

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Special Council Meeting

Date: July 28, 2026

AGENDA NO.: 1

TITLE: Call to Order

ORIGINATED BY: *Karen O'Connor, CAO*

Mayor Craig Lamb calls the July 28, 2026, Village of Cremona Special Council meeting to order at _____ pm

RECOMMENDED ACTION:

Mayor Craig Lamb calls the Village of Cremona Special Council Meeting to order at _____pm.

INTLS: CAO: *KO*

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD 26-07-048

MEETING: Special Council Meeting

Date: July 28, 2026

AGENDA NO.: 5 a)

TITLE: New Business – Appointing Acting CAO to Cover Holidays

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Under Alberta's *Municipal Government Act (MGA)*, Council is responsible for appointing a person to carry out the powers, duties, and functions of the Chief Administrative Officer (CAO) during the CAO's absence.

This ensures there is always someone with the legal authority to act on behalf of the municipality.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Rates are attached to this RFD

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ appoints Sandra Ryan as Acting Chief Administrative Officer to exercise the powers, duties, and functions of the Chief Administrative Officer during any temporary absence of the CAO during her holidays, July 27 to July 31, 2026.

INTLS: CAO KO

**VILLAGE OF
Cremona**
REQUEST FOR DECISION

MEETING: Special Council Meeting

Date: July 28, 2026

AGENDA NO.: 2

TITLE: ACCEPTANCE OF AGENDA

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

By resolution, Council must accept the agenda.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the Agenda as presented.

INTLS: CAO: KO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD

MEETING: Special Council Meeting

Date: July 28, 2026

AGENDA NO.: 3 a)

TITLE: BUSINESS ARISING FROM PREVIOUS MEETING: Sale of Village Land Proposal

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

The Regular Council Meeting held on July 21, 2026, recessed into a closed (in camera) session in accordance with the Municipal Government Act. Due to the meeting being adjourned unexpectedly, Council did not reconvene in open session to consider or adopt the resolutions arising from the closed session. Accordingly, no resolutions respecting the in-camera matters were read or passed during the meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

-

RECOMMENDED ACTION:

MOTION THAT Councillor _____ authorize Administration to proceed with the proposed subdivision and disposition of a portion of Lot 20MR, Block 1, Plan 781110 (Municipal Reserve), subject to legal, survey, and subdivision review requirements. Further, that Council approve the sale of the subject lands to the proposed purchasers for \$25,000. plus all applicable GST and all costs associated with the subdivision, survey, legal, consolidation, registration, and transfer of title, with all such costs to be borne by the purchaser.

INTLS: CAO KO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD

MEETING: Special Council Meeting

Date: July 28, 2026

AGENDA NO.: 3 b)

TITLE: BUSINESS ARISING FROM PREVIOUS MEETING: Rezoning Request

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

The Regular Council Meeting held on July 21, 2026, recessed into a closed (in camera) session in accordance with the Municipal Government Act. Due to the meeting being adjourned unexpectedly, Council did not reconvene in open session to consider or adopt the resolutions arising from the closed session. Accordingly, no resolutions respecting the in-camera matters were read or passed during the meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

-

RECOMMENDED ACTION:

MOTION THAT Councillor _____ refuse the proposed Land Use Bylaw amendment to redesignate 110 Railway Avenue West from C1 – Central Commercial District to a Residential District.

INTLS: CAO KO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD

MEETING: Special Council Meeting

Date: July 28, 2026

AGENDA NO.: 3 c)

TITLE: BUSINESS ARISING FROM PREVIOUS MEETING: Notice of Claim for Property Damage

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

The Regular Council Meeting held on July 21, 2026, recessed into a closed (in camera) session in accordance with the Municipal Government Act. Due to the meeting being adjourned unexpectedly, Council did not reconvene in open session to consider or adopt the resolutions arising from the closed session. Accordingly, no resolutions respecting the in-camera matters were read or passed during the meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

-

RECOMMENDED ACTION:

MOTION THAT Councillor _____ authorized administration to reimburse in the amount of \$ 3,702.25 for the eligible expenses related to the sewer backup at 102 Edey Close which the Amount is equal to the receipts received.

INTLS: CAO KO



REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: July 28, 2026

AGENDA NO.: 3 d)

TITLE: Business Arising From Previous Meeting – Show and Shine Road Closure

ORIGINATED BY: Karen O'Connor, Chief Administrative Officer

BACKGROUND / PROPOSAL:

The 14th Annual Show and Shine is on Saturday, September 12, 2026. For closures of roads within the Village, Council is required to make a resolution giving road closure approval.

Council needed more information to pass this resolution at the July 21, 2026 Regular meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Show and Shine Committee is requesting the following roads to be closed from 8:00 a.m. to 3:00 p.m. on Saturday, September 12th or the rainy date of Saturday, September 19 as follows:

Streets are as follows:

Center Street, Railway Ave to 3 Ave.

1st Avenue West from 1st East to 1st West

2 Avenue from 1st East to Centre Street

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

MOTION That Councillor _____ approve the following road closures for the 14th Annual Show and Shine on Saturday, September 12 or rain date of Saturday, September 19, 2026 as follows:
Center Street, Railway Ave to 3 Ave., 1st Avenue West from 1st East to 1st West, 2nd Avenue from 1st East to Centre Street.

INTLS: CAO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD 26-07-046

MEETING: Special Council Meeting

Date: July 28, 2026

AGENDA NO.: 4 a)) Procedural Bylaw 523-26

TITLE: Bylaws & Policies

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Procedural Bylaw 517-25- rescind

Committee of the Whole reviewed the Procedural Bylaw May 26, 2026 and wishes to proceed with the readings

The first reading of this bylaw was TABLED June 16, 2026

The first reading of this bylaw was TABLED July 21, 2026

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ passing the First reading for Procedural Bylaw 523-26

MOTION THAT Councillor _____ passing the Second reading for Procedural Bylaw 523-26.

MOTION THAT Councillor _____ unanimously agrees to proceed with the Third and Final Reading of the Procedural Bylaw 523-26.

MOTION THAT Councillor _____ passing the Third and final reading of the Procedural Bylaw 523-26.

INTLS: CAO KO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD 26-07-047

MEETING: Special Council Meeting

Date: July 28, 2026

AGENDA NO.: 4 b) Traffic Bylaw 524-26

TITLE: Bylaws & Policies

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Traffic Bylaw 515-14- rescind

The First and Second reading of Bylaw No. 524-26 was passed at the regular Council meeting held on July 21, 2026

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ passing the Third and final reading of the Traffic Bylaw 524-26.

INTLS: CAO KO

Village of Cremona
BY-LAW 524-26
Traffic By-Law

A BY-LAW OF THE VILLAGE OF CREMONA IN THE PROVINCE OF ALBERTA, TO REGULATE TRAFFIC, PARKING AND THE USE OF ANY HIGHWAY WITHIN THE BOUNDARIES OF THE MUNICIPALITY.

WHEREAS Section 7 (a) of the Municipal Government Act, Chapter M26RSA 2010 amended; a Council may pass bylaws for municipal purposes respecting the following **matters of safety**, health and welfare of people and the protection of people and property;

WHEREAS Section & (d) of the Municipal Government Act, Chapter M26RSA 2010 amended; a Council may pass bylaws for municipal purposes respecting the following matter of transport and transportation system:

WHEREAS, pursuant to the Traffic Safety Act, of the Province of Alberta and the Municipal Government Act, a Council may make by-laws for the regulation and control of vehicle, animal and pedestrian traffic.

NOW THEREFORE the Council of the Village of Cremona duly assembled enacts as follows:

1. This By-Law may be cited as the “Traffic By-Law”;
2. Definitions of words or phrases in this By-Law shall have the same definitions as those contained in the Traffic Safety Act; or as follows:
 - a) “By-Law Enforcement Officer” – as per the Municipal Government Act.
 - b) “CAO” means the appointed Chief Administrative Officer for the Village of Cremona.
 - c) “Disabled person” – any person with a disability seriously and permanently impairing the ambulatory movement of that individual.
 - d) “GVM” or gross vehicle mass (GVM) is the maximum operating weight/mass of a vehicle as specified by the manufacture including the vehicle's chassis, body, engine, engine fluids, fuel, accessories, driver, passengers and cargo.
 - e) “Highway” – means a thoroughfare, street, road, avenue, ~~driveway~~, lane, alley, bridge, or other place, ~~whether publicly or privately owned~~, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles. It also includes a sidewalk (including the boulevard portion) and a ditch (if adjacent to the roadway).
 - f) “Park” means a public space controlled by the Village and set aside as a Park to be used for rest, recreation, exercise, pleasure, amusement, and enjoyment and includes:
 - i. Playgrounds
 - ii. Cemeteries
 - iii. Natural Areas
 - iv. Sports Fields
 - v. Pathways
 - vi. Trails
 - vii. Park Roadway; and
 - viii. Municipal and Environmental reserve lands
 - g) “Private land” – the land owned by a private person or company other than a municipality.

h) “Peace Officer” means:

- i. a member of the Royal Canadian Mounted Police;
- ii. a member of a municipal police service;
- iii. a peace officer appointed under the *Peace Officer Act* for the purposes of this Act;
- iv. a park warden appointed under the *Parks Canada Agency Act* (Canada);
- v. a conservation officer appointed under section 1 of Schedule 3.1 to the *Government Organization Act*;
- vi. a forest officer appointed under the *Forests Act*;
- vii. a wildlife officer appointed under the *Wildlife Act*.

i) “Recreational Vehicle” means a motor vehicle or trailer equipped with living space and amenities found in a home.

j) “Traffic Control Device” means any sign, signal, marking, or device whether manually, electrically or mechanically operated placed, marked or erected under the authority of this Bylaw for the purposes of regulating, warning or guiding traffic.

k) “Off-Highway Vehicle” any motorized mode of transportation built for cross-country travel on land, water, snow, ice or marsh, or swamp land or on other natural terrain and without limiting the generality of the foregoing includes, when specifically designed for such travel as defined in the Traffic Safety Act;

- i. 4-wheel drive vehicles
- ii. Low pressure tire vehicles
- iii. Motorcycles and related 2-wheel vehicles
- iv. Amphibious vehicles
- v. All-terrain vehicles
- vi. Miniature motor vehicles
- vii. Snow vehicles
- viii. Mini bikes
- ix. ~~Any other means of transportation that is propelled by any Power other than muscular power or wind,~~

But does not include

- i. Motor boats
- ii. Any other vehicle exempted from being an off-highway By regulation
- iii. A Mobility Aid

3. No person shall park any recreational vehicle on a roadway, alley or public parking lot between November 1 and April 1 for longer than 10 consecutive days.

4. ~~Where any type of motor vehicle has removable camping accommodation installed on it, the operator or owner of the vehicle shall not remove and leave the camping accommodation on or extending over any sidewalk, boulevard, alley or any portion of the roadway.~~

No owner or operator of a holiday trailer, recreational vehicle, or camping accommodation shall extend or

deploy any slide-out, awning, extension, attachment, or other component where it projects onto, extends over, or encroaches upon any sidewalk, boulevard, alley, or any portion of the roadway.

5. No person shall park a commercial vehicle, in excess of thirteen (13) meters in length on any highway within the Village except in approved areas.
6. The Village of Cremona Council may impose with notice a vehicle weight restriction, road ban based on the vehicles GVW of 75 or 90 percent on any highway or part thereof if required within the Village. Highway 580 and Highway 22 are not included.
7. The Village Council is hereby delegated the power by resolution of Council:
 - a) To prescribe where traffic control devices are to be located, including traffic control devices restricting the speed of vehicles, and such traffic control devices shall be deemed to have been made by By-Law of the Village and providing for a record of all the locations to be kept which shall be open to public inspection during normal business hours.
8. The marking of a curb with yellow paint, placed by the Village of Cremona only, shall be deemed to be a traffic control device to prohibit stopping and/or parking on the roadway immediately adjacent to the marked curb
9. No person shall drive on any highway at a rate of speed greater than 30 kilometers per hour within the Village or as otherwise posted with exception of Railway Avenue. Secondary Highway 580 (Railway Avenue) will be posted in accordance to Alberta Transportation regulations.
10. A vehicle that is left standing in one location on a highway for more than 21 consecutive days is deemed to have been abandoned at that location.
11. Vehicles that are inoperable, or missing license plates are prohibited from being parked on any highway in the Village of Cremona.

12. Disabled Persons & Reserved Parking

- a) No person shall park or leave a vehicle in a space reserved for disabled persons parking, which has been designated by a traffic control device, unless such person has marked the vehicle with an appropriate symbol and permit, issued by the proper authorities, indicating it as a disabled persons vehicle; and
- b) No person shall park or leave a vehicle on private land in a space reserved for disabled persons parking. No person shall park a vehicle which has been designated by a traffic control device erected by the land owner, tenant or their agent, unless such person has marked the vehicle with an appropriate symbol and permit, issued by the proper authorities, indicating it as a disabled persons vehicle; and
- c) Vehicles parked contrary to Subsection (a) or (b), may be tagged with a violation ticketed.
- d) Unless required or permitted by the Traffic Safety Act or by this By-Law or by a traffic control device, or in compliance with the directions of a peace officer, or to avoid conflict with other traffic, a driver shall not stop or park his vehicle:
 - a. On a sidewalk or boulevard,
 - b. On a crosswalk or on any part of a crosswalk
 - c. Within an intersection other than immediately nearest to a curb in a “T” intersection,
 - d. Within an intersection nearer than five (5) metres to the projection of the corner property line immediately ahead or immediately to the rear, except where a control device indicates parking is permitted,
 - e. Within five (5) metres on the approach to a stop sign or yield sign,
 - f. Within five (5) metres of any fire hydrant or when a hydrant is not located at the curb, within five (5) metres of the point on the curb nearest the hydrant,
 - g. Within one and one-half(1.5) metres of any access to a garage, private road or driveway, or a vehicle crossway, over a sidewalk to a parking area,
 - h. Within five (5) metres of the near side of a marked crosswalk,
 - i. Alongside or opposite any street excavation or obstruction when the stopping or parking would obstruct traffic,
 - j. At any other place where a traffic control device prohibits stopping or parking, during the times stopping or parking is so prohibited.
 - k. On the roadway side of a vehicle parked or stopped at the curb or edge of the roadway,
 - l. At or near the side of any fire, explosion, accident, or other incident, if stopping or parking would obstruct traffic or hinder police officers, firemen, ambulance drivers or assistants or rescue officers or volunteers, or
 - m. In any alley when the stopping or parking would obstruct traffic except when standing temporarily for the purpose of and while actually engaged in loading or unloading.
 - n. Where No Parking signs are located, no person shall park any vehicle in contravention of conditions stated on the sign.

13. Angle Parking on Railway Avenue / Secondary Highway 580

- a. When parking on the North side of Railway Avenue (Highway 580) between 1st East and Centre Street vehicles shall “Angle Park”.

14. Parade or Procession:

- a. No parade or procession, other than a funeral procession, shall pass over any highway within the Village unless and until a permit for the passage has been issued by the Mayor or Council by a resolution has expressly permitted it.

15. No person shall operate an off-highway vehicle within the Village of Cremona.
16. The parking prohibitions and restrictions provided in sections 3 through 15 of the Regulations apply within the Village and may be enforced through the issuance of “parking violation tags.
17. Any person who contravenes any provision of this By-Law is guilty of an offense.

18. An appointed officer of the Village may issue a tag to the offense. Penalties prescribed at listed in the Village of Cremona Fees Bylaw.
19. Any person other than the owner of the vehicle who removes a tag from a vehicle is guilty of an offense.
20. By-Law No. 452-14 is hereby repealed.
21. This By-Law shall come into effect on the date of the final reading.

This By-law shall take effect upon the final passing.

Read a first time the ____ day _____, 20____

Read a second time this ____ day of _____, 20____

Read a third time this ____ day of _____, 20____ and finally passed.

Mayor

Chief Administrative Officer

MEETING: Special Council Meeting

Date: July 28, 2026

AGENDA NO.: 6

TITLE: Adjournment

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

A Member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ adjourns the Village of Cremona
Special Council Meeting on the 28th day of July at _____p.m.

INTLS: CAO: KO