representative for Village of Cremona to report to Council on the business of their Committee, or Board on an annual basis and advise the Village on any current or potential issues that have to be addressed.

NAME: Gerald Anderson

ADDRESS: 103 Cremona Heights

PHONE: 403 807 9616

EMAIL: _____

I am interested in sitting on the following Committee, Commission, or Board:

☒ Cremona Municipal Library Board

☐ Cremona Family & Community Support Services Advisory Board

☐ Municipal Planning Commission

☐ Subdivision and Development Appeal Board

BACKGROUND INFORMATION

Length of residence in the Village of Cremona (or Mountain View County):

25 years

State your qualifications (experience/education/interest) for serving on this Committee:

Grade 12 3yrs on Peace Library and
12 year Cremona Library

I wish to represent the Village of Cremona because:

Love to read + volunteer

SIGNATURE

DATE

Please send your completed form to:

Karen O'Connor

Chief Administrative Officer

Mail: Village of Cremona, PO Box 10, Cremona AB T0M 0R0

In person: 205 First Street East

Fax: (403) 637-2101

E-mail: cao@cremona.ca

**VILLAGE OF
Cremona**
REQUEST FOR REVIEW RFD 26-07-041

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 8 c)

TITLE: New Business: Notice of Claim for Property Damage

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Resident of 102 Edey Close advises that:

A sewer backup occurred on May 26, 2025, resulting in damage to his residence.

He retained a licensed plumber and submitted a claim through his homeowner's insurance provider.

A subsequent sewer backup occurred on December 18, 2025, requiring additional plumbing services; however, no further property damage resulted.

On June 14, 2026, a camera inspection was completed by his plumber to determine the source of the blockage.

The plumber indicated the obstruction appeared to be located within the municipal sewer main, which was later confirmed when the Village's utility contractor investigated and completed repairs.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

I have contacted our insurance company for direct regarding this claim

COSTS / SOURCE OF FUNDING (if applicable): None

RECOMMENDED ACTION:

MOTION THAT Councillor _____ received the Notice of Claim regarding the sewer backup at 102 Edey Close for information and directs the CAO to forward the claim to the village insurance provider for review.

AND

MOTION THAT Councillor _____ authorize administration to reimburse in the amount of \$3,500.00 for the eligible expenses related to the sewer backup at 102 Edey Close.

INTLS: CAO KO

[REDACTED]
102 Edey Close
Cremona, AB , T0M0R0

[REDACTED] m
July 2, 2026

Attn: Karen O'Connor, Chief Administrative Officer
Village of Cremona Administration
Box 10
Cremona, AB T0M 0R0
Sent via email: inquiry@cremona.ca

RE: Notice of Claim for Property Damage – Sewer Backup at 102 Edey Close

Dear Ms. O'Connor,

Please accept this letter as a formal claim for financial reimbursement regarding a severe municipal sewer backup that occurred at my property on May 26, 2025.

As a direct result of this backup, my home suffered property damage. To mitigate further structural damage and biohazard risks, I acted immediately by hiring a licensed plumber and opening a claim with my insurance provider. I also had to have the sewer line unblocked again on December 18, 2025 as the line backed up again, although no further damage was caused. The plumber returned again on June 14, 2026, to put a camera down to try and locate the blockage as I believed at that time I would have to have it repaired. It was at this time he estimated the blockage may be on the town's side of the sewer. This was confirmed when your water people came out.

While I really appreciate how quickly the damage was repaired once it was established where the blockage was it doesn't alter the fact that I have been incurred a significant financial cost in terms of spending and increased insurance premiums as a result.

I do not know the procedure but my expenses which I would like reimbursed are as below:

I have incurred the following direct out-of-pocket expenses:

- \$1,000.00 – Licensed Plumber Inspection & Emergency Service Fees
- \$2,500.00 – Home Insurance Policy Deductible / Excess
- **Total Claim Amount: \$3,500.00**

When the repair was conducted it was definitively established that the root cause of the backup was a failure, blockage, or structural defect located within the Village of Cremona's municipal infrastructure side of the sewer line, and not within my private property lines. As the maintenance of this infrastructure is the responsibility of the

municipality, I am requesting that the Village of Cremona reimburse me for the full \$3,500.00 to cover these losses.

If you can let me know what documentation you need regarding the expenses I will provide them.

Please acknowledge receipt of this letter and advise on the next steps of your risk management or insurance review process. I look forward to your timely response and a prompt resolution to this matter.

[REDACTED]

**VILLAGE OF
Cremona**
REQUEST FOR REVIEW RFD 26-07-042

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 8 d)

TITLE: New Business: Cremona Library letter regarding Bill 28

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

The Village of Cremona Library Board, has outlining the Cremona Library Board's concerns regarding the proposed amendments to the *Libraries Act* contained within Bill 28, the *Municipal Affairs and Housing Statutes Amendment Act, 2026*.

The Village of Cremona and Council appreciates the time and effort the Library Board has taken to review the proposed legislation and to communicate the potential impacts on library governance, operations, staffing, and funding. We recognize the important role that the Cremona Library plays in serving our community and value the dedication of the Board and its volunteers. The Library is requesting that the Village advocate to the Province on behalf of local libraries has been received and will be presented to Council for consideration at an upcoming meeting. Council to review the information provided, including the concerns identified in your letter and the correspondence submitted by Mountain View County, before determining an appropriate course of action.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable): None

RECOMMENDED ACTION:

MOTION THAT Councillor _____ acknowledge receipt of the correspondence from the Village of Cremona Library Board regarding the proposed amendments to the Libraries Act contained within Bill 28, the Municipal Affairs and Housing Statutes Amendment Act, 2026; and further, that Council authorize the Mayor to submit a letter to the Minister of Municipal Affairs expressing the Village of Cremona's concerns and requesting that the Province.

AND/OR

MOTION THAT Councillor _____

INTLS: CAO KO

Karen Oconnor

From: Chair Cremona Library <cremonalibrarychair@gmail.com>
Sent: Friday, May 29, 2026 10:38 AM
To: Craig Lamb; Karen Oconnor
Cc: Rebecca Smith - Work
Subject: PRLS member advocacy for libraries regarding Bill 28
Attachments: MVC letter to MA - Bill 28.pdf

Good Morning Mayor Lamb and Karen (Village CAO)

As a Parkland Regional Library System member, we know that you will be concerned about the proposed amendments to the Libraries Act contained within Bill 28, the Municipal Affairs and Housing Statutes Amendment Act, 2026 and how they will have dramatic impacts to local governance of library services in our community and we encourage our local Council to join the initiative expressing concern.

We, as your local library board, have identified several areas of concern.

First, the proposed changes **create conflicts with existing library policies**, particularly in relation to privacy, confidentiality, intellectual freedom, and local decision-making. Libraries have long operated under a framework that protects the confidentiality of user records and supports open access to information, with parents and guardians responsible for guiding their children's use of library materials. The introduction of age-based restrictions and potential requirements for staff-controlled access would fundamentally alter this model.

Second, the bill introduces a new **compliance and enforcement framework**. While Bill 28 does not set out explicit penalties for non-compliance, it establishes an enforcement framework through inspection powers, ministerial orders, and future regulations. In practice, this creates a compliance environment where libraries may be subject to provincial direction, with potential implications for operations, governance autonomy, and funding.

Third, there are **operational and workforce implications**, particularly for small and rural libraries. Expanded oversight, evolving regulatory requirements, and the potential for staff to be placed in enforcement roles may impact service delivery, workplace culture, and the ability to recruit and retain qualified staff

Finally, your local library board is concerned about the **financial implications**. Implementation of these changes would likely require staff training, system modifications, policy revisions, and potential changes to library space and operations. At this time, there is no indication that additional funding would be provided to support these requirements, creating what may effectively be an unfunded mandate for local library boards.

Public libraries operate on a trust-based, community-driven model. The proposed changes risk shifting that model toward one that is compliance-driven and externally controlled.

We, your local library board, invite and encourage our local council to consider writing to the provincial government to advocate for the province to:

- Engage in meaningful consultation with public library boards and stakeholders
- Provide clarity on proposed regulations and implementation expectations
- Consider the operational realities of small and rural libraries
- Ensure that local governance authority and established policy frameworks are respected
- Identify funding to support any new requirements placed on libraries

Please find attached a copy of a letter sent to the Minister of Municipal Affairs by Mountain View County expressing local concerns regarding Bill 28.

Sincerely,

Jennifer Foat
Village of Cremona Library Board Chair



May 27, 2026

Via Email: minister.municipalaffairs@gov.ab.ca

Honourable Dan Williams
Minister of Municipal Affairs

Re: Bill 28, Library Impacts

Honourable Minister Williams:

I am writing on behalf of Mountain View County regarding Bill 28 and its changes to the Libraries Act.

We respectfully ask the Minister to engage in and support a meaningful consultation process before the library provisions of Bill 28 advance further through the adoption of regulations.

As you know, the Mountain View County Urban Libraries are valued and well-used public services in our community. Within the borders of Mountain View County, we have 5 libraries and one satellite library. All libraries are funded primarily by taxpayers, governed by locally appointed boards (with the exception of the satellite library), and staffed by trained professionals who understand our community's needs.

We have reviewed the library-related provisions of Bill 28 and would like to relay the concerns from our library boards about the potential impact on our community:

Local governance: The Minister will have new powers to inspect libraries, issue binding directives, and make regulations governing access and borrowing. These are decisions that currently, and appropriately, belong to the locally appointed board and municipal councils. We are concerned about the precedent this sets for provincial intervention in locally governed services.

Fiscal impact: The legislation will require libraries to redesign service delivery (physical separation of materials, age verification systems, staff retraining, inspection readiness) without the announcement of any new provincial funding. These costs would ultimately fall on municipal taxpayers, and most of our libraries are already outgrowing the spaces they are currently using.

Privacy: Age-based access restrictions would require some form of ID verification for library patrons. This raises practical concerns about patron privacy, equity for residents without government-issued identification, and the appropriateness of asking frontline library staff to serve as gatekeepers.

Consultation: These changes were introduced without meaningful consultation with municipalities or the library sector. We believe the government should engage directly with the Coalition of Alberta Public Libraries and with municipalities before finalizing any regulations.

We are not opposed to supporting families or ensuring age-appropriate access, our libraries already do this through established policies and professional practice. But we believe the approach adopted in Bill 28 is disproportionate, operationally unworkable in its current form, and undermines the local governance model that serves our community well.

We respectfully ask the Minister to engage in and support a meaningful consultation process before the library provisions of Bill 28 advance further through the adoption of regulations.

Sincerely,



Angele Aalbers
Reeve

cc: MLA Tara Sawyer, Olds-Didsbury-Three Hills
MLA Jason Nixon, Rimbey-Rocky Mountain House-Sundre
Town, and Library Board, of Carstairs
Town, and Library Board, of Didsbury
Town, and Library Board, of Olds
Town, and Library Board, of Sundre
Village, and Library Board, of Cremona
Water Valley Library Board



REQUEST FOR DECISION RFD 26-07-043

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 8 e)

TITLE: New Business – Show and Shine Road Closure

ORIGINATED BY: Karen O'Connor, Chief Administrative Officer

BACKGROUND / PROPOSAL:

The 14th Annual Show and Shine is on Saturday, September 12, 2026. For closures of roads within the Village, Council is required to make a resolution giving road closure approval.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Show and Shine Committee is requesting the following roads to be closed from 8:00 a.m. to 3:00 p.m. on Saturday, September 12th or the rainy date of Saturday, September 19 as follows:

Streets are as follows:

Center Street, Railway Ave to 3 Ave.

1st Avenue West from 1st East to 1st West

2 Avenue from 1st East to Centre Street

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

MOTION That Councillor _____ approve the following road closures for the 14th Annual Show and Shine on Saturday, September 12 or rain date of Saturday, September 19, 2026 as follows:
Center Street, Railway Ave to 3 Ave., 1st Avenue West from 1st East to 1st West, 2nd Avenue from 1st East to Centre Street.

Karen Oconnor

From: Eric Martin
Sent: Wednesday, July 8, 2026 6:08 PM
To: Karen Oconnor; Craig Lamb; Christina Liu; Jennie Thompson; Leslie Abrams
Subject: Cremona show n shine

Hi Karen can you add road closure for the Cremona show n shine on September 12 2026 from 8am to 3pm to are next council meeting on July 21 2026

Road closure.

Centre st from Hyw 580 north to 3 ave

1 ave w from 1st E to 1st W

2 ave from 1st E to Centre st

Propose motion

Councillor that council approve the temporary closure of the following municipal roadways on SATURDAY SEPTEMBER 12 2026 FROM 8AM TO 3PM. For the purpose of hosting the annual Cremona show n shine event.

1. Centre st from highway 580 north to 3rd ave
2. 1ave W from 1st E to 1st W
3. 2nd ave from 1st E to Centre street

In case of rain the event will be move to the following Saturday September 19 2026

The chamber would like to have the barricades put to the side the night before or earlier on Saturday and the volunteer can place them in the morning they would like the barricades on Centre st at hwy 580 And at 1st E on 1ave W and 2nd ave and intersection of 1ave W and 1st W

Thank you
 Eric



REQUEST FOR DECISION RFD 26-07-044

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 8 f)

TITLE: New Business – Plan Sustainable

ORIGINATED BY: Karen O'Connor, Chief Administrative Officer

BACKGROUND / PROPOSAL: Based on the Village's current planning and development workload, I believe a commitment of approximately 3 hours per week would provide Administration with reliable planning support while keeping the cost affordable.

This would equate to approximately 12 hours per month, at an estimated monthly cost of approximately \$1,680 (plus GST).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration has budgeted \$10,000 for planning services in the 2026 Operating Budget, to date has only used \$1050.. As more than half of the year has already elapsed, sufficient funds remain within the approved budget to enter into a municipal planning services retainer for the remainder of the year.

Administration believes it is important to have consistent professional planning support available to ensure development applications are processed efficiently, legislative requirements are met, and no planning matters are overlooked. Entering into a retainer agreement will provide timely access to professional planning expertise, help ensure all development applications proceed smoothly, and provide Council and Administration with reliable planning advice as required.

COSTS / SOURCE OF FUNDING (if applicable):

If Cremona enters into a year agreement approximately \$ 20,160. I believe a couple of years most of the planning will be at the end of completion.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ authorize the Chief Administrative Officer (CAO) to enter into a Municipal Planning Services Retainer Agreement with Plan Sustainable Consulting for the provision of professional municipal planning services, based on a retainer of up to 12 hours per month (approximately 3 hours per week), at the rates outlined in the agreement.

INTLS: CAO

Karen Oconnor

From: vahid@plansustainable.ca
Sent: Tuesday, July 7, 2026 12:33 PM
To: Karen Oconnor
Subject: Proposal for Ongoing Planning and Development Services

Hi Karen,

I hope you are doing well.

Over the past few months, I have had the opportunity to work with you on a variety of planning and development matters, and I appreciate the opportunity to support the Village.

I recognize that, as CAO, you manage a wide range of responsibilities with limited staff and financial resources. At the same time, planning and development applications often require timely professional review to ensure compliance with the Municipal Government Act, the Land Use Bylaw, and sound planning practices.

With this in mind, I would like to propose a Municipal Planning Services Retainer that provides the Village with dedicated access to professional planning services for a fixed number of hours each month.

Rather than engaging planning services on a project-by-project basis, the Village would have reserved planning capacity available whenever needed, with the flexibility to use those hours for

- Land use amendments
- Development permit reviews,
- Subdivision and land use applications,
- Council and MPC reports, planning advice,
- Policy interpretation, meetings, and other planning-related matters.

I believe this arrangement would provide several benefits to the Village, including:

- Predictable monthly costs that can be budgeted in advance;
- Timely responses to planning and development inquiries and applications;
- Consistent professional planning support without the cost of hiring full-time staff; and
- Greater confidence that planning matters are addressed efficiently and in accordance with legislative and policy requirements.

I believe the Village could begin with a commitment of **3 hours per week** (approximately **12 hours per month**).

This would provide the Village with ongoing access to professional planning services while keeping costs affordable.

Should the Village's workload increase in the future, the monthly allocation could easily be adjusted to meet your needs.

My objective is to provide reliable, responsive, and cost-effective planning support while giving Administration the confidence that professional assistance is readily available whenever needed.

I would be happy to meet with you to discuss whether this approach could be beneficial for the Village.

Thank you again for the opportunity to work with you. I look forward to continuing our collaboration.

Kind regards,

Vahid

Vahid Ghomashchi, PhD, RPP, MCIP

Principal, Plan Sustainable Consulting

Cel: (403) 404-6303

E-mail: Vahid@Plansustainable.ca

Website: <https://plansustainable.ca/>



Based on Vahid's proposal of **12 hours per month (3 hours per week)**, the monthly fee depends on his hourly rate.

Here are some examples:

Hourly Rate Monthly Fee (12 hrs)

\$120/hour \$1,440/month

\$130/hour \$1,560/month

\$140/hour \$1,680/month

\$150/hour \$1,800/month

\$175/hour \$2,100/month

\$200/hour \$2,400/month

For a municipality the size of the Village of Cremona, a planning consultant's rate often falls in the **\$150–\$200/hour** range, depending on experience and the services included. If Vahid is offering a retainer, he may provide a discounted effective hourly rate in exchange for guaranteed monthly work.

If I were negotiating on behalf of the Village, I would suggest aiming for:

- **12 hours per month**
- **\$1,650–\$1,800 per month** (equivalent to about **\$137.50–\$150/hour**)
- Additional hours billed at the agreed hourly rate, with prior CAO authorization.

That would give the Village predictable monthly planning costs while ensuring access to professional planning services without hiring a full-time planner.

MUNICIPAL PLANNING SERVICES AGREEMENT

Between

The Village of Cremona
(the "Village")

and

Plan Sustainable Consulting Inc.
(the "Consultant")

Effective Date: _____

1. Purpose

The purpose of this Municipal Planning Services Agreement is to establish an ongoing professional partnership between the Village and the Consultant for the provision of planning and development services.

This partnership is intended to provide the Village with timely access to professional planning expertise while maintaining the flexibility to respond to varying workloads, development activity, and special projects.

2. Scope of Services

The Consultant shall provide professional planning and development services as requested by the Village, including, but not limited to:

- Review of Development Permit applications;
- Review of subdivision applications and preparation of recommendations;
- Planning advice and support to Administration;
- Preparation of reports and recommendations for the Municipal Planning Commission and Council;
- Interpretation of the Municipal Government Act, the Village's Land Use Bylaw and other planning legislation; and
- Responses to planning and development inquiries from Administration, applicants and the public;

Major planning projects, including Municipal Development Plan (MDP) updates, Area Structure Plans (ASPs), Land Use Bylaw amendments, or other comprehensive planning initiatives, are not included within the weekly service commitment under this Agreement. Where the Village wishes to undertake such projects, both parties will discuss the scope of work, anticipated level of effort, and the appropriate professional fees or additional service hours before the work commences.

3. Hybrid Service Model

- The Consultant shall reserve a three (3) hours per week (approximately 12-14 hours per month) exclusively for the Village.
- These dedicated hours will provide Administration with priority access to professional planning services and may be used for any of the services identified in Section 2.
- Should the Village require additional planning services due to increased development activity, special projects, or unforeseen workload, additional hours may be authorized by the Chief Administrative Officer (CAO) and will be billed in accordance with Section 4.
- The Consultant will make reasonable efforts to respond promptly to urgent planning matters and maintain continuity of service to the Village.

4. Professional Fees

- The Village agrees to retain the Consultant for a minimum commitment of three (3) hours per week. The Consultant's professional fee under this Agreement shall be \$140.00 per hour plus GST.
- The Consultant will invoice the Village monthly for the agreed weekly service commitment.
- Additional professional services authorized by the CAO beyond the weekly commitment will be invoiced at \$140.00 per hour plus applicable GST, unless otherwise agreed in writing by both parties.
- Reasonable pre-approved project expenses, including travel expenses, advertising, printing, courier charges, application fees, and similar expenses, shall be reimbursed by the Village.

5. Invoicing and Payment

- Invoices shall be submitted monthly. Each invoice may include a summary of the professional services provided during the billing period. Payment is due within fifteen (15) days of the invoice date.

6. Term

- This Agreement shall commence on the Effective Date and remain in effect for a period of two (2) years, unless terminated earlier in accordance with this Agreement.
- Approximately three (3) months prior to the expiry of the Agreement, the Village and the Consultant may review the partnership, the level of service, and the Village's ongoing planning needs. Subject to the mutual written agreement of both parties, this Agreement may be extended for an additional term on the same or revised terms and conditions.
- Either party may terminate this Agreement prior to its expiry by providing thirty (30) days' written notice to the other party.
- The Village will remain responsible for payment of all professional services performed up to the effective date of termination.

7. Consultant Status

- The Consultant is engaged as an independent professional consultant.
- Nothing contained in this Agreement shall be interpreted as creating an employer-employee relationship or joint venture between the parties.

8. Standard of Professional Care

- The Consultant shall perform all professional services with the degree of care, skill, and diligence ordinarily exercised by Registered Professional Planners (RPP, MCIP) practicing in Alberta.
- Services shall be provided in accordance with applicable legislation, including the Municipal Government Act, municipal bylaws, and accepted professional planning practices.

9. Confidentiality

- The Consultant shall maintain the confidentiality of all information obtained while providing services under this Agreement, except where disclosure is required by law or authorized by the Village.

10. Ownership of Work

- Upon payment of all outstanding invoices, reports, correspondence, recommendations, and other documents prepared specifically for the Village under this Agreement shall become the property of the Village.

- The Consultant retains ownership of proprietary templates, methodologies, software, working papers, and intellectual property developed independently of this Agreement.

11. Amendments

- This Agreement may be amended only by mutual written agreement of both parties.
- The weekly service commitment may be increased or decreased by mutual agreement should the Village's planning workload change over time.

12. Entire Agreement

- This Agreement constitutes the entire understanding between the parties regarding the services described herein and supersedes all previous discussions and understandings relating to those services.

Accepted on behalf of the Village of Cremona

Karen O'Connor

Chief Administrative Officer

Signature:

Date: _____

Accepted on behalf of Plan Sustainable Consulting Inc.

Vahid Ghomashchi, PhD, RPP, MCIP

Principal, Plan Sustainable Consulting Inc.

Signature:

Date: _____

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 9 a)

TITLE: Reports – Financial Reports

ORIGINATED BY: *Karen O'Connor CAO*

BACKGROUND / PROPOSAL:

Accounts payable for June 1 to 30th 2026, total sum being \$ 139,547.19

Financial Report January 1 to June 30, 2026

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approve the Accounts Payable
in the amount of **\$ 139,547.19** and the Financial Report as presented.

INTLS: CAO: KO

VILLAGE OF CREMONA

Cheque Listing For Council

 2026-Jul-16
 1:27:44PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice	Cheque
Cheque #	Date				Amount	Amount
20260167	2026-06-04	MOUNTAIN VIEW WATER LTD.	1022	MONTHLY SERVICES & EXTRA WOR	14,275.33	14,275.33
20260168	2026-06-18	SUNCOR ENERGY PRODUCTS PARTNERSHIP	271	FUEL FOR SKID STEER & MOWER	113.40	833.84
20260168			272	FUEL FOR MOWER	20.23	
20260168			273	FUEL FOR CHEV	70.55	
20260168			274	FUEL FOR ROADS	364.57	
20260168			275	FUEL FOR RANGER	112.05	
20260168			276	FUEL FOR F-350	81.01	
20260168			277	FUEL FOR JERRY CAN	20.00	
20260168			278	FUEL FOR MOWER	56.87	
20260168			279	DISCOUNT	(4.84)	
20260169	2026-06-17	ALBERTA MUNICIPAL SERVICES CORPORATION	9	VOC UTILITIES - MAY 2026	5,721.34	5,721.34
20260170	2026-06-17	COCHRANE LAKE GAS CO-OP LTD	912	NAT. GAS - WATER - MAY 2026	133.19	133.19
20260171	2026-06-17	EPCOR	16551357	WATER - ELECTRICITY - MAY 2026	126.40	126.40
20260172	2026-06-17	GOVERNMENT OF ALBERTA	32542325	LAND TITLE SEARCHES	20.00	20.00
20260173	2026-06-17	RECEIVER GENERAL	121	REMITTANCE - B9, 10, 11, & M5 - 202	6,857.17	6,857.17
20260174	2026-06-17	TELUS COMMUNICATIONS	2552080766	FIREHALL INTERNET - MAY 2026	101.85	348.24
20260174			2552080767	FCSS INTERNET - MAY 2026	89.25	
20260174			2552080769	SCADA LINE - MAY 2026	157.14	
20260175	2026-06-17	TELUS MOBILITY	594	VOC CELL PHONES - MAY - 2026	129.75	129.75
20260176	2026-06-18	KC FOODS	1003593	COFFEE & SWEETENER	51.98	860.17
20260176			1003596	WATER	22.47	
20260176			1007547	HALLOWEEN CANDY	67.18	
20260176			1011209	WATER, COFFEE, CLEANER & TP	79.34	
20260176			1017088	COFFEE & SWEETENER	51.98	
20260176			1019406	WATER & LINT ROLLER	20.32	
20260176			1026354	COFFEE, TISSUES, TP & CLEANER	78.43	
20260176			1028398	WATER	14.98	
20260176			1030233	MUFFINS, COFFEE & SWEETENER	67.61	
20260176			1037677	COFFEE, SWEETENER, TISSUES & 1	104.26	
20260176			276554	COFFEE & SWEETENER	36.98	
20260176			981855	WATER	37.45	
20260176			984768	COFFEE	59.99	
20260176			987347	WATER	29.96	
20260176			987720	SOAP & DISH LIQUID	11.53	
20260176			990721	BATTERIES	19.94	
20260176			990722	COFFEE	26.99	
20260176			998762	WATER	39.96	
20260176			998763	SOAP, TP & DISH LIQUID	38.82	
20260177	2026-06-18	ALBERTA MUNICIPALITIES	1241757269	WEBSITE	66.36	8,833.77
20260177			1908366	SECURITY & MS 365 - MAY 2026	230.79	
20260177			228282	METAL TO FIX SIDEWALK	48.79	
20260177			BS3553	TOILET AND TAPS	335.97	
20260177			V1012_3	FCSS SENIOR'S BRUNCH - MEG	15.41	
20260177			V1047_11	CHAT GPT SUBSCRIPTION - JUNE 20	74.53	
20260177			V1091_1	MOWER PARTS	32.54	
20260177			V1093_1	FCSS VOLUNTEER APPRECIATION	100.42	
20260177			V1093_2	FCSS SENIOR'S LUNCH	17.84	
20260177			V1094_1	FCSS VOLUNTEER APPRECIATION	28.52	
20260177			V314_224.24	STAMPS	390.60	
20260177			V320_97	FCSS SENIOR'S WEEK	53.13	
20260177			V323_49	TOOLS FOR SHOP	375.87	
20260177			V323_50	FCSS SENIOR'S LUNCH	18.66	
20260177			V326_51	SENIOR'S TRIP	4,028.50	
20260177			V349_74	TARP	5.25	
20260177			V349_75	VOLUNTEER & SENIOR'S	108.64	
20260177			V349_76	FCSS SENIOR'S LUNCH	1.58	
20260177			V351_100	FCSS FOOD PANTRY	126.60	
20260177			V351_101	FCSS VOLUNTEER APPRECIATION	75.00	
20260177			V351_102	FCSS VOLUNTEER APPRECIATION	122.54	
20260177			V351_103	FCSS VOLUNTEER APPRECIATION	40.64	

Cheque Listing For Council

2026-Jul-16

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Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20260177	2026-06-18	ALBERTA MUNICIPALITIES	V482_19	FCSS MEN'S RURAL CIRCLE	25.80	8,833.77
20260177			V554_5	MATERIALS FOR WATER SHACK RO	1,316.55	
20260177			V686_11	FCSS VOLUNTEER APPRECIATION	99.99	
20260177			V686_12	FCSS VOLUNTEER APPRECIATION	99.21	
20260177			V791_52	ADOBE SUBSCRIPTION - MAY 2026	27.29	
20260177			V826_9	FCSS VOLUNTEER APPRECIATION	47.25	
20260177			V854_3	CHAINSAW & OIL	673.98	
20260177			V877_42	GRAMMARLY SUBSCRIPTION - MAY	105.52	
20260177			V949_4	GET WELL FLOWERS	140.00	
20260178	2026-06-18	AIRDRIE BOUNCY CASTLES INC	1342	BOUNCY HOUSES FOR CANADA DA'	1,801.49	1,801.49
20260179	2026-06-18	ALBERTA MUNICIPALITIES	HSO874202605	HEALTH SPENDING ACCOUNT	103.48	103.48
20260180	2026-06-18	BADGER DAYLIGHTING LIMITED PARTNERSHIP	3063539	LAGOON CLEAN OUT	929.25	929.25
20260181	2026-06-18	BLACK DRAGON FIREWORKS INC.	AB26-027	FIREWORKS FOR CANADA DAY	6,000.00	6,000.00
20260182	2026-06-18	BLACK, TERRY, BUMPER TO BUMPER	66262	SPARK PLUG FOR MOWER	23.99	396.55
20260182			66384	WHIPPER SNIPPER HEAD	7.17	
20260182			66395	SIDEWALK REPAIR	6.38	
20260182			66419	TRUCK REPAIR	9.99	
20260182			66500	WHIPPER SNIPPER REPAIR	92.40	
20260182			66590	PROTECTIVE PANTS	157.49	
20260182			66621	PUSH MOWER REPAIRS	7.85	
20260182			66673	CLAMP	26.96	
20260182			66869	OIL	64.32	
20260183	2026-06-18	CANNAMM OCCUPATIONAL TESTING SERVICES	1082549	DRUG TESTING	195.14	195.14
20260184	2026-06-18	CIP OFFICE TECHNOLOGY	1019825	OFFICE PHONES - CONTRACT BASE	59.85	59.85
20260185	2026-06-18	CREMONA & DISTRICT AG SOCIETY	9	BUCKIN' IN THE VILLAGE DONATION	300.00	300.00
20260186	2026-06-18	FORSBERG, RICHARD	11	PRLS BOARD MEETING	187.46	187.46
20260187	2026-06-18	GLOBAL TECH SOLUTIONS	000043-R-0015	MONTHLY SERVICE AGREEMENT - J	787.00	1,079.50
20260187			000161	COUNCIL MEETING & HALL SET UP	292.50	
20260188	2026-06-18	GREGG DISTRIBUTORS LP	069-875429	SAFETY VEST	161.06	287.86
20260188			069-891927	HARDWARE FOR SIGNS	126.80	
20260189	2026-06-18	GUNDERSON, JENNIFER	30	CLEANING SERVICES	210.00	210.00
20260190	2026-06-18	JACKSON OF ALL TRADES	6370400	REPLACE & REPAIR LOCKS AT THE I	202.45	202.45
20260191	2026-06-18	JOAN ASENSIO NARVAEZ	0005	FCSS CHAIR YOGA	200.00	200.00
20260193	2026-06-18	LUYMES, STANLEY	1	FCSS RENOVATIONS	1,528.59	1,528.59
20260194	2026-06-18	MESSER CANADA INC, 15687	2110238068	ACETYLENE/OXYGEN	54.09	54.09
20260195	2026-06-18	MLT AIKINS	6678099	GOVERNANCE ADVISING	1,093.58	3,570.80
20260195			6687030	CIVIL CLAIM	2,056.69	
20260195			6687033	SUBDIVISION SERVICES	420.53	
20260196	2026-06-18	MOUNTAIN VIEW HOSPICE SOCIETY	1	FCSS EXTERNAL FUNDING	500.00	500.00
20260197	2026-06-18	MOUNTAIN VIEW REGIONAL WASTE	0000055081	LANDFILL CHARGES - MAY 2026	920.00	920.00
20260198	2026-06-18	MOUNTAIN VIEW WATER LTD.	1032	MONTHLY SERVICES & EXTRA WOR	17,596.69	17,596.69
20260199	2026-06-18	PLAN SUSTAINABLE CONSULTING INC.	26-108	PLANNING SERVICES	945.00	945.00
20260200	2026-06-18	SAFEGUARD BUSINESS SYSTEMS LTD	9010970817	INVOICE PAPER	346.32	346.32
20260201	2026-06-18	TAXSERVICE	2451261	PROPERTY SEARCH	10.50	735.00
20260201			2451361	AUCTION EXPENSE	362.25	
20260201			2451362	AUCTION EXPENSE	362.25	
20260202	2026-06-18	THE VILLAGE OF CREMONA LIBRARY BOARD	27	2026 LIBRARY REQUISITION	18,731.65	18,731.65
20260203	2026-06-18	TOZSER, AMANDA	010726	FACE PAINTING FOR CANADA DAY	300.00	300.00
20260204	2026-06-18	ZONE 3 BUSINESS SOLUTIONS INC.	203967	COPIER USAGE	345.78	345.78

Cheque Listing For Council

2026-Jul-16

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20260205	2026-06-18	THE VILLAGE OF CREMONA LIBRARY BOARD	28	2026 APPROPRIATION	8,878.00	8,878.00
20260206	2026-06-23	YOUR WAY PAINTING	2	FCSS RENO	8,200.00	8,200.00
20260207	2026-06-29	CARVETH, DON	603	FLOWER BARRELS	350.00	350.00
(EFT) 298	2026-06-05	THOMPSON, JENNIE L				
(EFT) 299	2026-06-05	MARTIN, ERIC S				
(EFT) 300	2026-06-05	ABRAMS, LESLIE-ANN				
(EFT) 301	2026-06-05	LIU, WENTSIN				
(EFT) 302	2026-06-12	RYAN, SANDRA A				
(EFT) 303	2026-06-12	O'CONNOR, KAREN M				
(EFT) 304	2026-06-12	DRANEY, ERIC S				
(EFT) 305	2026-06-12	VORNHOLT, MEGHAN E				
(EFT) 306	2026-06-12	STEVENS, DAN L				
(EFT) 307	2026-06-12	PEARL, BLAKE M				
(EFT) 308	2026-06-12	LOCAL AUTHORITIES PENSION PLAN	11319488-P7M7	EM# 405 - PP# 11 - 2026	738.89	738.89
(EFT) 309	2026-06-23	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	0000444296	WASTE PICKUP - MAY - 2026	3,411.79	5,654.59
(EFT) 309			0000444297	SPRING CLEAN UP - 2026	2,242.80	
(EFT) 310	2026-06-23	LOCAL AUTHORITIES PENSION PLAN	11375915-Y8Q6	EM# 450 - PP# 12 - 2026	725.96	725.96
(EFT) 311	2026-06-23	WILD ROSE ASSESSMENT SERVICE	10213	PROGRESS PMT - JUNE 2026	700.00	700.00
(EFT) 312	2026-06-25	RYAN, SANDRA A				
(EFT) 313	2026-06-25	O'CONNOR, KAREN M				
(EFT) 314	2026-06-25	DRANEY, ERIC S				
(EFT) 315	2026-06-25	VORNHOLT, MEGHAN E				
(EFT) 316	2026-06-25	STEVENS, DAN L				
(EFT) 317	2026-06-25	PEARL, BLAKE M				

Total 139,547.19

*** End of Report ***



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 1 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
TAXES & REQUISITIONS					
1-00-00-111-00	Residential Property Taxes	(382,567.04)	(417,033.49)	(428,844.85)	(438,783.18)
1-00-00-112-00	Commercial Property Taxes	(85,194.58)	(88,232.58)	(91,258.15)	(92,898.37)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(425.72)	(354.48)	(375.34)	(375.33)
1-00-00-115-00	Linear Taxes	(15,638.36)	(21,014.16)	(15,723.54)	(16,070.96)
1-00-00-118-00	Designated Industrial Property	(81.94)	(86.63)	(86.63)	(15,296.42)
1-00-00-120-00	Alberta School Foundation Tax Levy	(138,278.82)	(151,431.68)	(171,244.46)	(171,258.07)
1-00-00-121-00	Seniors' Foundation Tax Levy	(19,949.26)	(20,327.18)	(21,536.00)	(21,547.97)
1-00-00-210-00	Grants In Lieu	(1,966.72)	(2,061.78)	(2,048.67)	(2,048.67)
1-00-00-122-00	AB Policing Levy	(19,581.30)	(22,350.86)	(22,350.86)	(22,350.89)
1-00-00-510-00	Penalties & Costs on Taxes	(5,260.33)	(15,172.30)	(6,500.00)	(11,861.67)
* TOTAL TAXES & REQUISITIONS		(668,944.07)	(738,065.14)	(759,968.50)	(792,491.53)
TAXES & REQUISITIONS EXP					
2-00-00-754-00	Designated Industrial Requisition	0.00	0.00	86.63	0.00
2-00-00-755-00	AB Policing Requisition	0.00	22,350.00	22,350.86	0.00
2-00-00-740-00	ASFF Requisition	138,288.99	151,416.36	171,244.46	37,854.09
2-00-00-753-00	MV Seniors's Housing Requisition	19,957.00	20,331.00	21,536.00	10,768.00
* TOTAL TAXES & REQUISITIONS EXP		158,245.99	194,097.36	215,217.95	48,622.09
** TOTAL TAX REVENUE FOR MUNICIPA		(510,698.08)	(543,967.78)	(544,750.55)	(743,869.44)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 2 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
COUNCILLOR EXPENSE					
2-11-00-146-00	Community Grants & Enhancements	5,000.00	0.00	500.00	0.00
2-11-00-170-00	Election Costs	4,409.33	1,772.56	2,500.00	0.00
2-11-00-220-00	Advertising	1,950.00	836.31	2,000.00	1,116.00
2-11-00-232-00	Legal Fees	6,251.81	2,920.48	2,000.00	0.00
2-11-00-270-00	Miscellaneous Costs & Services	3,622.74	656.14	1,250.00	341.99
2-11-00-540-00	Electricity - Council	1,092.92	791.98	1,250.00	362.10
2-11-00-543-00	Natural Gas - Council	1,259.17	874.87	1,500.00	465.84
2-11-00-560-00	Building Rental	0.00	0.00	0.00	0.00
2-11-01-100-00	Per Diems & Meetings - Cnc 1	1,940.00	675.00	1,000.00	0.00
2-11-01-140-00	Benefits Cnc 1	56.86	18.30	25.00	0.00
2-11-01-148-00	CONVENTN/COUN 1/PER DIEM	0.00	0.00	0.00	0.00
2-11-01-211-00	Travel & Subsistance - Cncl 1	0.00	0.00	150.00	0.00
2-11-00-225-00	Registrations & Memberships	2,136.07	2,024.31	2,500.00	2,175.59
2-11-00-230-00	Professional & Consulting Services	5,652.14	1,911.33	2,000.00	15.00
2-11-02-100-00	Per Diems & Meetings - Cnc 2	2,595.00	1,635.00	1,000.00	1,145.00
2-11-02-140-00	Benefits Cnc 2	104.82	73.29	25.00	38.43
2-11-02-211-00	Travel & Subsistence - Cncl 2	94.69	0.00	250.00	0.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	1,285.00	1,468.47	1,000.00	915.00
2-11-03-140-00	Benefits Cnc 3	31.50	70.45	0.00	0.00
2-11-03-148-00	CONVENTIONS/TRAINING-CNC 3	0.00	0.00	0.00	0.00
2-11-03-211-00	Travel & Subsistence - Cncl 3	0.00	0.00	200.00	0.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	1,285.00	1,035.00	1,000.00	916.00
2-11-04-140-00	Benefits Cnc 4	31.50	30.62	0.00	27.57
2-11-04-148-00	CONVENTION/COUN4/PER DIEM	0.00	0.00	0.00	0.00
2-11-04-211-00	Travel & Subsistence - Cncl 4	0.00	0.00	150.00	0.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	935.00	1,035.00	1,000.00	1,018.00
2-11-05-140-00	Benefits Cnc 5	22.92	30.62	0.00	30.64
2-11-05-148-00	CONVENTN/COUN 2/PER DIEM	0.00	0.00	0.00	0.00
2-11-05-211-00	Travel & Subsistence - Cncl 5	0.00	0.00	150.00	0.00
2-69-00-230-01	Prof. Services - Janitorial FCSS	165.00	0.00	1,000.00	30.00
2-69-00-510-01	Building General Supplies FCSS/Council	730.43	159.91	500.00	0.00
2-69-00-528-01	Building Repairs Main FCSS/Council	1,129.22	216.05	500.00	0.00
*P	TOTAL COUNCILLOR EXPENSE	41,781.12	18,235.69	23,450.00	8,597.16



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 3 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
ADMIN & GENERAL					
1-12-00-410-00	Tax Certificate & Information	(1,201.90)	(1,320.00)	(1,200.00)	(440.00)
1-12-00-155-00	Business License	(1,187.51)	(1,075.00)	(1,000.00)	(825.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	0.00	0.00	0.00
1-12-00-550-00	Return on Investments	(105.02)	(2,363.58)	(100.00)	(2.07)
1-12-00-590-00	Other Revenue - Admin	(1,073.71)	(1,942.84)	(2,000.00)	(56.74)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	0.00	0.00	0.00	0.00
1-12-00-840-00	Provincial Grant	0.00	(54,536.00)	(27,260.00)	0.00
* TOTAL ADMIN & GENERAL		(3,568.14)	(61,237.42)	(31,560.00)	(1,323.81)
ADMINISTRATION EXPENSE					
2-12-00-100-00	Salaries & Wages	48,078.73	46,152.90	56,000.00	20,282.44
2-12-00-140-00	Employee Benefits	6,898.83	10,197.84	7,300.00	2,894.15
2-12-00-148-00	Training & Development - Admin	0.00	1,012.50	250.00	0.00
2-12-00-150-00	Freight & Postage	106.77	1,113.96	200.00	133.11
2-12-00-220-00	Advertising	824.00	1,738.00	1,000.00	408.00
2-12-00-210-00	Licenses & Permits - Admin	0.00	0.00	25.00	0.00
2-12-00-211-00	Travel & Subsistence	0.00	27.46	250.00	0.00
2-12-00-217-00	Telephone, Internet & Security	14,646.48	12,698.85	10,000.00	6,883.09
2-12-00-224-00	Resource Materials/Supplies	0.00	0.00	0.00	0.00
2-12-00-225-00	Registrations & Memberships	404.00	496.00	500.00	275.00
2-12-00-230-00	Professional Services	16,264.45	8,706.22	8,000.00	3,935.00
2-12-00-231-00	Assessment Services	8,650.91	8,863.81	8,600.00	4,308.46
2-12-00-232-00	Legal Fees	10,769.51	26,563.15	25,000.00	10,836.89
2-12-00-233-00	Audit Fees	13,350.00	21,523.25	17,000.00	15,352.00
2-12-00-274-00	Insurance	26,440.00	30,900.00	16,000.00	2,481.90
2-12-00-510-00	General Office Supplies	3,075.23	3,279.72	3,000.00	1,058.67
2-12-00-511-00	Computer Supplies & Furnishings	134.95	1,728.48	0.00	261.98
2-12-00-515-00	TECHNOLOGY	17,778.79	15,872.12	2,000.00	10,340.35
2-12-00-519-00	Miscellaneous Supplies & Costs	0.00	0.00	0.00	0.00
2-12-00-525-00	Rentals & Leases	4,648.59	6,161.31	4,700.00	2,726.49
2-12-00-526-00	SHRED-IT	853.96	1,342.46	900.00	700.91
2-12-00-528-00	Equip -Repairs/Maint.-Admin	0.00	0.00	400.00	0.00
2-12-00-528-01	Building -Repairs/Maint.-Admin	0.00	0.00	500.00	0.00
2-12-00-543-00	Natural Gas	0.00	0.00	0.00	0.00
2-12-00-814-00	Service Charges & Interest	7,342.18	5,455.44	6,000.00	1,432.08
2-12-00-815-00	Penny Rounding	0.00	(0.03)	0.00	0.02
2-12-00-823-00	Loan Interest - LOC	0.00	0.00	200.00	0.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 4 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
2-12-00-915-00	Bad Debt - Accounts Receivable	0.00	7,047.47	0.00	0.00
2-12-00-915-01	Bad Debt - Property Taxes	0.00	0.00	0.00	0.00
2-12-00-995-00	Building Amortization - Admin	0.00	4,527.40	0.00	0.00
2-12-00-995-01	Office Equipment Amortization	0.00	7,586.13	0.00	0.00
2-69-00-528-00	Building Repairs Maint - Admin	1,059.03	240.00	0.00	755.58
2-69-00-230-00	Professional Services/Janitorial Admin	2,255.39	690.00	1,000.00	210.00
2-69-00-540-00	Electricity Admin	1,606.28	1,038.48	2,000.00	329.26
2-69-00-543-00	Natural Gas Admin	973.24	638.38	1,500.00	212.34
* TOTAL ADMINISTRATION EXPENSE		186,161.32	225,601.30	172,325.00	85,817.72
** NET ADMINISTRATION		224,374.30	182,599.57	164,215.00	93,091.07
CAO EXPENSES					
2-12-01-100-00	Salaries & Wages - CAO	84,357.82	84,041.30	87,360.00	36,754.52
2-12-01-140-00	Employee Benefits - CAO	16,293.93	18,797.87	17,000.00	7,395.29
2-12-01-148-00	Training & Development - CAO	739.51	115.00	1,000.00	0.00
2-12-01-211-00	Travel & Subsistance - CAO	710.64	0.00	1,200.00	0.00
2-12-01-211-01	Accomodations - CAO	0.00	0.00	1,000.00	0.00
2-12-01-217-00	Telephone & Internet - CAO	0.00	0.00	0.00	0.00
2-12-01-223-00	Membership & Registrations-CAO	500.00	0.00	500.00	275.00
2-12-01-225-00	Conference Registrations - CAO	0.00	0.00	500.00	0.00
* TOTAL CAO EXPENSES		102,601.90	102,954.17	108,560.00	44,424.81
*** TOTAL NET ADMIN & CAO		(183,721.88)	(258,414.04)	(271,975.55)	(606,353.56)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 5 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
FIRE REVENUE					
1-23-00-590-00	Revenue - Fire	(4,565.22)	0.00	(5,000.00)	0.00
* TOTAL FIRE REVENUE		(4,565.22)	0.00	(5,000.00)	0.00
FIRE EXPENSES					
2-23-00-217-00	Telephone, Internet & Security	1,070.88	1,171.84	1,200.00	906.97
2-23-00-230-00	Professional Services	120.00	0.00	500.00	0.00
2-23-00-510-00	General Supplies	0.00	55.92	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	31,039.56	0.00	5,000.00	0.00
2-23-00-528-01	Firehall Repairs & Maintenance	2,370.10	4,201.11	2,500.00	0.00
2-23-00-740-00	Fire Services Requisition	62,608.68	25,446.75	57,000.00	32,293.53
2-69-00-230-04	Prof. Services - Janitorial - Firehall	1,140.00	1,380.00	1,200.00	420.00
2-69-00-543-04	Natutal Gas - Fire Hall	2,473.50	3,291.59	3,000.00	1,274.08
2-69-00-540-04	Electricity - Fire Hall	6,513.52	5,403.79	5,500.00	1,975.52
* TOTAL FIRE EXPENSES		107,336.24	40,951.00	75,900.00	36,870.10
DISASTER SERVICES EXPENSE					
2-24-00-230-00	Professional Services - Disaster Serv.	0.00	0.00	0.00	0.00
* TOTAL DISASTER SERVICES EXPENS		0.00	0.00	0.00	0.00
BYLAW & ENFORCEMENT					
1-26-00-420-00	Traffic Fines	0.00	(350.00)	(100.00)	0.00
1-26-00-450-00	Bylaw Fines	0.00	(100.00)	(100.00)	0.00
1-26-00-521-00	Dog License Fees	(125.00)	(135.00)	(150.00)	(50.00)
* TOTAL BYLAW & ENFORCEMENT		(125.00)	(585.00)	(350.00)	(50.00)
BYLAW & ENFORCEMENT EXPENSE					
2-26-00-230-00	Professional Services - Bylaw	0.00	0.00	350.00	0.00
2-26-00-510-00	General Supplies	218.40	0.00	0.00	0.00
* TOTAL BYLAW & ENFORCEMENT EXPE		218.40	0.00	350.00	0.00
** NET BYLAW & ENFORCEMENT		102,864.42	40,366.00	70,900.00	36,820.10



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 6 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
PUBLIC WORKS					
1-31-00-254-00	Costs Recovered - Public Works	0.00	(313.35)	0.00	(20.00)
* TOTAL PUBLIC WORKS		0.00	(313.35)	0.00	(20.00)
PUBLIC WORKS EXPENSE					
2-31-00-100-00	Salaries & Wages	36,296.39	27,982.65	30,000.00	6,855.03
2-31-00-140-00	Employee Benefits	6,006.12	5,157.47	5,200.00	880.54
2-31-00-148-00	Training & Development - Public Works	0.00	89.93	500.00	0.00
2-31-00-150-00	Freight & Postage	51.91	0.00	50.00	0.00
2-31-00-211-00	Travel & Subsistence	32.38	0.00	50.00	0.00
2-31-00-217-00	Telephone & Internet	340.26	278.21	250.00	612.64
2-31-00-223-00	Memberships & Registration	0.00	0.00	0.00	0.00
2-31-00-230-00	Professional Services	188.51	223.00	250.00	290.70
2-31-00-515-00	TECHNOLOGY	49.95	1,527.48	2,000.00	275.00
2-31-00-518-00	Protective Clothing, Etc.	700.77	105.75	750.00	207.37
2-31-00-521-00	Fuel Costs	2,368.36	3,190.55	3,000.00	481.72
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	7,110.63	6,543.10	5,000.00	1,797.90
2-31-01-230-00	Professional Services - Shop	0.00	0.00	0.00	0.00
2-31-00-510-00	General Supplies	2,914.01	2,555.03	0.00	786.76
2-31-01-510-00	General Supplies - Shop	233.28	0.00	2,500.00	0.00
2-31-01-512-00	Shop Tools	2,938.97	1,872.09	3,000.00	336.68
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00
2-31-01-528-01	Building Repairs & Maintenance - Shop	0.00	0.00	4,500.00	0.00
2-69-00-528-02	Building Repairs & Main PW Shop	854.98	0.00	4,500.00	0.00
2-69-00-540-02	Electricity PW	14,851.26	16,438.80	15,000.00	3,841.70
2-69-00-543-02	Natural Gas PW Shop	6,906.98	5,480.23	5,500.00	2,056.46
* TOTAL PUBLIC WORKS EXPENSE		81,844.76	71,444.29	82,050.00	18,422.50
** NET PUBLIC WORKS		81,844.76	71,130.94	82,050.00	18,402.50



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 7 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
ROADWAYS EXPENSE					
2-32-00-100-00	SALARIES & WAGES	17,669.71	8,222.86	10,000.00	3,025.00
2-32-00-140-00	Employee Benefits	3,282.48	4,451.70	2,000.00	309.67
2-32-00-150-00	Freight & Postage	0.00	377.72	500.00	0.00
2-32-00-220-00	Advertising	0.00	0.00	0.00	0.00
2-32-00-230-00	Other Contracted Services - Streets	884.00	2,491.20	3,000.00	0.00
2-32-00-252-01	Snow Removal	3,215.00	9,250.38	4,000.00	1,255.00
2-32-00-510-00	General Supplies	2,773.55	1,950.23	1,000.00	98.58
2-32-00-514-00	Signage	4,748.63	2,715.17	500.00	0.00
2-32-00-520-00	Chemicals - Street	2,553.60	0.00	2,500.00	0.00
2-32-00-521-00	Fuel Costs - Roads	2,817.72	869.47	1,500.00	209.53
2-32-00-528-00	Repairs & Maintenance - Roads	51,199.16	15,577.38	35,000.00	1,339.94
2-32-00-540-00	Street Lights	19,185.08	19,689.09	18,000.00	6,704.47
2-32-00-831-00	Debenture-Interest	0.00	1,415.09	2,556.70	289.14
2-32-00-832-00	Debenture-Principle	0.00	0.00	62,899.06	16,153.58
2-32-01-512-00	SMALL TOOLS - ROADS	0.00	0.00	0.00	0.00
* TOTAL ROADWAYS EXPENSE		108,328.93	67,010.29	143,455.76	29,384.91



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 8 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
WATER REVENUE					
1-41-00-410-00	Basic Fees - Water	(68,397.82)	(62,728.30)	0.00	(14,040.40)
1-41-00-411-00	Water Consumption Fees	(70,372.88)	(49,908.15)	(125,000.00)	(35,264.31)
1-41-00-412-00	Bulk Water Sales	(97,773.16)	(59,269.13)	(65,000.00)	(42,330.46)
1-41-00-510-00	Utility Penalties	(7,643.04)	(7,112.26)	(6,500.00)	(3,170.02)
1-41-00-540-00	Franchise & Concess.	(49,978.94)	(56,381.75)	(60,000.00)	(19,815.74)
1-41-00-590-00	Other Revenue - Water	(1,148.44)	0.00	0.00	0.00
* TOTAL WATER		(295,314.28)	(235,399.59)	(256,500.00)	(114,620.93)
WATER EXPENSE					
2-41-00-100-00	Salaries & Wages	54,209.00	44,719.75	10,000.00	87.50
2-41-00-140-00	Employee Benefits	8,429.29	7,992.07	8,000.00	8.96
2-41-00-148-00	Training & Development - Water	251.38	726.86	1,500.00	0.00
2-41-00-150-00	Freight & Postage	4,681.36	3,834.18	3,000.00	1,855.07
2-41-00-211-00	Travel & Substantance	0.00	168.69	250.00	0.00
2-41-00-223-00	Memberships - Water	0.00	2,948.14	3,000.00	2,870.00
2-41-00-225-00	Conference Registrations	0.00	0.00	0.00	0.00
2-41-00-230-00	Professional Services	7,944.92	4,640.17	5,000.00	5,053.39
2-41-00-253-00	R & M - Infrastructure	21,441.28	44,072.32	48,249.93	38,621.93
2-41-00-274-00	INSURANCE	0.00	0.00	10,000.00	8,231.40
2-41-00-510-00	General Supplies	1,426.22	3,629.75	3,500.00	1,248.51
2-41-00-512-00	WATER TOOLS	2,459.08	0.00	250.00	0.00
2-41-00-515-00	Water Operator Support - MV Water	8,387.40	20,868.07	145,000.00	49,117.19
2-41-00-516-00	Water Meters	511.41	185.39	500.00	0.00
2-41-00-520-00	Chemicals - Water	2,227.65	1,762.41	2,500.00	2,426.40
2-41-00-528-00	Equipment - Repairs/Maintenance	7,701.25	7,437.05	5,000.00	4,140.02
2-41-00-528-01	Building - Repairs/Maintenance	0.00	0.00	1,000.00	2,000.00
2-41-00-528-03	BULK WATER STN REPAIRS	320.88	0.00	500.00	0.00
2-41-00-995-00	Engineered Structure - Amortization	0.00	71,452.48	0.00	0.00
2-41-00-995-01	Land/Improvement - Amortization	0.00	0.00	0.00	0.00
2-41-00-995-02	Water Equip & Meter - Amortization	0.00	6,197.20	0.00	0.00
2-69-00-540-03	Electricity Water	22,862.97	14,085.73	13,000.00	5,870.00
2-69-00-543-03	Natural Gas Water Wells	1,409.76	360.90	500.00	181.16
* TOTAL WATER EXPENSE		144,263.85	235,081.16	260,749.93	121,711.53
** NET WATER		(42,721.50)	66,691.86	147,705.69	36,475.51



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 9 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
SANITARY REVENUE					
1-42-00-410-00	Basic Fees - Sewer	(22,342.68)	(22,418.04)	0.00	(9,360.27)
1-42-00-411-00	Sewer Consumption Fees	(35,180.50)	(77,029.80)	(70,000.00)	(44,138.47)
1-42-00-540-00	Franchise & Concess.	(16,409.46)	(14,095.31)	(16,000.00)	(4,953.94)
* TOTAL SANITARY		(73,932.64)	(113,543.15)	(86,000.00)	(58,452.68)
SANITARY EXPENSE					
2-42-00-100-00	Salaries & Wages	3,025.75	4,812.00	5,000.00	60.00
2-42-00-140-00	Employee Benefits	631.17	906.06	1,000.00	6.32
2-42-00-230-00	Professional Services - Sewer	0.00	0.00	20,000.00	0.00
2-42-00-253-00	R & M - Infrastructure	30,901.36	9,867.50	21,935.75	1,440.00
2-42-00-270-00	Lab Testing	133.01	296.50	300.00	0.00
2-42-00-510-00	General Supplies	35.76	0.00	500.00	0.00
2-42-00-520-00	Chemicals - Sewer	0.00	2,410.00	2,500.00	0.00
2-42-00-523-00	Sewer Flushing	0.00	1,450.00	5,000.00	0.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	6,076.49	4,673.73	5,000.00	0.00
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	0.00	1,000.00	0.00
* TOTAL SANITARY EXPENSE		40,803.54	24,415.79	62,235.75	1,506.32
** NET WASTEWATER		(33,129.10)	(89,127.36)	(23,764.25)	(56,946.36)
GARBAGE REVENUE					
1-43-00-410-00	Solid Waste Collection Fee	(56,663.82)	(63,328.36)	(63,900.00)	(26,385.83)
* TOTAL GARBAGE		(56,663.82)	(63,328.36)	(63,900.00)	(26,385.83)
GARBAGE EXPENSE					
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00	0.00
2-43-00-241-00	Solid Waste Disposal	44,154.20	47,940.45	45,000.00	13,017.45
2-43-00-510-00	General Supplies	246.15	0.00	250.00	11.56
2-43-00-850-00	Waste Commission Grant	5,008.04	4,623.48	5,000.00	1,470.50
* TOTAL GARBAGE EXPENSE		49,408.39	52,563.93	50,250.00	14,499.51
** NET WASTE		(7,255.43)	(10,764.43)	(13,650.00)	(11,886.32)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 10 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
FCSS REVENUE					
1-51-00-840-00	Grant - Prov. - FCSS	(13,878.41)	(13,478.41)	(13,000.00)	(9,865.00)
1-51-00-850-00	Grant - Local Govt. - FCSS	(47,808.00)	(48,446.54)	(48,000.00)	0.00
1-51-00-850-01	MVC Wage Grant	(10,000.00)	(10,000.00)	(10,000.00)	0.00
1-51-00-850-02	Village of Cremona 20% Grant	0.00	(3,442.00)	(3,942.00)	0.00
* TOTAL FCSS		(71,686.41)	(75,366.95)	(74,942.00)	(9,865.00)
FCSS EXPENSE					
2-51-00-100-00	Salaries & Wages	39,647.61	44,355.00	44,706.48	19,004.08
2-51-00-140-00	Employee Benefits	7,483.52	10,054.77	8,000.00	4,073.73
2-51-00-148-00	Training & Development - FCSS	309.35	174.00	0.00	0.00
2-51-00-150-00	Freight & Postage	67.70	38.86	0.00	0.00
2-51-00-211-00	Travel & Subsistance	1,881.79	2,172.32	1,000.00	289.60
2-51-00-217-00	Telephone & Internet	1,896.54	1,216.78	900.00	908.13
2-51-00-220-00	Advertising	730.52	250.00	0.00	0.00
2-51-00-223-00	Memberships - FCSS	114.00	114.00	114.00	0.00
2-51-00-225-00	Conference Registrations	670.00	495.00	0.00	0.00
2-51-00-230-00	Professional Services	3,713.10	390.00	500.00	100.00
2-51-00-231-00	Janitorial	0.00	240.00	250.00	45.00
2-51-00-400-00	Community Programs	3,496.64	636.11	800.00	0.00
2-51-00-410-00	Adult Programs	873.99	584.45	800.00	405.84
2-51-00-411-00	Children-Youth Programs	2,847.64	344.47	650.00	325.00
2-51-00-412-00	Family Programs	2,287.71	517.03	1,000.00	677.53
2-51-00-414-00	Local Grants (External Funding)	8,700.00	6,625.00	7,590.00	5,775.00
2-51-00-419-00	Volunteers	1,500.00	1,005.00	600.00	1,678.34
2-51-00-510-00	General Supplies	409.13	676.37	800.00	431.11
2-51-00-560-00	COPIER LEASE	3,758.01	4,511.48	2,000.00	1,520.49
2-51-00-990-05	Community Newsletter	846.98	1,186.29	500.00	395.44
2-69-00-540-01	Electricity FCSS	1,092.92	1,042.21	1,100.00	362.09
2-69-00-543-01	Natural Gas FCSS	1,259.17	1,494.06	1,400.00	465.83
* TOTAL FCSS EXPENSE		83,586.32	78,123.20	72,710.48	36,457.21
** NET FCSS		11,899.91	2,756.25	(2,231.52)	26,592.21



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 11 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
FOOD PANTRY					
1-51-00-990-15	FCSS FOOD PANTRY	(2,362.35)	(1,015.70)	(500.00)	(20.00)
2-51-00-990-15	FOOD PANTRY	339.24	789.13	500.00	307.66
* TOTAL FOOD PANTRY		(2,023.11)	(226.57)	0.00	287.66
FOOD PANTRY EXPENSE					
2-51-00-990-14	Adult Programs	0.00	0.00	0.00	0.00
* TOTAL FOOD PANTRY EXPENSE		0.00	0.00	0.00	0.00
**P SURPLUS /DEFICIT		(2,023.11)	(226.57)	0.00	287.66
YEAR GRANT REVENUE					
1-51-00-990-01	Donations/Fees - Summer Fun	(8,153.35)	(7,149.50)	0.00	(550.08)
1-51-00-990-07	MVC Grant - Health Funding - First Aid	(1,593.75)	(1,710.00)	0.00	0.00
1-51-00-990-08	MVC Grant - TPT Grant	(4,100.00)	(2,500.00)	0.00	(4,249.00)
1-51-00-990-18	FCSS CMHA Mental Health Grant	0.00	(11,992.99)	0.00	(9,020.00)
* TOTAL YEAR GRANT REVENUE		(13,847.10)	(23,352.49)	0.00	(13,819.08)
** TOTAL REVENUE		(13,847.10)	(23,352.49)	0.00	(13,819.08)
YEAR GRANT EXPENSE					
2-51-00-990-01	Summer Fun Program	7,535.79	6,723.41	0.00	0.00
2-51-00-990-07	Health Funding Expense - First Aid	1,770.47	1,710.00	0.00	0.00
2-51-00-990-08	TPT Funding Expense - Senior's Trip	3,283.98	2,450.00	0.00	0.00
2-51-00-990-18	CMHA Mental Health Grant	0.00	9,262.70	0.00	2,371.87
* TOTAL YEAR GRANT EXPENSE		12,590.24	20,146.11	0.00	2,371.87
** TOTALS		12,590.24	20,146.11	0.00	2,371.87
SENIOR PROGRAMS					
1-51-00-413-00	Senior's Programs	(2,835.00)	(6,520.00)	0.00	(6,305.00)
2-51-00-413-00	Seniors' Programs	2,250.52	8,819.10	2,000.00	2,872.37
* TOTAL SENIOR PROGRAMS		(584.48)	2,299.10	2,000.00	(3,432.63)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 12 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
CEMETERY REVENUE					
1-56-00-850-00	Grant - Local Govt. - Cemetery	(1,500.00)	(1,500.00)	(1,500.00)	0.00
1-56-00-410-00	Plot - Cemetery	(2,067.50)	(700.00)	(1,500.00)	(1,050.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,250.00)	(2,420.00)	(1,000.00)	(1,050.00)
1-56-00-412-00	Opening & Closing - Cemetery	(1,225.00)	(1,600.00)	(1,000.00)	(1,700.00)
* TOTAL CEMETERY		(6,042.50)	(6,220.00)	(5,000.00)	(3,800.00)
CEMETERY EXPENSE					
2-56-00-100-00	Salaries & Wages	3,686.69	3,363.90	3,500.00	337.22
2-56-00-140-00	Employee Benefits	531.69	547.99	850.00	35.71
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00	360.00
2-56-00-230-00	Professional Services - Cemetery	1,950.00	1,300.00	1,500.00	1,392.50
2-56-00-510-00	General Supplies	116.42	0.00	1,000.00	0.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	1,239.98	0.00	1,500.00	0.00
* TOTAL CEMETERY EXPENSE		7,524.78	5,211.89	8,350.00	2,125.43
PLAN & DEVELOPMENT REVENUE					
1-61-00-410-00	Building Permits	(620.82)	(417.09)	(750.00)	(259.37)
1-61-00-419-00	Compliance Certificates	(500.00)	(300.00)	(500.00)	(100.00)
1-61-00-520-00	Development Permits	(500.00)	(350.00)	(500.00)	(100.00)
1-61-00-521-00	Subdivision Fees	0.00	0.00	(10,250.00)	0.00
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	0.00	(50.00)	0.00
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00	0.00
1-61-00-590-00	Land Sales	(41,935.85)	0.00	0.00	0.00
* TOTAL PLANNING & DEVELOPMENT		(43,556.67)	(1,067.09)	(12,050.00)	(459.37)
PLAN & DEVELOPMENT EXPENSE					
2-61-00-230-00	Professional Services	5,900.00	0.00	10,000.00	1,050.00
2-61-00-233-00	Land Title Changes	40.00	10.10	150.00	0.00
2-61-00-148-00	Training - Planning	0.00	0.00	0.00	0.00
2-61-00-220-00	Advertising	0.00	0.00	250.00	0.00
* TOTAL PLANNING & DEVELOPMENT E		5,940.00	10.10	10,400.00	1,050.00
** NET PLANNING & DEVELOPMENT		(36,718.87)	234.00	3,700.00	(4,516.57)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 13 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
CULTURE & RECR. REVENUE					
1-71-00-990-02	Donation - Cremona Days	(9,550.00)	(7,267.00)	(7,000.00)	(1,123.74)
1-71-00-990-08	Donation/Fees - WinterFest	150.10	(40.00)	0.00	0.00
* TOTAL CULTURE & RECREATION		(9,399.90)	(7,307.00)	(7,000.00)	(1,123.74)
CULTURE & RECR. EXPENSE					
2-71-00-990-02	Cremona Days	5,358.10	9,823.82	7,000.00	0.00
2-71-00-990-08	WinterFest	1,841.05	40.00	0.00	0.00
* TOTAL CULTURE & RECREATION EXP		7,199.15	9,863.82	7,000.00	0.00
** NET CULTURE & REC		(2,200.75)	2,556.82	0.00	(1,123.74)
PARKS & RECR. REV					
1-71-00-830-00	Grant - Recreation - Federal	0.00	0.00	(20,000.00)	0.00
1-71-00-990-00	Donation - Recreation	0.00	0.00	(5,000.00)	0.00
1-71-00-850-00	Grant - Local Govt -Recreation	0.00	0.00	0.00	0.00
1-71-00-990-01	Donation - Playground	0.00	0.00	(20,900.00)	0.00
* TOTAL PARKS & RECREATION		0.00	0.00	(45,900.00)	0.00
PARKS & RECREATION EXPENSE					
2-72-00-100-00	SALARIES & WAGES	12,918.08	9,365.88	10,000.00	2,715.36
2-72-00-140-00	Employee Benefits	1,752.95	1,449.81	1,500.00	282.01
2-72-00-521-00	Fuel Costs - Parks	883.15	612.70	750.00	0.00
2-72-01-512-00	Parks - Small Tools	0.00	640.00	0.00	294.90
2-72-00-230-00	Other Contracted Services	5,459.48	4,530.00	4,500.00	615.00
2-72-00-510-00	General Supplies	1,781.93	1,769.81	1,500.00	343.98
2-72-00-513-00	Beautification - Parks	327.99	0.00	2,000.00	0.00
2-72-00-528-00	Equipment Repairs & Maint. - Park	2,755.09	4,626.01	2,000.00	101.38
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00	0.00
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00	0.00
* TOTAL PARKS & RECREATION EXPEN		25,878.67	22,994.21	22,250.00	4,352.63
** NET PARK & REC		25,878.67	22,994.21	(23,650.00)	4,352.63



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

Page 14 of 14
2026-Jul-16
1:09:07PM

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
LIBRARY					
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00	0.00
1-74-00-850-00	Grants - Local Govt - Library	(35,861.00)	(36,757.53)	0.00	(18,731.65)
1-74-00-254-01	LIB COST RECOVERY - ELECTRICITY	(729.74)	(1,173.44)	(1,000.00)	0.00
1-74-00-254-02	LIB COST RECOVERY - GAS	(425.34)	(722.52)	(1,000.00)	0.00
1-74-00-254-03	LIB COST RECOVERY - TELEPHONE	(1,049.70)	(839.76)	0.00	0.00
* TOTAL LIBRARY		(38,065.78)	(39,493.25)	(2,000.00)	(18,731.65)
LIBRARY EXPENSE					
2-74-00-850-01	Parkland Regional Library	4,149.36	4,286.97	4,365.63	2,182.82
2-74-00-217-00	Library Office Phone	676.47	529.95	0.00	0.00
2-69-00-540-05	Electricity - Library	2,535.21	900.86	1,000.00	329.26
2-69-00-543-05	Natural Gas - Library	931.63	548.44	1,000.00	212.35
2-74-00-274-00	Insurance Library	0.00	0.00	0.00	1,598.40
2-74-00-528-00	Repairs & Maintenance - Library	0.00	0.00	250.00	0.00
2-74-00-850-00	Cremona Library	44,358.60	44,791.03	0.00	0.00
2-74-00-850-02	CREMONA LIBRARY -VILLAGE ALLOCATION	0.00	8,710.04	8,878.00	0.00
* TOTAL LIBRARY EXPENSE		52,651.27	59,767.29	15,493.63	4,322.83
** SURPLUS / DEFESET		14,585.49	20,274.04	13,493.63	(14,408.82)

*** End of Report ***



MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 9 b)

TITLE: Reports – CAO Monthly Reports, PW Reports, Water Operator Reports

ORIGINATED BY: Karen O'Connor, CAO

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

BACKGROUND / PROPOSAL:

Each month, the CAO will provide an update on key developments within the Village. Highlighted notes from each department are outlined below in point form.

Public Works will provide the CAO with a monthly activity report

Water Operator will provide the CAO with a monthly summary report

Cremona Water Operators, Mountain View Water will not be able to attend a council meeting but will answer any questions that Council has for them. If Council has any questions regarding the report, please give them to the CAO and she will get them to Mountain View Water.

Administration:

- Council Agenda packages and minutes- June 16, & 23, 2026 & July 7, 2026
- A couple meetings with MV Water
- Webinar Bill 28
- ABMunis OCIP Presentation Virtual
- Meeting with legal on Civil matter.
- Meeting with Superior Safety
- Meeting with GOA Teams Meeting FCSS Admin
- ICC Orientation with MVC Meeting
- Daily meeting with Public Works
-

Events and Meetings Attended:

- Several meeting with Vahid- Planner
- Held meetings with 2 land Developers
-

Planning & Development:

- Corresponded and meetings several times with Vahid-Planner
- Corresponded with Ross from Municipal Affairs
- Corresp. with new owners and planners from the Mobile Home Park
- Meeting with legal on several occasions.
-

INTLS: CAO: KO

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the CAO June activity report as information only.

AND

MOTION THAT Councillor _____ accepts the PW & Water Operators June activity / summary reports as information only.



What's included in your SLA:

Service & Support Benefits

- **2-Hour Response:** Guaranteed 2 hour response during business hours.
- **Impact-Based Prioritization:** Immediate attention for critical issues to minimize downtime.
- **Ticket Tracking:** Real-time status tracking, clear communication, and a full audit trail.
- **Regular Updates:** Transparent communication on the status of all active issues.
- **Full IT Management:** Proactive network optimization, user onboarding/offboarding, credential management, and tested patch deployments.
- **Data & Cyber Security:** High-frequency automated backups, integrity testing, firewalls, intrusion detection, and deep-dive audits.
- **Strategic Consulting:** Executive-level infrastructure assessments and budgeting aligned with revenue goals.

Financial & Billing Benefits

- **Included Hours:** 13 regular service hours are included free of charge.
- **Discounted Rates:** Extra hours are reduced to \$55/hour (\$65/hour outside business hours).
- **Precise Billing:** Tasks are billed in efficient 15-minute increments.
- **Free Travel:** Travel time to and from site is not charged.
- **Month-to-Month Flexibility:** No long-term lock-in, requiring only a standard 30-day termination notice.



Karen O'Connor

Chief Administrative Officer

Village of Cremona

205 1 St E Cremona, AB T0M 0B9

koconnor@cremona.ca

July 5, 2026

RE: June 2026 Monthly Operations Summary - Village of Cremona

Upon commencement of the Operations Agreement, several deficiencies have been noted. These deficiencies have been categorized from high risk, moderate risk, and low risk. This will remain an active tracking list throughout the term of the Agreement and will be updated accordingly and circulated on a monthly basis.

WATERWORKS MONTHLY SUMMARY

Failing Valve (Water Plant) - HIGH

- Valve V235A, is in need of maintenance. Under operation, it fails to open/ close the majority of the time. Repair options are being explored.

Fire Hydrant Flushing - HIGH (Scheduled for early July)

- Flushing of the system twice a year is essential in removing deposits from the distribution system and keeping ample available free chlorine and low turbidity to preserve water quality. We will quote this month

Yearly Maintenance on Blowers/ Air Compressors- Moderate

- Yearly oil changes and maintenance is due on 2 air compressors and one blower. This work can be completed by Mountain View Water, and requires minimal cost.

Raw Water Inlet Valve (FCV 210) - Moderate

- The raw water inlet valve for the treatment plant is non-operational and is always in the "on" position. The failure alarm for this valve was found to be disabled due to operational issues. Further diagnosis is required to determine why this valve and alarm were left in this state.

Leaking Manganese Filter B Lower Union - (Previously Low) - Moderate

- There is a pre-existing leak in the lower union connection at Manganese Filter B. The leak has begun to increase. A quote for repair has been obtained for \$1,930 and is awaiting Village approval.



Reservoir Inspection - **MEDIUM**

- The last noted reservoir inspection was three (3) years ago. Alberta Environment and Protected Areas recommends inspection every two (2) years. A quote will be provided this month for the work.

Leaking Distribution Header Union (Distribution Pump House) - **Low**

- There is a slight leak on the distribution header in the pump house.

Leaking Backwash Water "T" Union/Valve - **Low**

- The treated backwash line that supplies auxiliary water for site maintenance is leaking. There is currently no way to isolate the line in the event of a leak. Repair plan is currently underway

Pest Control (Well Pump House) - **Low**

- There is significant rodent activity evident within the well pump house. Pest control measures are recommended to protect the infrastructure from damage and further pest waste. We will continue to monitor

Completed Repairs/Maintenance:

Chlorine Dosing Line Burst - High - **Complete (November 2025)**

- A major leak in the chlorine dosing line was repaired. Proper dosage has now been restored to the produced potable water.

Distribution Pump/Bulk Water Station Heater - High - **Complete (November 2025)**

- Replacement of faulty internal circuit board on the natural gas unit heater (Work Order #0001). This unit is now back in operation.

Well Pump House Heater - High - **Complete (November 2025)**

- Replacement of faulty 240V Dual-Pole Load Controller/Thermostat for the electric unit heater. (Work Order #0002). This unit is now back in operation.

Leaking Valve (FV 230A) - Low - **Complete (November 2025)**

- A slight leak in the treatment plant on the flange for valve FV 230A has been repaired.

Air Compressor Automatic Drains - Low - **Complete (November 2025)**

- The automatic drains for the air compressors were found to be turned off due to blocked discharges. The discharge lines should be replaced to preserve the integrity and capacity of the compressor tanks. They were being drained manually on a weekly basis.



The automatic drains have now been repaired.

Bray Valve (FV 320A) Air & Oil Leak - High - Complete (December 2025)

- The valve actuator for a control valve on "Manganese Filter A" is leaking air and oil. The system can currently compensate for the loss of air, although it puts additional strain on the compressors for the facility. If maintenance is not performed, the leak could go past the working capacity of the compressors or lead to valve failure. This leak has resulted in a failure of operation of the valve. Summit has completed the repair.

Treated Water Chlorine Analyzer - High - Complete (December 2025)

- The treated chlorine analyzer that monitors free chlorine in the plants produced water is not reading accurately and requires service. The SCADA alarm for this was found to be disabled. This analyzer is essential to the operation and compliance of the treatment system. ClearTech performed a service to the analyzer on December 15th.
-

Leaking Grundfos Booster Pump (Treatment Plant) - Low - Complete (December 2025)

- The booster pump that supplies additional pressure to the operations building is currently not operational and leaking. This system has been bypassed by the Village.

Chlorine Dosing Pump Discharge - High - Complete (December 2025)

- It was noted by the previous operator that the dosing pump was causing major problems with the functionality of the treatment plant. Upon our operator's review, it was identified that the pump itself was not the issue, but rather the discharge location was blocked off due to misuse of the pump. A short-term solution has been implemented by shortening the length of the discharge tubing entering the flow of treated water. Fusion Plumbing has installed a union for future blockage removal. The blockage has been removed.

Uninterrupted Power Supply (UPS) Battery Failure - High - Complete (January 2026)

- It was identified that the existing UPS that provides uninterrupted power to the treatment plant was non-operational and obsolete. The SCADA alarm for the UPS was found to currently be disabled. The UPS is required for AEPA compliance to ensure SCADA trending is uninterrupted, as well as act as a protection for the treatment plant PLC and programming. A replacement has been quoted and approved by the Village. This UPS is now installed and operational.

Water Treatment Plant PLC Card Failure - Complete (January 2026)

- A power outage caused a loss of the automated operations of the chemical dosing pump. It was determined through MPE and Ridgeline Electrical that the lack of UPS on the system (pre-existing condition) caused a failure of the analog PLC card. A



replacement was supplied and installed by Ridgeline Electrical. Manual operations of the plant to produce treated water was required while a card was sourced.

Centre Street / 2nd Ave Water Main Break - Complete (January 2026)

- Higher than normal morning flows indicated a leak/break in the distribution system. Leak detection equipment and crew were deployed to site and the leak was found on Center Street and 2nd Avenue. While 4 residents experienced lower than normal pressures during the repair, no service interruptions were experienced throughout the investigation and repair.

Exterior Light (Well Pump House) - Low - Complete (February 2026)

- The exterior light at the well pump house appears to be non-operational.

Failed Trides reference sensor on Swan analyzer(Plant) - High- Complete (February 2026)

- Failure of a sensor on the chlorine analyzer caused error in free chlorine reading

Control Valve Solenoid Failure (Plant) - Complete (Feb 27 2026)

- Air control solenoid valves have been maintained and are in working condition. We will continue to monitor condition

Chlorine Scale - High - Complete - (March 2026)

- The chlorine scale that measures the volume of available chlorine for water disinfection is now functioning. The scale has been replaced, installation has been completed and the system is calibrated.

UPS Desktop computer - Moderate - Complete - (March 2026)

- The UPS had failed and the batteries were replaced.

Pressure Differential in Bio Filer A - Complete (April 2026)

- The pressure differential for Bio Filter A is abnormally high. Upon investigation the pressure distribution block required maintenance. The repair was completed and the system is now operating with accurate readings.

Door Entry Alarms - Treatment Plant and Well Pump House - REMOVED (April 2026)

- MPE Engineering is looking into a way to utilize these sensors, as their current configuration is not useful. After investigation MPE is not able to utilize these door alarms. This line item has been removed.

Air Control Valve (Water Plant) - Complete (June 2026)

- There are two failing air control valves. Parts are ordered and repair will be completed by Mountain View Water



WASTEWATER MONTHLY SUMMARY

May 2026

- Upon starting the wastewater agreement, it was identified that the lagoon was at its overflow height and was draining to the environment. Mountain View Water completed all testing to stay in compliance with the code of practice and was able to start irrigation with the neighbouring farmer to lower the levels. The contravention was noted to the proper channels, and has since been closed. We will continue to monitor to ensure the proper/ safe cooperation of the lagoon system

June 2026

- Continued monitoring, and an overland release were planned and started June 24 2026, all required testing was done as per the Code of Practice. The release is currently ongoing.

MONTHLY METER SUMMARY

December			
	PREVIOUS	MONTH END	TOTAL M3
TREATED TO RES	599045	603333	4288
RAW FROM WELLS	667316	672245	4929
BACKWASH -LOSS	40117	40411	294
Distribution	1065077	1068528	3451
Bulk (METER ROLLED OVER)	9681871	347.323	665.45

JANUARY		
	MONTH END	TOTAL M3
TREATED TO RES	608689	5356
RAW FROM WELLS	678382	6137
BACKWASH -LOSS	40762	351
Distribution	1072685	4157



Bulk	761.85958	414.54
FEBRUARY		
	MONTH END	TOTAL M3
TREATED TO RES	614739	6050
RAW FROM WELLS	684997	6615
BACKWASH - LOSS	41191	429
Distribution	1074923	2238
Bulk	4010.736	3248.88
MARCH		
	MONTH END	TOTAL M3
TREATED TO RES	619845	5106
RAW FROM WELLS	690833	5836
BACKWASH -LOSS	41533	342
Distribution	1078479	3556
Bulk	5078.696	1067.96
APRIL		
	MONTH END	TOTAL M3
TREATED TO RES	623953	4108
RAW FROM WELLS	695546	4713
BACKWASH -LOSS	41811	278
Distribution	1081427	2948
Bulk	5864.31	785.614
MAY		
	MONTH END	TOTAL M3
TREATED TO RES	629194	5241
RAW FROM WELLS	701461	5915
BACKWASH -LOSS	42180	369
Distribution	1084727	3300
Bulk	7331.481	1467.171
June		
	MONTH END	TOTAL M3
TREATED TO RES	634749	5555



**Mountain View
Water Ltd.**

Email: Operations@mwater.ca

Phone: (403) 586-2843

(403) 439-0800

Website: www.mwater.ca

RAW FROM WELLS	707726	6265
BACKWASH -LOSS	42549	369
Distribution	1088445	3718
Bulk	8476.196	1144.715

If you have any questions regarding the above noted deficiencies or corrective actions, please do not hesitate to reach out.

Thank you,
Mountain View Water Ltd.



REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 10

TITLE: Minutes – Boards, Committees, Commissions

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Minutes from various boards, committees, and commissions are being presented to Council for their review and information.

Attached to this Request for Review (RFR) are items that Council may wish to address through a formal resolution.

Otherwise, the information is provided for acceptance only.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see the attached minutes for review and information.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

That the Council accepts the minutes of:

Mayor Lamb

- MVSH Board Key Message June 25, 2026
-

Deputy Mayor Liu

- MVC and Cremona Library Funding Agreement
- Cremona Library Chair Itr

Councillor Abrams

Councillor Martin

Councillor Thompson

MOTION THAT Councillor _____ accepts the Minutes, Reports, Committees, and Commissions as information only.

MAYOR LAMB REPORTS



ADMINISTRATION OFFICE

#301 6501 51 Street, Olds, Alberta, T4H 1Y6

P: (403) 556-2957 E: admin.assistant@mvsh.ca

F: 587-796-0773

BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board Meeting of June 25, 2026.

Key Messages

- The Board held their regularly scheduled meeting in-person at the MVSH Administration Office Boardroom in Olds, Alberta from 1:00-4:00 pm
- The Board notes its appreciation for the strategic planning time held in April and thanks members of the Administration and Lodge leadership teams for working along side them to provide valuable insights for consideration.
- The Board is looking forward to meeting the new Minister of Assisted Living and Social Services, Nathan Neudorf.
- The Board extends its sincere appreciation for the great things Jason Nixon was able to accomplish in his time as Minister of Assisted Living and Social Services and wishes him further success in his new role as President of Treasury Board and Minister of Finance.
- The Board is excited to hear that Mountain View Seniors' Housing Foundation has begun planning for its 16th annual golf classic in Carstairs and encourages individuals and businesses to sign up to support the Foundation for this fantastic day of networking.
- The Board continues to approve updated policies.
- The Board approved the update to the 2026-2028 MVSH business plan which will be submitted to the ALSS Ministry before June 30, 2026.
- The Board notes the further progress on strategic priority #2 regarding facilities and asset management.
- Board members are excited to have MVSH host its first summer social for lodge residents and look forward to taking part in the event planned for August. The Board appreciates the great idea to help connect our communities.
- The Board thanks our insurance broker once again completing a fantastic job on our insurance renewal and the continued advocacy for rate negotiations.

Next MVSH Board Meetings

The next regular Board meeting will be held on Thursday, September 29, 2026, starting at 1:00 PM in the MVSH Administration Offices boardroom in Olds, Alberta (or by Microsoft Teams if required).

If you require any information or there are any questions related to this communication, please contact a Board Director or Stacey Stilling, CAO for MVSH at 403-556-2957 or by email at stacey.stilling@mvsh.ca

DEPUTY MAYOR LIU REPORTS



July 3, 2026

Village of Cremona Council and Administration
Village of Cremona

Re: Introduction of the New Library Manager

Dear Members of Council and Administration,

On behalf of the Village of Cremona Library Board, we are pleased to introduce **Amy Finn** as the new **Library Manager** (Chief Administrative Officer (CAO) of Library Operations) for the Cremona Municipal Library.

Amy has been appointed by the Library Board and will be assuming the responsibilities previously held by **Rebecca Smith**. We would like to take this opportunity to thank Rebecca for her dedication and service to the library and the community, and we wish her every success in her future endeavors.

As Library Manager / CAO, Amy will oversee the day-to-day operations of the library, work closely with the Library Board, staff, volunteers, and community partners, and continue to support the library's mission of providing accessible, high-quality services and programs for residents of Cremona and the surrounding area.

The Library Board is excited to welcome Amy to the role and looks forward to working collaboratively with Council and Administration to continue fostering a strong partnership between the Village and the library. We are confident that Amy's leadership will help build on the library's successes while supporting its continued growth and service to the community.

Please join us in welcoming Amy Finn to her new position. We look forward to your continued support and collaboration.

Should you have any questions or wish to connect with Amy, please do not hesitate to reach out.

Sincerely,

Jennifer Foat

Chair
Village of Cremona Library Board



July 15, 2026

Via email

Dear Municipal Library Board

Re: 2026 Library Services Agreement

On July 8, 2026, Mountain View County Council provided direction regarding the drafted Library Services Agreements. Enclosed you will find the version of the agreement reflecting Council's direction.

I would like to express appreciation for the valuable feedback provided by the Library Boards, the Town's and Village, and the Intermunicipal Collaboration Committees throughout this process. Your input has been instrumental in helping to finalize these agreements.

Please note, the name of your library board is per the establishing bylaw. Should you need this amended, please advise. Once a signed agreement has been received, the remainder of the 2026 funding payment will be processed.

Thank you for your continued partnership and commitment to providing quality library services throughout Mountain View County. If you have any questions, please do not hesitate to contact our office.

Sincerely,

Jeff Holmes
Chief Administrative Officer

MOUNTAIN VIEW COUNTY

AND

**VILLAGE OF CREMONA LIBRARY
BOARD**

Library Funding Agreement

Library Funding Agreement
Between
Mountain View County and Village of Cremona Library Board

PREAMBLE

WHEREAS, the Village of Cremona has established a Library Board and owns the facilities that library services are delivered from.

WHEREAS, the Library Board operates a library facility (the 'Library') within the Village of Cremona and provides equal access to residents within the County;

WHEREAS, the County is prepared to contribute financial assistance annually to assist with Library Operating Costs

WHEREAS, The Signatories recognize that a Trustee appointed to the Library Board must act in the best interests of the Library Board.

WHEREAS, The County's representative is responsible for serving as liaison between the County and Library Board, maintaining confidentiality, and sharing information such as board minutes, service plans, policies, and other correspondence as necessary.

NOW THEREFORE THIS AGREEMENT BEARS WITNESS that the Village of Cremona Library Board and Mountain View County agree as follows:

1. DEFINITIONS

1.1. "CONSUMER PRICE INDEX (CPI)" means the annual Alberta Consumer Price Index for all goods, as published by Statistics Canada and measured from October to October of the preceding year. The year-over-year change in the CPI will be used to determine annual adjustments to County Contributions.

1.2. "COUNTY" means Mountain View County.

1.3. "LIBRARY BOARD" means the board established by the Village of Cremona to operate the library.

1.4. "LIBRARY SERVICE AREA" means the Village of Cremona recreation and culture area as shown on Schedule A of this Agreement.

1.5. "OPERATING COSTS" means the library's costs to operate the library.

1.6. "POLICY 8006" means Mountain View County Policy 8006 "Intermunicipal Collaboration Capital Reserve" as amended from time to time, and available on the County website.

1.7. "SIGNATORIES" means the Village of Cremona Library Board and Mountain View County.

1.8. "VILLAGE" means the Village of Cremona.

2. VILLAGE OF CREMONA LIBRARY BOARD SHALL

- 2.1. Allow County residents to use the library with the same rights and privileges as residents from the Village and at the same cost.
- 2.2. When appropriate, ensure that public and promotional information for the library recognizes the partnership and cooperation between the Village and the County.
- 2.3. The Library Board will advocate for the County's ability to nominate one member to the Library Board and will communicate between the Village of Cremona and the County regarding the status of Board Trustee appointments by November 30 of each year.
- 2.4. Operate and maintain the Cremona Library.

3. MOUNTAIN VIEW COUNTY SHALL

- 3.1. Agree to make annual financial contributions for Operating Costs to the Library Board.
- 3.2. The annual contribution by the County for 2026 will be \$19.64 per capita for each County resident residing within the Library Service Area. In the years following the annual rate will be amended by the Consumer Price Index increase or decrease. See Schedule "A" for the rural population attributed to the Village of Cremona Library Board.
- 3.3. Update the rural Library Service Area population after the release of Federal Census data. The updated population figures will apply to the following budget year.
- 3.4. Notify the Village of a nomination for Library Board appointment. The nominee may be either an elected official or a resident at the County's discretion.
- 3.5. Consider requests in accordance with Policy 8006 for Capital repairs, replacement or enhancements. As per Policy 8006, all requests from the Village of Cremona Library Board must be endorsed by the Village of Cremona and considered by the Cremona Intermunicipal Collaboration Committee as a component of the Village's annual request to the County for capital funding.

4. TERM

- 4.1. The term of this Agreement shall begin on the execution of the agreement and renew automatically on January 1st until termination.

5. TERMINATION

- 5.1 Any Signatory may terminate this Agreement by providing twelve months' written notice to the other Signatories.

6. SCHEDULE OF PAYMENTS

- 6.1. The County's contribution to Operating Costs will be paid directly to the Village of Cremona Library Board on January 30th of each year during the term of this Agreement, pending all conditions of this Agreement being satisfied prior to that date. The County's funding may be contingent upon appointment of a Mountain View County representative by the Village to the Library Board.

7. AMENDMENTS

- 7.1. This Agreement may only be altered or amended in any of its provisions when any such changes are put in writing and signed by the signatories.

8. INDEMNITY

- 8.1. The Village of Cremona Library Board and Mountain View County shall indemnify and save harmless each other from and against any and all claims, demands, losses, costs, damages, actions, suits and proceedings arising out of the performance or non-performance of this Agreement except where such claims, demands, losses, costs, damages, actions, suits and proceedings arise to the extent caused by the negligence, willful misconduct, or breach of this Agreement by the other party, its employees or agents.
- 8.2. Nothing in the foregoing shall be interpreted to require the Village of Cremona Library Board or Mountain View County to indemnify each other for any claims, demands, losses, costs, damages, suits or proceedings by a third party against either of the Signatories with respect to the operation and maintenance of the library.

9. SEVERABILITY

- 9.1. If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with the law of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

IN WITNESS WHEREOF the signatories have hereunto affixed their seals by the hands of their proper offices in that behalf as of the day and year first below written.

Signed this ____ day of _____, 20__ at _____, Alberta.

MOUNTAIN VIEW COUNTY:

Reeve Angela Aalbers

Chief Administrative Officer, Jeff Holmes

VILLAGE OF CREMONA LIBRARY
BOARD:

Library Board Chair _____

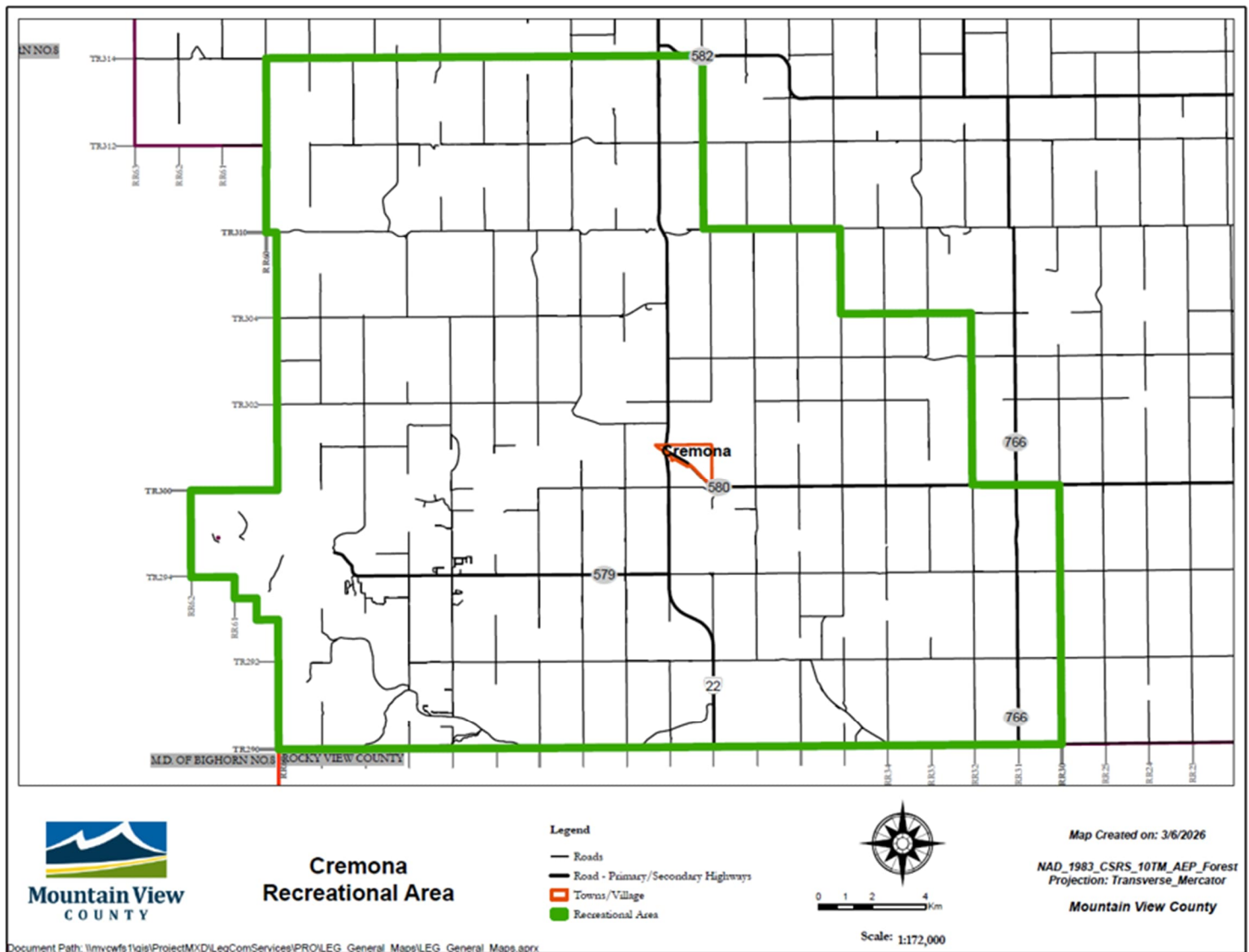
Library Manager _____

Schedule A

2021 Federal Census Library Service Area Population: 2,725*

***Includes Population served by both Cremona Library and Water Valley Library.**

The Rural Population attributed to this Library Agreement is _____% of the total Population which equates to a population of _____.





MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 11

TITLE: Correspondence & Information

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Attached with this RFR are items for which Council may like to make a formal resolution. otherwise, this is accepted for information only.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The following items are provided:

- Cremona -VRSG Jul 15 Key Messages
- MPE Project Status Update June 19, 2026

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accept the attached correspondence as
information only.

AND/ OR

MOTION THAT Councillor _____



a division of Englobe

MPE a division of Englobe

Suite 320, 6715 – 8 Street NE

Calgary, AB T2E 7H7

Telephone (403) 250-1362

www.mpe.ca

PROJECT STATUS UPDATE		
Project: Cremona Building Assessments		Date: June 19, 2026
Client: Village of Cremona		Project Number: 2490-019-01
Attention: Karen O'Connor		MPE Project Manager: Dan Modderman
Reporting Period: May 1, 2026 to May 31, 2026		
SUMMARY OF TASKS COMPLETED THIS PERIOD		
1. Site visits, assessments, report writing, meetings and project management/co-ordination.		
ACTION ITEMS		ACTION BY
SCHEDULE/MILESTONES		
COST (Excluding GST)		
Budget	\$56,630.00	C of A Date: Mar. 19, 2026
Cost to Date (End of Period)	\$39,039.50 69%	
Cost this Period	\$5,911.00	
Remaining Budget	\$17,590.50	
Comments:		

Village of Cremona

Viability Review Support Group Meeting – Key Messages

Teams Meeting – July 15, 2026, 10:00 to 11:00 am

Member	Organization	Attendance
Ross Zimmermann, Chair	Municipal Affairs	Present
Dee Deveau, Alt. Chair	Municipal Affairs	Present
Mayor Craig Lamb	Village of Cremona	Present
Councillor Christina Liu	Village of Cremona - Alternate	Present
Karen O'Connor, CAO	Village of Cremona	Present
Councillor Greg Harris	Mountain View County	Present
Councillor Dwayne Fulton	Mountain View County - Alternate	Present
Jeff Holmes, CAO	Mountain View County	Present
Mayor Tara Elwood	ABMunis	Present
Reeve Larry Clarke	RMA	Present
Rudy Friesen	LGAA	Present
Christopher Robblee	ARMAA	Absent
Darren Reedy, Director	ABMunis - Observer	Absent
LaRae Petrowsky, Director	ABMunis - Observer	Present
Kevin Miller	Municipal Affairs - Observer	Present

Agenda Item Key Messages/Meeting Minutes

1. Introductions and Review Meeting Agenda
 - Attendees introduced themselves, their connection with the VRSG, and a fun fact about themselves.
 - Attendees reviewed the agenda.

2. Village of Cremona and Mountain View County Workbooks
 - Ministry staff reviewed the workbooks submitted by the village and county.
 - Workbooks are divided into six sections that correspond with the themes included in the viability review report. Sections include:
 - Community Well-Being: This section discusses community and recreation programs that contribute to making Cremona a vibrant and energetic village. This includes community identity and spirit, municipal support for community groups, FCSS, recreation programs and facilities, library services, and cemeteries.
 - Governance and Local Decision-Making: This section highlights how locally elected council makes decisions on behalf of the community. This includes information about council practices, procedures, committees, municipal elections and representation, bylaws, long-term planning, and regional cooperation.
 - Village Administration: This section discusses the municipality's capacity to operate day-to-day and to implement council direction. This includes the

village's Chief Administrative Officer (CAO) and staff, policies, office building and hours of operation, and how administration engages with the public.

- Sustainable Finances: This section provides a general overview of the village's financial status. This includes information about the village's fiscal position, municipal budget and property tax rates, grants, assessment, tax due dates and penalties, and revenues, expenses, assets, reserves, liabilities, and debt.
- Physical Infrastructure: This section provides a summary of the infrastructure audit. This includes an assessment of the current condition of all village-owned infrastructure, and an overview of capital projects that should be addressed in the village over the next ten years. Infrastructure is composed of roads, water and wastewater systems, stormwater management, and municipal facilities.
- Municipal Services: This section reviews the municipality's capacity to provide and set service standards that meet public expectations, relevant safety requirements, and are financially feasible through utility rates and fees. Services include emergency services, water, wastewater, solid waste disposal, snow clearing, and road maintenance.
- VRSG members asked questions about:
 - How would FCSS funding be affected by dissolution?
 - County funding that goes towards village FCSS would be reallocated for county FCSS as they would be providing services in the hamlet.
 - Why are some sections of the workbook excluded from the report?
 - The Ministry did not believe all information was necessary, but ministry staff will make changes to try to include all information identified.
 - Would the ministry support county-driven changes to the housing authority if the village dissolves?
 - Housing falls to another ministry. However, Municipal Affairs would be happy to connect the county with the relevant ministry following potential dissolution.
 - Some sections of the infrastructure audit do not align with other sections of the audit. What should happen where these incongruities are noticed?
 - While the Ministry is unable to make direct changes to the infrastructure audit as it is a village document, the Ministry can request follow-up information from the village for inclusion in the report. As such, noticed concerns should be highlighted and shared with ministry staff.

3. Draft Viability Recommendations/ Directives

- Ministry staff discussed the draft viability recommendations with VRSG members.
 - Ministry staff highlighted the difference between recommendations in the report and directives issued by the Minister.
 - Due to a lack of time, staff were unable to discuss each recommendation. Instead, they asked if members had any general questions about the draft recommendations at this time.
- VRSG members asked questions about:
 - Will the ministry provide a priority list of actions the village should take and in what order?
 - Ministry staff can provide support and advice, but it is ultimately up to the village to bring forward a plan for how all recommendations will be addressed within 5 years.
 - Some recommendations denote a 'should' versus a 'must'. How will these be outlined to the public?

- The report will outline what may happen to the recommendations if they are included in the directives, in addition to what the difference is between mandatory actions (i.e. 'must') and actions that should be thoroughly considered and either implemented or justified (i.e. 'should').
- In some cases, the public may perceive the actions of village council through the lens of the directives and misinformation. What should village council do in this circumstance?
 - Where council is proactive in making changes that support the recommendations, those should be celebrated and highlighted to the public. Some misinformation will be addressed once the public receives the report in late August, but if residents have any other specific questions, they should be directed to ministry staff.
- Who will organise the vote of electors?
 - Ministry staff conduct the vote on the question of dissolution and act as Returning Officer.

4. Meeting Recap,
Key
Messages/Meeting
Minutes, and Next
Meeting

- Following discussions about the workbook and the draft recommendations, ministry staff provided an overview of next steps.
 - The ministry anticipates sharing the draft viability review report with VRSG members in early August. Ministry staff will send out a doodle poll in late July to finalise a date and time for this meeting.
 - Village residents will receive a copy of the report in late August, and the pre-vote public information is scheduled for September 9th, 2026.
 - The vote on the question of dissolution is scheduled for September 23rd and 24th, 2026.
 - Following the vote, the Minister will consider the vote results, along with other information, and determine whether the municipality should remain or dissolve.

Next Meeting:	August 2026
Action Items	• Once the draft viability review report is ready for internal review, the ministry will share it with the VRSG for review. • After the VRSG has had an opportunity to review the draft report, the ministry will schedule a meeting using doodle poll to review the document and discuss requested changes or amendments. • Following the vote of electors, the ministry will schedule a meeting using doodle poll to discuss the viability review process and opportunities for future improvement.



REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 21, 2026

AGENDA NO.: 11

TITLE: Closed Meeting -One (2) Legal, One (1) Land

ORIGINATED BY: Karen O'Connor CAO

BACKGROUND / PROPOSAL:

Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The council will be required to make a motion to convene a Closed Meeting to discuss items related to land, legal, or personnel.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Mayor Lamb convenes a Closed Meeting at _____p.m.



REQUEST FOR DECISION

MEETING: Closed Meeting

Date: July 21, 2026

AGENDA NO.: 13

TITLE: RECONVENE:

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except for a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A member of the council will announce when the council returns to an open meeting and invite members of the public to attend.

RECOMMENDED ACTION:

MOTION That Mayor Lamb reconvenes from a closed meeting to
Regular Council meeting at _____p.m.

INTLS: CAO: KO



MEETING: Reg Council Meeting

Date: July 21, 2026

AGENDA NO.: 14

TITLE: Adjournment

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

A Member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

MOTION THAT Mayor Lamb adjourn the Village of Cremona Regular Council Meeting
on the 21st day of July at _____p.m.

INTLS: CAO: **KO**