

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 1

**TITLE:** Call to Order

**ORIGINATED BY:** *Karen O'Connor, CAO*

Mayor Reid calls the January 8, 2024, Village of Cremona Special Council meeting to order at \_\_\_\_\_ PM

**RECOMMENDED ACTION:**

**MOTION:** THAT Mayor Reid calls the Village of Cremona  
Special Council Meeting to order at \_\_\_\_\_ p.m.

INTLS: CAO: *KO*

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 2

**TITLE:** ACCEPTANCE OF AGENDA

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

By resolution, Council must accept the agenda.

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ accepts the Agenda as presented.

OR

**MOTION** THAT Councillor \_\_\_\_\_ accepts the Agenda as amended.

INTLS: CAO: *KO*

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 2

**TITLE:** ACCEPTANCE OF AGENDA

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

By resolution, Council must accept the agenda.

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ accepts the Agenda as presented.

OR

**MOTION** THAT Councillor \_\_\_\_\_ accepts the Agenda as amended.

INTLS: CAO: *KO*



**SPECIAL COUNCIL MEETING AGENDA**  
**January 8, 2025, at 7:00 p.m.**  
**Council Chambers – 106 1<sup>st</sup> Avenue East**

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**ATTENDANCE:** Mayor Reid, Deputy Mayor Anderson, Councillors Goebel, Schmidt and Martin

**Administrator Official:** Doug Lagore -Zoom

**OTHER PRESENT:** CAO, Karen O'Connor

**ABSENT:**

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1. **CALL TO ORDER**
  
2. **ACCEPTANCE OF AGENDA**
3. **ADOPTION OF MINUTES:**
  - a) *Special Council Meeting Minutes Dec 11, 2024*
  - b) *Regular Council Meeting Minutes Dec 19, 2024*
  
4. **BUSINESS ARISING FROM PREVIOUS MEETING:** Mayor Needs to call the question
  - a) **RFD 24-12-070 Appointing Signing Authority**  
**Res: 24/253 MOTION** THAT Deputy Mayor Anderson approves that Official Administrator Doug Lagore's signing authority for the Village of Cremona At Connect First Credit Union, to be removed as of December 17, 2024
  - b) **8 a) Financial Reports**  
**Res: 24/261 MOTION** THAT Councillor Schmidt accepts the accounts payable report with FCSS and the village's financial reports as information only.
  - c) **8 b) CAO Report**  
**Res.24/262 MOTION** THAT Councillor Schmidt accepts the CAO's activity report for November 2024, for information only.

- d) **8 c) Public Works October & November Report**  
**Res.24/263 MOTION** THAT Deputy Mayor accepts the public works activity report for October and November 2024, for information only.

e) **9. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS**

- MVSH 2025 Operating Requisition
- MVSH Approved 2025 Budget
- MVSH Key Messages-Nov 14, 2024
- MVSH Itr-Nov. 18, 2024
- MVREMC Organizational minutes-Dec 9, 2024
- MVREMC Regular Meeting minutes-Dec 9, 2024
- Ltr for Cremona Hall Board re: Fire lane
- PRLS Board Meeting Minutes-Nov 14, 2024
- PRLS Board Talk-Nov 14, 2024

**Res. 24/264 MOTION** THAT Councillor Goebel accepts all committees and board meeting minutes and reports as information only.

f) **10. CORRESPONDENCE & INFORMATION**

- M.A. letter Dec 5, 2024
- Ministerial Order No. MSD:094/94
- M.A. Assessment Year Modifiers
- MVC Information Release -Nov 21, 2024

**Res. 24/266 MOTION** THAT Councillor Schmidt accepts all correspondence and information as information only.

g) **11. NEXT MEETING**

**Res: 24/267 MOTION** THAT Councillor Schmidt declares that the next Regular Council Meeting for the Village of Cremona Council will take place at 7 p.m. on Tuesday, January 21, 2025, at Council Chambers located at 106 1st Avenue East.

**5. NEW BUSINESS**

- a) **RFD 25-01-001** Deputy Mayor Anderson Signing Authority
- b) **RFD 25-01-002** Utility Rates
- c) **RFD 25-01-003** Mayor Requested a Village Cell Phone
- d) **RFD 25-01-004** Mayor Requested keys for the Chambers
- e) **RFD 25-01-005** Code of Conduct No. 474-14
- f) **RFD 25-01-006** Tandem Truck
- g) **RFD 25-01-007** Administration Level of Service

**6. NEXT MEETING**

**7. CLOSED MEETING-one (1) Land and one (1) Labor**

**8. RECONVENE**

**9. ADJOURNMENT**



## REQUEST FOR DECISION

**MEETING:** Regular Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 3

**TITLE:** Minutes – a) December 11, 2024, Special Council Meeting Minutes  
December 17, 2024, Regular Council Meeting

**ORIGINATED BY:** *Karen O'Connor, CAO*

### **BACKGROUND / PROPOSAL:**

The December 11, and December 17, 2024, Council Meeting minutes are being presented to the Councillors for review for errors or omissions and approval.

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Please see attached.

### **COSTS / SOURCE OF FUNDING (if applicable):**

N/A

### **RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_ accepts December 11, 2024, Special Council Meeting minutes as presented.

OR

**MOTION THAT** Councillor \_\_\_\_\_ accepts December 11, 2024, Special Council Meeting Minutes as amended.

**MOTION THAT** Councillor \_\_\_\_\_ accepts December 17, 2024, Regular Council Meeting minutes as presented.

OR

**MOTION THAT** Councillor \_\_\_\_\_ accepts December 17, 2024, Regular Council Meeting Minutes as amended.

INTLS: CAO: **KO**



Minutes of the Village of Cremona Special Council Meeting held on  
Wednesday, December 11, 2024 – Commencing at 5:00 p.m.

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**IN ATTENDANCE:** Councilor Goebel, Derald Anderson, Robert Reid, Eric Martin

**OFFICIAL ADMINISTRATOR:** Doug Lagore

**OTHERS PRESENT:** CAO, Karen O'Connor, and 15 members of the public

**ABSENT:** Councillor Schmidt

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**1.1 CALL TO ORDER:**

**Res. 24/240** MOTION THAT Official Administrator Doug Lagore calls the meeting to order at 5:00 P.M. **CARRIED**

**2.1 ADOPTION OF AGENDA:**

**Res: 24/241** MOTION THAT Official Administrator Doug Lagore accepts the agenda presented. **CARRIED**

**3 a) DELEGATION / PRESENTATION**

**Res: 24/242** MOTION I, Robert Reid, will diligently, faithfully, and impartially, and to the best of my ability to perform the duties of the office of Mayor for the Village of Cremona. I will disclose any conflict of interest within the meaning of Part 6 of the Municipal Government Act; and comply with the code of conduct applicable to the office I now hold that are imposed by the Municipal Government Act and any other Act and by the council.  
So help me God **CARRIED**

**Res: 24/243** MOTION I, Derald Anderson, will diligently, faithfully, and impartially, and to the best of my ability to perform the duties of the office of Councillor for the Village of Cremona. I will disclose any conflict of interest within the meaning of Part 6 of the Municipal Government Act; and comply with the code of conduct applicable to the office I now hold that are imposed by the Municipal Government Act and any other Act and by the council.  
So help me God **CARRIED**

**Res: 24/244**      **MOTION** I, Eric Martin, will diligently, faithfully, and impartially, and to the best of my ability to perform the duties of the office of Councillor for the Village of Cremona. I will disclose any conflict of interest within the meaning of Part 6 of the Municipal Government Act; and comply with the code of conduct applicable to the office I now hold that are imposed by the Municipal Government Act and any other Act and by the council.  
So help me God

**CARRIED**

**4. NEW BUSINESS**

**a)      RFD 24-12-066 Appointing Deputy Mayor**

Councillor Goebel nominates Councillor Anderson as the Village of Cremona Deputy Mayor.  
Mayor Reid nominates Councillor Martin as the Village of Cremona Deputy Mayor.

**Res:24/245**      **MOTION** THAT Village of Cremona appoints a Deputy Mayor for the Village of Cremona commencing December 11, 2024, resulted in a tie vote due to Councillor Schmidt absents.

**TABLED**

**b)      RFD 24-12-067 Appointing of Council Members to Board, Committees & Commissions**

Cremona Library Board

1. Councillor Schmidt
2. Councillor Anderson

Parkland Regional Library Board

1. Councillor Anderson

Cremona & District Recreational & Cultural Board

1. Councillor Martin
2. Mayor Reid (Alternate)

Mountain View Senior' Housing Board

1. Councillor Anderson

Didsbury Community Policing Advisory Committee

1. Councillor Goebel
2. Councillor Anderson (Alternate)

Cremona Family & Community Support Services Board (FCSS)

1. Councillor Goebel
2. Councillor Schmidt

Cremona/Water Valley & District Chamber of Commerce

1. Councillor Goebel
2. Councillor Martin

Intermunicipal Collaborative Committee (ICC)

1. Mayor Reid
2. Deputy Mayor Alternate)

Mayors & Reeves of Central Alberta

1. Mayor Reid
2. Deputy Mayor (Alternate)

Mayors of South-Central Alberta

1. Mayor Reid

Mountain View Regional Waste Management Commission

1. Mayor Reid
2. Councillor Martin (alternate)

**5. NEXT MEETING**

**Res: 24/246** **MOTION** THAT Councillor Anderson declares that the next Council Meeting for the Village of Cremona will be a Regular Meeting and will take place at 7 pm on Tuesday, December 17, 2024, at 106 1<sup>st</sup> Avenue East.

**CARRIED**

**6. ADJOURNMENT**

**Res. 24/147** **MOTION** THAT Councillor Anderson adjourns the Village of Cremona Special Council Meeting on the 11<sup>th</sup> day of December 2024, at 5:25 p.m.

**CARRIED**

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Mayor, Robert Reid

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CAO, Karen O'Connor



Minutes of the Village of Cremona Organizational Council Meeting held on  
Tuesday, December 17, 2024 – Commencing at 7:00 p.m.

**IN ATTENDANCE:** Mayor Reid, Councillors Goebel, Schmidt, Anderson & Martin

**OTHERS PRESENT:** CAO, Karen O'Connor Official Administrator, Doug Lagore  
and 25 members of the public

**ABSENT:**

**1.1 CALL TO ORDER:**

**Res. 24/248** MOTION THAT Mayor Reid Lagore calls the meeting to order at 7:00 P.M.

**2.1 ADOPTION OF AGENDA:**

**Res: 24/249** MOTION THAT Mayor Reid accepts December 17, 2024,  
Agenda as presented with addition:  
RFD 2024-12-074 Cremona Council Becoming a Member of SAEWA

**CARRIED**

**3. ADOPTION OF PREVIOUS MINUTES**

**Res: 24/250** MOTION THAT Mayor Reid accepts December 11, 2024, Special  
Council Meeting Minutes with amendments.

**CARRIED**

**4. DELEGATIONS / PRESENTATIONS**-Bonnie Akkus- No Show

**5. BUSINESS ARISING FROM PREVIOUS MEETING**

a) Appointing a Deputy Mayor

Councillor Goebel nominates Councillor Anderson as the Village of Cremona Deputy Mayor.  
Councillor Anderson accepts the nomination.

**Res: 24/251** MOTION by Councillor Goebel THAT the Village of Cremona appoints Anderson as  
Deputy Mayor for the Village of Cremona commencing December 17, 2024.

**CARRIED**

**6. BYLAWS & POLICIES**

a) **RFD 24-12-069 Council setting a date for the Committee in Whole**

**Res: 24/252** MOTION THAT Mayor Reid schedules the following Committee in Whole, Bylaw & Policies for February 4, 2025, time of the day will be announced closer to the date.

**CARRIED**

**7. NEW BUSINESS**

a) **RFD 24-12-070 Appointing Signing Authority**

**Res: 24/253** MOTION THAT Deputy Mayor Anderson approves that Official Administrator Douglas Lagore signing authority for the Village of Cremona at Connect First Credit Union, to be removed as of December 17, 2024.

**Mayor Reid did Not call the question  
The resolution will be revisited at a subsequent meeting.**

**Res:24/254** MOTION THAT Mayor Reid approves that Mayor Robert Reid be appointed as the signing officer for the Village of Cremona at Connect First Credit Union, and further that he be authorized to sign all documents until further notice.

**CARRIED**

b) **RFD 24-12-071 Partial Road Closure Request on 1<sup>st</sup> Avenue**

**Res: 24/255** MOTION THAT Councillor Schmidt approves the temporary road closure during the Country Fellowship Church performs located at First Ave between #206 up to # 234 First Avenue Cremona on December 20 & 21, being a Friday & Saturday between 5:30 pm and 8 pm, the

**CARRIED**

c) **RFD 24-12-072 2025 Interim Budget**

**Res: 24/256** MOTION THAT Councillor Goebel approves the adoption of the Village of Cremona 2024 Budget as the Village of Cremona 2025 Interim Budget until the 2025 Budget is passed.

**CARRIED**

**d) RFD 24-12-073 Urban System Proposal**

**Res: 24/257** **MOTION** THAT Councillor Anderson accepts Urban Systems General Advisory Agreement as presented.

**TABLED**

**Res: 24/258** **MOTION** THAT Mayor Reid directs the CAO to contact Parkland Community Planning Services for a quote for their service agreements.

**CARRIED**

**e) RFD 24-12-074 Retaining BrownLee LLP Law Firm**

**Res: 24/259** **MOTION** THAT Mayor Reid authorized the council to retain the legal firm BrownLee LLP Calgary office, to investigate the land sale of the entirety of the lands, including the Historic United Church, previously owned Cremona Municipal land, Plan 2503EO, Block 4, Alberta Land title number 241 000 197, registered January 2, 2024, to Kelly, Melanie and Nolan Morstad and report back to the council.

**DEFEATED**

**f) RFD 24-12-074 SAEWA Membership**

**Res: 24/260** **MOTION** THAT Councillor Anderson approves the Village of Cremona to rejoin SAEWA Board and will submit a \$350.00 2025 membership fee.

**CARRIED**

**8 a) Financial Reports**

**Res: 24/261** **MOTION** THAT Councillor Schmidt accepts the accounts payable report with FCSS and the village's financial reports as information only.

**Mayor Reid did Not call the Resolution**

**The resolution will be revisited at a subsequent meeting.**

### **8 b) CAO Report**

**Res.24/262 MOTION** THAT Councillor Schmidt accepts the CAO's activity report for November 2024, for information only.

**Mayor Reid did Not call the question**  
**The resolution will be revisited at a subsequent meeting.**

### **8 c) Public Works October & November Report**

**Res.24/263 MOTION** THAT Deputy Mayor accepts the public works activity report for October and November 2024, for information only.

**Mayor Reid did Not call the question**  
**The resolution will be revisited at a subsequent meeting.**

## **9. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS**

- MVSH 2025 Operating Requisition
- MVSH Approved 2025 Budget
- MVSH Key Messages-Nov 14, 2024
- MVSH ltr-Nov. 18, 2024
- MVREMC Organizational minutes-Dec 9, 2024
- MVREMC Regular Meeting minutes-Dec 9, 2024
- Ltr for Cremona Hall Board re: Fire lane
- PRLS Board Meeting Minutes-Nov 14, 2024
- PRLS Board Talk-Nov 14, 2024

**Res. 24/264 MOTION** THAT Councillor Goebel accepts all committees and board meeting minutes and reports as information only.

**Mayor Reid did Not call the question**  
**The resolution will be revisited at a subsequent meeting.**

**Res: 24/265 MOTION** THAT Deputy Mayor Anderson nominates Councillor Schmidt to be advisory Member for the village on the Hall Board Fire lane meetings.

**CARRIED**

**10. CORRESPONDENCE & INFORMATION**

- M.A. letter Dec 5, 2024
- Ministerial Order No. MSD:094/94
- M.A. Assessment Year Modifiers
- MVC Information Release -Nov 21, 2024

**Res. 24/266 MOTION** THAT Councillor Schmidt accepts all correspondence and information as information only.

**Mayor Reid did Not call the question**  
**The resolution will be revisited at a subsequent meeting.**

**11. NEXT MEETING**

**Res: 24/267 MOTION** THAT Councillor Schmidt declares that the next Regular Council Meeting for the Village of Cremona Council will take place at 7 p.m. on Tuesday, January 21, 2025, at Council Chambers located at 106 1st Avenue East.

**Mayor Reid did Not call the question**  
**The resolution will be revisited at a subsequent meeting.**

**Mayor Reid calls recess at 8:04 pm**

**Mayor Red calls out of recess at 8:12 pm**

**12. CLOSED MEETING**-One (1) Legal, and One (1) Labour

**Res: 24/268 MOTION** THAT Mayor Reid calls the meeting to enter a Closed Meeting under one (1) Legal and one (1) Labour, at 8:12 pm.

**CARRIED**

**13. RECONVENE**

**Res: 24/269 MOTION** THAT Mayor Reid reconvenes from a closed meeting to the public at 8:56 p.m.

**CARRIED**

**Res: 24/270 MOTION** THAT Councillor Goebel accepts all the Village of Cremona's first connect institution information as presented.

**CARRIED**

**Res:24/271**      **MOTION** THAT Mayor Reid approves that council with complete the CAOs Evaluation at the end of March 2025.

**CARRIED**

**14. ADJOURNMENT**

**Res. 24/272**      **MOTION** THAT Deputy Mayor Anderson adjourns the Village of Cremona Regular Council Meeting on the 17<sup>th</sup> day of December 2024, at 8:56 p.m.

**CARRIED**

\_\_\_\_\_  
MAYOR, Robert Reid

\_\_\_\_\_  
CAO, Karen O'Connor



VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 4a)

**TITLE: BUSINESS ARISING FROM PREVIOUS MEETING:** Mayor Reid to ask the question

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Several resolutions had not been questioned for” all in favor “

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

- a) **RFD 24-12-070 Appointing Signing Authority**  
**Res: 24/253 MOTION** THAT Deputy Mayor Anderson approves that Official Administrator Doug Lagore's signing authority for the Village of Cremona At Connect First Credit Union, to be removed as of December 17, 2024
- b) **8 a) Financial Reports**  
**Res: 24/261 MOTION** THAT Councillor Schmidt accepts the accounts payable report with FCSS and the village’s financial reports as information only.
- c) **8 b) CAO Report**  
**Res.24/262 MOTION** THAT Councillor Schmidt accepts the CAO’s activity report for November 2024, for information only.
- d) **8 c) Public Works October & November Report**  
**Res.24/263 MOTION** THAT Deputy Mayor accepts the public works activity report for October and November 2024, for information only.
- e) **9. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS**
  - MVSH 2025 Operating Requisition

- MVSH Approved 2025 Budget
- MVSH Key Messages-Nov 14, 2024
- MVSH Ltr-Nov. 18, 2024
- MVREMC Organizational minutes-Dec 9, 2024
- MVREMC Regular Meeting minutes-Dec 9, 2024
- Ltr for Cremona Hall Board re: Fire lane
- PRLS Board Meeting Minutes-Nov 14, 2024
- PRLS Board Talk-Nov 14, 2024

**Res. 24/264 MOTION** THAT Councillor Goebel accepts all committees and board meeting minutes and reports as information only.

f) **10. CORRESPONDENCE & INFORMATION**

- M.A. letter Dec 5, 2024
- Ministerial Order No. MSD:094/94
- M.A. Assessment Year Modifiers
- MVC Information Release -Nov 21, 2024

**Res. 24/266 MOTION** THAT Councillor Schmidt accepts all correspondence and information as information only.

g) **11. NEXT MEETING**

**Res: 24/267 MOTION** THAT Councillor Schmidt declares that the next Regular Council Meeting for the Village of Cremona Council will take place at 7 p.m. on Tuesday, January 21, 2025, at Council Chambers located at 106 1st Avenue East.

C

INTLS: CAO **KO**

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 25-01-001**

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 5 a)

**TITLE:** New Business -Appointing Signing Authority

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** That Derald Anderson. has been appointed as Deputy Mayor for the Village of Cremona with all the powers and duties of council.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approves that Deputy Mayor Anderson be appointed as a signing officer for the Village of Cremona at Connect First Credit Union, and further that he be authorized to sign all documents until further notice.

INTLS: CAO KO

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION 25-01-002**

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 5 b)

**TITLE:** New Business -Reviewing Utility Rates

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Master Rate Bylaw No. 413-24

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_

INTLS: CAO KO

**VILLAGE OF CREMONA  
BYLAW # 513-24  
Establish Fees for the Provisions of Various Services**

**BEING A BYLAW OF THE VILLAGE OF CREMONA IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING FEES FOR THE PROVISION OF VARIOUS SERVICES AS WELL AS INFORMATIONAL SERVICES THAT DO NOT FALL WITHIN THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT.**

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**WHEREAS**, pursuant to Section 7 (f) of the Municipal Government Act, Chapter M-26-1, Revised Statutes of Alberta 2000 and amendments thereto authorize the Council may pass a Bylaw establishing fees for the provisions of services;

**AND WHEREAS**, the Council of the Village of Cremona deems it desirable to charge fees for the provision of various services including informational services that are not pertaining to the Freedom of Information and Protection of Privacy Act;

**NOW THEREFORE**, be it resolved that under the authority of the Municipal Government Act, the Council of the Village of Cremona in the Province of Alberta duly assembled, hereby enacts as follows:

**1. TITLE**

**1.1** This Bylaw may be referred to as the "**2024 Master Rates & Fees Bylaw**".

**2. SEVERABILITY**

**2.1** If any provisions of this Bylaw are declared invalid because of any word, phrase, clause sentence or paragraph or section of this Bylaw or any documents which form part of this Bylaw or an application thereto to any person or circumstance is declared invalid, the remaining provisions shall not be affected thereby, but shall remain in force.

**3. FEES**

**3.1** The fees are set out in Schedule A attached to and forming part of this Bylaw.

**4. REPEAL**

**4.1** Bylaw 509-23 is hereby repealed.

This By-law shall have full force and effect on the final passing thereof.

**READ A FIRST TIME THIS 28<sup>th</sup> DAY OF MAY A.D., 2024.**

**READ A SECOND TIME THIS 28<sup>th</sup> DAY OF MAY A.D., 2024.**

**GIVEN UNANIMOUS CONSENT TO GO TO THIRD READING ON THIS 28<sup>TH</sup> DAY OF MAY A.D., 2024**

**READ A THIRD AND FINAL TIME THIS 28<sup>TH</sup> DAY OF MAY A.D., 2024.**

  
TIM HAGEN, MAYOR

  
KAREN O'CONNOR, CAO

**BYLAW 513-24**

**SCHEDULE A – MASTER RATES AND FEES BYLAW  
COPORTATE SERVICES**

All charges are GST exempt unless otherwise specified

**Administration Fees**

NSF Cheque(s)	\$40.00 per cheque	
Photocopying	\$1.00 per page/ \$0.50 per page non-profit organization	
Administration Fee	\$35.00 per hour	
Fax Services	\$2.00 per page to send \$1.00 per page to receive	
FOIP Application <sup>9</sup> (per FOIP) Act)	\$25.00	
Village Maps	\$5.00	
Financial Statements	\$15.00 (available on website)	
Land Use Bylaw	\$15.00(available on website)	
Accounts Receivable Penalties	1.50%	
<b>Animal / Dog License Fees</b>		
Dog License Altered	\$25.00	
Dog License Unaltered	\$35.00-Over 6 months	
Altered and Unaltered License Amnesty for January only	\$0.00	
Replacement License	\$5.00	
Dog Declared as "Vicious"	\$100.00	
Guide Dog	\$0.00	
<b>Business License Fees -Bylaw 387-05</b>		
Business — Retail	\$50.00/yr.	\$25.00 after July 1
Home Occupation	\$50.00/yr.	\$25.00 after July 1
Hawker or Peddler	\$25.00/yr.	\$12.50 after July 1
Contractor	\$50.00/yr.	\$25.00 after July 1
Agent	\$25.00/yr.	\$35.50 after July 1
<b>Cemetery Fees-Bylaw 509-23</b>		
Resident (includes MVC Residents)-- Standard	\$350 + GST & \$350 Perpetual Care + GST	
Non-Resident Standard	\$1000 + GST & \$1,000 Perpetual Care + GST	
Resident (includes MVC Residents) — Cremains	\$350 + GST	
Non-Resident Cremains	\$1000 + GST	
Memorial Wall	\$100 + \$200 Perpetual Care + GST	
<b>Cemetery Opening/Closing:</b>		
Standard — Summer (May-October)	\$750 + GST	
Standard — Winter (November-April)	\$850 + GST	
Cremains (Urn)— Summer (May-October)	\$75 + GST	
Cremains (Urn)— Winter (November-April)	\$50 + GST	
Over Time Fees:	\$50+ GST	
Weekdays outside of 8:00 a.m. — 3:00 p.m. & Weekends and Statutory Holidays	\$50 per hour per person + GST	
<b>MEMORIAL WALL FEES:</b>		
Memorial Wall: + \$200.00 Perpetual Care Fee		\$100.00

*30/10/10*

<b>Public Works Service Fees</b>	
<b>Property Pin Search</b>	\$20.00/hr. + GST
No guarantee to find pin and no more than 2 hours per location to be spent trying to locate.	
<b>Custom Labor</b>	\$50.00+ GST per hour Equipment \$125.00/ hour
<b>Tax Fees</b>	
Tax Certificate	\$40.00
Tax Caveat Charge for Tax Arrears	\$35.00
Statement of Assessment	\$5.00
Bylaw # 502-20	8% on current taxes after June 30; and
Tax Penalties	12% on outstanding balance as of December 31
Tax Recovery Registration	\$25
Administrative fee for auction	\$10% of total sale price
Appeal of Property Assessment (refundable)	\$50/property Residential \$150/property Non-Residential
<b>Utility Fees</b>	
Bulk Water (per m3)	\$6.00 (\$0.025 per gallon)
Service Charge per refill	\$20.00
Residential Garbage (black, blue & green carts)	\$25.00 per month
Garbage Bin Purchase	\$85+ GST
Flat Water Fee for the first 10 m3 consumption	\$25.00
Water Metered per m3	\$3.50/m3 after 10 m of water used
Infrastructure Water Fee	\$12.00/month
Water Security Deposit (GST Exempt)	\$150
Damage to the water meter	\$750.00
Water disconnect/connect by request	\$50
Water disconnected/reconnecting due to non-payment	\$100
Flat Wastewater Fee for the first 10 m3 consumption	\$15.00/month
Wastewater water consumption after 10 m3	\$1.75/m3
Infrastructure Wastewater Fee	\$8.00/ month

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**Bylaw 513-24**

**PLANNING AND DEVELOPMENT RATES**

**Development Miscellaneous Fees**

Compliance Letters	\$100.00
Development Extension	\$200.00
Development Appeal	\$300.00
Discharge — Registering Caveats	\$100.00
Encroachment Agreement	\$150.00
Land Title — Encumbrance Fee	\$20.00
Subdivision Appeal Fee	\$250.00
Variance — Relaxation	\$250.00
Zoning Letter (Land Use Designation Letters)	\$25.00

**Development Permit**

Residential Development Permits Permitted Use	\$100.00
Residential Development Permits Discretionary	\$200.00
Commercial/Industrial Development Permits Permitted	\$150.00
Commercial/Industrial Development Permits Discretionary	\$250.00

**MAY** \*\* If setbacks are not met in accordance with the Land Use Bylaw, they are discretionary permit must go to the Municipal Planning Commission for approval.

**MUNICIPAL ENFORCEMENT / BYLAW FINES**

**DOG BYLAW NO. 402-07**

	<b>Infraction</b>	<b>1st Offence</b>	<b>2nd Offence</b>
<b>Section 3</b>	<b>RESPONSIBILITIES OF DOG OWNERS</b>		
3.1. (a)	Owner to fail to obtain annual license	\$100	\$200
3.1. (b) i	Owner fail to ensure dog not running at large - licensed	\$50	\$100
3.1 (b) ii	Owner fail to ensure dog not running at large - unlicensed	\$100	\$200
3.1 (c) i	Owner fail to ensure dog under control of competent person -	\$50	\$100
3.1 (c) ii	Owner fail to ensure dog under control of competent person - unlicensed	\$100	\$200
3.1 (d)	Owner fail to immediately remove feces from the property	\$100	\$200
3.2 (a)	Owner abandoning a dog	\$250	\$500
3.3 (a)	Person leave dog in unattended Motor Vehicle - inadequate	\$250	\$500
3.3. (b)	Person leaves dog in an unattended Motor Vehicle with access to people or animals	\$100	\$200
<b>Section 4</b>	<b>NUISANCE - owner of dog that:</b>		
4.1 (a)	Bite/attack a person or animal	\$300	\$500
4.1 (b)	Chase/threatened a person	\$200	\$400
4.1 (c)	Chase animal/bicycle/vehicle	\$200	\$400
4.1 (d)	Cause injury to person/animal	\$300	\$500
4.1 (e)	Cause damage public/private property	\$100	\$200
4.1 (f)	Cause garbage to be scattered	\$100	\$200
4.1 (g)	In season is kept where attraction to other dogs	\$100	\$150
4.1 (h)	Enter garden/floral area	\$100	\$200
4.1 (i)	Be in area playground equipment and play area in playground	\$100	\$200
4.2	Habitually or excessively bark/howl/otherwise disturbs person	\$150	\$300
4.3	Owner/occupant of premise allow excessive accumulation of feces	\$100	\$200

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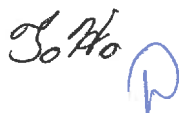
<b>Section 5</b>	<b>INTERFERENCE</b>		
5.1 (a)	Person untie/loosen/free dog allowing to run at large	\$100	\$200
5.2 (b)	Person abuse/tease/torment/annoy dog	\$150	\$300
<b>Section 6</b>	<b>VICIOUS DOG - Owner of Vicious dog:</b>		
6.1 (a)	Fail to have dog tattooed or micro chipped within 5 days	\$250	\$500
6.1 (b)	Fail to license dog as "Vicious Dog" within 5 days	\$500	\$1000
6.2 (a)	Fail to inform new owner dog is "Vicious Dog"	\$500	\$1000
6.2 (b)	Fail to notify Village within 3 days of death or change of	\$250	\$500
6.2 (c)	New owner knowing dog is "Vicious Dog" fail to license within 3	\$500	\$1000
6.2 (d)	Fail to obtain annual license	\$500	\$1000
6.2 (e)	Fail to ensure dog wear license tag when off property	\$250	\$500
6.3 (a)	Fail to confine dog indoors	\$500	\$1000
6.3 (b)	When not indoors, fail to confine in locked pen or structure	\$500	\$1000
6.4 (a)	When off property, fail to muzzle dog	\$500	\$1000
6.4 (b)	When off property, fail to secure adequate leash longer than 1	\$500	\$1000
6.4 (c)	Fail to ensure dog under control of competent person	\$500	\$1000
6.4 (d)	Fail to notify Village immediately if dog is running at large	\$500	\$1000
6.5 (a)	Bite/attach a person or animal	\$1000	\$2000
6.5 (b)	Chase person/animal	\$750	\$1500
6.5 (c)	Injure or cause injury to person/animal	\$1000	\$2000
6.5 (d)	Damage/destroy property	\$250	\$500
<b>Section 7</b>	<b>LICENSING</b>		
7.1	Owner fail to obtain annual license	\$100	\$200
7.2	Person knows dog is "Vicious Dog" and license otherwise	\$500	\$1000
7.3	Person provide false/misleading information for licensing	\$50	\$100
7.4	Owner of license dog fail to have tag attached when off property	\$100	\$200
7.5	Keep more than 2 dogs on premise		
<b>Section 9</b>	<b>OBSTRUCTION</b>		
9.1	Willfully interfere with or obstruct an Animal Control Officer who is attempting to capture or impound a dog	\$500	\$750
9.2	Provide false ownership information to Animal Control Officer	\$500	\$750

### RESIDENTIAL COMMUNITY STANDARDS FINES Bylaw 476-17

Offence	1st Offence	2 <sup>nd</sup> Offence	3rd & Subsequent
Untidy Properties	\$100	\$250	\$400
Nuisances Escaping Property	\$100	\$250	\$400
Maintenance of building structures & fences	\$100	\$250	\$500
Graffiti Prevention & Abatement	\$100	\$250	\$500
Weeds Grass, Trees & Sidewalks	\$100	\$250	\$300

Pursuant to Section 566(1) of the Municipal Government Act, a Person who is guilty of such an offence is liable.

- a. To fine of not more than \$10,000; or
- b. To imprisonment for not more than one year, or both fine and imprisonment

*SoHo*  


Bylaw 513-24

**TRAFFIC BYLAW 452-14**

Section #	Description	Penalty
3	Park recreational vehicles on a roadway, alley, or public parking lot between November 1 and April 1 for longer than 10 consecutive days	\$150
4	For any type of motor vehicle that has removal camping accommodation installed, the operator or owner shall not remove and leave the camping accommodation on or extending over any sidewalk boulevard, alley, or portion of the roadway.	\$150
5	Parking a commercial vehicle in excess of 13 meters in length on any highway within the Village except in approved areas.	\$200
6	Vehicle weight restriction, road ban based on the vehicle GVW of 75 or 9) percent.	\$200
7	Not obeying traffic control devices	\$150
8	Parking on yellow or blue curb	\$150
9	Exceeding the speed limit in residential areas of 30 km/h	\$150
10 a	Parking or leaving a vehicle in a space reserved for disabled persons without proper permit.	\$150
10 b	Parking or leaving a vehicle on private land in a space reserved for disabled persons parking.	\$150
10 d) a.	A driver shall not stop or park a vehicle on a sidewalk or boulevard	\$150
b.	On a crosswalk or any part of a crosswalk	\$150
c.	Within an intersection other than immediately nearest to a curb in a "T" intersection	\$150
d.	Within a intersection nearer than 4 meters to the projection of the corner property line immediately ahead or immediately to the rear.	\$150
e.	Within 5 meters on the approach to a stop sign or yield sign.	\$150
f.	Within 5 meters of any fire hydrant or when a hydrant is not located at the curb, within 5 meters of the point on the curb nearest the hydrant.	\$150
g.	Within 1.5 meters of any access to a garage, private road or drive way or a vehicle crossway over a sidewalk to a parking area.	\$150
h.	Within 5 metres of the near side of a marked crosswalk.	\$150
i.	Alongside or opposite any street excavation or obstruction when the stopping or parking would obstruct traffic.	\$150
j.	At any other place where a traffic control device prohibits stopping or parking during the times stopping or parking is prohibited.	\$150
k.	On the roadway side of a vehicle parked or stopped at the curb or edge of the	\$150
l.	At or near the side of any fire, explosion, accident or other incident if stopping or parking would obstruct traffic or hinder police, fire, ambulance, rescue officers or volunteers.	\$150
m.	In any alley when the stopping or parking would obstruct traffic except when standing temporarily for the purpose of and while actually engaged in loading or	\$150
n.	Where No Parking signs are located no person shall be parking any vehicle in contravention of conditions stated on the sign.	\$150
11. a.	Parking parallel in an angle parking zone on Railway Avenue	\$150

*J. H.*  


**Schedule "B"**

**VILLAGE OF CREMONA  
BUILDING PERMIT FEE SCHEDULE**

**Residential Installations**

<b>Description</b>	<b>Permit Fee – not including SCC levy*</b>
New Single Family Dwellings, Additions	\$5.50 per \$1000 of Project Value **
Relocation of a Building (on crawlspace or basement)	\$0.35 per square foot of main floor
Relocation of a Building (on piles or blocking only)	\$160.00
Accessory Building, Renovation, Deck, Basement Development or Suite (not at time of new home construction)	\$0.30 per square foot of developed area
Roof Mounted Solar Panels	\$225.00
Solid Fuel, Hot Tubs, Pools, Demolition	\$160.00
Minimum Residential Building Permit Fee	\$160.00

**Commercial, Industrial, Institutional**

<b>Description</b>	<b>Permit Fee – not including SCC levy*</b>
New, Addition, Renovation	\$5.50 per \$1000 of Project Value **
Minimum Building Permit Fee (including Demolition Permits)	\$250.00

\*\*NOTE: Project Value is based on the actual cost of material and labour  
Verification of cost may be requested prior to permit issuance.

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



Schedule "B"

**VILLAGE OF CREMONA  
ELECTRICAL PERMIT FEE SCHEDULE**

<b>Single Family Dwellings, Additions</b>			
<b>Square Footage</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
0 – 1200	\$160.00	\$6.40	\$166.40
1201 - 1500	\$180.00	\$7.20	\$187.20
1501 – 2000	\$210.00	\$8.40	\$218.40
2001 – 2500	\$230.00	\$9.20	\$239.20
2501 – 3500	\$265.00	\$10.60	\$275.60
Over 3500	\$265.00 plus \$0.10 per square foot		

<b>Description</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Permanent Service Connection Only	\$125.00	\$5.00	\$130.00
Temporary Power / Underground Service	\$125.00	\$5.00	\$130.00
Alternative Energy (Solar)	\$150.00	\$6.00	\$156.00

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

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**VILLAGE OF CREMONA  
ELECTRICAL PERMIT FEE SCHEDULE**

**OTHER THAN NEW RESIDENTIAL INSTALLATION**

Installation Cost	Permit Fee	SCC Levy	Total Fee
0 - 500.00	\$125.00	\$4.50	\$129.50
500.01 - 1,000	\$135.00	\$4.50	\$139.50
1,001 - 1,500.00	\$145.00	\$5.80	\$150.80
1,500.01 - 2,000.00	\$155.00	\$6.20	\$161.20
2,000.01 - 2,500.00	\$165.00	\$6.60	\$171.60
2,500.01 - 3,000.00	\$170.00	\$6.80	\$176.80
3,000.01 - 3,500.00	\$175.00	\$7.00	\$182.00
3,500.01 - 4,000.00	\$180.00	\$7.20	\$187.20
4,000.01 - 4,500.00	\$185.00	\$7.40	\$192.40
4,500.01 - 5,000.00	\$190.00	\$7.60	\$197.60
5,000.01 - 5,500.00	\$195.00	\$7.80	\$202.80
5,500.01 - 6,000.00	\$200.00	\$8.00	\$208.00
6,000.01 - 6,500.00	\$205.00	\$8.20	\$213.20
6,500.01 - 7,000.00	\$210.00	\$8.40	\$218.40
7,000.01 - 7,500.00	\$215.00	\$8.60	\$223.60
7,500.01 - 8,000.00	\$220.00	\$8.80	\$228.80
8,000.01 - 8,500.00	\$225.00	\$9.00	\$234.00
8,500.01 - 9,000.00	\$230.00	\$9.20	\$239.20
9,000.01 - 9,500.00	\$235.00	\$9.40	\$244.40
9,500.01 - 10,000.00	\$240.00	\$9.60	\$249.60
10,000.01 - 11,000.00	\$245.00	\$9.80	\$254.80
11,000.01 - 12,000.00	\$255.00	\$10.20	\$265.20
12,000.01 - 13,000.00	\$265.00	\$10.60	\$275.60
13,000.01 - 14,000.00	\$275.00	\$11.00	\$286.00
14,000.01 - 15,000.00	\$285.00	\$11.40	\$296.40
15,000.01 - 16,000.00	\$295.00	\$11.80	\$306.80
16,000.01 - 17,000.00	\$305.00	\$12.20	\$317.20
17,000.01 - 18,000.00	\$315.00	\$12.60	\$327.60
18,000.01 - 19,000.00	\$325.00	\$13.00	\$338.00
19,000.01 - 20,000.00	\$335.00	\$13.40	\$348.40
20,000.01 - 21,000.00	\$340.00	\$13.60	\$353.60
21,000.01 - 22,000.00	\$345.00	\$13.80	\$358.80
22,000.01 - 23,000.00	\$350.00	\$14.00	\$364.00
23,000.01 - 24,000.00	\$355.00	\$14.20	\$369.20
24,000.01 - 25,000.00	\$360.00	\$14.40	\$374.40
25,000.01 - 26,000.00	\$365.00	\$14.60	\$379.60
26,000.01 - 27,000.00	\$370.00	\$14.80	\$384.80
27,000.01 - 28,000.00	\$375.00	\$15.00	\$390.00
28,000.01 - 29,000.00	\$380.00	\$15.20	\$395.20
29,000.01 - 30,000.00	\$385.00	\$15.40	\$400.40
30,000.01 - 31,000.00	\$390.00	\$15.60	\$405.60
31,000.01 - 32,000.00	\$395.00	\$15.80	\$410.80
32,000.01 - 33,000.00	\$400.00	\$16.00	\$416.00
33,000.01 - 34,000.00	\$405.00	\$16.20	\$421.20
34,000.01 - 35,000.00	\$410.00	\$16.40	\$426.40
35,000.01 - 36,000.00	\$415.00	\$16.60	\$431.60
36,000.01 - 37,000.00	\$420.00	\$16.80	\$436.80
37,000.01 - 38,000.00	\$425.00	\$17.00	\$442.00

Installation Cost	Permit Fee	SCC Levy	Total Fee
38,001.00 - 39,000.00	\$430.00	\$17.20	\$447.20
39,001.00 - 40,000.00	\$435.00	\$17.40	\$452.40
40,001.00 - 41,000.00	\$440.00	\$17.60	\$457.60
41,001.00 - 42,000.00	\$445.00	\$17.80	\$462.80
42,001.00 - 43,000.00	\$450.00	\$18.00	\$468.00
43,001.00 - 44,000.00	\$455.00	\$18.20	\$473.20
44,001.00 - 45,000.00	\$460.00	\$18.40	\$478.40
45,001.00 - 46,000.00	\$465.00	\$18.60	\$483.60
46,001.00 - 47,000.00	\$470.00	\$18.80	\$488.80
47,001.00 - 48,000.00	\$480.00	\$19.20	\$499.20
48,001.00 - 49,000.00	\$490.00	\$19.60	\$509.60
49,001.00 - 50,000.00	\$500.00	\$20.00	\$520.00
50,001.00 - 60,000.00	\$520.00	\$20.80	\$540.80
60,001.00 - 70,000.00	\$540.00	\$21.60	\$561.60
70,001.00 - 80,000.00	\$580.00	\$23.20	\$603.20
80,001.00 - 90,000.00	\$620.00	\$24.80	\$644.80
90,001.00 - 100,000.00	\$660.00	\$26.40	\$686.40
100,001.00 - 110,000.00	\$700.00	\$28.00	\$728.00
110,001.00 - 120,000.00	\$740.00	\$29.60	\$769.60
120,001.00 - 130,000.00	\$780.00	\$31.20	\$811.20
130,001.00 - 140,000.00	\$895.00	\$35.80	\$930.80
140,001.00 - 150,000.00	\$935.00	\$37.40	\$972.40
150,001.00 - 160,000.00	\$975.00	\$39.00	\$1,014.00
160,001.00 - 170,000.00	\$1,015.00	\$40.60	\$1,055.60
170,001.00 - 180,000.00	\$1,050.00	\$42.00	\$1,092.00
180,001.00 - 190,000.00	\$1,090.00	\$43.60	\$1,133.60
190,001.00 - 200,000.00	\$1,125.00	\$45.00	\$1,170.00
200,001.00 - 210,000.00	\$1,160.00	\$46.40	\$1,206.40
210,001.00 - 220,000.00	\$1,190.00	\$47.60	\$1,237.60
220,001.00 - 230,000.00	\$1,225.00	\$49.00	\$1,274.00
230,001.00 - 240,000.00	\$1,255.00	\$50.20	\$1,305.20
240,001.00 - 250,000.00	\$1,390.00	\$55.60	\$1,445.60
250,001.00 - 300,000.00	\$1,520.00	\$60.80	\$1,580.80
300,001.00 - 350,000.00	\$1,650.00	\$66.00	\$1,716.00
350,001.00 - 400,000.00	\$1,785.00	\$71.40	\$1,856.40
400,001.00 - 450,000.00	\$1,915.00	\$76.60	\$1,991.60
450,001.00 - 500,000.00	\$2,050.00	\$82.00	\$2,132.00
500,001.00 - 550,000.00	\$2,180.00	\$87.20	\$2,267.20
550,001.00 - 600,000.00	\$2,310.00	\$92.40	\$2,402.40
600,001.00 - 650,000.00	\$2,445.00	\$97.80	\$2,542.80
650,001.00 - 700,000.00	\$2,575.00	\$103.00	\$2,678.00
700,001.00 - 750,000.00	\$2,710.00	\$108.40	\$2,818.40
750,001.00 - 800,000.00	\$2,840.00	\$113.60	\$2,953.60
800,001.00 - 850,000.00	\$2,975.00	\$119.00	\$3,094.00
850,001.00 - 900,000.00	\$3,105.00	\$124.20	\$3,229.20
900,001.00 - 950,000.00	\$3,235.00	\$129.40	\$3,364.40
950,001.00 - 1,000,000.00	\$3,370.00	\$134.80	\$3,504.80

For projects over \$1,000,000 divide the total installation cost by \$1,000 and then times by 3.370 plus SC Levy

SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

*SoP/W*

Schedule "B"

**VILLAGE OF CREMONA  
ELECTRICAL PERMIT FEE SCHEDULE**

**Annual Electrical Permits**

Description	Permit Fee	SCC Levy	Total Fee
Annual Electrical Maintenance	\$350.00	\$14.00	\$364.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

*SoWe* 

Effective April 1, 2024

Schedule "B"

**VILLAGE OF CREMONA  
GAS PERMIT FEE SCHEDULE**

**Residential Installations**

Number of Outlets	Permit Fee	SCC Levy	Total Fee
1	\$125.00	\$5.00	\$130.00
2	\$140.00	\$5.60	\$145.60
3	\$155.00	\$6.20	\$161.20
4	\$170.00	\$6.80	\$176.80
5	\$180.00	\$7.20	\$187.20
6	\$190.00	\$7.60	\$197.60
7	\$200.00	\$8.00	\$208.00
8	\$210.00	\$8.40	\$218.40
9	\$220.00	\$8.80	\$228.80
10	\$230.00	\$9.20	\$239.20
Over 10	\$230.00 plus \$8.00 per outlet over 20		

Description	Permit Fee	SCC Levy	Total Fee
Propane Tank Set (does not include connection to appliance)	\$125.00	\$5.00	\$130.00
Temporary Heat	\$150.00	\$6.00	\$156.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



Effective April 1, 2024

Schedule "B"

**VILLAGE OF CREMONA  
GAS PERMIT FEE SCHEDULE**

**Commercial, Industrial, Institutional**

BTU Input	Permit Fee	SCC Levy	Total Fee
0 to 150,000	\$125.00	\$4.50	\$129.50
150,001 to 250,000	\$175.00	\$7.00	\$182.00
250,001 to 500,000	\$225.00	\$9.00	\$234.00
500,001 to 1,000,000	\$275.00	\$11.00	\$286.00
Over 1,000,000	\$275.00 plus \$5.00 per 100,000 (or portion of) over 1,000,000 BTU		

<b>Propane Tank Sets</b> (does not include connection to appliance)			
Description of Work	Permit Fee	SCC Levy	Total Fee
Tank Set	\$125.00	\$5.00	\$130.00
Propane Cylinder Refill Centre	\$200.00	\$8.00	\$208.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

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Effective April 1, 2024

Schedule "B"

**VILLAGE OF CREMONA  
PLUMBING PERMIT FEE SCHEDULE**

**Residential & Non-residential Installations**

Number of Fixtures	Permit Fee	SCC Levy	Total Fee
1	\$125.00	\$5.00	\$130.00
2	\$125.00	\$5.00	\$130.00
3	\$125.00	\$5.00	\$130.00
4	\$135.00	\$5.40	\$140.40
5	\$145.00	\$5.80	\$150.80
6	\$155.00	\$6.20	\$161.20
7	\$165.00	\$6.60	\$171.60
8	\$175.00	\$7.00	\$182.00
9	\$185.00	\$7.40	\$192.40
10	\$195.00	\$7.80	\$202.80
11	\$200.00	\$8.00	\$208.00
12	\$210.00	\$8.40	\$218.40
13	\$220.00	\$8.80	\$228.80
14	\$230.00	\$9.20	\$239.20
15	\$240.00	\$9.60	\$249.60
16	\$250.00	\$10.00	\$260.00
17	\$260.00	\$10.40	\$270.40
18	\$270.00	\$10.80	\$280.80
19	\$280.00	\$11.20	\$291.20
20	\$290.00	\$11.60	\$301.60

**Add \$5.00 for each fixture over 20**

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

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Effective April 1, 2024

Schedule "B"

**VILLAGE OF CREMONA  
PRIVATE SEWAGE PERMIT FEE SCHEDULE**

Description	Permit Fee	SCC Levy	Total Fee
Holding Tanks	\$250.00	\$10.00	\$260.00
Fields, Open Discharge, Mounds, Sand Filters, Treatment Tanks, etc.	\$350.00	\$14.00	\$364.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



Effective April 1, 2024

Schedule "B"

**VILLAGE OF CREMONA  
MISCELLANEOUS FEE SCHEDULE**

Description	Fee
Additional Inspections (beyond QMP requirements (SCO Discretion))	\$125.00 / inspection subject to 4% SC Levy
Request for Extension	6 months – no charge Another 6 months – 10% of permit fee minimum \$125.00 subject to 4% SC Levy
	New permit required beyond one year
Alternative Solutions / Variances	\$150.00/hour minimum 2-hour charge
Work Commencing without a permit	Double Permit Fee subject to 4% SC Levy
Additional work found during inspection not on the original permit	\$75.00 subject to 4% SC Levy
Issued Building Permits Change to Drawings or Design	\$150.00 subject to 4% SC Levy
Private Sewage Inspection for Subdivision Approval	\$150.00/hour minimum 2-hour charge plus GST

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

*S. W. O.*  
*D*

Effective April 1, 2024

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION 25-01-003**

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 5 c)

**TITLE:** New Business -Mayor Reid Requests a Village Cell  
Phone

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_ approves the Village paying for a cell phone for Mayor Reid.

INTLS: CAO KO

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION 25-01-004**

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 5 d)

**TITLE:** New Business -Mayor Reid Requests for the Council Chambers & FCSS Building

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** The FCSS Coordinator has a sign-out sheet for ALL keys given out.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approves that Mayor Reid has a key for the Council Chambers/  
FCSS Building for the reason of

INTLS: CAO KO

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION 25-01-005**

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 5 e)

**TITLE:** New Business -Code of Conduct for Reviewing

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Code of Conduct Bylaw No. 474-17

Newly Elected swearing in

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_

INTLS: CAO KO

## *Oath of Office*

*I, Derald Anderson, swear that:*


*I will diligently, faithfully, and impartially, and to the best of my ability, perform the duties of the office of Councillor for the Village of Cremona.*

*I will disclose any conflict of interest within the meaning of Part 6 of the Municipal Government Act; and comply with the code of conduct, applicable to the office I now hold that are imposed by the Municipal Government Act and any other Act and by the council. So, help me, God.*

*Sworn this  
On the eleventh day of December 2023*



*Derald Anderson*



*Karen O'Connor*  
Commissioners For Oaths  
in and for the  
Province of Alberta

## *Oath of Office*

*I, Eric Martin, swear that:*

*I will diligently, faithfully, and impartially, and to the best of my ability, perform the duties of the office of Councillor for the Village of Cremona.*

*I will disclose any conflict of interest within the meaning of Part 6 of the Municipal Government Act; and comply with the code of conduct, applicable to the office I now hold that is imposed by the Municipal Government Act and any other Act and by the council. So, help me, God.*

*Sworn this  
On the eleventh day of December 2024*



*Eric Martin*



*Karen O'Connor  
Commissioners For Oaths  
in and for the  
Province of Alberta*

## *Oath of Office*

*I, Robert Reid, swear that:*

*I will diligently, faithfully, and impartially, and to the best of my ability, perform the duties of the office of Mayor for the Village of Cremona.*

*I will disclose any conflict of interest within the meaning of Part 6 of the Municipal Government Act; and comply with the code of conduct, applicable to the office I now hold that is imposed by the Municipal Government Act and any other Act and by the council. So, help me, God.*

*Sworn this  
On the eleventh day of December 2024,*



---

Robert Reid



---

Karen O'Connor  
Commissioners For Oaths  
in and for the  
Province of Alberta

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION 25-01-006**

6

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 5 f)

**TITLE:** New Business -Tandem Truck in PW yard

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Village of Cremona rental agreement with the tandem truck for snow removal and salt sand pick up from the MVC

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_

INTLS: CAO KO

\$2,152.50 2023-Apr-13

CHQ 20230175

GENERAL LEDGER DISTRIBUTION

GL Number	Description	Amount	GL Number	Description	Amount
2-32-00-252-01	Snow Removal	2,050.00			
3-12-00-260-00	GST Receivable	102.50			

APPROVED FOR PAYMENT

REMITTANCE ADVICE VILLAGE OF CREMONA

THE ATTACHED CHEQUE IS IN PAYMENT OF ITEMS LISTED BELOW. IF INCORRECT, PLEASE INQUIRE REFERENCING CHEQUE # 20230175

Invoice Date	Invoice Number	Invoice Amount	PO Number	Discount	Hold Amount	Description	Amount Paid
2023-04-02	CRVLTRK03-2023	2,152.50			0.00	TRUCK RENTAL - SNOW REMC	2,152.50

FILE COPY

Printed in Canada

THIS CHEQUE CONTAINS SECURITY FEATURES. SEE REVERSE • CE CHEQUE COMPORTE DES CARACTÉRISTIQUES DE SÉCURITÉ. VOIR À L'ENDOS.



VILLAGE OF CREMONA  
BOX 10  
CREMONA, AB T0M 0R0  
(403) 637-3762

MOUNTAIN VIEW CREDIT UNION  
102 RAILWAY AVENUE  
CREMONA, AB T0M 0R0  
Canada  
(403) 637-3771

20230175

DATE 2023 04 13  
YYYY MM DD

Pay Two Thousand One Hundred Fifty-Two Dollars And Fifty Cents

\$ 2,152.50

889  
PAY TO THE ORDER OF: [Redacted]

PER \_\_\_\_\_  
PER \_\_\_\_\_

[Redacted]



\$3,139.50 2024-Apr-24

CHQ 20240201

GENERAL LEDGER DISTRIBUTION

GL Number	Description	Amount	GL Number	Description	Amount
2-32-00-252-01	Snow Removal	2,990.00			
3-12-00-260-00	GST Receivable	149.50			

APPROVED FOR PAYMENT

REMITTANCE ADVICE VILLAGE OF CREMONA

THE ATTACHED CHEQUE IS IN PAYMENT OF ITEMS LISTED BELOW. IF INCORRECT, PLEASE INQUIRE REFERENCING CHEQUE# 20240201

Invoice Date	Invoice Number	Invoice Amount	PO Number	Discount	Hold Amount	Description	Amount Paid
2024-04-21	FrtLiner2 23-24	3,139.50			0.00	WINTER 2023-2024 TRUCK REI	3,139.50

FILE COPY

Printed in Canada

THIS CHEQUE CONTAINS SECURITY FEATURES. SEE REVERSE • CE CHEQUE COMPORTE DES CARACTÉRISTIQUES DE SÉCURITÉ. VOIR À L'ENDOS.



**VILLAGE OF CREMONA**  
 BOX 10  
 CREMONA, AB T0M 0R0  
 (403) 637-3762

**MOUNTAIN VIEW CREDIT UNION**  
 102 RAILWAY AVENUE  
 CREMONA, AB T0M 0R0  
 Canada  
 (403) 637-3771

20240201

DATE 2024 04 24  
 YYYY MM DD

Pay

Three Thousand One Hundred Thirty-Nine Dollars And Fifty Cents

\$ 3,139.50

888  
PAY  
TO  
THE  
ORDER  
OF:



PER \_\_\_\_\_

PER \_\_\_\_\_



# INVOICE

**DATE:** April 21-2024  
**INVOICE #** FrtLiner#2 2023-2024  
**FOR:** Winter 2023-2024 Truck Rental  
**BILL TO:** Village of Cremona  
Box 10  
Cremona, AB  
T0M0R0  
403-637-2101  
inquiry@cremona.ca

DESCRIPTION	AMOUNT
Oct 18-2023 - 4hrs @ \$65	\$ 260.00
Oct 24-2023 - 4hrs @ \$65	\$ 260.00
Dec 11-2023 - 4hrs @ \$65	\$ 260.00
Dec 14 - 2023 - 4hrs @ \$65	\$ 260.00
Dec 23-2023 - 2hrs @ \$65	\$ 130.00
Dec 25-2023 - 4hrs @ \$65	\$ 260.00
Jan 8-2024 - 4hrs @ \$65	\$ 260.00
Jan 9-2024 - 2hrs @ \$65	\$ 130.00
Jan 16-2024 - 4hrs @ \$65	\$ 260.00
Feb 6-2024 - 4 hrs @ \$65	\$ 260.00
Feb 23-2024 - 2 hrs @ \$65	\$ 130.00
March 4-2024 - 4 hrs @ \$65	\$ 260.00
March 20-2024- 4hrs @ \$65	\$ 260.00

ENTERED  
Apr. 24/24

**SUBTOTAL** \$ 2,990.00  
**GST 5%** \$149.50  
**TOTAL** \$ 3,139.50

THANK YOU FOR YOUR BUSINESS!

252-01  
2-32-00-230-00  
GL Code \_\_\_\_\_  
Approved by Staff \_\_\_\_\_

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 25-01-007**

6

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 5 g)

**TITLE:** New Business -Administration Level of Service

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Does the Village of Cremona administration office provide an accurate level of service to the village residents?  
Is the Village of Cremona financially able to offer more administration hours?

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_

INTLS: CAO KO

**MEETING: Special Council Meeting**

**Date: January 8, 2025**

**AGENDA NO.: 6**

**TITLE: Next Meeting**

**ORIGINATED BY: Karen O'Connor, CAO**

**BACKGROUND / PROPOSAL:**

Next Meeting: January 21, 2025

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

- Council may also want to have additional meetings such as Committee of the Whole meetings where no resolutions are made but Council can have discussions about projects, review policies and bylaws or any item they wish to discuss.

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_, declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, January 21, 2025, at Council Chambers located at 106 1<sup>st</sup> Avenue East.

INTLS: CAO: KO



## REQUEST FOR DECISION

**MEETING: Special Council Meeting**

**Date: January 8, 2025**

**AGENDA NO.: 7**

**TITLE: Closed Meeting -One (1) Land, One (1) Personnel**

**ORIGINATED BY: Karen O'Connor CAO**

### **BACKGROUND / PROPOSAL:**

*Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.*

*Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.*

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The council will be required to make a motion to convene a Closed Meeting to discuss items related to land, legal, or personnel.

### **COSTS / SOURCE OF FUNDING (if applicable):**

### **RECOMMENDED ACTION:**

**MOTION** THAT Mayor Reid convenes a Closed Meeting at \_\_\_\_ p.m.

INTLS: CAO: KO



## REQUEST FOR DECISION

**MEETING: Closed Meeting**

**Date: January 8, 2025**

**AGENDA NO.: 8**

**TITLE: RECONVENE -N/A**

**ORIGINATED BY: Karen O'Connor, CAO**

**BACKGROUND / PROPOSAL:**

*Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.*

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

A member of the council will announce when the council is going back into an open council meeting and invite members of the public to return.

**RECOMMENDED ACTION:**

**MOTION** That Mayor Reid reconvenes from a closed meeting to Special Council meeting at \_\_\_\_\_p.m.

INTLS: CAO: KO

**MEETING:** Special Council Meeting

**Date:** January 8, 2025

**AGENDA NO.:** 9

**TITLE:** Adjournment

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

A Member of Council will move to adjourn the meeting.

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ adjourns the Village of Cremona  
Special Council Meeting on the 8<sup>th</sup> day of January at \_\_\_\_\_ p.m.

INTLS: CAO: KO