

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 1

TITLE: Call to Order

ORIGINATED BY: *Karen O'Connor, CAO*

Mayor Lamb calls the August 19, 2026, Village of Cremona Regular Council meeting to order at _____ pm

RECOMMENDED ACTION:

Mayor Lamb calls the Village of Cremona Regular Council Meeting to order at _____pm.

INTLS: CAO: *KO*

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 2

TITLE: ACCEPTANCE OF AGENDA

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

By resolution, Council must accept the agenda.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the Agenda as presented.

OR

MOTION THAT Councillor _____ accepts the Agenda as amended.

INTLS: CAO: *KO*



REGULAR COUNCIL MEETING AGENDA
August 19, 2026, at 7:00 p.m.
Council Chambers – 106 1st Avenue East

ATTENDANCE: Mayor Lamb, Deputy Mayor Liu, Councillors, Abrams, Martin & Thompson

OTHER PRESENT: Interim CAO, Linda Nelson, Corporate Services, Sandi Ryan, IT Glen Harrison

ABSENT:

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF COUNCIL MEETING MINUTES**
 - a) July 21, 2026, Regular Council Meeting Minutes
 - b) July 28, 2026 Special Council Meeting Minutes
- 4. DELEGATION / PRESENTATION:** None
- 5. OPEN FORUM:**
- 6. BUSINESS ARISING FROM PREVIOUS MEETING:**
- 7. BYLAWS AND POLICIES:**
 - a) RFD 26-08-049 Procedural Bylaw 523-16
- 8. NEW BUSINESS:**
 - a) RFD 26-08-050 Repairing Estimate 2005 Chev Plow Truck
 - b) RFD 26-08-051 Approval of Business license Applications
 - c) Appointment of Interim CAO
 - d) Changes to Signing Authority

9. REPORTS:

a) Financial Reports

- i. Accounts Payable-July 2026
- ii. Financial Report January 1-July 31, 2026

b) CAO Reports

c) Public Works & Water Operator

- I. MV Water July 2026 Monthly Summary

10. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS:

Mayor Lamb

Deputy Mayor Liu

Councillor Abrams

Councillor Martin

Councillor Thompson

11. CORRESPONDENCE & INFORMATION:

- AB RCMP Prov. Policing Reports, August 6, 2026
- RCMP Cremona Community Letter
- Didsbury Q1 Prov. Crime Stat
- PRC Quarterly Data Report Apr-June 30, 2026

12. CLOSED MEETING: Matters under Access to Information Act S.29 Advice from Officials

13. RECONVENE:

14. ADJOURNMENT:



REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 3

TITLE: Minutes – a) July 21, 2026, Regular Council Meeting Minutes

c) July 28, 2026, Special Council Meeting Minutes

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Council is advised to review all meeting minutes carefully for any errors or omissions prior to approval.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see attached.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

- a) **MOTION** THAT Councillor _____ accepts July 21, 2026,
Regular Council Meeting minutes as presented.

OR

MOTION THAT Councillor _____ accepts July 21, 2026,
Regular Council Meeting minutes as amended.

- b) **MOTION** THAT Councillor _____ accepts July 28, 2026,
Special Council Meeting minutes as presented.

OR

MOTION THAT Councillor _____ accepts July 28, 2026,
Special Council Meeting minutes as amended.

**Minutes of the Village of Cremona Regular Council Meeting held on
Tuesday, July 21, 2026 – Commencing at 7:00 p.m.**

IN ATTENDANCE: Mayor Lamb, Deputy Mayor Liu, Councillors Abrams,
& Thompson

OTHERS PRESENT: CAO Karen O'Connor, IT Technician, Glen Harison
and 9 members of the public

ABSENT:

1.1 CALL TO ORDER:

Mayor Lamb calls the meeting to order at 7:00 P.M.

2.1 ADOPTION OF AGENDA:

Res: 26/160 MOTION THAT Councillor Liu accepts July 21, 2026, agenda as amended.
Addition: RFD 26-07-045 Telling Your Story: A Community History Video

CARRIED

3. ADOPTION OF MINUTES:

Res: 26/161 MOTION THAT Councillor Abrams accepts June 16, 2026,
Regular Council Meeting minutes as amended.

CARRIED

Res: 26/162 MOTION THAT Councillor Abrams accepts June 23, 2026
Special Council Meeting Minutes as amended.

CARRIED

Res: 26/163 MOTION THAT Councillor Lui accepts July 7, 2026
Special Council Meeting Minutes as amended.

CARRIED

4. DELEGATIONS / PRESENT: None

5. OPEN FORM:

Res: 26/164 MOTION THAT Councillor Liu there was no questions or concerns from the gallery.

CARRIED

6. BUSINESS ARISING FROM PREVIOUS MEETING: None

7. a) BYLAWS & POLICIES: RFD 26-07-036 Zone Bylaw 524-26

Res: 26/165 **MOTION** THAT Councillor Abrams gives the Second reading to Bylaw No. 524-26 being bylaw to Amend of Cremona Land Use Bylaw No. 395-06.

Approve
Abrams
Lui
Lamb

Oppose
Thompson

CARRIED

Res: 26/166 **MOTION** THAT Councillor Abrams gives the Third and Final Reading to Bylaw No. 524-26 being bylaw to Amend of Cremona Land Use Bylaw No. 395-06.

Approve
Abrams
Lui
Lamb

Oppose
Thompson

CARRIED

b) Procedural Bylaw 523-26

Res: 26/167 **MOTION** THAT Council Thompson table consideration of Procedural Bylaw No. 523-26 until the Special Council Meeting on July 28, 2026.

CARRIED

c) Traffic Bylaw 524-26

Res: 26/168 **MOTION** THAT Councillor Abrams passing the First reading for Traffic Bylaw No. 525-26 as amended.

CARRIED

Res: 26/169 **MOTION** THAT Councillor Liu passing the Second reading for Traffic Bylaw No. 525-26 as amended.

Approve

Abrams

Lui

Lamb

Oppose

Thompson

CARRIED

8. NEW BUSINESS

a) RFD 26-07-039 Term Deposit Maturity

Res: 26/170 MOTION THAT MOTION THAT Councillor Lui direct that the Village of Cremona proceed with the renewal of the following three term deposits for a 180-to-269-day term at the current rate of 2.4 %. Term Deposit #723113627209, # 723113627225 & 72313627266.

CARRIED

b) RFD 26-07-040 Cremona Library Board Member Application

Res: 26/171 MOTION THAT Councillor Abrams approves the appointment of Derald Anderson as a new Cremona Municipal Board member, commencing July 22, 2026, until July 21, 2029.

Approve

Abrams

Lui

Lamb

Oppose

Thompson

CARRIED

RFD 26-07-041 has been moved to in camera for open discussion

c) RFD 26-07-042 Cremona Library letter regarding Bill 28

Res: 26/172 MOTION THAT Councillor Abrams acknowledge receipt of the correspondence from the Village of Cremona Library Board regarding the proposed amendments to the Libraries Act contained within Bill 28, the Municipal Affairs and Housing Statutes Amendment Act, 2026; and further, that Council authorize the Mayor to submit a letter to the Minister of Municipal Affairs expressing the Village of Cremona's concerns.

CARRIED

d) **RFD 26-07-043 Road Closure, 2026 Show and Shine**

Res: 26/173 MOTION THAT Councillor Thompson request that the request for the road closure be tabled pending further clarification and be brought back to the special council meeting for consideration.

CARRIED

e) **RFD 26-07-044 Plan Sustainable Agreement**

Res: 26/174 MOTION THAT Councillor Liu request that the motion authorizing the Chief Administrative Officer (CAO) to enter into a Municipal Planning Services Retainer Agreement with Plan Sustainable Consulting for the provision of professional municipal planning services, based on a retainer of up to 12 hours per month (approximately 3 hours per week), at the rates outlined in the agreement, be tabled until the Special Council Meeting on July 28, 2026.

CARRIED

9. REPORTS

a) **Financial Reports**

Res: 26/175 MOTION THAT Councillor Lui approves the accounts payable report, in the amount of \$ 139,547.19 and the Financial Report as presented.

CARRIED

b) **CAO Report**

Res: 26/176 MOTION THAT Councillor Abrams accepts the CAO's June 2026, Monthly activity report as information only.

CARRIED

Res: 26/177 MOTION THAT Councillor Lui accepts the MV Water operators April and June activity / summary reports as information only.

CARRIED

10. MINUTES/REPORTS- BOARDS, COMMITTEES, COMMISSIONS

Mayor Lamb

- MVSHG Board Key Message June 25, 2026
-

Deputy Mayor Liu

- MVC and Cremona Library Funding Agreement
- Cremona Library Chair ltr

Councillor Abrams

Res: 26/178 **MOTION** THAT Councillor Abrams accepts the Minutes/Reports, Committees, and Commissions as information only.

CARRIED

11. CORRESPONDENCE & INFORMATION

- Cremona -VRSG Jul 15 Key Messages
- MPE Project Status Update June 19, 2026

Res: 26/179 **MOTION** THAT Councillor Thompson accepts the attached correspondence as information only.

CARRIED

Councillor Abrams Call Recess 8:56 P.M.
Mayor Reconvene from recess at 9:05 P.M.

12. CLOSED MEETING Two (2) Legal, One (1) Land

Mayor Lamb convenes to a Closed Meeting at 9:05 P.M.

Mayor Lamb reconvenes from the closed meeting to Regular Council meeting at 9:58 P.M.

Councillor Thompson would not declared a pecuniary interest with respect to the matter under consideration and would not approve the meeting to go past 10:00 P.M.

13. ADJOURNMENT

Mayor Lamb adjourns the Village of Cremona Regular Council Meeting on the 21st day of July at 9:58 p.m.

CARRIED

Mayor Craig Lamb

CAO, Karen O'Connor



**Minutes of the Village of Cremona Special Council Meeting held on
Tuesday, July 28, 2026 – Commencing at 7:00 p.m.**

IN ATTENDANCE: Mayor Lamb, Deputy Mayor Liu, Councillors Abrams, Martin and Thompson

OTHERS PRESENT: Sandra Ryan, Corporate Services, Glen Harison IT Tech.
And 6 members of the public.

ABSENT: CAO, Karen O'Connor

1. CALL TO ORDER:

Mayor Lamb called the meeting to order at 6:58 P.M.

5. a) Appointing Acting CAO to Cover Holidays

Res: 26/180 **MOTION THAT** Councillor Thompson appoints Sandra Ryan as Acting Chief Administrative Officer to exercise the powers, duties, and functions of the Chief Administrative Officer during any temporary absence of the CAO during her holidays, July 27 to July 31, 2026.

CARRIED

2. ADOPTION OF AGENDA:

Res: 26/181 **MOTION THAT** Councillor Martin accepts July 28, 2026, Agenda as amended.

CARRIED

Added: CLOSED MEETING TO PUBLIC: One (1) Labor

3. a) BUSINESS ARISING FROM PREVIOUS MEETING: Sale of Village Land Proposal

Res: 26/182 **MOTION THAT** Councillor Abrams authorizes Administration to proceed with the Proposed subdivision and disposition of a portion of Lot 20MR, Block 1, Plan 781110 (Municipal Reserve), subject to legal, survey, and subdivision review requirements. Further, that Council approve the sale of the subject lands to the proposed purchasers for \$25,000.00, plus all applicable GST and all costs associated with the subdivision, survey, legal, consolidation, registration, and transfer of title, with all such costs to be borne by the purchaser.

CARRIED

Village of Cremona Special Council Meeting Minutes July 28, 2026

____ Mayor
____ CAO

3. b) BUSINESS ARISING FROM PREVIOUS MEETING: Rezoning Request

Res: 26/183 **MOTION THAT** Councillor Liu refuse the proposed Land Use Bylaw amendment to Redesignate 110 Railway Avenue West from C1 – Central Commercial District to a Residential District.

CARRIED

3. c) BUSINESS ARISING FROM PREVIOUS MEETING: Notice of Claim for Property Damage

Res: 26/184 **MOTION THAT** Councillor Abrams authorize Administration to reimburse, in the amount of \$3,702.25 for the eligible expenses related to the sewer backup at 102 Edey Close which the amount is equal to the receipts received.

CARRIED

3. d) BUSINESS ARISING FROM PREVIOUS MEETING: Show and Shine Road Closure

Res: 26/185 **MOTION THAT** Councillor Martin approve the following road closures for the 14th Annual Show and Shine on Saturday, September 12 or rain day of Saturday, September 19, 2026, as follows: Center Street, Railway Ave. to 3rd Ave., 1st Ave. West from 1st St. East to 1st St. West, 2nd Ave. from 1st St. East to Centre Street. Further, all affected residents to be notified of the closures.

CARRIED

4. a) Procedural Bylaw 523-26

Res: 26/186 **MOTION THAT** Councillor _____ passing the First reading for Procedural Bylaw 523-26.

MOTION THAT Councillor _____ passing the Second reading for Procedural Bylaw 523-26.

MOTION THAT Councillor _____ unanimously agrees to proceed with the Third and Final Reading of the Procedural Bylaw 523-26.

MOTION THAT Councillor _____ passing the Third and Final Reading of the Procedural Bylaw 523-26.

TABLED

4. b) Traffic Bylaw 524-26

Res: 26/187 **MOTION THAT** Councillor Abrams passing the Third and final reading of the Traffic Bylaw 524-26.

Approve

Mayor Lamb
Deputy Mayor Liu
Councillor Abrams

Oppose

Councillor Martin
Councillor Thompson

CARRIED

5. b) CLOSED MEETING TO PUBLIC: One (1) Labor

Mayor Lamb convenes to a Closed Meeting at 7:18 PM.

Mayor Lamb reconvenes from Closed Meeting to Special Council Meeting at 7:24 PM.

Res: 26/188 **MOTION THAT** Councillor Abrams accept the offer from Sundre for interim CAO Support.

Res: 26/189 **MOTION THAT** Councillor Abrams reschedule the next Regular Council meeting from Tuesday, August 18, 2026 to Wednesday, August 19, 2026.

CARRIED

6. ADJOURNMENT

Mayor Lamb adjourns the Village of Cremona Special Council Meeting on the 28TH day of July at 7:28 PM.

Mayor, Lamb

CAO, Karen O'Connor

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 4 a)

TITLE: DELEGATION / PRESENTATION: None

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councilor _____ **accept the**

INTLS: CAO KO

VILLAGE OF
Cremona
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 5 a)

TITLE: OPEN FORUM

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Open Forum provides members of the public an opportunity to address Council on matters of municipal concern that are *not* already on the meeting agenda.

This portion of the meeting is for:

- **Informational only** – no debate or decisions are made.
- **Time-limited** – each speaker will get 3 minutes.
- For comments, questions, or concerns from residents.
- This will be used for Council to hear public viewpoints that may inform future agenda items, research, or decisions.

What Open Forum is *not* for

- Not for **personnel matters**, legal issues, or confidential concerns.
- Not for **back-and-forth dialogue**; Council generally listens but does not engage in discussion at that time.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Comments and questions raised during **Open Forum** will be received by Council for information only.

Council will not engage in debate during this portion of the meeting; however, Council will attempt to bring back an answer or follow-up response at the next regular Council meeting, when appropriate.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ will accept the question and concern as information only

INTLS: CAOKO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 6 a)

TITLE: BUSINESS ARISING FROM PREVIOUS MEETING; None

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____

OR

MOTION THAT Councillor _____

INTLS: CAOKO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD 26-08-049

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 7 a) Procedural Bylaw 523-26

TITLE: Bylaws & Policies

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Procedural Bylaw 517-25- rescind

Committee of the Whole reviewed the Procedural Bylaw May 26, 2026 and wishes to proceed with the readings

The first reading of this bylaw was passed June 16, 2026

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ passing the First for Procedural Bylaw 523-26.

MOTION THAT Councillor _____ passing the Second for Procedural Bylaw 523-26.

MOTION THAT Councillor _____ unanimously agrees to proceed with the Third and Final Reading of the Procedural Bylaw 523-26.

MOTION THAT Councillor _____ passing the Third and final reading of the Procedural Bylaw 523-26.

INTLS: CAO KO



**VILLAGE OF CREMONA
BYLAW NO. 523-26**

BEING A BYLAW OF THE VILLAGE OF CREMONA IN THE PROVINCE OF ALBERTA TO PROVIDE GUIDELINES TO REGULATE THE PROCEEDINGS AND CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS

WHEREAS, pursuant to the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26*, as amended or replaced from time to time, the Council of the Village of Cremona may pass a bylaw respecting the procedures to be followed by Council;

AND WHEREAS, Council of the Village of Cremona deems it necessary to pass a bylaw establishing a procedure bylaw;

NOW THEREFORE COUNCIL OF THE VILLAGE OF CREMONA, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:

1.0 This bylaw shall be known as and may be cited as the "Procedural Bylaw".

2.0 **DEFINITIONS**

In this bylaw, unless the context otherwise requires:

- 2.1 **'ACT'** means the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, as amended, and can be referred to as the *MGA*.
- 2.2 **'AGENDA'** means the list and order of business items for any meeting of Council, or Committees.
- 2.3 **'BYLAW'** means a bylaw of the Village.
- 2.4 **'CAO'** means the Chief Administrative Officer within the meaning of the *Municipal Government Act*.
- 2.5 **'CHAIRPERSON'** means the Member of a Committee elected by the Members, or appointed by Council, to preside at all meetings of the Committee.
- 2.6 **'CLOSED MEETING OF COUNCIL'** means a part of the meeting closed to the public at which no resolution or bylaw may be passed, except a resolution to revert to a meeting held in public.
- 2.7 **'COUNCIL'** means the Mayor and Councillors of the Village of Cremona.
- 2.8 **'COUNCIL COMMITTEE'** means a committee, board or other body established by council under the *Municipal Government Act*; but does not include an Assessment Review Board established under Section 454 or a Subdivision and Development Appeal Board established under Section 627.
- 2.9 **'COUNCIL MEETING'** means (a) where used in reference to a council, means a meeting under Section 193, or 194 of the *Municipal Government Act*, or (b) where used in reference to a council committee, means a meeting under Section 195 of the *Municipal Government Act*.
- 2.10 **'DELEGATION'** means a person or group of persons wishing to appear before the Council to address a specific matter.
- 2.11 **'DEPUTY MAYOR'** means the Member of Council appointed pursuant to this bylaw to act as Mayor in the absence or incapacity of the Mayor.

- 2.12 **'ELECTRONIC OR OTHER COMMUNICATION FACILITIES'** means that members of Council may attend a Council or Committee meeting through electronic communications. This can include using a telephone with the use of the speaker; via personal computer, or other means of technology advances.
- 2.13 **'EX-OFFICIO'** means membership by virtue of one's office.
- 2.14 **'MAYOR'** means the Member of Council duly elected Chief Elected Official and continuing to hold office and is the presiding officer at all meetings of Council.
- 2.15 **'MEMBER'** means a Member of Council duly elected and continuing to hold office.
- 2.16 **'NOTICE OF MOTION'** means by which a Member of Council brings a matter forward for reconsideration or to alter or rescind a motion already passed at a previous meeting.
- 2.17 **'POINT OF INFORMATION'** means a request or statement directed to the Presiding Officer, or through the Chairperson to another Member or to Administration, for or about information relevant to the business at hand, but not related to a Point of Order or Point of Privilege.
- 2.18 **'POINT OF ORDER'** means the raising of a question by a Member with the view of calling attention to any departure from this bylaw or the customary proceedings in debate or in the conduct of Council's business.
- 2.19 **'PRESIDING OFFICER'** means the Mayor, or in the absence of the Mayor, the Deputy Mayor, or in the absence of the Deputy Mayor, any other Member of Council chosen to preside at the meeting.
- 2.20 **'PUBLIC HEARING'** means a meeting of Council convened to hear matters pursuant to the Act.
- 2.21 **'QUORUM'** means a majority of Members of Council as prescribed in the *Act*.
- 2.22 **'SPECIAL COUNCIL MEETING'** means a meeting called by the Mayor or a majority of Council pursuant to the *Act*.
- 2.23 **'VILLAGE'** means the Corporation or the Village of Cremona.

3.0 **APPLICATION**

- 3.1 This bylaw applies to all meetings of Council.
- 3.2 The precedence of the rules governing the procedure of Council is:
- (a) the *Municipal Government Act*,
 - (b) other provincial legislation,
 - (c) this Bylaw,
 - (d) Roberts Rules of Order.
- 3.3 The Deputy Mayor shall chair council meeting when the Mayor is absent or is unable to act as Mayor and shall have all of the responsibilities of the Mayor under this Bylaw.

~~3.5~~3.4 Direction to administration by Council shall be by a majority of Council as a whole directing the CAO only.

~~3.6~~3.5 A resignation of a Councillor must be in writing and given to the CAO; the CAO shall report the resignation at the first Council meeting after receiving the resignation.

4.0 **DEPUTY MAYOR**

4.1 Council shall appoint a Deputy Mayor at the annual organizational meeting.

5.0 **ORGANIZATIONAL MEETING**

5.1 Council shall hold an Organizational Meeting annually, not later than two weeks after the third Monday in October.

5.2 The Mayor and each Councillor shall take the prescribed Oath of Office as the first order of business at the first Organizational Meeting following the date of the general election.

5.3 Until the Mayor has taken the Oath of Office, the CAO shall chair the Organizational Meeting.

5.4 The CAO shall set the time and place for the Organizational Meeting. The business of the meeting being limited to:

- (a) Oath of Office,
- (b) Assignment of Seating,
- (c) Deputy Mayor Appointment,
- (d) Signing Authority,
- (e) Schedule of Meetings, and
- (f) Council Committee Appointments

5.5 Appointments of Council Members to Committees shall be for a term of one (1) year. Councillors may be appointed to the same committee at the annual organizational meeting.

6.0 **REGULAR MEETINGS OF COUNCIL**

6.1 Regular Meetings of Council shall be held in the Village of Cremona Council Chambers at 106 First Avenue East unless notice is given in accordance with the *Act* that the Regular Meeting will be held elsewhere in the community.

6.2 Regular Meetings of Council shall be held every third Tuesday. When the meeting day falls on a Statutory Holiday, the meeting shall be held on the following day which is not a statutory holiday, unless otherwise set by resolution of Council.

- 6.3 Regular Meetings of Council shall commence at 7:00 pm.
- 6.4 If a quorum is not present within ~~thirty (30)~~ **fifteen (15)** minutes after the time fixed for regular or special meetings, the Chief Administrative Officer shall record the names of the members present, and the Council shall stand adjourned until the next regular or special meeting.
- 6.5 A Member who has a pecuniary interest in a matter before Council shall disclose the general nature of the pecuniary interest, abstain from discussing the matter or voting on the matter, and leave the room until discussion and voting on the matter are concluded, as prescribed in the Act.
- 6.6 Confidential or items discussed in-camera are not to be disclosed or discussed in the public until the information is discussed in a public meeting.

7.0 **SPECIAL COUNCIL MEETINGS**

- 7.1 Special Council Meetings may be called by the Mayor or a majority of Council, and notice of such Special Meetings shall be given in accordance with the provisions of the *Act*.
- 7.2 The Chief Elected Official:
- (a) may call a special council meeting whenever the official considers it appropriate to do so, and;
 - (b) must call a special council meeting if the official receives a written request for the meeting, stating its purpose, from a majority of the councillors.

A special council meeting called under subsection 194(1)(b) of the *MGA* must be held within 14 days after the date that the chief elected official receives the request.

The chief elected official may call a special council meeting by giving at least 24 hours' notice in writing to each Councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.

A special council meeting may be held with less than 24 hours' notice to all councillors and without notice to the public if at least 2/3 of the whole council agrees to this in writing before the beginning of the meeting.

No matter other than that stated in the notice calling the special council meeting may be transacted at the meeting unless the whole council is present at the meeting, and the council agrees to deal with the matter in question.

8.0 **PUBLIC HEARINGS**

All Public Hearings shall be convened as follows:

- 8.1 "Adjourn" used in relation to a Public Hearing, means to take a break in the Public Hearing with the intent of returning to the Public Hearing at another meeting.

- 8.2 "Close" used in relation to a Public Hearing, means to terminate the Public Hearing.
- 8.3 At the commencement of a Public Hearing, the Chairperson shall:
- 8.3.1 state the matter to be considered at the hearing;
 - 8.3.2 inform those present of the procedure, which shall be followed in hearing the respective submissions;
 - 8.3.3 ask the Chief Administrative Officer if the Public Hearing has been advertised in accordance with the *Act*; 3.4 request that administrative staff present a report on the issue at hand;
 - 8.3.4 request that the Development Authority provide their position on the proposed bylaw; and
 - 8.3.5 allow the applicant, and/or their representative(s), up to twenty (20) minutes to present their position, exclusive of the time required to answer questions put to the applicant by a Council member, unless granted a time extension by Council.
- 8.4 Any person or group who claims to be affected by the subject matter of the Public Hearing shall be afforded an opportunity to speak in the following order:
- 8.4.1 the Chairperson will call on each person who is in favour of the proposal before Council and has filed a submission in writing;
 - 8.4.2 the Chairperson will call on each person who is in favour of the proposal but has failed to make a written submission, and has indicated to the CAO prior to commencement of the hearing that he or she wishes to make an oral presentation;
 - 8.4.3 the Chairperson will call on each person who is opposed to the proposal before Council and has filed a submission in writing;
 - 8.4.4 the Chairperson will call on each person who is opposed to the proposal and has failed to make a written submission, and has indicated to the CAO prior to the commencement of the hearing that he or she wishes to make an oral presentation.
- 8.5 If a person is unable to attend a Public Hearing, that person may authorize an individual to speak on his or her behalf. The authorization must:
- 8.5.1 be in legible writing;
 - 8.5.2 name the individual authorized to speak;
 - 8.5.3 indicate the proposed bylaw to be spoken to; and
 - 8.5.4 be signed by the person giving the authorization.
- 8.6 The authorized speaker must state the name of the person that the speaker represents and provide written authorization to the Chief Administrative Officer.
- 8.7 No person representing an individual shall address Council for more than five (5) minutes,

exclusive of the time required to answer questions put to him/her by a Council Member, unless granted a time extension by the majority of Council.

- 8.8 No person representing a group shall address Council for more than five (5) minutes, exclusive of the time required to answer questions put to him or her by a Council Member, unless granted a time extension by the majority of Council.
- 8.9 The Chairperson will allow staff to make closing comments.
- 8.10 If there is more than one Public Hearing on the Agenda, the Chairperson shall adjourn or close one Public Hearing before opening another Public Hearing.
- 8.11 A Public Hearing may be adjourned if Council requires further information in order to make an informed decision on the bylaw. If a Public Hearing is adjourned, Council shall not receive any additional submissions in relation to the subject matter unless it re-opens the Public Hearing.
- 8.12 If a Public Hearing is closed, Council shall not receive any additional submissions from the public in relation to the subject matter, until it has voted on the subject matter of the Public Hearing.

9.0 **CLOSED MEETING OF COUNCIL (In Camera)**

- 9.1 The *Act* permits Council or Committee to close all or part of the meeting to the public if a matter to be discussed is, of a class prescribed or otherwise described in the regulations.
- 9.2 When a "Closed Meeting" is held, no Motion or Bylaw may be passed except a Motion to revert to a meeting held in public.
- 9.3 For the purposes of the *Act*, a meeting or part of a meeting is considered to be closed to the public if:
 - 98.3.1 any members if the public are not permitted to attend the entire meeting or part of the meeting,
 - 98.3.2 the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
 - 98.3.3 the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.
- 9.4 Before closing all or any part of a meeting to the public, a council or council committee must by Motion approve:
 - 98.4.1 the part of the meeting that is to be closed, and
 - 98.4.2 the basis on which, under an exception to disclosure in Division 2 or Part 1 of the *Freedom of Information and Protection of Privacy Act* **Protection**

of Privacy Act or under the regulations, the part of the meeting is to be closed.

9.5 After the closed meeting discussions are completed, any members of the public, who are present outside the meeting room must be notified that the rest of the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues.

9.6 A Subdivision Authority, Development Authority or Subdivision and Development Appeal Board established under Part 17 of the Act may deliberate and make its decision in a meeting closed to the public.

98.7 Where a council or council committee closes all or part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.

9.8 Members participating in the meeting through Electronic or other Communication Facility are not permitted to participate in Closed Meetings of Council.

10.0 **AGENDA**

10.1 The Agenda shall list the items and order of business for the meeting,

10.2 The CAO shall prepare the Agenda and shall ensure copies of the Agenda are available no later than 4:30 Noon (12:00 p.m.) on the Thursday prior to the Tuesday Council meeting, however, normal practice shall be to ensure copies are available on the Thursday prior to the Tuesday Council meeting.

10.3 Copies of the Agenda shall be provided to the following:

- (a) members of Council,
- (b) representatives of the local news media,
- (c) all staff who are entitled to receive copies, and
- (d) published on the Village website.

10.4 All submissions for the Agenda of all Regular Meetings of Council shall be received by the CAO no later than noon on the ~~Thursday~~ Wednesday prior to the Tuesday on which the meeting is to be held.

10.5 Council Members shall present matters for consideration on the Agenda by submitting a Written notice to the CAO no later than noon on the ~~Thursday~~ Wednesday prior to the Tuesday on which the meeting is to be held. The written notice shall describe the matter to be brought forward and include the proposed motion.

10.6 Council Members wishing to make an "Inquiry for Answer" at a Regular Meeting Shall submit a written notice to the CAO no later than noon on the ~~Thursday~~

Wednesday prior to the Tuesday on which the meeting is to be held.

- 10.7 The subject matter of **an inquiry is not debatable until the reply to the inquiry has been** made or presented to Council.
- 10.8 The ~~Mayor or Councillor~~ **CAO or a Councillor** may address the Mayor for a decision to add or delete items to the agenda before the agenda is adopted.

11.0 **COMMUNICATIONS**

- 11.1 A person wishing to have any matter considered by Council, a letter or other communication shall be addressed to the CAO, and/or Mayor and Council, and the letter or communication shall:
- (a) be printed, typewritten or legibly written,
 - (b) clearly set out the matter at issue and the request made of Council,
 - (c) be signed by the writer, and include the printed name and address of the writer,
 - (d) be submitted to the CAO no later than noon on the ~~Thursday~~ **Wednesday** prior to the Tuesday on which the meeting is to be held. The CAO and the Mayor will have the discretion to bring forward items submitted late that may be of an emergent nature.
 - (e) ~~be submitted to the CAO no later than noon on the Thursday~~ **Wednesday** prior to the Tuesday on which the meeting is to be held. The CAO and the Mayor will have the discretion to bring forward items submitted late that may be of an emergent nature.
- 11.2 On receipt of a communication for Council the CAO shall:
- (a) include it as an item on the Agenda for the next Regular Meeting of Council, in full or in summary form, as deemed appropriate, or
 - (b) ~~refer the matter to a staff member for response prior to providing the communication or letter to Council, or~~

12.0 **DELEGATIONS**

- 12.1 A member wishing to appear before Council, individually or as a group, must make a written submission to the CAO and the Mayor to arrive no later than Noon (12:00 p.m.) on the ~~Thursday~~ **Wednesday** immediately prior to the next Council meeting.
- 12.2 Delegations are scheduled at the discretion of the CAO and Mayor, subject to:
- (a) the volume of material on any given agenda;
 - (b) the number of requests for a specific meeting date and urgency of request; or
 - (c) subject matter.
- 12.3 The written submission will indicate the following information:

- (a) complete name of the presenter(s) and contact information (ie. mailing address, e-mail, telephone/fax number) and organization they are representing (if applicable);
 - (b) nature and purpose of the delegation and the material to be covered/presented; and
 - (c) any PowerPoint presentation or other material to be used or presented at the meeting.
- 12.4 Presentations will be directed to the Chair and will be limited to fifteen (15) minutes. Council may extend the time limits as necessary.
- 12.5 Information presented by the delegation will be restricted to one topic per person noted in the written submission and recorded on the meeting agenda. The delegation will be limited to three (3) minutes.
- 12.6 Subsequent deputations from the same individual/group concerning a topic on which they have previously presented or spoken will not be permitted unless there is significant new information to be brought forward.
- 12.7 Delegations will not be heard regarding matters involving current or pending litigation, insurance claims, matters beyond the jurisdiction of Council, or Municipal Freedom of Information and Protection of Privacy issues.
- 12.8 Delegations will not be permitted to speak regarding topics that will be the subject of an upcoming public meeting pursuant to the *Municipal Government Act*, unless exceptional circumstances apply which have been reviewed and approved by Council. Persons wishing to speak about such matters are requested to present their concerns and opinions at the scheduled public meeting where their comments can be considered along with all other submissions.
- 13.0 Open Forum provides members of the public an opportunity to address Council on matters of municipal concern that are not already on the meeting agenda.
This portion of the meeting is for: Informational only – no debate or decisions are made.
Time-limited – each speaker will get 3 minutes., For comments, questions, or concerns from residents. This will be used for Council to hear public viewpoints that may inform future agenda items, research, or decisions.
What Open Forum is not for ,Not for personnel matters, legal issues, or confidential concerns.
Not for back-and-forth dialogue; Council generally listens but does not engage in discussion at that time.

ORDER OF BUSINESS AT MEETINGS

- 13.1 The normal order of business for the regular meeting of Council shall be as follows:
- a) Call to Order,
 - b) Agenda - Amendments and Adoption,
 - c) Adoption of Previous Minutes,
 - d) Delegations
 - e) Public Hearing (If Required),

- f) Open Forum
- g) Bylaws, Policies
- h) Old Business,
- i) New Business,
- j) Financial
- k) Administration
- l) Council Committee Reports
- m) Correspondence
- n) Closed Meeting (If Required),
- o) Adjournment

- 13.2 When a change in the order of business is desired, Council may do so by resolution but shall not delete any portion of the business that has been set out in the Council Agenda without the approval of the majority of Council.

14.0 **QUORUM**

- 14.1 When a quorum is present at the time set for commencement of a Council meeting, the Presiding Officer shall call the meeting to order.
- 14.2 If there is a quorum present at the time set for commencement of a meeting, but the Mayor, and Deputy Mayor are absent, the CAO shall call the meeting to order and shall call for a Presiding Officer to be chosen by resolution.
- 14.3 If a quorum is not constituted within fifteen minutes from the time set for commencement of a Council meeting, the CAO shall record the names of all the Members present and adjourn the meeting.
- 14.4 If a Council meeting is adjourned for:
- (a) failure to constitute a quorum, or
 - (b) due to loss of quorum as a result of a Member leaving the meeting; the Agenda delivered for that Council meeting shall be considered at the next Regular Meeting of Council unless a Special Meeting is conducted to complete such business.
- 14.5 Pursuant to the *Municipal Government Act*, Councillors are to attend and participate in Council meetings, Council Committee meetings, and any other workshop or meeting determined by Council.
- 14.6 If a Councillor is unable to attend a Council meeting, Council Committee meetings, And any other workshop or meeting determined by Council, notice of the absence shall be given to the CAO prior to **the** meeting commencing.

15.0 **ADJOURNMENT**

- 15.1 A Council meeting shall adjourn no later than 10:00 p.m., unless a two-thirds majority of Members present agree to an extension of the meeting beyond 10:00 p.m. by resolution.
- 15.2 A Member may move a motion to adjourn a Meeting at any time, except when:
- (a) another Member has the floor,
 - (b) a call for a vote has been made,
 - (c) the Members are voting, or

____ MAYOR
 ____ CAO

- (d) a previous motion to adjourn has been defeated and no other intervening proceedings have taken place.

15.3 A motion to adjourn shall be put without comment or debate.

16.0 **CANCELLATION OF MEETINGS**

16.1 Council meetings may be cancelled:

- (a) by a majority of Council at a previous meeting, or
- (b) with the written consent of a majority, provided twenty-four (24) hours' notice is provided to Council and the public; or
- (c) with the written notice or oral consent of two thirds 2/3 of Council if 24 hours' notice is not provided to the public.

16.2 Special Council meetings may be cancelled:

- (a) by the Mayor if twenty-four (24) hours written notice is provided to Council and the public
- (b) by the Mayor with the written notice or oral consent of two thirds 2/3 of Council if 24 hours' notice is not provided to the public

17.0 **MINUTES OF COUNCIL**

17.1 The chief administrative officer shall ensure that:

17.1.1 minutes of each council meeting:

- (a) are recorded in the English language without note or comment,
- (b) include the names of the Councillors present at the council meeting,
- (c) are given to council for adoption at a subsequent council meeting, and
- (d) are recorded in the manner and to the extent required under section 230(6) of the *Municipal Government Act* when a public hearing is held.

17.2 The Presiding Officer shall present the Minutes to Council with a request for a motion to confirm the Minutes.

17.3 Any Member may make a motion requesting that the Minutes be amended to correct any inaccuracy or omission.

17.4 Minor changes may be made to the Minutes to correct errors in grammar, spelling and punctuation or to correct the omission of a word necessary to the meaning or continuity of a sentence. No change shall be allowed which would alter the actual decision made by Council.

17.5 If a member wishes to challenge the accuracy of the minutes of a previous meeting, the member must make the challenge known to the CAO before Council has officially confirmed the Minutes.

18.0 **CONTROLS AND CONDUCT OF COUNCIL MEETINGS**

- 18.1 Council shall hold its meetings openly and no person shall be excluded, except as prescribed in the *Act*.
- 18.2 Except as specifically provided elsewhere in this Bylaw, every substantive motion shall be debatable by Council.
- 18.3 A motion may be withdrawn at any time before voting, subject to there being no Objection from any members of Council.
- 18.4 When a motion has been made and is being considered, no Member may make any other motion except to:
- (a) amend the motion,
 - (b) refer the main motion to some other group for consideration,
 - (c) postpone the main motion to a specified meeting date, or
 - (d) recess the Meeting.
- 18.5 Except as specifically provided elsewhere in this Bylaw, after a motion has been made, A Member may with the consent of Council, change the wording of the motion or agree to a change proposed by another Member if the change does not alter the intention of the motion, and the motion is changed at the same meeting.
- 18.6 The following motions shall not be debatable by Council:
- (a) Adjournment
 - (b) Request for recess
 - (c) Point of Order
 - (d) Referral Motion
 - (e) Table the Matter to Another Meeting
- 18.7 Where a question under consideration contains distinct propositions, the vote upon Each proposition shall be taken separately.
- 18.8 A motion shall be worded in a concise, unambiguous and complete form appropriate to its purpose.
- 18.9 Members of the public gallery during a Council meeting:
- (a) shall not address Council unless included on the agenda as a delegation, unless authorized by the Chair,
 - (b) shall maintain order and quiet, and
 - (c) shall not applaud or otherwise interrupt any speech or action of the Members, or any other person addressing Council.
- 18.10 The Presiding Officer may, in accordance with the *Act*, expel and exclude any person who creates a disturbance or acts improperly at which point the Council meeting shall be recessed. The meeting shall be reconvened at the discretion of the chair.
- 18.11 When a Member is addressing the Presiding Officer every other Member shall:

- (a) remain quiet and seated,
- (b) not interrupt the speaker except on a Point of Order, and
- (c) not carry on a private conversation.

18.12 When a Member is addressing Council the Member shall:

- (a) not speak disrespectfully of other Members,
- (b) not shout, raise his/her voice or use offensive language, and
- (c) not reflect on any vote of Council except when moving to rescind it and shall not reflect on the motives of the Members who voted on the motion, or the mover of the motion.

18.13 When a Member wishes to leave the Council Chambers while a Meeting of Council is in progress, they shall notify the Chair, and shall rise, and the time of leaving and returning shall be recorded in the minutes.

18.14 No member shall, subject to the *Act*, leave the Council Chamber after a question is put to a vote until the vote is taken.

18.15 When a Member wishes to challenge the ruling of the Presiding Officer, the motion, "That the decision of the Presiding Officer be overruled" shall be made, and the question shall be put immediately without debate.

18.16 The Presiding Officer shall accept the vote of the majority of the Members present, and the names of the Members voting shall be recorded in the Minutes.

18.17 Once a meeting has been called to order, members of the public gallery, Councillors and Village staff members must place cellular phones on silent or mute. During the meeting Councillor and village staff will refrain from personal texting, social media posting or unrelated internet browsing. Live streaming, recording or photographing using any device is prohibited without prior authorization from the Chair.

19.0 **POINT OF INFORMATION, ORDER, AND PROCEDURE**

19.1 When any Point of Order, Point of Information or Point of Procedure arises, it shall be immediately taken into consideration by the Presiding Officer.

19.2 When a Point of Information is raised, the Presiding Officer shall answer the question or direct the question to the CAO or the Council.

19.3 When the Presiding Officer is called upon to decide a Point of Order or to answer a Point of Procedure, the point shall be stated without unnecessary comment, and the Presiding Officer shall state the rule or authority applicable in the case.

19.4 When the Presiding Officer is of the opinion that any motion is contrary to the rules of Council, they shall advise the Members immediately and quote the rule or authority applicable and no argument or comment shall be permitted.

20.0 DEBATE ON MOTIONS

- 20.1 Prior to requesting that a motion be made, the Presiding Officer shall have an opportunity to ask a question, or questions, to clarify any item being presented to Council.
- 20.2 The Presiding Officer shall ask the mover of the motion to speak first.
- 20.3 The Presiding Officer shall ask for those in favor of the motion to speak.
- 20.4 The Presiding Officer shall ask for those opposed to the motion to speak.
- 20.5 The Presiding Officer shall have opportunity to speak to the motion once all members have had opportunity to speak.
- 20.6 When the Presiding Officer has closed debate, the Presiding Officer shall declare the motion and ask for a vote.
- 20.7 When the motion has been declared, no Member shall debate further on the motion or speak, except to request that the motion be read aloud.

21.0 POSTPONING AND REFERRING MOTIONS

- 21.1 A motion to postpone any matter shall include in the motion:
 - (a) a specific time to which the matter is postponed, or
 - (b) provision that the matter is to be postponed indefinitely.
- 21.2 A motion to postpone a matter is amendable and debatable.
- 21.3 Any matter that has been postponed to a particular date, or indefinitely, shall not be considered by Council before the date set, except on a majority vote of the Members present.
- 21.4 When dealing with subject matters where a Committee has been appointed for that purpose, or the CAO would normally deal with such matters, Council may, without amendment or debate, refer the question to the appropriate body.
- 21.5 A Member who is moving a referral motion shall be required to include in the motion:
 - (a) the terms on which the motion is being referred,
 - (b) the time when the matter is to be returned, and
 - (c) whatever explanation is necessary as to the purpose of the motion.

22.0 VOTING ON MOTIONS

- 22.1 When this Bylaw requires that a motion be made, a Bylaw be passed, or any other action be taken by a vote of a simple majority of Council the requirements shall be interpreted as meaning such majority, fraction or total of the Members who are present, provided the *Act*, or some other relevant statute does not specify differently.
- 22.2 A motion shall be declared lost when it:
 - (a) does not receive the required number of votes; or

- (b) receives an equal division of votes,
- 22.3 Each Member present shall vote on every motion as prescribed by the *Act*, unless the *Act* or other provincial or federal enactment requires or permits the Member to abstain, in which case the Member shall cite the legislative authority for abstaining, and the CAO shall record the abstention and reasons in the minutes.
- 22.4 A Member shall not vote on a matter if they are absent from the Council Chambers when the vote is called.
- 22.5 No Member shall change his or her vote on a motion without the unanimous consent of the other Members present.
- 22.6 When this Bylaw or any other Bylaws, regulations or other enactments require a Majority greater than a simple majority to pass a motion on any matter, the motion may not be rescinded or amended by less than the majority required.
- 22.7 It is only necessary for each Member to vote separately on a recorded vote. In every other case, the decision of Council may be expressed by a show of hands.

23.0 NOTICE OF MOTION TO RECONSIDER, ALTER, OR RESCIND A MOTION

- 23.1 A member wishing to reconsider, alter or rescind a motion already passed, or an action taken at a previous meeting that does not appear on the agenda, shall bring the matter forward by notice of motion. The Notice of Motion shall:
- (a) be considered at the regular council meeting preceding **the meeting at which** the reconsideration of the matter is being requested;
 - (b) specify the meeting proposed to bring the matter for reconsideration;
 - (c) indicate, in the substantive portion of the motion, the action which is proposed to be taken on the matter.
- 23.32 Notwithstanding the other provisions of this section, no motion made, or action taken may be reconsidered unless:
- (a) it is a motion made or an action taken at a meeting held six months or more before its reconsideration; or
 - (b) approval for reconsideration of a motion made or an action taken less than six (6) months earlier is given by two thirds (2/3) vote of Council prior to reconsideration;
- 23.43 A Member of the prevailing side may move to reconsider a matter considered at the same meeting if a majority of the Members vote for reconsideration.
- 23.54 Where Council has passed a motion which creates a contractual liability or obligation, Council shall not reconsider, alter, vary, revoke, rescind or replace the motion except to the extent that it does not attempt to avoid or interfere with the original liability or obligation.

23.65 All votes on motions to reconsider or rescind shall be recorded.

24.0 **BYLAWS**

- 24.1 When a Bylaw is presented to Council for enactment, the CAO shall publish the number and title of the Bylaw in the Agenda.
- 24.2 The CAO shall copy the Bylaw in full and forward it with the Agenda.
- 24.3 Every Bylaw shall have three distinct and separate readings. Only the title and identifying number must be read at each reading.

- 24.4 A Bylaw shall be introduced for first reading by a motion that the Bylaw be read a first time.
- 24.5 Council shall vote on the motion for first reading of a Bylaw without amendment or debate.
- 24.6 A Bylaw shall be introduced for second reading by a motion that it be read a second time.
- 24.7 After a Member has made a motion for second reading of a Bylaw, Council may:
 - (a) debate the substance of the Bylaw, and
 - (b) propose and consider amendments to the Bylaw.
- 24.8 A Bylaw shall not be given more than two readings at one Meeting unless the Members present unanimously agree that the Bylaw may be presented to Council for third reading.
- 24.9 When Council unanimously agrees that a Bylaw may be presented for third reading:
 - (a) a motion for third reading of the Bylaw shall be made,
 - (b) Council shall vote on the motion without amendment or debate,
 - (c) the third reading requires no greater majority of affirmative votes than if it had received third reading at a subsequent Meeting.
- 24.10 A Bylaw shall be passed when a majority of the Members voting on third reading vote in favor, provided some other applicable Provincial Statute or Bylaw does not require a greater majority.
- 24.11 In conformance with the *Act*:
 - (a) if a Bylaw does not receive third reading within two years from the date of first reading, the previous readings are deemed to have been rescinded, and
 - (b) if a Bylaw is defeated on second or third reading the previous readings are deemed to have been rescinded.

25.0 RECESS

- 25.1 Any Councillor may move that Council recess for a specific period.
- 25.2 A motion to recess must not be used to interrupt a speaker.
- 25.3 After the recess, business will be resumed at the point when it was interrupted.

26.0 ATTENDANCE OF MEETINGS THROUGH ELECTRONIC OR OTHER COMMUNICATION FACILITIES

- 26.1 Pursuant to the *Municipal Government Act* a meeting of Council or Committee may be conducted by means of electronic or other communication facilities if:
 - (a) Notice is given to the public of the meeting, including the way in which it is to be conducted;
 - (b) The facilities enable the public to watch and/or listen to the meeting at the place specified in the notice and the CAO is in attendance at that place; and
 - (c) The facilities enable all the meeting's participants to watch and/or hear each other.

This Bylaw shall come into full force and effect upon approval by resolution of Council.

Bylaw No 514-25 and amendments thereto are hereby rescinded.

Read for a first time on this 16th day of June A.D. 2026 Procedural Bylaw No. 523-26;

Read for the second time on this 16th day of June A.D., 2026; Procedural Bylaw No. 523-26

Given Unanimous Consent to go to third reading on this 16th DAY OF June A.D., 2026

Read for the third and final time on this 16th day of June 2026; Procedural Bylaw No. 523-26

Mayor

MAYOR
CAO

Chief Administrative Officer

MAYOR
CAO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION 26-08-050

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 8 a)

TITLE: New Business: Repairing the Plow Truck 2005 Chev Silverado 3500

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Scope of Work

The estimate is to replace the **cylinder head gaskets**, which includes:

- Removing and reinstalling components to access the cylinder heads.
- Replacing head gaskets and related sealing components.
- Installing new cylinder head studs.
- Machining and pressure testing both cylinder heads.
- Replacing engine oil, oil filter, and coolant.
- Retesting and road testing the vehicle following repairs.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

\$10,141.94

RECOMMENDED ACTION:

MOTION THAT Councillor _____ authorize the repair of the Village's 2005 Chevrolet Silverado 3500 (VIN: 1GCHK33285F863998) by Iron Mountain Diesel, based on Estimate No. 10432 dated July 31, 2026, for the replacement of the cylinder head gaskets, including associated machining, parts, labor, fluids, and related repairs, in the estimated amount of **\$10,141.94**, including GST.

AND

MOTION THAT Councillor _____ authorize Chief Administrative Officer be approved for any additional repairs that may be identified during disassembly, where necessary to complete the repair, up to an additional **10%** of the approved estimate, with any additional expenditures to be reported to Council at the next regular meeting.

INTLS: CAOKO



Iron Mountain Diesel

418 Railway Ave

Cremona, AB T0M 0R0

1-403-637-0027

Email: ironmountaindiesel@gmail.com

www.ironmountaindiesel.com

GST Tax ID# 812622512

Estimate

Bill To Village Of Cremona
205 1 St E Box 10
Cremona, Alberta T0M 0R0

Home (403) 637-0400
Business (403) 637-3762
Email finances@cremona.ca

Estimate # 10432
Service Advisor NA
Technician NA

Plate AB BMG-5275
Description 2005 Chevrolet Silverado 3500 Base V8 6.6L
6599CC 403CID VIN 2
VIN 1GCHK33285F863998
Odometer 261,792

Appointment 7/31/2026 11:52 AM
Promised 7/31/2026 5:00 PM

Service

Cylinder Head Gasket(s)

Remove and Replace components as required to access and install materials, and/or perform needed service, adjustments as required. Additional fluids may be required to complete this service. Retest and verify repair as required. Perform final road test where applicable.

Labor	38.5 Hour	\$150.00 / Hour	\$5,775.00 *G
Studs	1 Unit	\$1,053.26 / Unit	\$1,053.26 G
Top End Gasket Kit	1 Unit	\$511.76 / Unit	\$511.76 G
Left Head Gasket Kit	1 Unit	\$119.54 / Unit	\$119.54 G
Right Head Gasket Kit	1 Unit	\$119.54 / Unit	\$119.54 G
Universal Antifreeze 3.78L DEX-COOL	22.5 Litre	\$40.54 / Litre	\$912.15 G
ENGINE OIL [15W40] - 18.9L HD DIESEL 15W40 HD-1540-20 15W-40	9.5 Litre	\$18.61 / Litre	\$176.80 G
NAPA Gold Oil Filter Master Pack (Priced Per Filter)	1 Unit	\$53.44 / Unit	\$53.44 G
Cylinder Head Gasket Machining and Pressure Test	2 Unit	\$406.25 / Unit	\$812.50 G
		Sub	\$9,533.99

Total Parts	\$3,758.99
Total Labor	\$5,775.00
Total Before Taxes & Miscellaneous Charges	\$9,533.99

(*) Shop Supplies		\$125.00 G
(G) Canadian Goods and Services Tax (GST)	5 %	\$482.95
Grand Total		\$10,141.94

This Estimate is based on visual inspection, and does not include additional items which may be required after disassembly. Occasionally, after work is started, worn, broken, or damaged parts maybe discovered which were not evident upon the initial inspection. Prices on parts and labor are current and subject to change. All parts are assumed to be New Part not provided by the original equipment manufacturer unless otherwise noted. Estimates are valid for 15 days.

Date _____ Prepared By _____

 **VILLAGE OF
Cremona**
REQUEST FOR REVIEW RFD 26-08-051

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 8 b)

TITLE: New Business: Approval of Business License Applications

ORIGINATED BY: *Sandi Ryan, Corporate Services*

BACKGROUND / PROPOSAL:

Subject: Business License Applications – Parrott Trends Ltd. & True North Filter Clean

The Village of Cremona has received business license applications from local residents to operate Parrott Trends Ltd. & True North Filter Clean. The businesses will offer the following services:

- Online store specific to pet bird supplies.
- Filter Cleaning.

These applications are currently under review in accordance with the Village's bylaws and licensing requirements. Further updates or requests for additional information will be provided as needed.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Should you have any questions or require additional documentation, you may contact the Village Office.

COSTS / SOURCE OF FUNDING (if applicable):

As per the Village of Cremona's bylaws, a \$50 annual home business license fee is required and has been (or will be) collected accordingly.

RECOMMENDED ACTION:

MOTION THAT Councillor _____, approve the business license applications for Parrott Trends Ltd. & True North Filter Clean.

INTLS: CAO KO



PO BOX 10, 205 1ST STREET EAST - CREMONA, ALBERTA, T0M 0R0
Ph.: 403-637-3762 Fax: 403-637-2101 www.cremona.ca

BUSINESS LICENSE APPLICATION

This is an application for a Business License under the provisions of the Business License Bylaw 398-05 to operate a business within the limits of the Village of Cremona. A provincial license may or may not be required for the proposed business. The onus will be on the applicant to contact the Provincial Consumer and Corporate Affairs office in Calgary, Alberta. Business licenses are issued for the calendar year and expire at midnight December 31 of that year. If you have any questions please contact the Village of Cremona Office at 403.637.3762. **PLEASE NOTIFY THE VILLAGE OFFICE IF YOUR BUSINESS CHANGES OWNERSHIP, NAME OR PHONE NUMBER.**

This information is being collected under the authority of the *Freedom of Information and Protection of Privacy Act* (FOIP) and will be used for Business Licensing application purposes. You should be aware that this application can and may be disclosed to members of the public in accordance with the FOIP Act. The Village of Cremona would like to distribute the information provided on this form to the Village of Cremona Website as well as to the Cremona/Water Valley & District Chamber of Commerce.

☐ I permit my business information to be made public ☒ I do not wish to have my business information made public

WE ACCEPT NO RESPONSIBILITY FOR BUSINESSES LOCATED ON RENTAL PREMISES THAT DO NOT HAVE THE APPROVAL OF THE PROPERTY OWNER.

Name of Business: TRUE NORTH FILTER CLEAN

Registered Name: 2778731 ALBERTA LTD

Please check the box that applies to your application:

New Application ☒ Renewal with no changes ☐ Renewal with changes ☐

Type of Business: FILTER CLEANING
(Identify Products or Service)

Home Occupation ☐ Local Resident ☐ MV County Resident ☒ Outside MV County ☐

Do you have a Provincial License from the Department of Consumer and Corporate Affairs? If yes, what is your
Provincial License Number: _____

FOR OFFICE USE ONLY

Approved ☐ Refused ☐ Receipt No. _____ Land Use Classification _____ Conforms? _____

Date of Issue: _____ Fee: _____ License No.: _____

Signature of Licensing Officer: _____



PO BOX 10, 205 1ST STREET EAST - CREMONA, ALBERTA, T0M 0R0
Ph.: 403-637-3762 Fax: 403-637-2101 www.cremona.ca

BUSINESS LICENSE APPLICATION

This is an application for a Business License under the provisions of the Business License Bylaw 398-05 to operate a business within the limits of the Village of Cremona. A provincial license may or may not be required for the proposed business. The onus will be on the applicant to contact the Provincial Consumer and Corporate Affairs office in Calgary, Alberta. Business licenses are issued for the calendar year and expire at midnight December 31 of that year. If you have any questions please contact the Village of Cremona Office at 403.637.3762. **PLEASE NOTIFY THE VILLAGE OFFICE IF YOUR BUSINESS CHANGES OWNERSHIP, NAME OR PHONE NUMBER.**

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☐ I permit my business information to be made public

☒ I do not wish to have my business information made public

WE ACCEPT NO RESPONSIBILITY FOR BUSINESSES LOCATED ON RENTAL PREMISES THAT DO NOT HAVE THE APPROVAL OF THE PROPERTY OWNER.

Name of Business:

PARROT TRENDS LTD

Registered Name:

PARROT TRENDS LTD

Please check the box that applies to your application:

New Application ☒

Renewal with no changes ☐

Renewal with changes ☐

Type of Business: ONLINE STORE SPECIFIC TO PET BIRD SUPPLIES
(Identify Products or Service)

Home Occupation ☐

Local Resident ☐

MV County Resident ☒

Outside MV County ☐

Do you have a Provincial License from the Department of Consumer and Corporate Affairs? If yes, what is your

3030
3030
3030
3030

FOR OFFICE USE ONLY

Approved ☐ Refused ☐ Receipt No. _____ Land Use Classification _____ Conforms? _____

Date of Issue: _____ Fee: _____ License No.: _____

Signature of Licensing Officer: _____

 **VILLAGE OF
Cremona**
REQUEST FOR REVIEW RFD 26-08-052

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 8 c)

TITLE: New Business: Appointing Interim CAO

ORIGINATED BY: *Sandi Ryan, Corporate Services*

BACKGROUND / PROPOSAL:

The Village of Cremona Council approves the appointment of Linda Nelson as the Interim CAO for the Village.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

As the current CAO has resigned, Council must appoint an Interim CAO.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ appoints Linda Nelson as the interim CAO for the Village of Cremona.

INTLS: CAO KO

 **VILLAGE OF
Cremona**
REQUEST FOR REVIEW RFD 26-08-053

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 8 d)

TITLE: New Business: Appointing Signing Authority

ORIGINATED BY: *Sandi Ryan, Corporate Services*

BACKGROUND / PROPOSAL: The Village of Cremona Council approves the removal of former CAO, Karen O'Connor from the signing authority for the Village of Cremona.

Village of Cremona Council approves Interim CAO; Linda Nelson be appointed signing authority for the Village of Cremona.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Elected Officials should have two with signing authority being the Mayor and Deputy Mayor. Administration signing authority would be the CAO and Cooperate Service.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approves that former CAO, Karen O'Connor to be removed as a signing authority for the Village of Cremona with Servus Credit Union.

MOTION THAT Councillor _____ appoints Interim CAO, Linda Nelson as signing authority for the Village of Cremona with Servus Credit Union.

INTLS: CAO KO

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 9 a)

TITLE: Reports – Financial Reports

ORIGINATED BY: *Karen O'Connor CAO*

BACKGROUND / PROPOSAL:

Accounts payable for July 1 to 31st 2026, total sum being \$ 287,915.98.

Financial Report January 1 to July 31, 2026.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approve the Accounts Payable
in the amount of **\$ 287,915.98** and the Financial Report as presented.

INTLS: CAO: KO

Cheque Listing For Council

2026-Aug-11
12:38:51PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20260208	2026-07-09	SWAN, LISA	1	COOLANT FOR F-350	48.28	368.28
20260208			16	T-SHIRTS & DOOR HOURS	320.00	
20260209	2026-07-22	ALBERTA MUNICIPAL SERVICES CORPORATIO	10	VOC UTILITIES - JUNE 2026	5,358.42	5,358.42
20260210	2026-07-22	COCHRANE LAKE GAS CO-OP LTD	913	NAT GAS - WATER - JUNE 2026	47.20	47.20
20260211	2026-07-22	RECEIVER GENERAL	122	REMITTANCE - PP# 12 & 13 - 202	6,507.28	6,507.28
20260212	2026-07-22	TELUS COMMUNICATIONS	2552080770	SCADA PHONE LINE	155.37	350.38
20260212			2552080771	INTERNET - FIREHALL - JUNE 20	103.93	
20260212			2552080772	FCSS INTERNET - JUNE 2026	91.08	
20260213	2026-07-22	TELUS MOBILITY	595	VOC CELL PHONES - JUNE 2026	152.08	152.08
20260214	2026-07-23	ALBERTA MUNICIPALITIES	04917-97057674	FCSS CANVA	390.00	4,488.44
20260214			1934020	SECURITY & MS 365	230.79	
20260214			2029	NO PARKING SIGNS	94.50	
20260214			583	WHEEL & TIRE SET - CHEV	472.50	
20260214			608-705627	BRAKES FOR F-350	192.91	
20260214			V1047_12	SUBSCRIPTION - JULY 2026	76.60	
20260214			V1065_5	FCSS THANK YOU GIFTS	50.40	
20260214			V1065_6	SUPPLIES	28.29	
20260214			V1065_7	SUPPLIES	7.30	
20260214			V1100_1	SUPPLIES	49.15	
20260214			V1103_1	EQUIPMENT WASH	15.00	
20260214			V1103_2	EQUIPMENT WASH	3.00	
20260214			V311_666	FCSS GIFT CARDS FOR VOLUNT	200.00	
20260214			V323_51	FLOWERS FOR PLANTERS	101.41	
20260214			V323_52	PORTA POTTY - CANADA DAY	26.23	
20260214			V333_159	OFFICE SUPPLIES	251.65	
20260214			V351_104	FCSS MEN'S CIRCLE	48.21	
20260214			V351_105	FCSS WATER	10.76	
20260214			V434_249	FCSS BEANBAGS	28.99	
20260214			V434_250	CANOPY TENT FOR CANADA DA	104.99	
20260214			V434_251	CANADA DAY PINS	44.07	
20260214			V434_252	CANADA DAY SUPPLIES	124.88	
20260214			V434_253	BINDERS FOR COUNCIL	88.08	
20260214			V434_254	19V ADAPTER	45.70	
20260214			V434_255	SHED DAMAGED BY VILLAGE TF	359.17	
20260214			V434_256	SWEEPER FOR MOWER	272.99	
20260214			V434_257	BINDERS FOR COUNCIL	55.64	
20260214			V434_258	CAMERA & COFFEE	213.77	
20260214			V434_259	ALARM BUTTON, BATTERIES, G/	157.29	
20260214			V636_17	CANADA DAY PARADE PRIZES	223.80	
20260214			V686_13	FCSS DEATH CAFE	24.27	
20260214			V686_14	SUPPLIES	18.02	
20260214			V791_53	SUBSCRIPTION - JUNE 2026	27.29	
20260214			V826_10	MVC ORIENTATION	273.76	
20260214			V854_2030	PARTS FOR WHIPPER SNIPPER	69.28	
20260214			V877_43	SUBSCRIPTION - JUNE 2026	107.75	
20260215	2026-07-23	HOWELLS, DIANNE	202607221	CREDIT BALANCE PAID	3,852.42	3,852.42
20260216	2026-07-23	BLACK, TERRY, BUMPER TO BUMPER	66948	RED PAINT PEN	6.25	1,090.04
20260216			66975	GREEN PRO-LINE HP MARKER	18.78	
20260216			66993	NUT & BOLT FOR SWEEPER	1.39	
20260216			67019	BATTERY	484.79	
20260216			67151	TIES & CLOTHS	14.90	
20260216			67331	TOOLS	114.15	
20260216			67399	TRAILER LAMP KIT	64.26	
20260216			67410	BOOSTER CABLES	109.62	
20260216			67444	BATTERY	256.73	
20260216			67445	GAZ FILTER	19.17	
20260217	2026-07-23	CBSC CAPITAL INC	10883125	FCSS COPIER LEASE	491.18	491.18
20260218	2026-07-23	CIP OFFICE TECHNOLOGY	1022858	PHONE LEASE BASE CHARGE	59.85	59.85
20260219	2026-07-23	CLEARTECH INDUSTRIES INC.	CM436958	CREDIT MEMO	(420.00)	316.90

Cheque Listing For Council

2026-Aug-11
12:38:51PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20260219	2026-07-23	CLEARTECH INDUSTRIES INC.	CM436959	CREDIT MEMO	(840.00)	316.90
20260219			CM436960	CREDIT MEMO	(446.25)	
20260219			INV1219815	WTP REPAIRS & MAINTENANCE	2,023.15	
20260220	2026-07-23	COLLICUTT ENERGY	V771_	ANNUAL GENERATOR SERVICE	1,774.50	1,774.50
20260221	2026-07-23	DAVE'S TREE CARE	302879	418 BOAKE AVE - REMOVE TREE	840.00	840.00
20260222	2026-07-23	GLENN MICHAEL CONTRACTING	050	102 EDEY CLOSE - SEWER REPA	11,634.30	171,691.31
20260222			051	6" HDPE PIPE FOR SEWER MAIN	68,189.78	
20260222			052	INSTALL 380' OF 24 " CULVERT &	78,746.42	
20260222			053	117 CENTRE ST - WATER MAIN B	13,120.81	
20260223	2026-07-23	GLOBAL TECH SOLUTIONS	000043-R-0016	MONTHLY SERVICES - JULY 2021	1,063.25	1,063.25
20260224	2026-07-23	GREGG DISTRIBUTORS LP	069-907522	BUSHINGS, COUPLER, & ADAPTI	75.31	321.89
20260224			069-911784	CAMLOCK	43.17	
20260224			069-913624	SAFETY GEAR, WIPES & CAMLOK	244.85	
20260224			069-914832	RETURNED CAMLOCK	(41.44)	
20260225	2026-07-23	GUNDERSON, JENNIFER	31	CLEANING SERVICES - JUNE 202	210.00	210.00
20260226	2026-07-23	JACKSON OF ALL TRADES	6370401	REINFORCING LATCH PLATE AT	111.57	111.57
20260227	2026-07-23	JOAN ASENCIO NARVAEZ	0006	FCSS CHAIR YOGA - JUNE 4, 202	50.00	100.00
20260227			0007	FCSS CHAIR YOGA - JUNE 11,18,	50.00	
20260228	2026-07-23	LOCAL GOVERNMENT ADMINISTRATION ASSC	05283	ADVERTISING FOR NEW CAO	210.00	210.00
20260229	2026-07-23	MARK CROUCH BACKHOE SERVICE LTD.	68751	ROAD GRADING	921.37	921.37
20260230	2026-07-23	MESSER CANADA INC, 15687	2110344726	OXYGEN/ACETYLENE	54.09	54.09
20260231	2026-07-23	MLT AIKINS	6693172	CIVIL CLAIM	2,255.66	5,694.04
20260231			6693174	SUBDIVISION & TRANSFER OF L	467.25	
20260231			6698248	GOVERNANCE ADVISING	2,971.13	
20260232	2026-07-23	MOUNTAIN VIEW COUNTY	272318	2026 FIRE REQ - 1ST INSTALLME	24,137.50	24,137.50
20260233	2026-07-23	MOUNTAIN VIEW REGIONAL WASTE	0000055156	LAND FILL CHARGES - JUNE 202	1,112.00	1,847.25
20260233			0000055211	ASSESSMENT CHARGES	735.25	
20260234	2026-07-23	MOUNTAIN VIEW SENIORS' HOUSING	Q3 REQ 2026	3RD QTR REQ PMT - 2026	5,384.00	5,384.00
20260235	2026-07-23	MOUNTAIN VIEW WATER LTD.	1036	MONTHLY SERVICES & EXTRA V	19,059.15	19,059.15
20260236	2026-07-23	MPE ENGINEERING LTD	00000722	OPERATION & MAINTENANCE - I	162.75	162.75
20260237	2026-07-23	OUR CAN CO., DIVISION OF BUCKWHEAT'S C	22051	PORTABLE TOILET CLEANING	252.00	252.00
20260238	2026-07-23	PARKLAND REGIONAL LIBRARY	260067	3RD QTR REQ PMT 2026	1,145.98	1,145.98
20260239	2026-07-23	SHRED-IT INTERNATIONAL ULC	1009624364TQC	SHREDDING SERVICES	274.44	274.44
20260240	2026-07-23	STEEVES, LAWRENCE	1	1ST PRIZE - CANADA DAY PARAI	50.00	50.00
20260241	2026-07-23	TOWN OF CARSTAIRS	20260201	FCSS SENIOR'S LUNCH	500.00	500.00
20260242	2026-07-23	VORNHOLT, MEGHAN	7	FCSS EXPENSE REIMBURSEMEI	445.22	445.22
20260243	2026-07-23	WORKERS' COMPENSATION BOARD	29170471	INSTALLMENT PMT 2026	1,861.84	1,861.84
20260244	2026-07-23	ZONE 3 BUSINESS SOLUTIONS INC.	205860	COPIER USAGE	384.87	384.87
(EFT) 318	2026-07-06	THOMPSON, JENNIE L				
(EFT) 319	2026-07-06	MARTIN, ERIC S				
(EFT) 320	2026-07-06	ABRAMS, LESLIE-ANN				
(EFT) 321	2026-07-06	LIU, WENTSIN				
(EFT) 322	2026-07-10	RYAN, SANDRA A				
(EFT) 323	2026-07-10	O'CONNOR, KAREN M				
(EFT) 324	2026-07-10	DRANEY, ERIC S				

Cheque Listing For Council

2026-Aug-11
12:38:51PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
(EFT) 325	2026-07-10	VORNHOLT, MEGHAN E				
(EFT) 326	2026-07-10	STEVENS, DAN L				
(EFT) 327	2026-07-10	PEARL, BLAKE M				
(EFT) 328	2026-07-14	LOCAL AUTHORITIES PENSION PLAN	11419827-F8D4	EM# 450 - PP# 13 - 2026	721.65	721.65
(EFT) 329	2026-07-24	RYAN, SANDRA A				
(EFT) 330	2026-07-24	O'CONNOR, KAREN M				
(EFT) 331	2026-07-24	DRANEY, ERIC S				
(EFT) 332	2026-07-24	VORNHOLT, MEGHAN E				
(EFT) 333	2026-07-24	STEVENS, DAN L				
(EFT) 334	2026-07-24	FOAT, ALLAYAH				
(EFT) 335	2026-07-24	NEUFELD, SARA N				
(EFT) 336	2026-07-24	LOCAL AUTHORITIES PENSION PLAN	11463377-T2L9	EM# 450 - PP# 14 - 2026	721.65	721.65
(EFT) 337	2026-07-29	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA)	0000449327	WASTE PICKUP - JUNE 2026	3,482.58	3,482.58
(EFT) 338	2026-07-29	LOCAL AUTHORITIES PENSION PLAN	11504898-G8F6	EM# 450 - PP# 15 - 2026	691.46	691.46
(EFT) 339	2026-07-29	MOUNTAIN VIEW PUBLISHING INC.	MVP629399	NOTICE OF LUB AMENDMENT	454.65	454.65
(EFT) 340	2026-07-29	WILD ROSE ASSESSMENT SERVICE	10246	PROGRESS PMT - JULY 2026	700.00	700.00
(EFT) 341	2026-07-29	PEARL, BLAKE M				
(EFT) 342	2026-07-31	FOAT, ALLAYAH				

Total 287,915.98

*** End of Report ***

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
TAXES & REQUISITIONS					
1-00-00-111-00	Residential Property Taxes	(382,567.04)	(417,033.49)	(428,844.85)	(438,783.18)
1-00-00-112-00	Commercial Property Taxes	(85,194.58)	(88,232.58)	(91,258.15)	(92,898.37)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(425.72)	(354.48)	(375.34)	(375.33)
1-00-00-115-00	Linear Taxes	(15,638.36)	(21,014.16)	(15,723.54)	(16,070.96)
1-00-00-118-00	Designated Industrial Property	(81.94)	(86.63)	(86.63)	(82.30)
1-00-00-120-00	Alberta School Foundation Tax Levy	(138,278.82)	(151,431.68)	(171,244.46)	(171,258.07)
1-00-00-121-00	Seniors' Foundation Tax Levy	(19,949.26)	(20,327.18)	(21,536.00)	(21,547.97)
1-00-00-210-00	Grants In Lieu	(1,966.72)	(2,061.78)	(2,048.67)	(2,048.67)
1-00-00-122-00	AB Policing Levy	(19,581.30)	(22,350.86)	(22,350.86)	(22,350.89)
1-00-00-510-00	Penalties & Costs on Taxes	(5,260.33)	(15,172.30)	(6,500.00)	(19,361.55)
* TOTAL TAXES & REQUISITIONS		(668,944.07)	(738,065.14)	(759,968.50)	(784,777.29)
TAXES & REQUISITIONS EXP					
2-00-00-754-00	Designated Industrial Requisition	0.00	0.00	86.63	0.00
2-00-00-755-00	AB Policing Requisition	0.00	22,350.00	22,350.86	0.00
2-00-00-740-00	ASFF Requisition	138,288.99	151,416.36	171,244.46	75,708.19
2-00-00-753-00	MV Seniors's Housing Requisition	19,957.00	20,331.00	21,536.00	16,152.00
* TOTAL TAXES & REQUISITIONS EXP		158,245.99	194,097.36	215,217.95	91,860.19
** TOTAL TAX REVENUE FOR MUNICIPA		(510,698.08)	(543,967.78)	(544,750.55)	(692,917.10)

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
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COUNCILLOR EXPENSE

2-11-00-146-00	Community Grants & Enhancements	5,000.00	0.00	500.00	0.00
2-11-00-170-00	Election Costs	4,409.33	1,772.56	2,500.00	0.00
2-11-00-220-00	Advertising	1,950.00	836.31	2,000.00	1,636.00
2-11-00-232-00	Legal Fees	6,251.81	2,920.48	2,000.00	1,041.50
2-11-00-270-00	Miscellaneous Costs & Services	3,622.74	666.14	1,250.00	1,449.66
2-11-00-540-00	Electricity - Council	1,092.92	791.98	1,250.00	527.04
2-11-00-543-00	Natural Gas - Council	1,259.17	874.87	1,500.00	583.38
2-11-00-560-00	Building Rental	0.00	0.00	0.00	0.00
2-11-01-100-00	Per Diems & Meetings - Cnc 1	1,940.00	675.00	1,000.00	0.00
2-11-01-140-00	Benefits Cnc 1	56.86	18.30	25.00	0.00
2-11-01-148-00	CONVENTN/COUN 1/PER DIEM	0.00	0.00	0.00	0.00
2-11-01-211-00	Travel & Subsistence - Cnc 1	0.00	0.00	150.00	0.00
2-11-00-225-00	Registrations & Memberships	2,136.07	2,024.31	2,500.00	2,175.59
2-11-00-230-00	Professional & Consulting Services	5,652.14	1,911.33	2,000.00	275.72
2-11-02-100-00	Per Diems & Meetings - Cnc 2	2,595.00	1,635.00	1,000.00	1,855.00
2-11-02-140-00	Benefits Cnc 2	104.82	73.29	25.00	68.92
2-11-02-211-00	Travel & Subsistence - Cnc 2	94.69	0.00	250.00	0.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	1,285.00	1,468.47	1,000.00	1,425.00
2-11-03-140-00	Benefits Cnc 3	31.50	70.45	0.00	1.69
2-11-03-148-00	CONVENTIONS/TRAINING-CNC 3	0.00	0.00	0.00	0.00
2-11-03-211-00	Travel & Subsistence - Cnc 3	0.00	0.00	200.00	0.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	1,285.00	1,035.00	1,000.00	1,286.00
2-11-04-140-00	Benefits Cnc 4	31.50	30.62	0.00	38.71
2-11-04-148-00	CONVENTION/COUN4/PER DIEM	0.00	0.00	0.00	0.00
2-11-04-211-00	Travel & Subsistence - Cnc 4	0.00	0.00	150.00	0.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	935.00	1,035.00	1,000.00	1,398.00
2-11-05-140-00	Benefits Cnc 5	22.92	30.62	0.00	42.08
2-11-05-148-00	CONVENTN/COUN 2/PER DIEM	0.00	0.00	0.00	0.00
2-11-05-211-00	Travel & Subsistence - Cnc 5	0.00	0.00	150.00	0.00
2-69-00-230-01	Prof. Services - Janitorial FCSS	165.00	0.00	500.00	90.00
2-69-00-510-01	Building General Supplies FCSS/Council	730.43	159.91	500.00	0.00
2-69-00-528-01	Building Repairs Main FCSS/Council	1,129.22	216.05	500.00	149.98
*P TOTAL COUNCILLOR EXPENSE		41,781.12	18,235.69	22,950.00	14,044.27

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
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ADMIN & GENERAL

1-12-00-410-00	Tax Certificate & Information	(1,201.90)	(1,320.00)	(1,200.00)	(720.00)
1-12-00-155-00	Business License	(1,187.51)	(1,075.00)	(1,000.00)	(900.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	0.00	0.00	0.00
1-12-00-550-00	Return on Investments	(105.02)	(2,363.58)	(100.00)	(1.46)
1-12-00-590-00	Other Revenue - Admin	(1,073.71)	(1,942.84)	(2,000.00)	(544.62)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	0.00	0.00	0.00	0.00
1-12-00-840-00	Provincial Grant	0.00	(54,536.00)	(27,260.00)	0.00
* TOTAL ADMIN & GENERAL		(3,568.14)	(61,237.42)	(31,560.00)	(2,166.08)

ADMINISTRATION EXPENSE

2-12-00-100-00	Salaries & Wages	48,078.73	46,152.90	56,000.00	27,593.80
2-12-00-140-00	Employee Benefits	6,898.83	10,197.84	7,300.00	3,796.70
2-12-00-148-00	Training & Development - Admin	0.00	1,012.50	250.00	0.00
2-12-00-150-00	Freight & Postage	106.77	1,113.96	200.00	133.11
2-12-00-220-00	Advertising	824.00	1,738.00	1,000.00	408.00
2-12-00-210-00	Licenses & Permits - Admin	0.00	0.00	25.00	0.00
2-12-00-211-00	Travel & Substinance	0.00	27.46	250.00	0.00
2-12-00-217-00	Telephone, Internet & Security	14,646.48	12,698.85	10,000.00	7,279.24
2-12-00-224-00	Resource Materials/Supplies	0.00	0.00	0.00	0.00
2-12-00-225-00	Registrations & Memberships	404.00	496.00	500.00	275.00
2-12-00-230-00	Professional Services	16,264.45	8,706.22	8,000.00	5,785.25
2-12-00-231-00	Assessment Services	8,650.91	8,863.81	8,600.00	5,641.80
2-12-00-232-00	Legal Fees	10,769.51	26,563.15	25,000.00	17,773.54
2-12-00-233-00	Audit Fees	13,350.00	21,523.25	17,000.00	15,352.00
2-12-00-274-00	Insurance	26,440.00	30,900.00	16,000.00	2,481.90
2-12-00-510-00	General Office Supplies	3,075.23	3,279.72	3,000.00	1,983.07
2-12-00-511-00	Computer Supplies & Furnishings	134.95	1,728.48	0.00	261.98
2-12-00-515-00	TECHNOLOGY	17,778.79	15,872.12	2,000.00	12,124.10
2-12-00-519-00	Miscellaneous Supplies & Costs	0.00	0.00	0.00	0.00
2-12-00-525-00	Rentals & Leases	4,648.59	6,161.31	4,700.00	3,602.94
2-12-00-526-00	SHRED-IT	853.96	1,342.46	900.00	962.28
2-12-00-528-00	Equip -Repairs/Maint- Admin	0.00	0.00	400.00	0.00
2-12-00-528-01	Building -Repairs/Maint- Admin	0.00	0.00	500.00	0.00
2-12-00-543-00	Natural Gas	0.00	0.00	0.00	0.00
2-12-00-814-00	Service Charges & Interest	7,342.18	5,455.44	6,000.00	1,636.03
2-12-00-815-00	Penny Rounding	0.00	(0.03)	0.00	0.02
2-12-00-823-00	Loan Interest - LOC	0.00	0.00	200.00	0.00

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
2-12-00-915-00	Bad Debt - Accounts Receivable	0.00	7,047.47	0.00	0.00
2-12-00-915-01	Bad Debt - Property Taxes	0.00	0.00	0.00	0.00
2-12-00-995-00	Building Amortization - Admin	0.00	4,527.40	0.00	0.00
2-12-00-995-01	Office Equipment Amortization	0.00	7,586.13	0.00	0.00
2-69-00-528-00	Building Repairs Maint - Admin	1,059.03	240.00	0.00	925.57
2-69-00-230-00	Professional Services/Janitorial Admin	2,255.39	690.00	1,000.00	330.00
2-69-00-540-00	Electricity Admin	1,606.28	1,038.48	2,000.00	495.10
2-69-00-543-00	Natural Gas Admin	973.24	638.38	1,500.00	255.40
* TOTAL ADMINISTRATION EXPENSE		186,161.32	225,601.30	172,325.00	109,096.83
** NET ADMINISTRATION		224,374.30	182,599.57	163,715.00	120,975.02
CAO EXPENSES					
2-12-01-100-00	Salaries & Wages - CAO	84,357.82	84,041.30	87,360.00	50,231.58
2-12-01-140-00	Employee Benefits - CAO	16,293.93	18,797.87	17,000.00	10,011.04
2-12-01-148-00	Training & Development - CAO	739.51	115.00	1,000.00	0.00
2-12-01-211-00	Travel & Subsistence - CAO	710.64	0.00	1,200.00	0.00
2-12-01-211-01	Accommodations - CAO	0.00	0.00	1,000.00	0.00
2-12-01-217-00	Telephone & Internet - CAO	0.00	0.00	0.00	0.00
2-12-01-223-00	Membership & Registrations-CAO	500.00	0.00	500.00	275.00
2-12-01-225-00	Conference Registrations - CAO	0.00	0.00	500.00	0.00
* TOTAL CAO EXPENSES		102,601.90	102,954.17	108,560.00	60,517.62
*** TOTAL NET ADMIN & CAO		(183,721.88)	(258,414.04)	(272,475.55)	(511,424.46)

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
FIRE REVENUE					
1-23-00-590-00	Revenue - Fire	(4,565.22)	0.00	(5,000.00)	0.00
* TOTAL FIRE REVENUE		(4,565.22)	0.00	(5,000.00)	0.00
FIRE EXPENSES					
2-23-00-217-00	Telephone, Internet & Security	1,070.88	1,171.84	1,200.00	1,232.21
2-23-00-230-00	Professional Services	120.00	0.00	500.00	0.00
2-23-00-510-00	General Supplies	0.00	55.92	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	31,039.56	0.00	5,000.00	0.00
2-23-00-528-01	Firehall Repairs & Maintenance	2,370.10	4,201.11	2,500.00	0.00
2-23-00-740-00	Fire Services Requisition	62,608.68	25,446.75	57,000.00	56,431.03
2-69-00-230-04	Prof. Services - Janitorial - Firehall	1,140.00	1,380.00	1,200.00	660.00
2-69-00-543-04	Natural Gas - Fire Hall	2,473.50	3,291.59	3,000.00	1,532.42
2-69-00-540-04	Electricity - Fire Hall	6,513.52	5,403.79	5,500.00	2,969.98
* TOTAL FIRE EXPENSES		107,336.24	40,951.00	75,900.00	62,825.64
DISASTER SERVICES EXPENSE					
2-24-00-230-00	Professional Services - Disaster Serv.	0.00	0.00	0.00	0.00
* TOTAL DISASTER SERVICES EXPENS		0.00	0.00	0.00	0.00
BYLAW & ENFORCEMENT					
1-26-00-420-00	Traffic Fines	0.00	(350.00)	(100.00)	0.00
1-26-00-450-00	Bylaw Fines	0.00	(100.00)	(100.00)	(200.00)
1-26-00-521-00	Dog License Fees	(125.00)	(135.00)	(150.00)	(75.00)
* TOTAL BYLAW & ENFORCEMENT		(125.00)	(585.00)	(350.00)	(275.00)
BYLAW & ENFORCEMENT EXPENSE					
2-26-00-230-00	Professional Services - Bylaw	0.00	0.00	350.00	0.00
2-26-00-510-00	General Supplies	218.40	0.00	0.00	0.00
* TOTAL BYLAW & ENFORCEMENT EXPE		218.40	0.00	350.00	0.00
** NET BYLAW & ENFORCEMENT		102,864.42	40,366.00	70,900.00	62,550.64

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
PUBLIC WORKS					
1-31-00-254-00	Costs Recovered - Public Works	0.00	(313.35)	0.00	(2,270.00)
*	TOTAL PUBLIC WORKS	0.00	(313.35)	0.00	(2,270.00)
PUBLIC WORKS EXPENSE					
2-31-00-100-00	Salaries & Wages	36,296.39	27,982.65	30,000.00	12,810.03
2-31-00-140-00	Employee Benefits	6,006.12	5,157.47	5,200.00	1,523.10
2-31-00-148-00	Training & Development - Public Works	0.00	89.93	500.00	0.00
2-31-00-150-00	Freight & Postage	51.91	0.00	50.00	0.00
2-31-00-211-00	Travel & Substinance	32.38	0.00	50.00	0.00
2-31-00-217-00	Telephone & Internet	340.26	278.21	250.00	577.47
2-31-00-223-00	Memberships & Registration	0.00	0.00	0.00	0.00
2-31-00-230-00	Professional Services	188.51	223.00	250.00	290.70
2-31-00-515-00	TECHNOLOGY	49.95	1,527.48	2,000.00	275.00
2-31-00-518-00	Protective Clothing, Etc.	700.77	105.75	750.00	630.72
2-31-00-521-00	Fuel Costs	2,368.36	3,190.55	3,000.00	660.97
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	7,110.63	6,543.10	5,000.00	2,469.98
2-31-01-230-00	Professional Services - Shop	0.00	0.00	0.00	0.00
2-31-00-510-00	General Supplies	2,914.01	2,555.03	0.00	1,492.33
2-31-01-510-00	General Supplies - Shop	233.28	0.00	2,500.00	0.00
2-31-01-512-00	Shop Tools	2,938.97	1,872.09	3,000.00	907.76
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00
2-31-01-528-01	Building Repairs & Maintenance - Shop	0.00	0.00	4,500.00	0.00
2-69-00-528-02	Building Repairs & Main PW Shop	854.98	0.00	4,500.00	0.00
2-69-00-540-02	Electricity PW	14,851.26	16,438.80	15,000.00	5,678.03
2-69-00-543-02	Natural Gas PW Shop	6,906.98	5,480.23	5,500.00	2,568.84
*	TOTAL PUBLIC WORKS EXPENSE	81,844.76	71,444.29	82,050.00	29,884.93
**	NET PUBLIC WORKS	81,844.76	71,130.94	82,050.00	27,614.93



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
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ROADWAYS EXPENSE

2-32-00-100-00	SALARIES & WAGES	17,669.71	8,222.86	10,000.00	4,007.00
2-32-00-140-00	Employee Benefits	3,282.48	4,451.70	2,000.00	415.60
2-32-00-150-00	Freight & Postage	0.00	377.72	500.00	0.00
2-32-00-220-00	Advertising	0.00	0.00	0.00	0.00
2-32-00-230-00	Other Contracted Services - Streets	884.00	2,491.20	3,000.00	0.00
2-32-00-252-01	Snow Removal	3,215.00	9,250.38	4,000.00	1,255.00
2-32-00-510-00	General Supplies	2,773.55	1,950.23	1,000.00	98.58
2-32-00-514-00	Signage	4,748.63	2,715.17	500.00	90.00
2-32-00-520-00	Chemicals - Street	2,553.60	0.00	2,500.00	0.00
2-32-00-521-00	Fuel Costs - Roads	2,817.72	869.47	1,500.00	623.93
2-32-00-528-00	Repairs & Maintenance - Roads	51,199.16	15,577.38	35,000.00	2,866.43
2-32-00-540-00	Street Lights	19,185.08	19,689.09	18,000.00	9,917.86
2-32-00-831-00	Debenture-Interest	0.00	1,415.09	2,556.70	1,410.70
2-32-00-832-00	Debenture-Principle	0.00	0.00	62,899.06	31,317.18
2-32-01-512-00	SMALL TOOLS - ROADS	0.00	0.00	0.00	0.00

* TOTAL ROADWAYS EXPENSE		108,328.93	67,010.29	143,455.76	52,002.28
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VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
WATER REVENUE					
1-41-00-410-00	Basic Fees - Water	(68,397.82)	(62,728.30)	0.00	(19,632.40)
1-41-00-411-00	Water Consumption Fees	(70,372.88)	(49,908.15)	(125,000.00)	(51,439.68)
1-41-00-412-00	Bulk Water Sales	(97,773.16)	(59,269.13)	(65,000.00)	(61,094.26)
1-41-00-510-00	Utility Penalties	(7,643.04)	(7,112.26)	(6,500.00)	(5,513.66)
1-41-00-540-00	Franchise & Concess.	(49,978.94)	(56,381.75)	(60,000.00)	(29,790.71)
1-41-00-590-00	Other Revenue - Water	(1,148.44)	0.00	0.00	0.00
*	TOTAL WATER	(295,314.28)	(235,399.59)	(256,500.00)	(167,470.71)
WATER EXPENSE					
2-41-00-100-00	Salaries & Wages	54,209.00	44,719.75	10,000.00	143.50
2-41-00-140-00	Employee Benefits	8,429.29	7,992.07	8,000.00	15.08
2-41-00-148-00	Training & Development - Water	251.38	726.86	1,500.00	0.00
2-41-00-150-00	Freight & Postage	4,681.36	3,834.18	3,000.00	2,227.07
2-41-00-211-00	Travel & Subsistence	0.00	168.69	250.00	0.00
2-41-00-223-00	Memberships - Water	0.00	2,948.14	3,000.00	2,870.00
2-41-00-225-00	Conference Registrations	0.00	0.00	0.00	0.00
2-41-00-230-00	Professional Services	7,944.92	4,640.17	5,000.00	5,208.39
2-41-00-253-00	R & M - Infrastructure	21,441.28	44,072.32	48,249.93	51,117.94
2-41-00-274-00	INSURANCE	0.00	0.00	10,000.00	8,231.40
2-41-00-510-00	General Supplies	1,426.22	3,629.75	3,500.00	1,578.34
2-41-00-512-00	WATER TOOLS	2,459.08	0.00	250.00	0.00
2-41-00-515-00	Water Operator Support - MV Water	8,387.40	20,868.07	145,000.00	85,381.94
2-41-00-516-00	Water Meters	511.41	185.39	500.00	120.00
2-41-00-520-00	Chemicals - Water	2,227.65	1,762.41	2,500.00	801.40
2-41-00-528-00	Equipment - Repairs/Maintenance	7,701.25	7,437.05	5,000.00	14,611.16
2-41-00-528-01	Building - Repairs/Maintenance	0.00	0.00	1,000.00	3,253.86
2-41-00-528-03	BULK WATER STN REPAIRS	320.88	0.00	500.00	0.00
2-41-00-995-00	Engineered Structure - Amortization	0.00	71,452.48	0.00	0.00
2-41-00-995-01	Land/Improvement - Amortization	0.00	0.00	0.00	0.00
2-41-00-995-02	Water Equip & Meter - Amortization	0.00	6,197.20	0.00	0.00
2-69-00-540-03	Electricity Water	22,862.97	14,085.73	13,000.00	8,744.87
2-69-00-543-03	Natural Gas Water Wells	1,409.76	360.90	500.00	352.96
*	TOTAL WATER EXPENSE	144,263.85	235,081.16	260,749.93	184,657.91
**	NET WATER	(42,721.50)	66,691.86	147,705.69	69,189.48

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
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SANITARY REVENUE

1-42-00-410-00	Basic Fees - Sewer	(22,342.68)	(22,418.04)	0.00	(13,088.27)
1-42-00-411-00	Sewer Consumption Fees	(35,180.50)	(77,029.80)	(70,000.00)	(61,190.46)
1-42-00-540-00	Franchise & Concess.	(16,409.46)	(14,095.31)	(16,000.00)	(7,447.68)
*	TOTAL SANITARY	(73,932.64)	(113,543.15)	(86,000.00)	(81,726.41)

SANITARY EXPENSE

2-42-00-100-00	Salaries & Wages	3,025.75	4,812.00	5,000.00	88.00
2-42-00-140-00	Employee Benefits	631.17	906.06	1,000.00	9.30
2-42-00-230-00	Professional Services - Sewer	0.00	0.00	20,000.00	0.00
2-42-00-253-00	R & M - Infrastructure	30,901.36	9,867.50	21,935.75	141,379.24
2-42-00-270-00	Lab Testing	133.01	296.50	300.00	0.00
2-42-00-510-00	General Supplies	35.76	0.00	500.00	0.00
2-42-00-520-00	Chemicals - Sewer	0.00	2,410.00	2,500.00	0.00
2-42-00-523-00	Sewer Flushing	0.00	1,450.00	5,000.00	0.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	6,076.49	4,673.73	5,000.00	14,184.67
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	0.00	1,000.00	0.00
*	TOTAL SANITARY EXPENSE	40,803.54	24,415.79	62,235.75	155,661.21

NET WASTEWATER

**		(33,129.10)	(89,127.36)	(23,764.25)	73,934.80
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GARBAGE REVENUE

1-43-00-410-00	Solid Waste Collection Fee	(56,663.82)	(63,328.36)	(63,900.00)	(36,945.83)
*	TOTAL GARBAGE	(56,663.82)	(63,328.36)	(63,900.00)	(36,945.83)

GARBAGE EXPENSE

2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00	0.00
2-43-00-241-00	Solid Waste Disposal	44,154.20	47,940.45	45,000.00	23,751.51
2-43-00-510-00	General Supplies	246.15	0.00	250.00	11.56
2-43-00-850-00	Waste Commission Grant	5,008.04	4,623.48	5,000.00	2,205.75

*	TOTAL GARBAGE EXPENSE	49,408.39	52,563.93	50,250.00	25,968.82
**	NET WASTE	(7,255.43)	(10,764.43)	(13,650.00)	(10,977.01)

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
FCSS REVENUE					
1-51-00-840-00	Grant - Prov. - FCSS	(13,878.41)	(13,478.41)	(13,000.00)	(13,235.00)
1-51-00-850-00	Grant - Local Govt. - FCSS	(47,808.00)	(48,446.54)	(48,000.00)	(57,808.00)
1-51-00-850-01	MVC Wage Grant	(10,000.00)	(10,000.00)	(10,000.00)	0.00
1-51-00-850-02	Village of Cremona 20% Grant	0.00	(3,442.00)	(3,942.00)	0.00
* TOTAL FCSS		(71,686.41)	(75,366.95)	(74,942.00)	(71,043.00)
FCSS EXPENSE					
2-51-00-100-00	Salaries & Wages	39,647.61	44,355.00	44,706.48	25,698.86
2-51-00-140-00	Employee Benefits	7,483.52	10,054.77	8,000.00	5,416.46
2-51-00-148-00	Training & Development - FCSS	309.35	174.00	0.00	0.00
2-51-00-150-00	Freight & Postage	67.70	38.86	0.00	0.00
2-51-00-211-00	Travel & Substantance	1,881.79	2,172.32	1,000.00	749.50
2-51-00-217-00	Telephone & Internet	1,896.54	1,216.78	900.00	1,230.55
2-51-00-220-00	Advertising	730.52	250.00	0.00	0.00
2-51-00-223-00	Memberships - FCSS	114.00	114.00	114.00	0.00
2-51-00-225-00	Conference Registrations	670.00	495.00	0.00	0.00
2-51-00-230-00	Professional Services	3,713.10	390.00	500.00	100.00
2-51-00-231-00	Janitorial	0.00	240.00	250.00	45.00
2-51-00-400-00	Community Programs	3,496.64	636.11	800.00	0.00
2-51-00-410-00	Adult Programs	873.99	584.45	800.00	405.84
2-51-00-411-00	Children-Youth Programs	2,847.64	344.47	650.00	325.00
2-51-00-412-00	Family Programs	2,287.71	517.03	1,000.00	677.53
2-51-00-414-00	Local Grants (External Funding)	8,700.00	6,625.00	7,590.00	6,275.00
2-51-00-419-00	Volunteers	1,500.00	1,005.00	600.00	2,333.86
2-51-00-510-00	General Supplies	409.13	676.37	800.00	529.34
2-51-00-560-00	COPIER LEASE	3,758.01	4,511.48	2,000.00	1,988.28
2-51-00-990-05	Community Newsletter	846.98	1,186.29	500.00	395.44
2-69-00-540-01	Electricity FCSS	1,092.92	1,042.21	1,100.00	527.03
2-69-00-543-01	Natural Gas FCSS	1,259.17	1,494.06	1,400.00	583.37
* TOTAL FCSS EXPENSE		83,586.32	78,123.20	72,710.48	47,281.06
** NET FCSS		11,899.91	2,756.25	(2,231.52)	(23,761.94)

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
FOOD PANTRY					
1-51-00-990-15	FCSS FOOD PANTRY	(2,362.35)	(1,015.70)	(500.00)	(20.00)
2-51-00-990-15	FOOD PANTRY	339.24	789.13	500.00	428.23
*	TOTAL FOOD PANTRY	(2,023.11)	(226.57)	0.00	408.23
FOOD PANTRY EXPENSE					
2-51-00-990-14	Adult Programs	0.00	0.00	0.00	0.00
*	TOTAL FOOD PANTRY EXPENSE	0.00	0.00	0.00	0.00
**P	SURPLUS /DEFICIT	(2,023.11)	(226.57)	0.00	408.23
YEAR GRANT REVENUE					
1-51-00-990-01	Donations/Fees - Summer Fun	(8,153.35)	(7,149.50)	0.00	(6,698.83)
1-51-00-990-07	MVC Grant - Health Funding - First Aid	(1,593.75)	(1,710.00)	0.00	(4,000.00)
1-51-00-990-08	MVC Grant - TPT Grant	(4,100.00)	(2,500.00)	0.00	(4,249.00)
1-51-00-990-18	FCSS CMHA Mental Health Grant	0.00	(11,982.99)	0.00	(5,020.00)
*	TOTAL YEAR GRANT REVENUE	(13,847.10)	(23,352.49)	0.00	(19,967.83)
**	TOTAL REVENUE	(13,847.10)	(23,352.49)	0.00	(19,967.83)
YEAR GRANT EXPENSE					
2-51-00-990-01	Summer Fun Program	7,535.79	6,723.41	0.00	1,038.89
2-51-00-990-07	Health Funding Expense - First Aid	1,770.47	1,710.00	0.00	0.00
2-51-00-990-08	TPT Funding Expense - Senior's Trip	3,283.98	2,450.00	0.00	200.00
2-51-00-990-18	CMHA Mental Health Grant	0.00	9,262.70	0.00	2,442.35
*	TOTAL YEAR GRANT EXPENSE	12,590.24	20,146.11	0.00	3,681.24
**	TOTALS	12,590.24	20,146.11	0.00	3,681.24
SENIOR PROGRAMS					
1-51-00-413-00	Senior's Programs	(2,835.00)	(6,520.00)	0.00	(6,305.00)
2-51-00-413-00	Seniors' Programs	2,250.52	8,819.10	2,000.00	7,656.93
*	TOTAL SENIOR PROGRAMS	(584.48)	2,299.10	2,000.00	1,351.93

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
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CEMETERY REVENUE

1-56-00-850-00	Grant - Local Govt. - Cemetery	(1,500.00)	(1,500.00)	(1,500.00)	0.00
1-56-00-410-00	Plot - Cemetery	(2,067.50)	(700.00)	(1,500.00)	(1,050.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,250.00)	(2,420.00)	(1,000.00)	(1,050.00)
1-56-00-412-00	Opening & Closing - Cemetery	(1,225.00)	(1,600.00)	(1,000.00)	(1,700.00)
*	TOTAL CEMETERY	(6,042.50)	(6,220.00)	(5,000.00)	(3,800.00)

CEMETERY EXPENSE

2-56-00-100-00	Salaries & Wages	3,686.69	3,363.90	3,500.00	1,446.94
2-56-00-140-00	Employee Benefits	531.69	547.99	850.00	149.97
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00	360.00
2-56-00-230-00	Professional Services - Cemetery	1,950.00	1,300.00	1,500.00	1,392.50
2-56-00-510-00	General Supplies	116.42	0.00	1,000.00	0.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	1,239.98	0.00	1,500.00	0.00
*	TOTAL CEMETERY EXPENSE	7,524.78	5,211.89	8,350.00	3,349.41

PLAN & DEVELOPMENT REVENUE

1-61-00-410-00	Building Permits	(620.82)	(417.09)	(750.00)	(388.99)
1-61-00-419-00	Compliance Certificates	(500.00)	(300.00)	(500.00)	(200.00)
1-61-00-520-00	Development Permits	(500.00)	(350.00)	(500.00)	(1,950.00)
1-61-00-521-00	Subdivision Fees	0.00	0.00	(10,250.00)	0.00
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	0.00	(50.00)	0.00
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00	0.00
1-61-00-590-00	Land Sales	(41,935.85)	0.00	0.00	0.00
*	TOTAL PLAN & DEVELOPMENT	(43,556.67)	(1,067.09)	(12,050.00)	(2,538.99)

PLAN & DEVELOPMENT EXPENSE

2-61-00-230-00	Professional Services	5,900.00	0.00	10,000.00	1,950.00
2-61-00-233-00	Land Title Changes	40.00	10.10	150.00	20.00
2-61-00-148-00	Training - Planning	0.00	0.00	0.00	0.00
2-61-00-220-00	Advertising	0.00	0.00	250.00	433.00

*	TOTAL PLAN & DEVELOPMENT E	5,940.00	10.10	10,400.00	2,403.00
**	NET PLANNING & DEVELOPMENT	(36,718.87)	234.00	3,700.00	765.35

VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
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CULTURE & RECR. REVENUE

1-71-00-990-02	Donation - Cremona Days	(9,550.00)	(7,267.00)	(7,000.00)	(9,461.24)
1-71-00-990-08	Donation/Fees - WinterFest	150.10	(40.00)	0.00	0.00
*	TOTAL CULTURE & RECREATION	(9,399.90)	(7,307.00)	(7,000.00)	(9,461.24)

CULTURE & RECR. EXPENSE

2-71-00-990-02	Cremona Days	5,358.10	9,823.82	7,000.00	8,306.61
2-71-00-990-08	WinterFest	1,841.05	40.00	0.00	0.00
*	TOTAL CULTURE & RECREATION EXP	7,199.15	9,863.82	7,000.00	8,306.61
**	NET CULTURE & REC	(2,200.75)	2,556.82	0.00	(1,154.63)

PARKS & RECR. REV

1-71-00-830-00	Grant - Recreation - Federal	0.00	0.00	(20,000.00)	0.00
1-71-00-990-00	Donation - Recreation	0.00	0.00	(5,000.00)	0.00
1-71-00-850-00	Grant - Local Govt -Recreation	0.00	0.00	0.00	0.00
1-71-00-990-01	Donation - Playground	0.00	0.00	(20,900.00)	0.00
*	TOTAL PARKS & RECREATION	0.00	0.00	(45,900.00)	0.00

PARKS & RECREATION EXPENSE

2-72-00-100-00	SALARIES & WAGES	12,918.08	9,365.88	10,000.00	13,055.80
2-72-00-140-00	Employee Benefits	1,752.95	1,449.81	1,500.00	1,390.60
2-72-00-521-00	Fuel Costs - Parks	883.15	612.70	750.00	200.48
2-72-01-512-00	Parks - Small Tools	0.00	640.00	0.00	1,154.88
2-72-00-230-00	Other Contracted Services	5,459.48	4,530.00	4,500.00	1,840.85
2-72-00-510-00	General Supplies	1,781.93	1,769.81	1,500.00	343.98
2-72-00-513-00	Beautification - Parks	327.99	0.00	2,000.00	96.58
2-72-00-528-00	Equipment Repairs & Maint. - Park	2,755.09	4,626.01	2,000.00	787.89
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00	0.00
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00	0.00

*	TOTAL PARKS & RECREATION EXPEN	25,878.67	22,994.21	22,250.00	18,871.06
**	NET PARK & REC	25,878.67	22,994.21	(23,650.00)	18,871.06



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

For the Period Ending July 31, 2026

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
LIBRARY					
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00	0.00
1-74-00-850-00	Grants - Local Govt - Library	(35,861.00)	(36,757.53)	0.00	(18,731.65)
1-74-00-254-01	LIB COST RECOVERY - ELECTRICITY	(729.74)	(1,173.44)	(1,000.00)	0.00
1-74-00-254-02	LIB COST RECOVERY - GAS	(425.34)	(722.52)	(1,000.00)	0.00
1-74-00-254-03	LIB COST RECOVERY - TELEPHONE	(1,049.70)	(839.76)	0.00	0.00
* TOTAL LIBRARY		(38,065.78)	(39,493.25)	(2,000.00)	(18,731.65)
LIBRARY EXPENSE					
2-74-00-850-01	Parkland Regional Library	4,149.36	4,286.97	4,365.63	3,274.23
2-74-00-217-00	Library Office Phone	676.47	529.95	0.00	0.00
2-69-00-540-05	Electricity - Library	2,535.21	900.86	1,000.00	495.10
2-69-00-543-05	Natural Gas - Library	931.63	548.44	1,000.00	255.42
2-74-00-274-00	Insurance Library	0.00	0.00	0.00	1,598.40
2-74-00-528-00	Repairs & Maintenance - Library	0.00	0.00	250.00	0.00
2-74-00-850-00	Cremona Library	44,358.60	44,791.03	0.00	27,609.65
2-74-00-850-02	CREMONA LIBRARY -VILLAGE ALLOCATION	0.00	8,710.04	8,878.00	0.00
* TOTAL LIBRARY EXPENSE		52,651.27	59,767.29	15,493.63	33,232.80
** SURPLUS / DEFESET		14,585.49	20,274.04	13,493.63	14,501.15

*** End of Report ***

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 9 b)

TITLE: Reports – CAO Monthly Reports, PW Reports, Water Operator Reports

ORIGINATED BY: *Karen O'Connor, CAO*

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

BACKGROUND / PROPOSAL:

Each month, the CAO will provide an update on key developments within the Village. Highlighted notes from each department are outlined below in point form.

Public Works will provide the CAO with a monthly activity report

Water Operator will provide the CAO with a monthly summary report

Cremona Water Operators, Mountain View Water will not be able to attend a council meeting but will answer any questions that Council has for them. If Council has any questions regarding the report, please give them to the CAO and she will get them to Mountain View Water.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the CAO July activity report as information only.

AND

MOTION THAT Councillor _____ accepts the PW & Water Operators June activity / summary reports as information only.

INTLS: CAO: KO



Karen O'Connor
Chief Administrative Officer
Village of Cremona
205 1 St E Cremona, AB T0M 0B9
koconnor@cremona.ca

August 5, 2026

RE: July 2026 Monthly Operations Summary - Village of Cremona

Upon commencement of the Operations Agreement, several deficiencies have been noted. These deficiencies have been categorized from high risk, moderate risk, and low risk. This will remain an active tracking list throughout the term of the Agreement and will be updated accordingly and circulated on a monthly basis.

WATERWORKS MONTHLY SUMMARY

Yearly Maintenance on Blowers/ Air Compressors- **Moderate**

- Yearly oil changes and maintenance is due on 2 air compressors and one blower. This work can be completed by Mountain View Water, and requires minimal cost.

Raw Water Inlet Valve (FCV 210) - **Moderate**

- The raw water inlet valve for the treatment plant is non-operational and is always in the "on" position. The failure alarm for this valve was found to be disabled due to operational issues. Further diagnosis is required to determine why this valve and alarm were left in this state.

Leaking Manganese Filter B Lower Union - (Previously Low) - **Moderate**

- There is a pre-existing leak in the lower union connection at Manganese Filter B. The leak has begun to increase. A quote for repair has been obtained for \$1,930 and is awaiting Village approval.

Reservoir Inspection - **MEDIUM**

- The last noted reservoir inspection was three (3) years ago. Alberta Environment and Protected Areas recommends inspection every two (2) years. A quote will be provided this month for the work.

Leaking Distribution Header Union (Distribution Pump House) - **Low**

- There is a slight leak on the distribution header in the pump house.

Leaking Backwash Water "T" Union/Valve - **Low**



- The treated backwash line that supplies auxiliary water for site maintenance is leaking. There is currently no way to isolate the line in the event of a leak. Repair plan is currently underway

Pest Control (Well Pump House) - Low

- There is significant rodent activity evident within the well pump house. Pest control measures are recommended to protect the infrastructure from damage and further pest waste. We will continue to monitor

Completed Repairs/Maintenance:

Chlorine Dosing Line Burst - High - Complete (November 2025)

- A major leak in the chlorine dosing line was repaired. Proper dosage has now been restored to the produced potable water.

Distribution Pump/Bulk Water Station Heater - High - Complete (November 2025)

- Replacement of faulty internal circuit board on the natural gas unit heater (Work Order #0001). This unit is now back in operation.

Well Pump House Heater - High - Complete (November 2025)

- Replacement of faulty 240V Dual-Pole Load Controller/Thermostat for the electric unit heater. (Work Order #0002). This unit is now back in operation.

Leaking Valve (FV 230A) - Low - Complete (November 2025)

- A slight leak in the treatment plant on the flange for valve FV 230A has been repaired.

Air Compressor Automatic Drains - Low - Complete (November 2025)

- The automatic drains for the air compressors were found to be turned off due to blocked discharges. The discharge lines should be replaced to preserve the integrity and capacity of the compressor tanks. They were being drained manually on a weekly basis. The automatic drains have now been repaired.

Bray Valve (FV 320A) Air & Oil Leak - High - Complete (December 2025)

- The valve actuator for a control valve on "Manganese Filter A" is leaking air and oil. The system can currently compensate for the loss of air, although it puts additional strain on the compressors for the facility. If maintenance is not performed, the leak could go past the working capacity of the compressors or lead to valve failure. This leak has resulted in a failure of operation of the valve. Summit has completed the repair.



Treated Water Chlorine Analyzer - High - Complete (December 2025)

- The treated chlorine analyzer that monitors free chlorine in the plants produced water is not reading accurately and requires service. The SCADA alarm for this was found to be disabled. This analyzer is essential to the operation and compliance of the treatment system. ClearTech performed a service to the analyzer on December 15th.

-

Leaking Grundfos Booster Pump (Treatment Plant) - Low - Complete (December 2025)

- The booster pump that supplies additional pressure to the operations building is currently not operational and leaking. This system has been bypassed by the Village.

Chlorine Dosing Pump Discharge - High - Complete (December 2025)

- It was noted by the previous operator that the dosing pump was causing major problems with the functionality of the treatment plant. Upon our operator's review, it was identified that the pump itself was not the issue, but rather the discharge location was blocked off due to misuse of the pump. A short-term solution has been implemented by shortening the length of the discharge tubing entering the flow of treated water. Fusion Plumbing has installed a union for future blockage removal. The blockage has been removed.

Uninterrupted Power Supply (UPS) Battery Failure - High - Complete (January 2026)

- It was identified that the existing UPS that provides uninterrupted power to the treatment plant was non-operational and obsolete. The SCADA alarm for the UPS was found to currently be disabled. The UPS is required for AEPA compliance to ensure SCADA trending is uninterrupted, as well as act as a protection for the treatment plant PLC and programming. A replacement has been quoted and approved by the Village. This UPS is now installed and operational.

Water Treatment Plant PLC Card Failure - Complete (January 2026)

- A power outage caused a loss of the automated operations of the chemical dosing pump. It was determined through MPE and Ridgeline Electrical that the lack of UPS on the system (pre-existing condition) caused a failure of the analog PLC card. A replacement was supplied and installed by Ridgeline Electrical. Manual operations of the plant to produce treated water was required while a card was sourced.

Centre Street / 2nd Ave Water Main Break - Complete (January 2026)

- Higher than normal morning flows indicated a leak/break in the distribution system. Leak detection equipment and crew were deployed to site and the leak was found on Center Street and 2nd Avenue. While 4 residents experienced lower than normal pressures during the repair, no service interruptions were experienced throughout the investigation and repair.



Exterior Light (Well Pump House) - Low - Complete (February 2026)

- The exterior light at the well pump house appears to be non-operational.

Failed Trides reference sensor on Swan analyzer(Plant) - High- Complete (February 2026)

- Failure of a sensor on the chlorine analyzer caused error in free chlorine reading

Control Valve Solenoid Failure (Plant) - Complete (Feb 27 2026)

- Air control solenoid valves have been maintained and are in working condition. We will continue to monitor condition

Chlorine Scale - High - Complete - (March 2026)

- The chlorine scale that measures the volume of available chlorine for water disinfection is now functioning. The scale has been replaced, installation has been completed and the system is calibrated.

UPS Desktop computer - Moderate - Complete - (March 2026)

- The UPS had failed and the batteries were replaced.

Pressure Differential in Bio Filer A - Complete (April 2026)

- The pressure differential for Bio Filter A is abnormally high. Upon investigation the pressure distribution block required maintenance. The repair was completed and the system is now operating with accurate readings.

Door Entry Alarms - Treatment Plant and Well Pump House - REMOVED (April 2026)

- MPE Engineering is looking into a way to utilize these sensors, as their current configuration is not useful. After investigation MPE is not able to utilize these door alarms. This line item has been removed.

Air Control Valve (Water Plant) - Complete (June 2026)

- There are two failing air control valves. Parts are ordered and repair will be completed by Mountain View Water.

Failing Valve (Water Plant) - COMPLETE (July 2026)

- Valve V235A, is in need of maintenance. Under operation, it fails to open/ close the majority of the time. The valve has been replaced.

Fire Hydrant Flushing -COMPLETE (July 2026)

- Flushing of the system twice a year is essential in removing deposits from the distribution system and keeping ample available free chlorine and low turbidity to preserve water quality. This work has been approved by the Village and completed.



Centre Street / 1st Ave Water Main Break - Complete (July 2026)

- A main break was identified on July 7. Crews were deployed to site and the leak was found on Center Street south of 1st Avenue. A small number of residents experienced lower than normal pressures during the repair, no service interruptions were experienced throughout the investigation and repair.

WASTEWATER MONTHLY SUMMARY

May 2026

- Upon starting the wastewater agreement, it was identified that the lagoon was at its overflow height and was draining to the environment. Mountain View Water completed all testing to stay in compliance with the code of practice and was able to start irrigation with the neighbouring farmer to lower the levels. The contravention was noted to the proper channels, and has since been closed. We will continue to monitor to ensure the proper/ safe cooperation of the lagoon system

June 2026

- Continued monitoring, and an overland release were planned and started June 24 2026, all required testing was done as per the Code of Practice. The release is currently ongoing.
- The sanitary service line at 102 Edey Close, along with the main in front of the property were CCTV inspected. Video from the inspection showed an offset in the service line a few feet from the tie-in to the main. Glenn Michael Contracting was contracted by the Village to complete the service line repair.

July 2026

- An overland release was completed, this includes all required testing as per the Code of Practice. No complaints or concerns were received.
- A broken power cable has been found that controlled the movement of the Irrigation Pivot. Investigation is underway.



MONTHLY METER SUMMARY

December			
	PREVIOUS	MONTH END	TOTAL M3
TREATED TO RES	599045	603333	4288
RAW FROM WELLS	667316	672245	4929
BACKWASH -LOSS	40117	40411	294
Distribution	1065077	1068528	3451
Bulk (METER ROLLED OVER)	9681871	347.323	665.45

JANUARY		
	MONTH END	TOTAL M3
TREATED TO RES	608689	5356
RAW FROM WELLS	678382	6137
BACKWASH -LOSS	40762	351
Distribution	1072685	4157
Bulk	761.85958	414.54

FEBRUARY		
	MONTH END	TOTAL M3
TREATED TO RES	614739	6050
RAW FROM WELLS	684997	6615
BACKWASH - LOSS	41191	429
Distribution	1074923	2238
Bulk	4010.736	3248.88

MARCH		
	MONTH END	TOTAL M3
TREATED TO RES	619845	5106
RAW FROM WELLS	690833	5836
BACKWASH -LOSS	41533	342
Distribution	1078479	3556
Bulk	5078.696	1067.96



Mountain View Water Ltd.

Email: Operations@mvwwater.ca

Phone: (403) 586-2843

(403) 439-0800

Website: www.mvwwater.ca

APRIL		
	MONTH END	TOTAL M3
TREATED TO RES	623953	4108
RAW FROM WELLS	695546	4713
BACKWASH -LOSS	41811	278
Distribution	1081427	2948
Bulk	5864.31	785.614

MAY		
	MONTH END	TOTAL M3
TREATED TO RES	629194	5241
RAW FROM WELLS	701461	5915
BACKWASH -LOSS	42180	369
Distribution	1084727	3300
Bulk	7331.481	1467.171

JUNE		
	MONTH END	TOTAL M3
TREATED TO RES	634749	5555
RAW FROM WELLS	707726	6265
BACKWASH -LOSS	42549	369
Distribution	1088445	3718
Bulk	8476.196	1144.715

JULY		
	MONTH END	TOTAL M3
TREATED TO RES	642124	7375
RAW FROM WELLS	715971	8245
BACKWASH -LOSS	43073	524
Distribution	1093406	4961
Bulk(METER RESET)	1771.32	3295.13



**Mountain View
Water Ltd.**

Email: Operations@mwater.ca

Phone: (403) 586-2843

(403) 439-0800

Website: www.mwater.ca

If you have any questions regarding the above noted deficiencies or corrective actions, please do not hesitate to reach out.

Thank you,
Mountain View Water Ltd.



REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 10

TITLE: Minutes – Boards, Committees, Commissions

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Minutes from various boards, committees, and commissions are being presented to Council for their review and information.

Attached to this Request for Review (RFR) are items that Council may wish to address through a formal resolution.

Otherwise, the information is provided for acceptance only.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see the attached minutes for review and information.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

That the Council accepts the minutes of:

Mayor Lamb

Deputy Mayor Liu

Councillor Abrams

Councillor Martin

Councillor Thompson

MOTION THAT Councillor _____ accepts the Minutes, Reports, Committees, and Commissions as information only.

INTLS: CAO: KO

MEETING: Regular Council Meeting

Date: August 19, 2026

AGENDA NO.: 11

TITLE: Correspondence & Information

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Attached with this RFR are items for which Council may like to make a formal resolution. otherwise, this is accepted for information only.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The following items are provided:

- AB RCMP Prov. Policing Reports, August 6, 2026
- RCMP Cremona Community Letter
- Didsbury Q1 Prov. Crime Stat
- PRC Quarterly Data Report Apr-June 30, 2026

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accept the attached correspondence as
information only.

AND/ OR

MOTION THAT Councillor _____



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Didsbury RCMP Detachment

Detachment Commander

Vince Bacon, S/Sgt

Report Date

August 6, 2026

Fiscal Year

2026-27

Quarter

Q1 (April - June)

Community Priorities

Priority #1: Road Safety**Updates and Comments:**

Reduce collision-causing behaviours (speeding/distracted driving/impaired driving), Joint Check-stop Operations, Impaired Drivers Interventions

Priority #2: Crime Reduction - Drugs**Updates and Comments:**

Drug Enforcement Operations / Search Warrants / General Enforcement,

Priority #3: Visibility, Engagement, Police/Community Relations**Updates and Comments:**

School lectures (various topics) and visits, Media Releases, Coffee with a Cop, Town Hall Meetings, Red Serge / Public Appearances





Priority #4: Crime Reduction - Property Crime

Updates and Comments:

Compliance Checks and monitoring of Offenders, Joint Operations: Street Sweep/Warrant Round-up involving local partners, Fraud and emerging crime trends lectures.



RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA



Royal Canadian Mounted Police
Gendarmerie royale du Canada

- Page 3 of 4 -

Canada 



Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absences	Hard Vacancies
Regular Members	10	7	2	1
Detachment Support	3	2	0	1

Notes:

1. Data extracted on June 30, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the ten established positions, there are seven officers working. There are two temporary absences (one Parental, and one Medical). There is one hard vacancy.

Detachment Support: Of the three established positions, there are two resources working. There is one hard vacancy.





August 6th 2026

Mr. Craig Lamb
Mayor
Village of Cremona, Alberta

Dear Mayor Lamb,

Please find attached the quarterly Community Policing Report for the period of April 1st to June 30th, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Didsbury Detachment and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, the Alberta RCMP is also advancing the rollout of the newly approved black-and-white General Duty vehicle design. This redesign is not simply cosmetic. It reflects a commitment to being a modern, professional, and approachable police service while maintaining a clear connection to the RCMP's history.

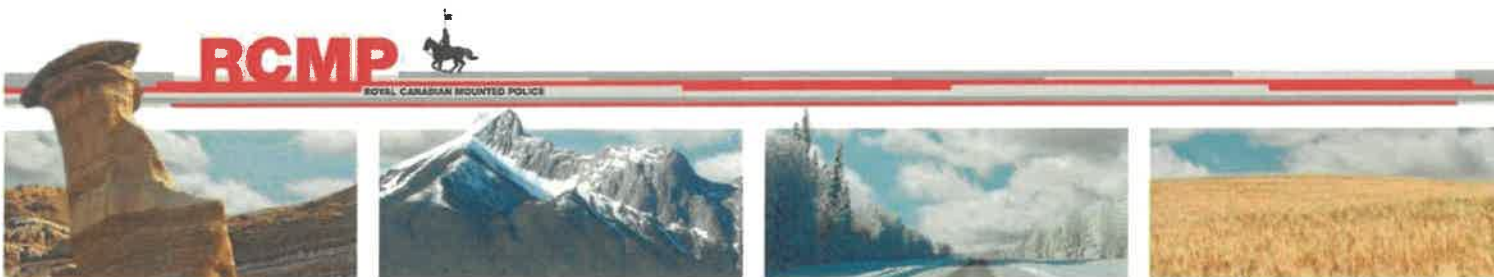
The updated look features white doors on a black base, along with high-visibility, reflective graphics to ensure the vehicles can be easily recognized in all conditions—day or night, in rural or urban settings, and across Alberta's diverse climates. This ensures RCMP vehicles are clearly identifiable as law-enforcement vehicles while remaining visually distinct as the RCMP.

Provinces, territories, and municipalities will be able to include local identifiers based on regional requirements. These variations allow for local flexibility and help demonstrate our connection with the communities we serve, while preserving a consistent, recognizable national RCMP identity.

Given the size and operational demands of the fleet, full conversion to the new design will take place gradually. Vehicles will transition to the new design as part of the natural replacement cycle, allowing older units to be retired without creating unnecessary incremental costs. This phased approach supports fleet consistency and modernization over time.

This modernization effort reflects the RCMP's ongoing commitment to ensuring members have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.

We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.



Sincerely,

Bacon,Vincent
Joseph,000234899

Digitally signed by Bacon,Vincent
Joseph,000234899
Date: 2026.08.06 07:24:33 -06'00'

Vince Bacon, S/Sgt
Detachment Commander
Didsbury RCMP Detachment

Didsbury Provincial Detachment
Crime Statistics (Actual)
April - June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	2	0	0	0	N/A	N/A	-0.2
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	3	1	1	2	100%	100%	0.0
Other Sexual Offences		1	5	3	3	0	-100%	-100%	-0.4
Assault		15	15	18	17	5	-67%	-71%	-1.8
Kidnapping/Hostage/Abduction		0	0	1	0	0	N/A	N/A	0.0
Extortion		0	1	1	4	1	N/A	-75%	0.5
Criminal Harassment		8	4	12	9	8	0%	-11%	0.5
Uttering Threats		13	9	10	5	7	-46%	40%	-1.6
TOTAL PERSONS		38	39	46	39	23	-39%	-41%	-3.0
Break & Enter		13	5	8	6	3	-77%	-50%	-1.9
Theft of Motor Vehicle		4	5	11	6	4	0%	-33%	0.1
Theft Over \$5,000		4	2	4	2	2	-50%	0%	-0.4
Theft Under \$5,000		21	14	21	10	7	-67%	-30%	-3.2
Possn Stn Goods		1	4	7	3	3	200%	0%	0.3
Fraud		18	17	22	23	20	11%	-13%	1.0
Arson		2	0	0	0	1	-50%	N/A	-0.2
Mischief - Damage To Property		23	10	15	14	7	-70%	-50%	-2.8
Mischief - Other		11	10	4	11	10	-9%	-9%	-0.1
TOTAL PROPERTY		97	67	92	75	57	-41%	-24%	-7.2
Offensive Weapons		5	3	6	9	2	-60%	-78%	0.0
Disturbing the peace		6	8	5	5	4	-33%	-20%	-0.7
Fail to Comply & Breaches		10	10	6	6	1	-90%	-83%	-2.2
OTHER CRIMINAL CODE		6	7	9	6	9	50%	50%	0.5
TOTAL OTHER CRIMINAL CODE		27	28	26	26	16	-41%	-38%	-2.4
TOTAL CRIMINAL CODE		162	134	164	140	96	-41%	-31%	-12.6

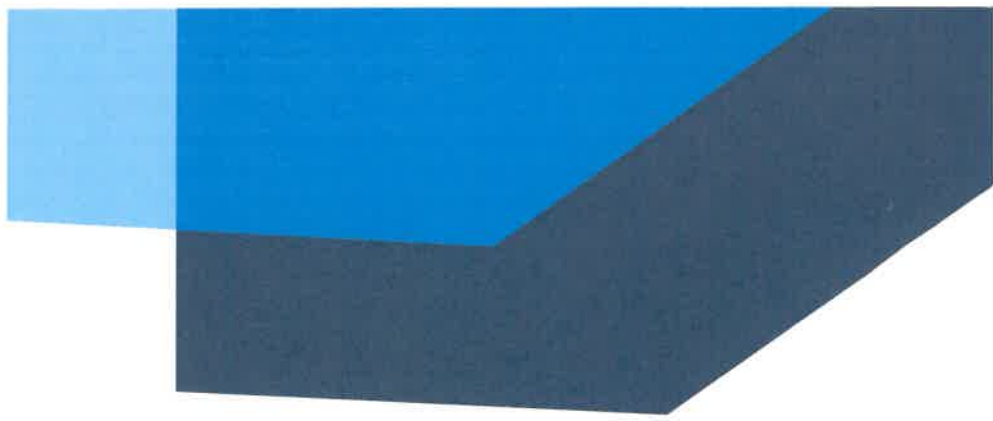


Didsbury Provincial Detachment Crime Statistics (Actual) April - June: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

July 6, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	2	0	1	1	-75%	0%	-0.7
Drug Enforcement - Trafficking		1	0	1	2	1	0%	-50%	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		5	2	1	3	2	-60%	-33%	-0.5
Cannabis Enforcement		0	0	0	1	0	N/A	-100%	0.1
Federal - General		12	0	4	9	4	-67%	-56%	-0.7
TOTAL FEDERAL		17	2	5	13	6	-65%	-54%	-1.1
Liquor Act		2	4	1	2	2	0%	0%	-0.2
Cannabis Act		2	0	0	1	2	0%	100%	0.1
Mental Health Act		12	18	18	13	14	17%	8%	-0.1
Other Provincial Stats		24	25	25	26	30	25%	15%	1.3
Total Provincial Stats		40	47	44	42	48	20%	14%	1.1
Municipal By-laws Traffic		0	0	0	2	2	N/A	0%	0.6
Municipal By-laws		2	8	5	8	11	450%	38%	1.8
Total Municipal		2	8	5	10	13	550%	30%	2.4
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		14	11	14	8	9	-36%	13%	-1.3
Property Damage MVC (Reportable)		55	56	46	63	53	-4%	-16%	0.3
Property Damage MVC (Non Reportable)		7	9	8	6	4	-43%	-33%	-0.9
TOTAL MVC		76	76	68	77	66	-13%	-14%	-1.9
Roadside Suspension - Alcohol (Prov)		10	6	9	7	7	-30%	0%	-0.5
Roadside Suspension - Drugs (Prov)		1	1	2	2	0	-100%	-100%	-0.1
Total Provincial Traffic		518	433	639	731	315	-39%	-57%	-10.8
Other Traffic		0	0	0	1	1	N/A	0%	0.3
Criminal Code Traffic		19	14	12	7	5	-74%	-29%	-3.5
Common Police Activities									
False Alarms		11	12	11	12	8	-27%	-33%	-0.6
False/Abandoned 911 Call and 911 Act		11	23	31	5	8	-27%	60%	-2.4
Suspicious Person/Vehicle/Property		36	39	51	31	22	-39%	-29%	-3.6
Persons Reported Missing		2	4	4	3	3	50%	0%	0.1
Search Warrants		0	2	0	1	1	N/A	0%	0.1
Spousal Abuse - Survey Code (Reported)		24	12	19	12	16	-33%	33%	-1.6
Form 10 (MHA) (Reported)		5	2	1	1	0	-100%	-100%	-1.1



QUARTERLY DATA REPORT

APRIL 1, 2026 TO JUNE 30, 2026

Police Review Commission

Date of Release: July 30, 2026



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PUBLIC REPORTING NOTES

This report covers April to June of 2026

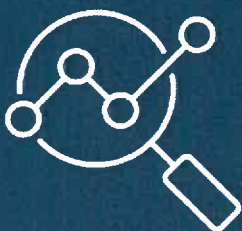
This report provides a province wide view of police oversight activity across Alberta, and reflects activity from April 1 to June 30, 2026. Current file counts, including active investigation and resolution counts, and 180-day reporting, are based on the system status when the data was pulled on July 2, 2026. These numbers are intended to approximate the June 30 quarter-end snapshot. File statuses change daily, so reporting point-in-time data at the end of each quarter allows for consistent comparison across reports.

This report also provides information about submissions, complaints and file closures during the same three-month time frame. (Note that our previous quarterly report included an extra month (December 2025) of data so please keep that in mind if you compare the two reports).

Building on the foundation established in the first quarter, this report provides a view of activity across jurisdictions, contributing to a clearer understanding of how the system is operating in practice.

Quarterly reports are the primary way we share local police oversight data with police services and commissions. By combining local and province-wide information, these reports help organizations identify emerging trends and understand how their service compares with others across Alberta.

While this and the previous quarterly report provide a strong foundation, future reports will expand in scope to include deeper analysis and trends where appropriate, as the system matures and more data becomes available.



MESSAGE FROM THE CEO

This quarterly update offers a clear look at police oversight in action across Alberta

This report reflects the experiences of people who come to the Police Review Commission looking for resolution, and the work of staff responsible for addressing those concerns carefully, fairly and efficiently.

One of the clearest signs that a new oversight system is taking shape is that complaints are beginning to move through the process and reach meaningful outcomes. Over the last three months, the PRC has seen files advance through investigation, decision-making and resolution stages, providing valuable insight into how the new framework is working in practice.

Timeliness is an important part of that picture. The Police Conduct and Oversight Regulation requires the PRC to make reasonable efforts to complete investigations within 180 days of a complaint being categorized, and to explain any delays beyond that point.

We are encouraged that very few cases have exceeded that timeline so far, while still receiving the attention and thorough review they require.



These early results suggest that the processes established during the PRC's first months of operation are helping complaints move forward effectively. As the organization matures and caseloads grow, we will continue to monitor outcomes and the time it takes to achieve them.

Katherine Murphy
CEO

Early results suggest that the processes established during the PRC's first months of operation are helping complaints move forward effectively.

KEY INSIGHTS

An executive summary

This quarter's results provide encouraging signs of progress as the PRC continues to implement and refine its operating model. While submission volumes continued to rise, closure activity increased significantly, indicating greater movement of files through the system. At the same time, ASIRT activity remained relatively stable overall. Together, these trends offer valuable insight into workload pressures, operational performance, and the evolving demand for oversight services.



Submission volume

Average monthly submissions increased by approximately 9%, from 257.5 per month in the previous reporting period to 280.7 this quarter. Prior to launch, we hypothesized we might see an initial bump in submissions that would flatten out. However, the data to date indicates that submission volumes have continued to rise.



File closures

The PRC closed 525 files this quarter, compared with 260 previously, more than

twice as many files, or a 102% increase, despite this quarter being one month shorter.

Average monthly closures increased from 65 to 175, or approximately 169%. During the quarter, the PRC received 842 submissions and closed 525 files. Although incoming submissions continued to exceed closures, the increase in closures indicates that PRC efficiency is rapidly improving as experience is gained, and more files are moving through the new system.



ASIRT activity

ASIRT opened 28 files this quarter compared with 36 previously. However, after adjusting for the different reporting periods, the monthly opening rate remained relatively stable at 9.3 files per month compared with 9.0 previously. The mix shifted slightly toward Level 1 matters: Level 1 openings increased from five to six per month, while Level 2 openings decreased from four to 3.3 per month.

POLICE OVERSIGHT IN ALBERTA

An overview of the province's independent, civilian-led police oversight agency

The Police Review Commission was established in December 2025 as an independent, civilian-led agency to address complaints about police conduct in Alberta and to support transparency and accountability.

The PRC handles serious and sensitive incidents, statutory offences and non-criminal code of conduct matters. It includes the Alberta Serious Incident Response Team (ASIRT), which conducts independent investigations into potential criminal wrongdoing involving all police (including the RCMP), peace officers and the Legislative Assembly Security Service, and the new Case Management, Resolution, and Investigations Branch, which addresses code of conduct complaints regarding police.

The PRC assesses complaints, considers opportunities for alternative dispute resolution¹ and restorative approaches, conducts investigations as required, and determines outcomes, including disciplinary action. The PRC also investigates and may lay criminal charges against officers, in consultation with the Crown.

The PRC's mandate is to strengthen public trust in law enforcement through clear, fair and objective oversight.



We provide oversight of law enforcement in Alberta*: (learn more: albertaprc.ca)

- Blood Tribe Police Service
- Calgary Police Service
- Camrose Police Service
- Edmonton Police Service
- Grande Prairie Police Service
- Lacombe Police Service
- Lakeshore Regional Police Service
- Lethbridge Police Service
- Medicine Hat Police Service
- Taber Police Service
- Tsuut'ina Nation Police Service

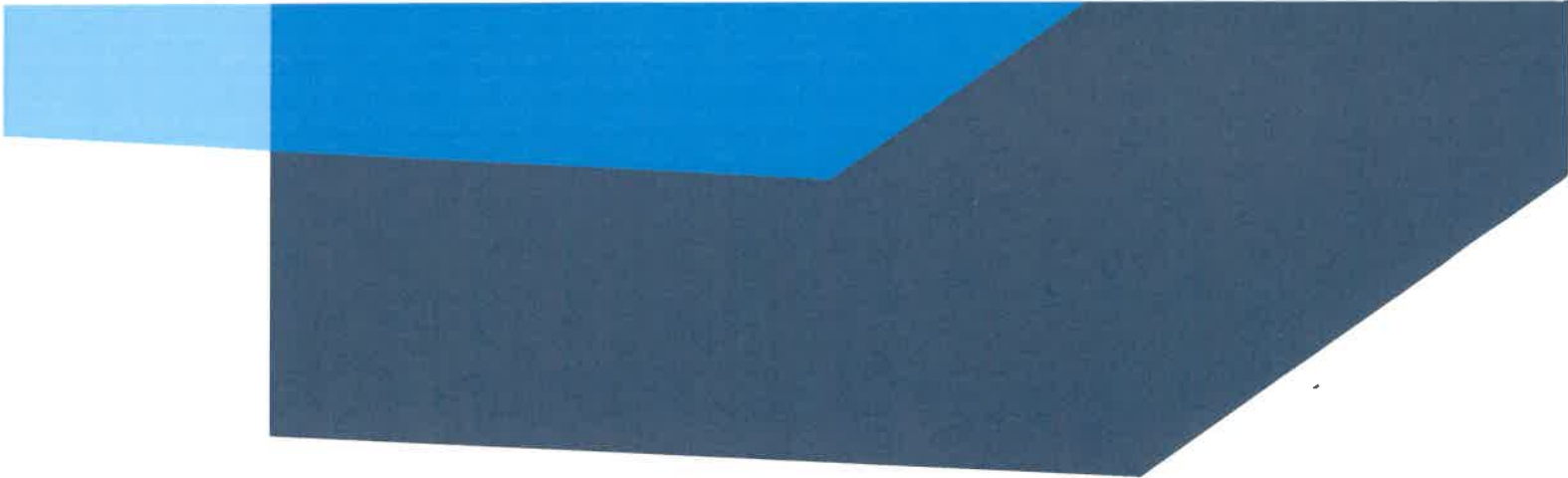
*ASIRT holds jurisdiction for Level 1 and Level 2 criminal allegations involving all police in Alberta, including the RCMP.

1. Definition on page 12

Submission categories

The PRC categorizes submissions into five levels to make sure each is addressed appropriately. Here's how complaints are sorted:

Level	Type	Authority
1	Death, serious injury and serious / sensitive cases for all Alberta police services (incl. RCMP), peace officers, Legislative Assembly Security Service	PRC (ASIRT)
2	Allegations of criminal / statutory offences that don't meet the criteria for Level 1, involving all police services in Alberta (incl. RCMP)	PRC (ASIRT)
3	Breaches of the Police Conduct and Oversight Regulation — applicable to First Nation and municipal police services	PRC (Case Management, Resolution, and Investigation (CMRI))
4	Unsatisfactory employee performance. Complaints are referred to an officer's employer for resolution through internal processes	Originating police service
5	Policy or services of a police service. Complaints are referred to police services for resolution through internal processes	Originating police service



ALBERTA AT A GLANCE

APRIL 1, 2026 TO JUNE 30, 2026

OVERVIEW: SUBMISSIONS

How many did we receive, who submitted them, and how were they received?

Overall, the data shows a system that is accessible and actively used by the public.

Total submissions were down from 1030 in the previous reporting period to 842 in this reporting period, however; the last reporting period included 4 months, and this reporting period includes 3 months. There was an average of 257.5 submissions/month last quarter, and 281.7 submissions/month this quarter. This is an average increase of 23.2 submissions/month this quarter, or approximately 9.4%.

The point of entry and initiation data remains substantially the same as last quarter. These results are consistent with pre-launch expectations and provide a foundation as the system continues to mature.

The submission process captures both concerns and positive feedback.

Compliments

A small number of compliments (10) were received and are included within service-specific data. While limited at this stage, they reflect that the submission process captures both concerns and positive feedback.

Find definitions for some of the terms above on Page 23

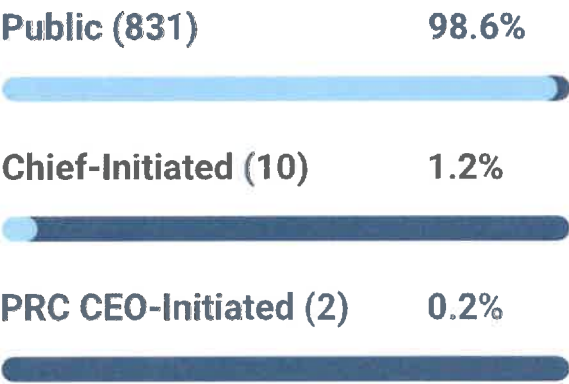
842

Total number of submissions

A submission is an initial contact from a member of the public. Once reviewed by a PRC committee, it is considered a complaint if it meets the requirements set out in the *Police Act*.

Initiation method

In this reporting period, almost all submissions were initiated by members of the public (831 of 842, or 98.6%). Chief-initiated complaints represented 1.2% of submissions, and PRC CEO-initiated complaints represented 0.2%.



Submissions cont'd.

Point of entry

The PRC currently receives complaints via the online portal, which is linked on the PRC website, over the phone through voicemail messages, and by email.

In this reporting period, the online portal was used most often, with 621 submissions received through the website (73.7%). Phone/voicemail accounted for 150 submissions (17.8%), while email accounted for 72 submissions (8.5%).



Website: 621

Submitted through the PRC portal



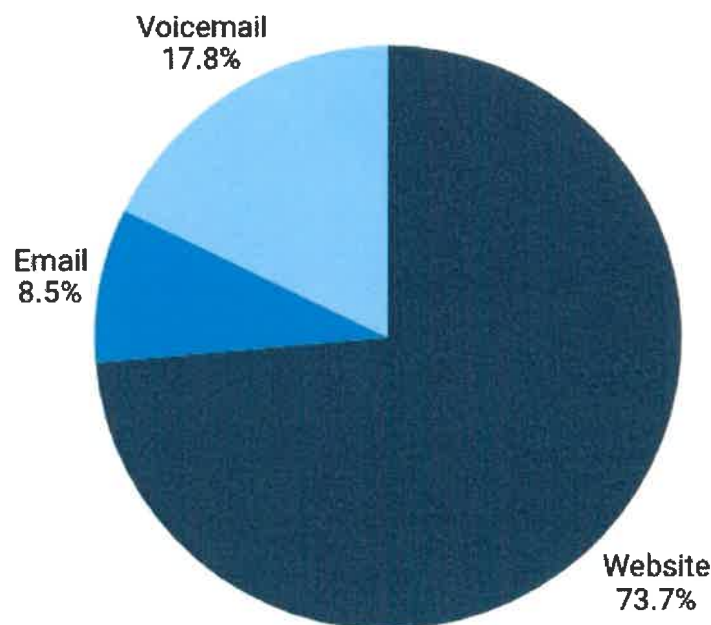
Email: 72

Sent to prccomplaints@gov.ab.ca



Voicemail: 150

Called 780-644-0306 or toll-free 1-866-644-0306



FILE CLOSURES

A province-wide overview of closures by category

The PRC recorded 525 closures during this reporting period. Out of Scope closures represented the largest closure category (331, or 63%), followed by Other (82, or 15.6%), Dismissed (71, or 13.5%), Withdrawn (32, or 6.1%) and Resolved (9, or 1.7%).

Closure counts reflect files closed during the reporting period. They should not be read as a subset of submissions received during the same period, as some closures may relate to files opened in an earlier reporting period.

525

Total closures

During this reporting period.

Closures by reason

Closure reason	Count	Share of closures
Dismissed	71	13.5%
Other	82	15.6 %
Out of scope	331	63.0%
Resolved	9	1.7%
Withdrawn	32	6.1%
Total	525	

File closures cont'd.

Dismissed: The complaint was concluded without a determination on the merits of the allegation because:

- the CEO determined it was frivolous, vexatious, or made in bad faith
- it was submitted more than one year after the alleged conduct occurred
- the PRC was unable to proceed due to insufficient participation from the complainant
- the complaint did not meet the requirements to continue through the investigative process

Other: The submission was a compliment or inquiry rather than a complaint, or involved a Level 3 matter where the subject officer retired or resigned.

Out of Scope: The complaint fell outside the PRC's jurisdiction, was a duplicate

submission, related to a peace officer matter not meeting Level 1 criteria, or was transferred to the appropriate police service or oversight body, including the CRCC/RCMP.

Resolved: The complaint was concluded for the following reasons:

- the allegation was not supported by the evidence
- the allegation was supported in part by the evidence
- the allegation was fully supported by the evidence
- the matter was resolved through Alternative Dispute Resolution

Withdrawn: The complaint was discontinued for a complainant-driven reason, including where the complainant chose not to respond.

Closures through Alternative Dispute Resolution

During this reporting period, nine files were successfully completed through resolution. The Alternative Dispute Resolution (ADR) methods used were Restorative Dialogue and Other.

Resolution activity	Count/method
Successfully completed through resolution	9
ADR methods used	Restorative dialogue/other

Restorative Dialogue is a facilitated dialogue for parties who want a deeper understanding of what happened and what root causes may have contributed to the harm that was caused. This process aims to address needs, impacts, and results in a meaningful outcome for both parties. Other types of ADR may include a combination of methods, or methods not covered in our pre-defined categories.

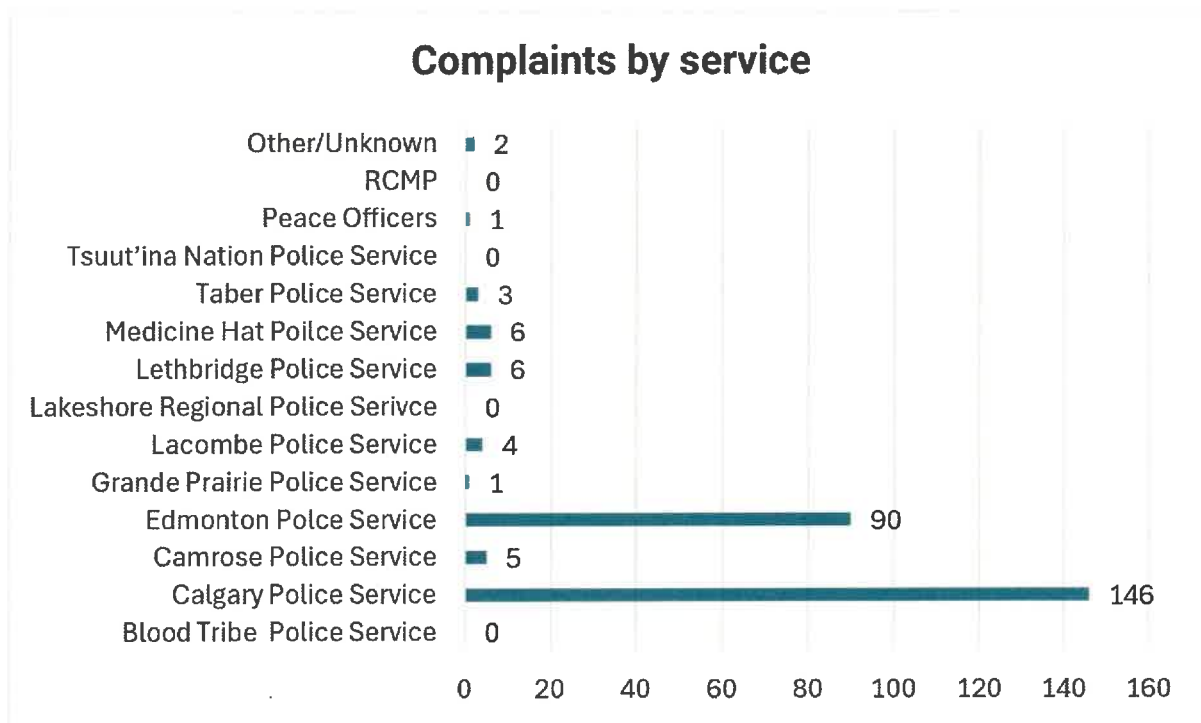
SUBMISSION COUNTS

A province-wide overview of submissions by service

April 1, 2026 to June 30, 2026

Submission and complaint volumes remained concentrated in Calgary and Edmonton. Together, Calgary Police Service and Edmonton Police Service accounted for 714 of 843 submissions (84.7%) and 236 of 264 complaints (89.4%). They also accounted for 417 of 525 closures (79.4%).

Calgary Police Service accounted for 404 submissions (47.9%), 146 complaints (55.3%) and 219 closures (41.7%). Edmonton Police Service accounted for 310 submissions (36.8%), 90 complaints (34.1%) and 198 closures (37.7%).



A service-by-service snapshot of PRC submissions

The following table represents submissions, complaints, and compliments received, and files closed during the reporting quarter of April 1, 2026 to June 30, 2026.

Agency	Submissions	Complaints	Compliments	Closed
Blood Tribe Police Service	1	-		1
Calgary Police Service	404	146	5	219
Camrose Police Service	12	5		4
Edmonton Police Service	310	90	3	198
Grande Prairie Police Service	3	1	1	3
Lacombe Police Service	9	4		6
Lakeshore Regional Police Service	3	-		3
Lethbridge Police Service	17	6		14
Medicine Hat Police Service	17	6	1	3
Taber Police Service	6	3		1
Tsuut'ina Nation Police Service	5	-		2
Peace Officers	20	1		24
RCMP	25	-		32
Other/Unknown	11	2		15
TOTAL	842	264	10	525

Reporting note - service-level interpretation

Service-level counts are a snapshot of activity associated with each agency during the reporting period. Complaint and closure data may change over time as files develop or move through the PRC process.

ASIRT INVESTIGATIONS

A province-wide overview

During this reporting period, the Alberta Serious Incident Response Team opened 28 new files.

This includes 18 Level 1 investigations involving incidents where there has been death, serious injury, or serious and sensitive allegations.

ASIRT has also opened 10 Level 2 investigations. These are allegations of criminal offences under federal statutes that don't meet the criteria for Level 1. ASIRT is responsible for investigating these types of allegations involving all police services (including RCMP) in Alberta

During the same period, ASIRT closed 19 Level 1 files. Most Level 1 files closed during the quarter were opened before the PRC launched on December 1, 2025.

28

New files

ASIRT has opened 18 Level 1 and 10 Level 2 investigations during this reporting period.

ASIRT Key Elements

Criminal investigations

ASIRT is authorized to investigate cases involving Alberta police officers and peace officers whose conduct may have resulted in death, serious injury or serious and sensitive allegations. Under the PRC, ASIRT's mandate has been expanded to include investigations of all other potential criminal conduct by police

Province-wide

ASIRT is authorized to investigate criminal and statutory allegations involving all police services in Alberta (municipal police, First Nation police and the RCMP). ASIRT's Level 1 mandate also applies to peace officers working for the provincial government, municipalities, Indigenous communities and other authorized employers

Authority

ASIRT has the authority to lay criminal charges — if, after an investigation, the executive director has reasonable grounds to believe a criminal offence has been committed

ASIRT INVESTIGATIONS

A province-wide overview of investigative activity

ASIRT Activity	Count	Reporting note
New Level 1 files opened	18	April 1- June 30, 2026 activity
New Level 2 files opened	10	April 1- June 30, 2026 activity
Level 1 files closed	19	Most were opened before Dec. 1, 2025
Level 2 files closed	6	April 1- June 30, 2026 activity

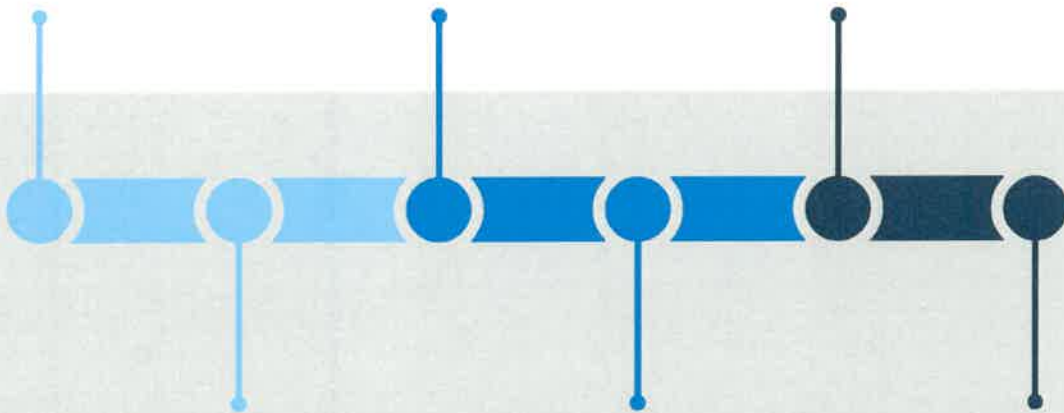
180-DAY REPORTING

The Police Conduct and Oversight Regulation requires the PRC to make reasonable efforts to complete investigations of Level 1, 2, and 3 complaints within 180 days of the complaint being categorized. The CEO must also publicly report on this timeline, at least annually, specifying the number of investigations that exceeded the 180-day timeline and providing a general explanation for these delays.

During intake, submissions are reviewed to confirm completeness, jurisdiction (whether the matter falls within the commission's authority to review), and whether they meet the legislative requirements to be deemed a complaint. Once submissions are categorized, the 180-day timeline begins.

From that point, a file may move through several pathways before reaching a final disposition. These pathways can include investigation or alternative dispute resolution, depending on the nature and complexity of the issues involved.

Reviewing and resolving a complaint requires information from multiple sources, including police services, complainants, subject officers and, in some cases, external agencies. Requests for records, interviews, legal considerations and coordination across organizations can take time. As a result, not all files will progress at the same pace within the reporting period. The time needed to obtain information and make informed decisions means many files remain active as they move toward resolution.



180-DAY REPORTING SNAPSHOT

The 180-day timeline starts once a submission is categorized as a complaint

As of June 30, 2026, four Level 1-3 complaints had exceeded the 180-day reporting threshold. Two were Level 1 complaints, one was a Level 2 complaint, and one was a Level 3 complaint

Files exceeding the 180-day threshold by level

Complaint Category	Count
Level 1	2
Level 2	1
Level 3	1
Total	4

Reasons for delay

Capacity/resource constraints (2 files)

Capacity and resource constraints relate to delays caused by internal capacity limitations, including staffing shortages, workload pressures, competing priorities, and administrative or review steps required to progress files.

Evidence-related factors internal to the PRC (1 file)

Internal evidence-related delays are caused by internal evidence workload, including high volume of records requiring processing or redaction, or expanded investigative scope due to additional allegations.

Evidence related factors external to the PRC (1 file).

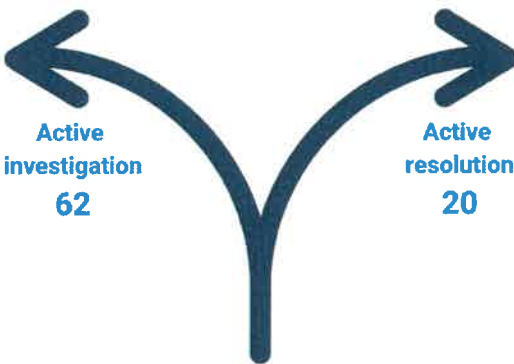
External evidence-related factors include delays caused by factors outside the PRC's control regarding evidence, including waiting for evidence from police services or complainants, waiting for forensic analysis or expert opinions, and waiting for subject officer statements.

ACTIVE INVESTIGATION AND RESOLUTION FILES

Two pathways for Level 3 complaints

Investigation and resolution represent two distinct pathways through which Level 3 complaints are addressed by the PRC. Investigation involves a formal process of gathering and evaluating evidence, collecting statements, and conducting interviews to establish facts that will inform a determination. Resolution provides an alternative pathway that focuses on addressing concerns through Alternative Dispute Resolution (ADR) processes, including restorative approaches that encourage dialogue, accountability, and agreed-upon outcomes where appropriate. Together, these measures provide insight into both the volume of matters requiring formal investigation and the use of resolution processes to address complaints in a timely and constructive manner.

Active investigation and active resolution counts are status-based measures and are presented as a point-in-time snapshot as of June 30, 2026. This is important because files may move between stages or close after quarter-end.



Status as of June 30, 2026	Count
Active investigation	62
Active resolution	20

LEVEL 4/5 FILES

Level 4 and 5 files are sent to the originating police service

The PRC receives some L4/L5 submissions. These are sent back to the police service to manage internally. In this reporting period, the PRC received 103 files that were sent to police services as L4/L5.

- A L4 complaint alleges unsatisfactory performance by a police officer, but the complaint does not meet the threshold of a Level 1, Level 2 or Level 3 complaint.
- A L5 complaint focuses on the policies of, or services provided by, a police service

The number of Level 4/5 files reported reflects only complaints submitted through the PRC portal and sent back to a police service. It does not represent a full provincial snapshot, as police services may also receive Level 4/5 complaints directly.

If a complaint is submitted to the PRC that contains a conduct-related allegation and a performance or policy/service matter, the PRC will manage the conduct-related allegation and send the performance or policy/service matter to the police service of jurisdiction.

In these cases, the police service of jurisdiction informs the PRC when the performance matter or policy/service matter has been addressed.

Police services provide the PRC with information regarding the numbers of L4 and L5 complaints they have on a quarterly basis for coordinated reporting to the director of law enforcement in the Ministry of Public Safety and Emergency Services.

103

Level 4/5 files

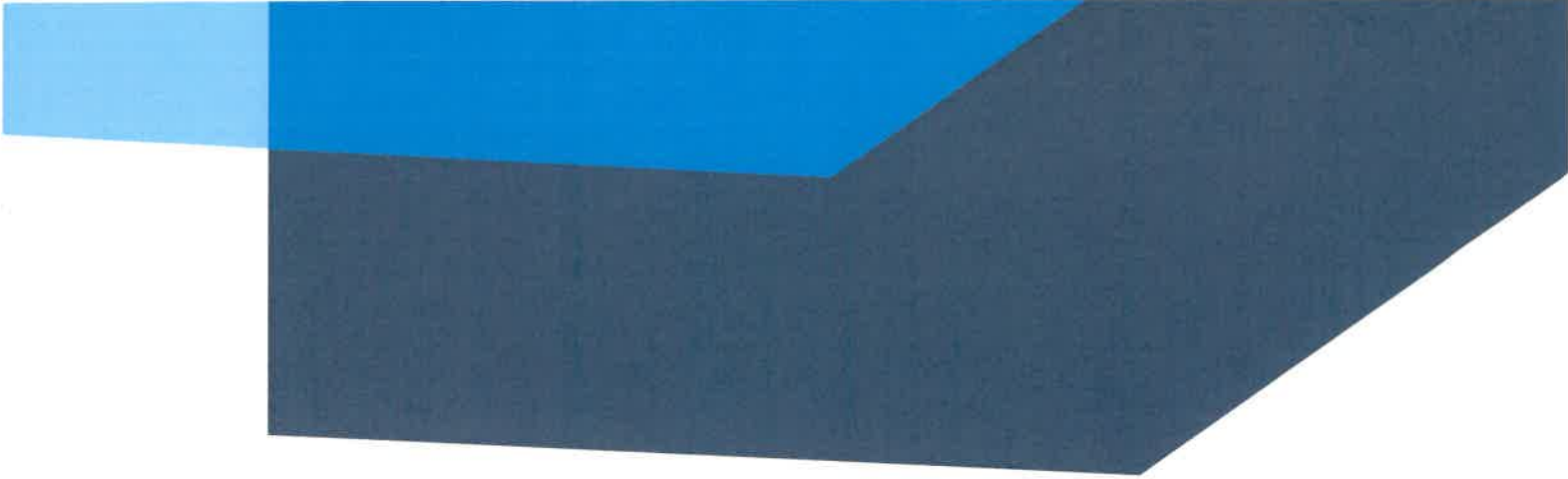
Were returned to the police services to manage internally

FUTURE REPORTING

As reporting practices mature and more data becomes available, future reports will provide deeper analysis and greater operational insight.

Planned improvements include more detailed reporting on Level 4 and Level 5 complaints, refined allegation and disposition categories (types of complaints and investigative outcomes), and increased visibility into file progression across the PRC, ASIRT, and police services. Additional metrics will support analysis of processing timelines, dispositions, outcomes, and resolution pathways, while expanded reporting on Alternative Dispute Resolution (ADR) activity will provide greater insight into the PRC's restorative, resolution-focused approach to complaint handling.

Together, these enhancements will strengthen trend analysis across jurisdictions and over time, helping to build a more complete understanding of both the complaints received and how they are addressed. Reporting will continue to evolve, supporting a sustainable, transparent, and accountable model that promotes public confidence.



DATA NOTES

DEFINITIONS

Understanding the terms used in this report

Compliments: A compliment is positive feedback provided by a member of the public recognizing the professionalism, courtesy, or quality of service demonstrated by a police officer.

Complaint Initiation

Public Submission: A public submission is any information provided to the Police Review Commission by a member of the public. This may include a complaint, concern, compliment, or a general inquiry about a police officer, police service, or the complaint process.

Chief-initiated complaint: A complaint started by any chief of police in Alberta when they become aware of a potential issue involving a criminal matter, an incident of serious or sensitive nature, or misconduct by a police officer within their service. This may occur even if no public submission has been made.

Chief Executive Officer-initiated complaint: A complaint started by the CEO of the Police Review Commission when they identify a matter that is in the public interest to review and may contain criminality, seriousness or sensitivity, or misconduct. This allows the PRC to initiate an investigation even if no complaint or submission has been made by a member of the public.

Complaint Breakdown

Complaint: A submission is deemed a com-

plaint if it meets the requirements set out in section 42.1 of the *Police Act*.

Complaint Levels

L1: An incident involving serious injury to, or the death of, any person that may have resulted from the actions of a police officer; or a complaint alleging serious injury to, or the death of, any person or a matter of serious or sensitive nature related to the action of a police officer.

L2: A complaint alleging that a police officer has committed a statutory offence which does not relate to an incident or complaint meeting the criteria of an L1 complaint.

- For L1 and L2 complaints, the PRC focuses on alleged criminal offences under federal statutes.
- L1 and L2 complaints are handled by ASIRT.

L3: A complaint alleging that a police officer has engaged in misconduct by committing a contravention of the regulation governing police officer conduct (Police Conduct and Oversight Regulation).

L4: A complaint alleges unsatisfactory performance by a police officer, but the complaint does not meet the threshold of a Level 1, Level 2 or Level 3 complaint.

L5: A complaint focuses on the policies of, or services provided by, a police service.

DEFINITIONS

Understanding the terms used in this report (continued)

Complaint stages

Resolution: A complaint is in the resolution stage if it has been assigned to the resolution team to pursue a non-investigative resolution process (Alternative Dispute Resolution).

Resolution outcomes are:

- **Successful resolution:** The complaint proceeds through ADR and is fully resolved.
- **Partial resolution:** The complaint proceeds through ADR and some, but not all, matters within the complaint are resolved.
- **Unsuccessful resolution:** The ADR process is initiated but the one or more participants revoke consent part-way through the process or the participants do not reach an agreed-upon resolution.

Alternative Dispute Resolution

A voluntary and collaborative process of addressing a complaint outside of an investigative or disciplinary process.

The PRC offers different types of ADR. The resolution team works with the complainant and subject officer to determine the most appropriate method of ADR for that complaint.

Acknowledgment of Incident: The subject officer acknowledges the incident, and this is sufficient for the complainant. This process may involve the subject officer's supervisor. Back and forth dialogue between

the parties is not required. Typically used for less serious matters.

Mediation: Mediation involves a qualified or chartered mediator, who acts as neutral third party, to assist the complainant and the police officer in discussing the incident, sharing perspectives, and working toward a mutually acceptable resolution. The mediator does not impose a decision but helps guide the conversation to foster understanding and agreement.

Peacemaking Circle: Rooted in Indigenous traditions, peacemaking circles bring parties together for a respectful, inclusive, and structured dialogue. Peacemaking circles are a form of restorative justice that emphasize healing, accountability, and relationship-building rather than punishment.

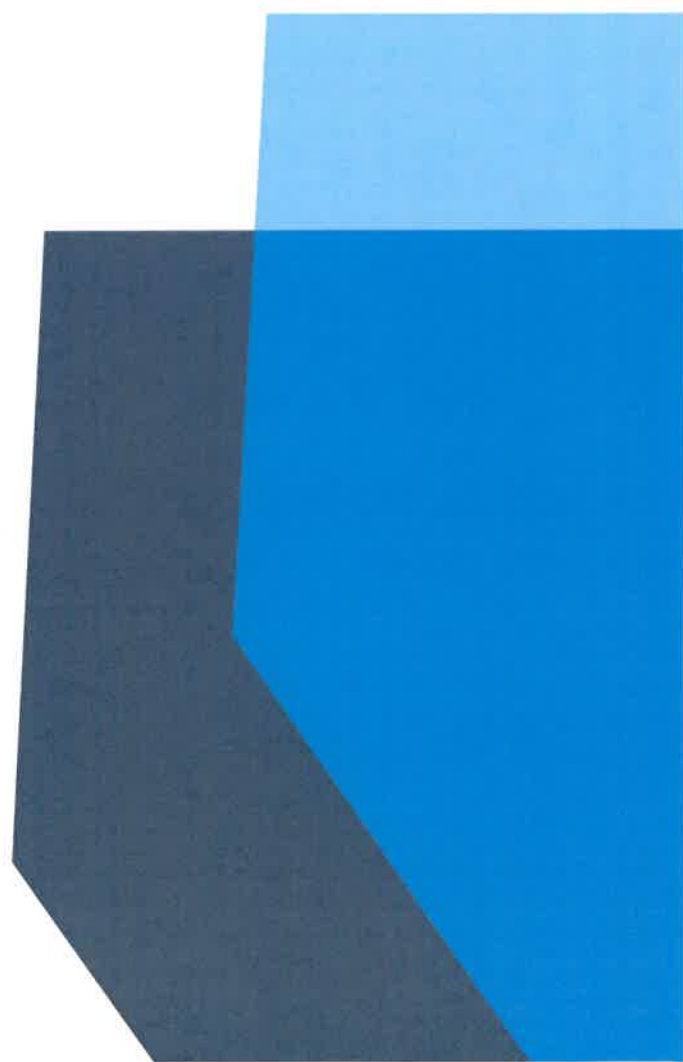
Participants sit in a circle and use a talking piece to ensure everyone has an equal opportunity to speak and be heard. The process is guided by a trained facilitator or circle keeper, and decisions are made by consensus, focusing on mutual understanding, emotional expression, and repairing the relationship.

DEFINITIONS

Understanding the terms used in this report (continued)

Restorative Dialogue: A facilitated dialogue that aims to create a safe and respectful space where everyone involved can share perspectives, understand concerns, and reach a shared understanding.

Third-Party Discussion: An independent facilitator works with the complainant and subject officer separately, then shares concerns between the parties to help build understanding. Communication may take place through meetings, phone calls, email or other methods, depending on the needs of the participants.



REQUEST FOR DECISION

MEETING: Regular Council Meeting

AGENDA NO: 12

TITLE: Closed Meeting – Matters under Access to Information Act, Section 29 – Advice from Officials

ORIGINATED BY: Linda Nelson, Interim CAO

BACKGROUND / PROPOSAL:

Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Access of Information Act.

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The council will be required to make a motion to convene a Closed Meeting to discuss items related to exceptions to disclosure under section 29 of the Access to Information Act.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Mayor Lamb convenes a Closed Meeting at _____ p.m.



REQUEST FOR DECISION

MEETING: Closed Meeting

Date: August 19, 2026

AGENDA NO.: 13

TITLE: RECONVENE:

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except for a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A member of the council will announce when the council returns to an open meeting and invite members of the public to attend.

RECOMMENDED ACTION:

MOTION That Mayor Lamb reconvenes from a closed meeting to
Regular Council meeting at _____p.m.

INTLS: CAO: KO

MEETING: Reg Council Meeting

Date: August 19, 2026

AGENDA NO.: 14

TITLE: Adjournment

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

A Member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

MOTION THAT Mayor Lamb adjourn the Village of Cremona Regular Council Meeting
on the 19th day of August at _____ p.m.

INTLS: CAO: KO