

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 1

**TITLE:** Call to Order

**ORIGINATED BY:** *Karen O'Connor, CAO*

Mayor Lamb calls the June 16, 2026, Village of Cremona Regular Council meeting to order at \_\_\_\_\_ pm

**RECOMMENDED ACTION:**

Mayor Lamb calls the Village of Cremona Regular Council Meeting to order at \_\_\_\_\_pm.

INTLS: CAO: *KO*

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 2

**TITLE:** ACCEPTANCE OF AGENDA

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

By resolution, Council must accept the agenda.

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ accepts the Agenda as presented.

OR

**MOTION** THAT Councillor \_\_\_\_\_ accepts the Agenda as amended.

INTLS: CAO: *KO*



**REGULAR COUNCIL MEETING AGENDA**  
**June 19, 2026, at 7:00 p.m.**  
**Council Chambers – 106 1<sup>st</sup> Avenue East**

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**ATTENDANCE:** Mayor Lamb, Deputy Mayor Liu, Councillors, Abrams, Martin & Thompson

**OTHER PRESENT:** CAO, Karen O'Connor, IT Glen Harrison

**ABSENT:**

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- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF COUNCIL MEETING MINUTES**
  - a) April 21, 2026, Regular Council Meeting Minutes
  - b) May 19, 2026, Regular Council Meeting Minutes
- 4. DELEGATION / PRESENTATION:** None
- 5. OPEN FORUM:**
- 6. BUSINESS ARISING FROM PREVIOUS MEETING:**
  - a) **RFD 26-06-034** Community and Blooms Donation
- 7. BYLAWS AND POLICIES:**
  - a) **RFD 26-06-028** Procedural Bylaw 523-26
- 8. NEW BUSINESS:**
  - a) **RFD 26-06-029** July 2, 2026
  - b) **RFD 26-06-030** Rezoning Mobile Park Home
  - c) **RFD 26-06-031** Cremona Library Budget
  - d) **RFD 26-06-032** Road Closure, Centre Street

e) **RFD 26-06-033** Cremona Library Board Member

**9. REPORTS:**

**a) Financial Reports**

- i. Accounts Payable-May 2026
- ii. Financial Report January 1-May 30, 2026

**b) CAO Reports**

**c) Public Works & Water Operator**

- I. MV Water April & May 2026 Monthly Summary

**10. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS:**

**Mayor Lamb**

- MVSHG 2025 Report to the Community, 2026
- 
- 

**Deputy Mayor Liu**

- Village of Cremona Library Board Highlights, April 23, 2026
- Village of Cremona Library Board Meeting Minutes, Feb. 26, 2026
- 

**Councillor Abrams**

- FCSS March & June Coordinator Reports 2026
- FCSS approved Meeting Minutes, February, & March, 2026

**Councillor Martin**

**Councillor Thompson**

**11. CORRESPONDENCE & INFORMATION:**

- Ltr to Minister of Municipal fr: MVC
- PRLS 2026 Board Meeting Minutes
- PRLS Board Talk, May 21, 2026
- Ltr fr: Minister Municipal Affairs, May 26, 2026

**12. CLOSED MEETING:** One (1) Legal, One (1) Land

**13. RECONVENE:**

**14. ADJOURNMENT:**



## REQUEST FOR DECISION

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 3

**TITLE:** Minutes – a) April 21, 2026, Regular Council Meeting Minutes  
b) May 19, 2026, Regular Council Meeting Minutes

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

Council is advised to review all meeting minutes carefully for any errors or omissions prior to approval.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Please see attached.

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

- a) **MOTION** THAT Councillor \_\_\_\_\_ accepts April 21, 2026, Regular Council Meeting minutes as presented.

*OR*

**MOTION** THAT Councillor \_\_\_\_\_ accepts April 21, 2026, Regular Council Meeting minutes as amended.

- b) **MOTION** THAT Councillor \_\_\_\_\_ accepts May 19, 2026, Regular Council Meeting minutes as presented.

*OR*

**MOTION** THAT Councillor \_\_\_\_\_ accepts May 19, 2026, Regular Council Meeting minutes as amended.

NTLS: CAO: **KO**

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**Minutes of the Village of Cremona Regular Council Meeting held on  
Tuesday, April 21, 2026 – Commencing at 7:00 p.m.**

**IN ATTENDANCE:** Mayor Lamb, Deputy Mayor Liu, Councillors Abrams, Martin & Thompson

**OTHERS PRESENT:** CAO Karen O'Connor, IT Technician, Glen Harison and 19 members of the public

**ABSENT:**

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**1.1 CALL TO ORDER:**

Mayor Lamb calls the meeting to order at 7:00 P.M.

**2.1 ADOPTION OF AGENDA:**

**Res: 26/071** MOTION THAT Councillor Abrams accepts April 21, 2026, agenda as amended.  
Addition: Three (3) Land In-Camera

**CARRIED**

**3. ADOPTION OF MINUTES:**

**Res: 26/072** MOTION THAT Councillor Martin accepts March 17, 2026,  
Regular Council Meeting minutes as amended.

**CARRIED**

**4. DELEGATIONS / PRESENT:** None

**5. OPEN FORM:**

**Res: 26/073** MOTION THAT Councillor Liu will accept the questions and concerns as  
information only.

**CARRIED**

**Recess Call 7:45 pm  
Back in Meeting 7:50 pm**

**6. BUSINESS ARISING FROM PREVIOUS MEETING:**

a) 2026 Capital Budget

**Res: 26/074** MOTION THAT Councillor Abrams approves the Village of Cremona 2026 Budget presented with -1 % changes with the residential mill rate and +8 % with the tax levy for vacant residential, vacant commercial and farmland. **CARRIED**

**Res: 26/075** MOTION THAT Councillor Thompson requested the CAO to bring back Capital projects for further discussion on May 19, 2026 Regular Council Meeting. **CARRIED**

**7. BYLAWS & POLICIES:** Procedural Bylaw 514-25

**Res: 26/076** MOTION THAT Councillor Thompson schedules a Committee in Whole meeting to review the Procedural Bylaw 214-25 for May 11, 2026, at 7 pm. **CARRIED**

**8. NEW BUSINESS**

a) **RFD 26-04-015 Community and Blooms-Betty Ann Horbay**

**Res: 26/077** MOTION THAT Councillor Abrams requests additional information respecting the types of shrubs and trees under consideration, including recommendations provided by Water Valley Nursery. **CARRIED**

b) **RFD 26-04-016 Cremona Library Board 2026 Budget**

**Res: 26/078** MOTION THAT Councillor Abrams accepts the Cremona Library Board 2026 Budget as information.

Approve  
Councillor Abrams  
Deputy Mayor Liu  
Mayor Lamb

Oppose  
Councillor Martin  
Councillor Thompson

**CARRIED**

**Res:26/079** MOTION THAT Councillor Thompson bring the Operating Budget back for further discussion regarding library funding at the next regular Council meeting. **CARRIED**

c) **RFD 26-04-017 Cremona & Water Valley Chamber of Commerce**

Res: 26/080 **MOTION** THAT Councillor Thompson approve moving forward with the negotiation and getting a cost analysis of the project LED sign with Cremona Water Valley Chamber of Commerce and the Village of Cremona.

**CARRIED**

d) **RFD 26-04-018 Enter into a Agreement with Plan Sustainable**

Res: 26/081 **MOTION** THAT Councillor Abrams authorized Administration to enter into a agreement with Plan Sustainable Consulting to provide municipal planning services in accordance with the terms outlined in the attached proposal.

**CARRIED**

e) **RFD 26-04-019 Village of Cremona Security Cameras**

Res: 26/082 **MOTION** THAT Councillor Thompson approved the CAO be directed to remove the security camera from the Council Chambers and to purchase four Blink Outdoor cameras for the Council Chambers and FCSS Building, with completion by June 1, 2026.

**Approve**

Deputy Mayor Liu  
Councillor Martin  
Councillor Thompson

**Oppose**

Mayor Lamb  
Councillor Abrams

f) **RFD 26-04-020 Amending 2026 Operating Budget**

Res: 26/083 **MOTION** THAT Councillor Liu accepted the 2026 operational budget as amended.

**DEFEATED**

g) **RFD 26-04-021 Closed Meeting Agenda Pkg**

Res: 26/084 **MOTION** THAT Councillor Martin that the information presented be accepted for information only.

**CARRIED**

**9. REPORTS**

a) **Financial Reports**

Res: 26/085 **MOTION** THAT Councillor Abrams approves the accounts payable report, in the amount of \$ 121,688.72 and the Financial Report as presented.

**CARRIED**

**b) CAO Report**

**Res: 26/086** MOTION THAT Councillor Martin accepts the CAO's March 2026, as information only.

**CARRIED**

**Res: 26/087** MOTION THAT Councillor Abrams accepts the Water Operators March report and council will accept it as information only.

**CARRIED**

**10. MINUTES/REPORTS- BOARDS, COMMITTEES, COMMISSIONS**

**Mayor Lamb**

- MVSHG Board Key Messages March 20,2026
- MCSHG 2025 Audited Financial Statement

**Deputy Mayor Liu**

- 2026

**Councillor Abrams**

- 2026
- 2026

**Res: 26/088** MOTION THAT Councillor Abrams accepts the Minutes/Reports, Committees, and Commissions as information only.

**CARRIED**

**11. CORRESPONDENCE & INFORMATION**

- Rosebud Health Foundation, 2026
- PRLS Board Talk-Feb. 26, 2026
- Minister signed ltr to Chief Elected Officer, April 1, 2026
- Minister System Email MAHSAA 2026
- Assessment Model Review, March 2026
- Assessment Model FAQ
- Chinook's Edge Board Highlights, March 24, 2026
- ABmunis Bill 28, April 10, 2026
- 2026-02-12 Cremona Infra Audit - Project Status Update

**Res: 26/089** MOTION THAT Councillor Martin accepts the attached correspondence as information only.

**CARRIED**

**12. CLOSED MEETING** Five (5) Land, Three (1) Legal, One (1) Labour

Mayor Lamb convenes to a Closed Meeting at 9:14 P.M.

Councillor Thompsons declared a pecuniary interest and left the meeting at 10:05 P.M.

Mayor Lamb reconvenes to from the closed meeting to Regular Council meeting at 10:27 P.M.

Councillor Thompson returns to the Regular Council Meeting at 10:35 P.M.

**Res: 26/090** **MOTION** THAT Councillor Thompson approve, in principle, the sale of the municipal parcel of land located behind 113 Edey Close, and direct the CAO to take the necessary steps to determine the requirements, process, and costs associated with the potential sale and report back to Council.

**CARRIED**

**Res:26/091** **MOTION** THAT Councillor Abrams indicate support in principle for a relaxation of the corner side yard setback requirement from 3.0 m to 2.2 m, subject to full Development Permit review and compliance with all other applicable Land Use Bylaw requirements.

**CARRIED**

**Res:26/092** **MOTION** THAT Councillor Thompson accept the information presented on 106 1st Ave East as information.

**CARRIED**

**Res:26/093** **MOTION** THAT Councillor Martin accepts the Development provided and Council will schedule a meeting with the Planners to discuss on the options.

**CARRIED**

**Res: 26/094** **MOTION** THAT Councillor Abrams directs the CAO to proceed with the approval of the Development Application, 108 1<sup>st</sup> Street West, subject to the owner complying with the Village of Cremona Land Use Bylaw and the Municipal Development Bylaw.

**CARRIED**

**Res: 26/095**     **MOTION** THAT Mayor Lamb calls a Special Meeting for April 29, 2026 at 7 P.M. to discuss

- 1.) Tax Rate Bylaw No. 520-26
- 2.) Tax Penalty Bylaw No. 521-26
- 3.) Master Rate Bylaw 522-26
- 4.) CAO Evaluation

**CARRIED**

**Res: 26/096**     **MOTION** THAT Councillor Abrams directs the CAO to reject the claimant's Settlement offer and proceed to the scheduled pre-trial conference, and to continue defending the matter.

<u>Approve</u>	<u>Oppose</u>
Mayor Lamb	Councillor Martin
Deputy Mayor Liu	
Councillor Abrams	

**CARRIED**

### **13. ADJOURNMENT**

Mayor Lamb adjourns the Village of Cremona Regular Council Meeting on the 21<sup>st</sup> day of April at 10:45 p.m.

**CARRIED**

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Mayor Craig Lamb

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CAO, Karen O'Connor

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Minutes of the Village of Cremona Regular Council Meeting held on  
Tuesday, May 19, 2026 – Commencing at 7:00 p.m.

**IN ATTENDANCE:** Mayor Lamb, Deputy Mayor Liu, Councillors Abrams, Martin & Thompson

**OTHERS PRESENT:** CAO Karen O'Connor, IT Technician, Glen Harison and 15 members of the public

**ABSENT:**

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**1.1 CALL TO ORDER:**

Mayor Lamb calls the meeting to order at 7:00 P.M.

**2.1 ADOPTION OF AGENDA:**

**Res: 26/114** MOTION THAT Councillor Abrams accepts May 19, 2026, agenda as amended.  
Addition: RFD 26-05-027 Buckin' in the Village

**CARRIED**

**3. ADOPTION OF MINUTES:**

**Res: 26/115** MOTION THAT Councillor Thompson accepts April 21, 2026,  
Regular Council Meeting minutes.

**TABLED**

**Res: 26/116** MOTION THAT Councillor Abrams accepts April 27, 2026  
Special Council Meeting Minutes as presented.

**CARRIED**

**Res: 26/117** MOTION THAT Councillor Abrams accepts April 30, 2026  
Special Council Meeting Minutes as amended.

**CARRIED**

**4. DELEGATIONS / PRESENT:** None

**5. OPEN FORM:**

**Res: 26/118** MOTION THAT Councillor Liu will accept the questions and concerns as  
information only.

**CARRIED**

**6. BUSINESS ARISING FROM PREVIOUS MEETING:**

a) RFD 26-05-024 2026 Capital Budget

**Res: 26/118 MOTION** THAT Council Liu directs Administration to prepare cost estimates, funding options, timelines, and recommendations for Council consideration, in the following priority order for 2026 Capital Projects:

1. Third Street East underground infrastructure and top paving;
2. Playground replacement on Edey Close; and
3. Clip and seal of East Street.

b) 2026 Operating Budget

**Res: 26/118 MOTION** THAT Councillor Thompson accepted the 2026 operational budget as amended.

**CARRIED**

**7. BYLAWS & POLICIES:** Procedural Bylaw 514-25

**Res: 26/119 MOTION** THAT Councillor Martin schedules a Committee in Whole meeting to review the Procedural Bylaw 214-25 for May 26, 2026, at 7 pm.

**CARRIED**

**8. NEW BUSINESS**

a) **RFD 26-05-025 Setting Date for Tax Auction**

**Res: 26/120 MOTION** THAT Council Liu sets November 2, 2026, for the properties addressed with respect to the 2026 Public Auction at the Cremona Council Chambers at 10 a.m.

**CARRIED**

**Res: 26/121 MOTION** THAT Councillor Abrams approve the presented Terms and Conditions of Sale for the 2026 Public Auction.

**CARRIED**

**b) RFD 26-05-026 Cremona Winterfest Committee**

**Res: 26/122** MOTION THAT Councillor Martin recognizes the review as concluding the matter regarding outstanding balances between the Village and the Cremona Winterfest Committee, with a balance of \$163.87 owing to the Cremona Winterfest.

**CARRIED**

**c) RFD 26-05-027 Cremona Buckin' in the Village**

**Res: 26/123** MOTION THAT Councillor Liu approves that the village will sponsor the 1<sup>st</sup> Annual Buckin' in the Village for the Buckin' Friends Sponsorship level in the amount of \$ 300.

**CARRIED**

**Res: 26/124** MOTION THAT Councillor Thompson supports the District Ag Society and approves the road closure of Frist Street North from First Avenue for the period of June 12 and 13, 2026.

**CARRIED**

**9. REPORTS**

**a) Financial Reports**

**Res: 26/125** MOTION THAT Councillor Lui approves the accounts payable report, in the amount of \$ 101,562.18 as presented.

**CARRIED**

**Res: 26/126** MOTION THAT Councillor Abrams approves the Financial Report as information.

**CARRIED**

**b) CAO Report**

**Res: 26/127** MOTION THAT Councillor Abrams accepts the CAO's April 2026, Monthly activity report as information only.

**CARRIED**

**10. MINUTES/REPORTS- BOARDS, COMMITTEES, COMMISSIONS**

**Mayor Lamb**

- MVSHG 2025 Report to the Community,2026

**Deputy Mayor Liu**

- VoC Library Highlights April 23, 2026
- VoC Library Meeting Minutes, Feb 26, 2026

**Councillor Abrams**

- 2026
- 2026

**Res: 26/128** MOTION THAT Councillor Thompson accepts the Minutes/Reports, Committees, and Commissions as information only.

**CARRIED**

**11. CORRESPONDENCE & INFORMATION**

- PRLS 2025 Annual Report Infographic
- PRLS 2025 Audited Financial Statement
- Rocking Rural Development, April 2026
- Municipalities' Guide to School Capital

**Res: 26/129** MOTION THAT Councillor Thompson accepts the attached correspondence as information only.

**CARRIED**

**Res: 26/130** MOTION THAT Councillor Thompson accepts PRLS 2025 Audited Financial Statement as information only.

**CARRIED**

**12. CLOSED MEETING** Five (5) Land, Three (1) Legal, One (1) Labour

Mayor Lamb convenes to a Closed Meeting at 8:55 P.M.

Mayor Lamb reconvenes to from the closed meeting to Regular Council meeting at 9:42 P.M.

**Res: 26/131** **MOTION** THAT Councillor Liu directs Administration to proceed with the Streamlined Approval Approach for the proposed expansion of the Cremona Mobile Home Park, utilizing a concept plan, targeted technical review, and the use of conditions and a development agreement to address detailed matters at subsequent stages.

**CARRIED**

**Res:26/132** **MOTION** THAT Councillor Abrams directs Administration to proceed with Building and Safety Code compliance, therefore resolved on confirming number of dwellings, and development permit application is completed and all spec on former garage, and bring findings back to council.

**CARRIED**

**13. ADJOURNMENT**

Mayor Lamb adjourns the Village of Cremona Regular Council Meeting on the 19<sup>th</sup> day of May at 9:45 p.m.

**CARRIED**

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Mayor Craig Lamb

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CAO, Karen O'Connor

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2025

**AGENDA NO.:** 4 a)

**TITLE: DELEGATION / PRESENTATION:** None

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION THAT** Councilor \_\_\_\_\_ accept the

INTLS: CAO KO

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 5 a)

**TITLE:** OPEN FORUM

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

**Open Forum provides members of the public an opportunity to address Council on matters of municipal concern that are *not* already on the meeting agenda.**

This portion of the meeting is for:

- **Informational only** – no debate or decisions are made.
- **Time-limited** – each speaker will get 3 minutes.
- For comments, questions, or concerns from residents.
- This will be used for Council to hear public viewpoints that may inform future agenda items, research, or decisions.

**What Open Forum is *not* for**

- Not for **personnel matters**, legal issues, or confidential concerns.
- Not for **back-and-forth dialogue**; Council generally listens but does not engage in discussion at that time.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Comments and questions raised during **Open Forum** will be received by Council for information only.

Council will not engage in debate during this portion of the meeting; however, Council will attempt to bring back an answer or follow-up response at the next regular Council meeting, when appropriate.

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_ will accept the question and concern as information only

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 26-06-034**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 6 a)

**TITLE:** New Business: Community and Blooms

**ORIGINATED BY:** Karen O'Connor, CAO

**BACKGROUND / PROPOSAL:** following up this email to Council May 21, 2026

I have learned a little more regarding the donation from the Community and Blooms group. They have suggested planting the shrubs at the village sign behind Bumper to Bumper, facing Hwy 27. This land is owned by Bumper to Bumper, and the owner is okay with the shrubs being planted there. I also asked Public Works to take a look at the site to ensure the village would be able to maintain the plants without any issues, and they confirmed that everything looks good.

So the next question is whether Council would like to choose the shrubs, or if we would prefer to let the greenhouse owner make the selection.

The shrubs suggested are:

- Prairie Petite Common Lilac
- Goldflame Spirea
- Summer Dawn Potentilla
- Goldfinger Potentilla
- Tundra Honeyberry
- Gladiator Rosybloom Crabapple
- Thunder Rosybloom Crabapple
- Snow Pavement Rose

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

At the the roadway go to the trailer dump station there are 3 completely dead trees that needs to be Removed, this would be a place to plant some trees as well.

**COSTS / SOURCE OF FUNDING (if applicable):** No initial cost to the village

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approves that the Community and Blooms place the Shrub / tree at \_\_\_\_\_ and the Village assumes responsibility for the ongoing maintenance of these plantings.

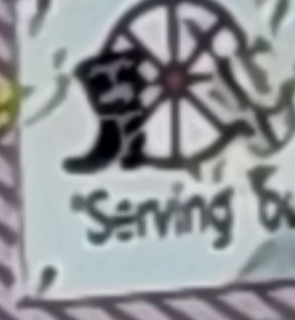
OR

**MOTION** THAT Councillor \_\_\_\_\_

VILLAGE OF  
**Cremona**  
*The Village of TOMORO*

Cremona Legion - Branch No. 172  
Meetings 1st Wednesday @ 8:00 PM

 **CREMONA LIONS CLUB**  
Meetings 2nd & 4th Mondays

 Cremona Water Valley & District  
Serving our business sector for increased productivity

**Cremona Municipal**  
Computer Access Station

 **Cremona County**  
Sunday Service & KIDZ



Please see attached pictures of the sign that the committee is proposing. The current foliage needs trimming. If we choose to go with this location, I suggest

### ✂️ **Goldflame Spirea**



#### **Description**

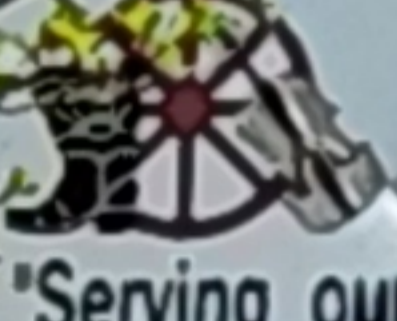
- Bright foliage (red → gold → green)
- Pink flowers in summer
- Drought-tolerant once established
- **Low maintenance**

This will add color to the area and will not interfere with the bushes/trees that are there.

  
The Village of TOMORO  
**VILLAGE OF  
Cremona**

**Cremona Legion - Branch No. 172**  
Meetings 1st Wednesday @ 8:00 pm

 **CREMONA LIONS CLUB**  
Meetings 2nd & 4th Wednesdays

 **Cremona/Water Valley District Chamber of Commerce**  
"Serving our business sector for increased professionalism, success & growth"


**Cremona Municipal Library**  
Computer Access Site



**Cremona Country Fellowship**  
Sunday Service & **KIDZTOWN** at 10:00 am



100 Years of  
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 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION RFD 26-06-028**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 7 b) Procedural Bylaw 523-26

**TITLE:** Bylaws & Policies

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

Procedural Bylaw 517-25- rescind

Committee of the Whole reviewed the Procedural Bylaw May 26, 2026 and wishes to proceed with the readings

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ passing the First reading for Procedural Bylaw 523-26.

**MOTION** THAT Councillor \_\_\_\_\_ passing the Second for Procedural Bylaw 523-26.

**MOTION** THAT Councillor \_\_\_\_\_ present unanimously to proceed to the Procedural Bylaw 523-23.

**MOTION** THAT Councillor \_\_\_\_\_ passing the Third and final reading of the Procedural Bylaw 523-23.

INTLS: CAO KO



**VILLAGE OF CREMONA  
BYLAW NO. 523-25**

**BEING A BYLAW OF THE VILLAGE OF CREMONA IN THE PROVINCE OF ALBERTA TO PROVIDE GUIDELINES TO REGULATE THE PROCEEDINGS AND CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS**

**WHEREAS**, pursuant to the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26*, as amended or replaced from time to time, the Council of the Village of Cremona may pass a bylaw respecting the procedures to be followed by Council;

**AND WHEREAS**, Council of the Village of Cremona deems it necessary to pass a bylaw establishing a procedure bylaw;

**NOW THEREFORE COUNCIL OF THE VILLAGE OF CREMONA, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED ENACTS AS FOLLOWS:**

1.0 This bylaw shall be known as and may be cited as the "Procedural Bylaw".

2.0 **DEFINITIONS**

In this bylaw, unless the context otherwise requires:

- 2.1 **'ACT'** means the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, as amended, and can be referred to as the *MGA*.
- 2.2 **'AGENDA'** means the list and order of business items for any meeting of Council, or Committees.
- 2.3 **'BYLAW'** means a bylaw of the Village.
- 2.4 **'CAO'** means the Chief Administrative Officer within the meaning of the *Municipal Government Act*.
- 2.5 **'CHAIRPERSON'** means the Member of a Committee elected by the Members, or appointed by Council, to preside at all meetings of the Committee.
- 2.6 **'CLOSED MEETING OF COUNCIL'** means a part of the meeting closed to the public at which no resolution or bylaw may be passed, except a resolution to revert to a meeting held in public.
- 2.7 **'COUNCIL'** means the Mayor and Councillors of the Village of Cremona.
- 2.8 **'COUNCIL COMMITTEE'** means a committee, board or other body established by council under the *Municipal Government Act*; but does not include an Assessment Review Board established under Section 454 or a Subdivision and Development Appeal Board established under Section 627.
- 2.9 **'COUNCIL MEETING'** means (a) where used in reference to a council, means a meeting under Section 193, or 194 of the *Municipal Government Act*, or (b) where used in reference to a council committee, means a meeting under Section 195 of the *Municipal Government Act*.
- 2.10 **'DELEGATION'** means a person or group of persons wishing to appear before the Council to address a specific matter.
- 2.11 **'DEPUTY MAYOR'** means the Member of Council appointed pursuant to this bylaw to act as Mayor in the absence or incapacity of the Mayor.

- 2.12 **'ELECTRONIC OR OTHER COMMUNICATION FACILITIES'** means that members of Council may attend a Council or Committee meeting through electronic communications. This can include using a telephone with the use of the speaker; via personal computer, or other means of technology advances.
- 2.13 **'EX-OFFICIO'** means membership by virtue of one's office.
- 2.14 **'MAYOR'** means the Member of Council duly elected Chief Elected Official and continuing to hold office and is the presiding officer at all meetings of Council.
- 2.15 **'MEMBER'** means a Member of Council duly elected and continuing to hold office.
- 2.16 **'NOTICE OF MOTION'** means by which a Member of Council brings a matter forward for reconsideration or to alter or rescind a motion already passed at a previous meeting.
- 2.17 **'POINT OF INFORMATION'** means a request or statement directed to the Presiding Officer, or through the Chairperson to another Member or to Administration, for or about information relevant to the business at hand, but not related to a Point of Order or Point of Privilege.
- 2.18 **'POINT OF ORDER'** means the raising of a question by a Member with the view of calling attention to any departure from this bylaw or the customary proceedings in debate or in the conduct of Council's business.
- 2.19 **'PRESIDING OFFICER'** means the Mayor, or in the absence of the Mayor, the Deputy Mayor, or in the absence of the Deputy Mayor, any other Member of Council chosen to preside at the meeting.
- 2.20 **'PUBLIC HEARING'** means a meeting of Council convened to hear matters pursuant to the Act.
- 2.21 **'QUORUM'** means a majority of Members of Council as prescribed in the *Act*.
- 2.22 **'SPECIAL COUNCIL MEETING'** means a meeting called by the Mayor or a majority of Council pursuant to the *Act*.
- 2.23 **'VILLAGE'** means the Corporation or the Village of Cremona.

### 3.0 **APPLICATION**

- 3.1 This bylaw applies to all meetings of Council.
- 3.2 The precedence of the rules governing the procedure of Council is:
  - (a) the *Municipal Government Act*,
  - (b) other provincial legislation,
  - (c) this Bylaw,
  - (d) Roberts Rules of Order.
- 3.3 The Deputy Mayor shall chair council meeting when the Mayor is absent or is unable to act as Mayor and shall have all of the responsibilities of the Mayor under this Bylaw.

~~3-5.3.4~~ Direction to administration by Council shall be by a majority of Council as a whole directing the CAO only.

~~3-6.3.5~~ A resignation of a Councillor must be in writing and given to the CAO; the CAO shall report the resignation at the first Council meeting after receiving the resignation.

#### 4.0 **DEPUTY MAYOR**

4.1 Council shall appoint a Deputy Mayor at the annual organizational meeting.

#### 5.0 **ORGANIZATIONAL MEETING**

5.1 Council shall hold an Organizational Meeting annually, not later than two weeks after the third Monday in October.

5.2 The Mayor and each Councillor shall take the prescribed Oath of Office as the first order of business at the first Organizational Meeting following the date of the general election.

5.3 Until the Mayor has taken the Oath of Office, the CAO shall chair the Organizational Meeting.

5.4 The CAO shall set the time and place for the Organizational Meeting. The business of the meeting being limited to:

- (a) Oath of Office,
- (b) Assignment of Seating,
- (c) Deputy Mayor Appointment,
- (d) Signing Authority,
- (e) Schedule of Meetings, and
- (f) Council Committee Appointments

5.5 Appointments of Council Members to Committees shall be for a term of one (1) year. Councillors may be appointed to the same committee at the annual organizational meeting.

#### 6.0 **REGULAR MEETINGS OF COUNCIL**

6.1 Regular Meetings of Council shall be held in the Village of Cremona Council Chambers at 106 First Avenue East unless notice is given in accordance with the *Act* that the Regular Meeting will be held elsewhere in the community.

6.2 Regular Meetings of Council shall be held every third Tuesday. When the meeting day falls on a Statutory Holiday, the meeting shall be held on the following day which is not a statutory holiday, unless otherwise set by resolution of Council.

- 6.3 Regular Meetings of Council shall commence at 7:00 pm.
- 6.4 If a quorum is not present within ~~thirty (30)~~ **fifteen (15)** minutes after the time fixed for regular or special meetings, the Chief Administrative Officer shall record the names of the members present, and the Council shall stand adjourned until the next regular or special meeting.
- 6.5 A Member who has a pecuniary interest in a matter before Council shall disclose the general nature of the pecuniary interest, abstain from discussing the matter or voting on the matter, and leave the room until discussion and voting on the matter are concluded, as prescribed in the Act.
- 6.6 Confidential or items discussed in-camera are not to be disclosed or discussed in the public until the information is discussed in a public meeting.

7.0 **SPECIAL COUNCIL MEETINGS**

- 7.1 Special Council Meetings may be called by the Mayor or a majority of Council, and notice of such Special Meetings shall be given in accordance with the provisions of the *Act*.
- 7.2 The Chief Elected Official:
- (a) may call a special council meeting whenever the official considers it appropriate to do so, and;
  - (b) must call a special council meeting if the official receives a written request for the meeting, stating its purpose, from a majority of the councillors.

A special council meeting called under subsection 194(1)(b) of the *MGA* must be held within 14 days after the date that the chief elected official receives the request.

The chief elected official may call a special council meeting by giving at least 24 hours' notice in writing to each Councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.

A special council meeting may be held with less than 24 hours' notice to all councillors and without notice to the public if at least 2/3 of the whole council agrees to this in writing before the beginning of the meeting.

No matter other than that stated in the notice calling the special council meeting may be transacted at the meeting unless the whole council is present at the meeting, and the council agrees to deal with the matter in question.

8.0 **PUBLIC HEARINGS**

All Public Hearings shall be convened as follows:

- 8.1 "Adjourn" used in relation to a Public Hearing, means to take a break in the Public Hearing with the intent of returning to the Public Hearing at another meeting.

- 8.2 "Close" used in relation to a Public Hearing, means to terminate the Public Hearing.
- 8.3 At the commencement of a Public Hearing, the Chairperson shall:
- 8.3.1 state the matter to be considered at the hearing;
  - 8.3.2 inform those present of the procedure, which shall be followed in hearing the respective submissions;
  - 8.3.3 ask the Chief Administrative Officer if the Public Hearing has been advertised in accordance with the *Act*; 3.4 request that administrative staff present a report on the issue at hand;
  - 8.3.5 request that the Development Authority provide their position on the proposed bylaw; and
  - 8.3.6 allow the applicant, and/or their representative(s), up to twenty (20) minutes to present their position, exclusive of the time required to answer questions put to the applicant by a Council member, unless granted a time extension by Council.
- 8.4 Any person or group who claims to be affected by the subject matter of the Public Hearing shall be afforded an opportunity to speak in the following order:
- 8.4.1 the Chairperson will call on each person who is in favour of the proposal before Council and has filed a submission in writing;
  - 8.4.2 the Chairperson will call on each person who is in favour of the proposal but has failed to make a written submission, and has indicated to the CAO prior to commencement of the hearing that he or she wishes to make an oral presentation;
  - 8.4.3 the Chairperson will call on each person who is opposed to the proposal before Council and has filed a submission in writing;
  - 8.4.4 the Chairperson will call on each person who is opposed to the proposal and has failed to make a written submission, and has indicated to the CAO prior to the commencement of the hearing that he or she wishes to make an oral presentation.
- 8.5 If a person is unable to attend a Public Hearing, that person may authorize an individual to speak on his or her behalf. The authorization must:
- 8.5.1 be in legible writing;
  - 8.5.2 name the individual authorized to speak;
  - 8.5.3 indicate the proposed bylaw to be spoken to; and
  - 8.5.4 be signed by the person giving the authorization.
- 8.6 The authorized speaker must state the name of the person that the speaker represents and provide written authorization to the Chief Administrative Officer.
- 8.7 No person representing an individual shall address Council for more than five (5) minutes,

exclusive of the time required to answer questions put to him/her by a Council Member, unless granted a time extension by the majority of Council.

- 8.8 No person representing a group shall address Council for more than five (5) minutes, exclusive of the time required to answer questions put to him or her by a Council Member, unless granted a time extension by the majority of Council.
- 8.9 The Chairperson will allow staff to make closing comments.
- 8.10 If there is more than one Public Hearing on the Agenda, the Chairperson shall adjourn or close one Public Hearing before opening another Public Hearing.
  
- 8.11 A Public Hearing may be adjourned if Council requires further information in order to make an informed decision on the bylaw. If a Public Hearing is adjourned, Council shall not receive any additional submissions in relation to the subject matter unless it re-opens the Public Hearing.
- 8.12 If a Public Hearing is closed, Council shall not receive any additional submissions from the public in relation to the subject matter, until it has voted on the subject matter of the Public Hearing.

9.0 **CLOSED MEETING OF COUNCIL (In Camera)**

- 9.1 The *Act* permits Council or Committee to close all or part of the meeting to the public if a matter to be discussed is, of a class prescribed or otherwise described in the regulations.
- 9.2 When a "Closed Meeting" is held, no Motion or Bylaw may be passed except a Motion to revert to a meeting held in public.
- 9.3 For the purposes of the *Act*, a meeting or part of a meeting is considered to be closed to the public if:
  - 9.3.1 any members if the public are not permitted to attend the entire meeting or part of the meeting,
  - 9.3.2 the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
  - 9.3.3 the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.
- 9.4 Before closing all or any part of a meeting to the public, a council or council committee must by Motion approve:
  - 9.4.1 the part of the meeting that is to be closed, and
  - 9.4.2 the basis on which, under an exception to disclosure in Division 2 or Part 1 of the *Freedom of Information and Protection of Privacy Act* or under the regulations, the part of the meeting is to be closed.

- 9.5 After the closed meeting discussions are completed, any members of the public, who are present outside the meeting room must be notified that the rest of the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues.
- 9.6 A Subdivision Authority, Development Authority or Subdivision and Development Appeal Board established under Part 17 of the *Act* may deliberate and make its decision in a meeting closed to the public.
- 9.7 Where a council or council committee closes all or part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.

## 10.0 **AGENDA**

- 10.1 The Agenda shall list the items and order of business for the meeting,
- 10.2 The CAO shall prepare the Agenda and shall ensure copies of the Agenda are available no later than ~~4:30~~ 12:30 p.m. on the Thursday prior to the Tuesday Council meeting, however, normal practice shall be to ensure copies are available on the Thursday prior to the Tuesday Council meeting.
- 10.3 Copies of the Agenda shall be provided to the following:
  - (a) members of Council,
  - (b) representatives of the local news media,
  - (c) all staff who are entitled to receive copies, and
  - (d) published on the Village website.
- 10.4 All submissions for the Agenda of all Regular Meetings of Council shall be received by the CAO no later than noon on the ~~Thursday~~ Wednesday prior to the Tuesday on which the meeting is to be held.
- 10.5 Council Members shall present matters for consideration on the Agenda by submitting a Written notice to the CAO no later than noon on the ~~Thursday~~ Wednesday prior to the Tuesday on which the meeting is to be held. The written notice shall describe the matter to be brought forward and include the proposed motion.
- 10.6 Council Members wishing to make an "Inquiry for Answer" at a Regular Meeting Shall submit a written notice to the CAO no later than noon on the ~~Thursday~~ Wednesday prior to the Tuesday on which the meeting is to be held.
- 10.7 The subject matter of **an inquiry is not debatable until the reply to the inquiry has been** made or presented to Council.
- 10.8 The ~~Mayor or Councillor~~ CAO or a Councillor may address the Mayor for a decision to add or delete items to the agenda before the agenda is adopted.

## 11.0 **COMMUNICATIONS**

\_\_\_\_ MAYOR  
 \_\_\_\_ CAO

- 11.1 A person wishing to have any matter considered by Council, a letter or other communication shall be addressed to the CAO, and/or Mayor and Council, and the letter or communication shall:
- (a) be printed, typewritten or legibly written,
  - (b) clearly set out the matter at issue and the request made of Council,
  - (c) be signed by the writer, and include the printed name and address of the writer,
  - (d) be submitted to the CAO no later than noon on the ~~Thursday~~ **Wednesday** prior to the Tuesday on which the meeting is to be held. The CAO and the Mayor will have the discretion to bring forward items submitted late that may be of an emergent nature.
  - (e) be submitted to the CAO no later than noon on the ~~Thursday~~ **Wednesday** prior to the Tuesday on which the meeting is to be held. The CAO and the Mayor will have the discretion to bring forward items submitted late that may be of an emergent nature.
- 11.2 On receipt of a communication for Council the CAO, shall:
- (a) include it as an item on the Agenda for the next Regular Meeting of Council, in full or in summary form, as deemed appropriate, or
  - ~~(b) refer the matter to a staff member for response prior to providing the communication or letter to Council, or~~

## 12.0 **DELEGATIONS**

- 12.1 A member wishing to appear before Council, individually or as a group, must make a written submission to the CAO and the Mayor to arrive no later than Noon (12:00 p.m.) on the ~~Thursday~~ **Wednesday** immediately prior to the next Council meeting.
- 12.2 Delegations are scheduled at the discretion of the CAO and Mayor, subject to:
- (a) the volume of material on any given agenda;
  - (b) the number of requests for a specific meeting date and urgency of request; or
  - (c) subject matter.
- 12.3 The written submission will indicate the following information:
- (a) complete name of the presenter(s) and contact information (ie. mailing address, e-mail, telephone/fax number) and organization they are representing (if applicable);
  - (b) nature and purpose of the delegation and the material to be covered/presented; and
  - (c) any PowerPoint presentation or other material to be used or presented at the meeting.
- 12.4 Presentations will be directed to the Chair and will be limited to fifteen (15) minutes. Council may extend the time limits as necessary.

- 12.5 Information presented by the delegation will be restricted to one topic per person noted in the written submission and recorded on the meeting agenda. The delegation will be limited to three (3) minutes.
- 12.6 Subsequent deputations from the same individual/group concerning a topic on which they have previously presented or spoken will not be permitted unless there is significant new information to be brought forward.
- 12.7 Delegations will not be heard regarding matters involving current or pending litigation, insurance claims, matters beyond the jurisdiction of Council, or Municipal Freedom of Information and Protection of Privacy issues.
- 12.8 Delegations will not be permitted to speak regarding topics that will be the subject of an upcoming public meeting pursuant to the *Municipal Government Act*, unless exceptional circumstances apply which have been reviewed and approved by Council. Persons wishing to speak about such matters are requested to present their concerns and opinions at the scheduled public meeting where their comments can be considered along with all other submissions.

**ORDER OF BUSINESS AT MEETINGS**

- 13.1 The normal order of business for the regular meeting of Council shall be as follows:
  - a) Call to Order,
  - b) Agenda - Amendments and Adoption,
  - c) Adoption of Previous Minutes,
  - d) Delegations
  - e) Public Hearing (If Required),
  - f) Open Forum
  - g) Bylaws, Policies
  - h) Old Business,
  - i) New Business,
  - j) Financial
  - k) Administration
  - l) Council Committee Reports
  - m) Correspondence
  - n) Closed Meeting (If Required),
  - o) Adjournment
- 13.2 When a change in the order of business is desired, Council may do so by resolution but shall not delete any portion of the business that has been set out in the Council Agenda without the approval of the majority of Council.

**14.0 QUORUM**

- 14.1 When a quorum is present at the time set for commencement of a Council meeting, the Presiding Officer shall call the meeting to order.
- 14.2 If there is a quorum present at the time set for commencement of a meeting, but the Mayor, and Deputy Mayor are absent, the CAO shall call the meeting to order and shall call for a Presiding Officer to be chosen by resolution.

- 14.3 If a quorum is not constituted within fifteen minutes from the time set for commencement of a Council meeting, the CAO shall record the names of all the Members present and adjourn the meeting.
- 14.4 If a Council meeting is adjourned for:
- (a) failure to constitute a quorum, or
  - (b) due to loss of quorum as a result of a Member leaving the meeting; the Agenda delivered for that Council meeting shall be considered at the next Regular Meeting of Council unless a Special Meeting is conducted to complete such business.
- 14.5 Pursuant to the *Municipal Government Act*, Councillors are to attend and participate in Council meetings, Council Committee meetings, and any other workshop or meeting determined by Council.
- 14.6 If a Councillor is unable to attend a Council meeting, Council Committee meetings, and any other workshop or meeting determined by Council, notice of the absence shall be given to the CAO prior to **the** meeting commencing.

#### 15.0 **ADJOURNMENT**

- 15.1 A Council meeting shall adjourn no later than 10:00 p.m., unless a two-thirds majority of Members present agree to an extension of the meeting beyond 10:00 p.m. by resolution.
- 15.2 A Member may move a motion to adjourn a Meeting at any time, except when:
- (a) another Member has the floor,
  - (b) a call for a vote has been made,
  - (c) the Members are voting, or
  - (d) a previous motion to adjourn has been defeated and no other intervening proceedings have taken place.
- 15.3 A motion to adjourn shall be put without comment or debate.

#### 16.0 **CANCELLATION OF MEETINGS**

- 16.1 Council meetings may be cancelled:
- (a) by a majority of Council at a previous meeting, or
  - (b) with the written consent of a majority, provided twenty-four (24) hours' notice is provided to Council and the public; or
  - (c) with the written notice or oral consent of two thirds 2/3 of Council if 24 hours' notice is not provided to the public.
- 16.2 Special Council meetings may be cancelled:
- (a) by the Mayor if twenty-four (24) hours written notice is provided to Council and the public
  - (b) by the Mayor with the written notice or oral consent of two thirds 2/3 of Council if 24 hours' notice is not provided to the public

#### 17.0 **MINUTES OF COUNCIL**

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\_\_\_\_ MAYOR  
\_\_\_\_ CAO

- 17.1 The chief administrative officer shall ensure that:
- 17.1.1 minutes of each council meeting:
- (a) are recorded in the English language without note or comment,
  - (b) include the names of the Councillors present at the council meeting,
  - (c) are given to council for adoption at a subsequent council meeting, and
  - (d) are recorded in the manner and to the extent required under section 230(6) of the *Municipal Government Act* when a public hearing is held.
- 17.2 The Presiding Officer shall present the Minutes to Council with a request for a motion to confirm the Minutes.
- 17.3 Any Member may make a motion requesting that the Minutes be amended to correct any inaccuracy or omission.
- 17.4 Minor changes may be made to the Minutes to correct errors in grammar, spelling and punctuation or to correct the omission of a word necessary to the meaning or continuity of a sentence. No change shall be allowed which would alter the actual decision made by Council.
- 17.5 If a member wishes to challenge the accuracy of the minutes of a previous meeting, the member must make the challenge known to the CAO before Council has officially confirmed the Minutes.

## **18.0 CONTROLS AND CONDUCT OF COUNCIL MEETINGS**

- 18.1 Council shall hold its meetings openly and no person shall be excluded, except as prescribed in the *Act*.
- 18.2 Except as specifically provided elsewhere in this Bylaw, every substantive motion shall be debatable by Council.
- 18.3 A motion may be withdrawn at any time before voting, subject to there being no Objection from any members of Council.
- 18.4 When a motion has been made and is being considered, no Member may make any other motion except to:
- (a) amend the motion,
  - (b) refer the main motion to some other group for consideration,
  - (c) postpone the main motion to a specified meeting date, or
  - (d) recess the Meeting.
- 18.5 Except as specifically provided elsewhere in this Bylaw, after a motion has been made, A Member may with the consent of Council, change the wording of the motion or agree to a change proposed by another Member if the change does not alter the intention of the motion, and the motion is changed at the same meeting.
- 18.6 The following motions shall not be debatable by Council:
- (a) Adjournment

- (b) Request for recess
  - (c) Point of Order
  - (d) Referral Motion
  - (e) Table the Matter to Another Meeting
- 18.7 Where a question under consideration contains distinct propositions, the vote upon Each proposition shall be taken separately.
- 18.8 A motion shall be worded in a concise, unambiguous and complete form appropriate to its purpose.
- 18.9 Members of the public gallery during a Council meeting:
- (a) shall not address Council unless included on the agenda as a delegation, unless authorized by the Chair,
  - (b) shall maintain order and quiet, and
  - (c) shall not applaud or otherwise interrupt any speech or action of the Members, or any other person addressing Council.
- 18.10 The Presiding Officer may, in accordance with the *Act*, expel and exclude any person who creates a disturbance or acts improperly at which point the Council meeting shall be recessed. The meeting shall be reconvened at the discretion of the chair.
- 18.11 When a Member is addressing the Presiding Officer every other Member shall:
- (a) remain quiet and seated,
  - (b) not interrupt the speaker except on a Point of Order, and
  - (c) not carry on a private conversation.
- 18.12 When a Member is addressing Council the Member shall:
- (a) not speak disrespectfully of other Members,
  - (b) not shout, raise his/her voice or use offensive language, and
  - (c) not reflect on any vote of Council except when moving to rescind it and shall not reflect on the motives of the Members who voted on the motion, or the mover of the motion.
- 18.13 When a Member wishes to leave the Council Chambers while a Meeting of Council is in progress, they shall notify the Chair, and shall rise, and the time of leaving and returning shall be recorded in the minutes.
- 18.14 No member shall, subject to the *Act*, leave the Council Chamber after a question is put to a vote until the vote is taken.
- 18.15 When a Member wishes to challenge the ruling of the Presiding Officer, the motion, "That the decision of the Presiding Officer be overruled" shall be made, and the question shall be put immediately without debate.
- 18.16 The Presiding Officer shall accept the vote of the majority of the Members present, and the names of the Members voting shall be recorded in the Minutes.

- 18.17 Once a meeting has been called to order, members of the public gallery, Councillors and Village staff members must place cellular phones on silent or mute. During the meeting Councillor and village staff will refrain from personal texting, social media posting or unrelated internet browsing. Live streaming, recording or photographing using a cell phone is prohibited without prior authorization from the Chair.

#### **19.0 POINT OF INFORMATION, ORDER, AND PROCEDURE**

- 19.1 When any Point of Order, Point of Information or Point of Procedure arises, it shall be immediately taken into consideration by the Presiding Officer.
- 19.2 When a Point of Information is raised, the Presiding Officer shall answer the question or direct the question to the CAO or the Council.
- 19.3 When the Presiding Officer is called upon to decide a Point of Order or to answer a Point of Procedure, the point shall be stated without unnecessary comment, and the Presiding Officer shall state the rule or authority applicable in the case.
- 19.4 When the Presiding Officer is of the opinion that any motion is contrary to the rules of Council, they shall advise the Members immediately and quote the rule or authority applicable and no argument or comment shall be permitted.

#### **20.0 DEBATE ON MOTIONS**

- 20.1 Prior to requesting that a motion be made, the Presiding Officer shall have an opportunity to ask a question, or questions, to clarify any item being presented to Council.
- 20.2 The Presiding Officer shall ask the mover of the motion to speak first.
- 20.3 The Presiding Officer shall ask for those in favor of the motion to speak.
- 20.4 The Presiding Officer shall ask for those opposed to the motion to speak.
- 20.5 The Presiding Officer shall have opportunity to speak to the motion once all members have had opportunity to speak.
- 20.6 When the Presiding Officer has closed debate, the Presiding Officer shall declare the motion and ask for a vote.
- 20.7 When the motion has been declared, no Member shall debate further on the motion or speak, except to request that the motion be read aloud.

#### **21.0 POSTPONING AND REFERRING MOTIONS**

- 21.1 A motion to postpone any matter shall include in the motion:
- (a) a specific time to which the matter is postponed, or
  - (b) provision that the matter is to be postponed indefinitely.

- 21.2 A motion to postpone a matter is amendable and debatable.
- 21.3 Any matter that has been postponed to a particular date, or indefinitely, shall not be considered by Council before the date set, except on a majority vote of the Members present.
- 21.4 When dealing with subject matters where a Committee has been appointed for that purpose, or the CAO would normally deal with such matters, Council may, without amendment or debate, refer the question to the appropriate body.
- 21.5 A Member who is moving a referral motion shall be required to include in the motion:
  - (a) the terms on which the motion is being referred,
  - (b) the time when the matter is to be returned, and
  - (c) whatever explanation is necessary as to the purpose of the motion.

## 22.0 **VOTING ON MOTIONS**

- 22.1 When this Bylaw requires that a motion be made, a Bylaw be passed, or any other action be taken by a vote of a simple majority of Council the requirements shall be interpreted as meaning such majority, fraction or total of the Members who are present, provided the *Act*, or some other relevant statute does not specify differently.
- 22.2 A motion shall be declared lost when it:
  - (a) does not receive the required number of votes; or
  - (b) receives an equal division of votes,
- 22.3 Each Member present shall vote on every motion as prescribed by the *Act*, unless the *Act* or other provincial or federal enactment requires or permits the Member to abstain, in which case the Member shall cite the legislative authority for abstaining, and the CAO shall record the abstention and reasons in the minutes.
- 22.5 A Member shall not vote on a matter if they are absent from the Council Chambers when the vote is called.
- 22.6 No Member shall change his or her vote on a motion without the unanimous consent of the other Members present.
- 22.7 When this Bylaw or any other Bylaws, regulations or other enactments require a Majority greater than a simple majority to pass a motion on any matter, the motion may not be rescinded or amended by less than the majority required.
- 22.8 It is only necessary for each Member to vote separately on a recorded vote. In every other case, the decision of Council may be expressed by a show of hands.

## 23.0 **NOTICE OF MOTION TO RECONSIDER, ALTER, OR RESCIND A MOTION**

- 23.1 A member wishing to reconsider, alter or rescind a motion already passed, or an action

taken at a previous meeting that does not appear on the agenda, shall bring the matter forward by notice of motion. The Notice of Motion shall:

- (a) be considered at the regular council meeting preceding **the meeting at which** the reconsideration of the matter is being requested;
  - (b) specify the meeting proposed to bring the matter for reconsideration;
  - (c) indicate, in the substantive portion of the motion, the action which is proposed to be taken on the matter.
- 23.32 Notwithstanding the other provisions of this section, no motion made, or action taken may be reconsidered unless:
- (a) it is a motion made or an action taken at a meeting held six months or more before its reconsideration; or
  - (b) approval for reconsideration of a motion made or an action taken less than six (6) months earlier is given by two thirds (2/3) vote of Council prior to reconsideration;
- 23.43 A Member of the prevailing side may move to reconsider a matter considered at the same meeting if a majority of the Members vote for reconsideration.
- 23.54 Where Council has passed a motion which creates a contractual liability or obligation, Council shall not reconsider, alter, vary, revoke, rescind or replace the motion except to the extent that it does not attempt to avoid or interfere with the original liability or obligation.
- 23.65 All votes on motions to reconsider or rescind shall be recorded.

#### 24.0 **BYLAWS**

- 24.1 When a Bylaw is presented to Council for enactment, the CAO shall publish the number and title of the Bylaw in the Agenda.
- 24.2 The CAO shall copy the Bylaw in full and forward it with the Agenda.
- 24.3 Every Bylaw shall have three distinct and separate readings. Only the title and identifying number must be read at each reading.
  
- 24.4 A Bylaw shall be introduced for first reading by a motion that the Bylaw be read a first time.
- 24.5 Council shall vote on the motion for first reading of a Bylaw without amendment or debate.
- 24.6 A Bylaw shall be introduced for second reading by a motion that it be read a second time.
- 24.7 After a Member has made a motion for second reading of a Bylaw, Council may:

- (a) debate the substance of the Bylaw, and
  - (b) propose and consider amendments to the Bylaw.
- 24.8 A Bylaw shall not be given more than two readings at one Meeting unless the Members present unanimously agree that the Bylaw may be presented to Council for third reading.
- 24.9 When Council unanimously agrees that a Bylaw may be presented for third reading:
- (a) a motion for third reading of the Bylaw shall be made,
  - (b) Council shall vote on the motion without amendment or debate,
  - (c) the third reading requires no greater majority of affirmative votes than if it had received third reading at a subsequent Meeting.
- 24.10 A Bylaw shall be passed when a majority of the Members voting on third reading vote in favor, provided some other applicable Provincial Statute or Bylaw does not require a greater majority.
- 24.11 In conformance with the *Act*:
- (a) if a Bylaw does not receive third reading within two years from the date of first reading, the previous readings are deemed to have been rescinded, and
  - (b) if a Bylaw is defeated on second or third reading the previous readings are deemed to have been rescinded.

**25.0 RECESS**

- 25.1 Any Councillor may move that Council recess for a specific period.
- 25.2 A motion to recess must not be used to interrupt a speaker.
- 25.3 After the recess, business will be resumed at the point when it was interrupted.

**26.0 ATTENDANCE OF MEETINGS THROUGH ELECTRONIC OR OTHER COMMUNICATION FACILITIES**

- 26.1 Pursuant to the *Municipal Government Act* a meeting of Council or Committee may be conducted by means of electronic or other communication facilities if:
- (a) Notice is given to the public of the meeting, including the way in which it is to be conducted;
  - (b) The facilities enable the public to watch and/or listen to the meeting at the place specified in the notice and the CAO is in attendance at that place; and
  - (c) The facilities enable all the meeting's participants to watch and/or hear each other.

This Bylaw shall come into full force and effect upon approval by resolution of Council.

Bylaw No 514-25 and amendments thereto are hereby rescinded.

Read for a first time on this 16<sup>th</sup> day of June A.D. 2026 Procedural Bylaw No. 523-26;

Read for the second time on this 16<sup>th</sup> day of June A.D., 2026; Procedural Bylaw No. 523-26

Given Unanimous Consent to go to third reading on this 16<sup>th</sup> DAY OF June A.D., 2026

Read for the third and final time on this 16<sup>th</sup> day of June 2026; Procedural Bylaw No. 523-26

---

Mayor

---

Chief Administrative Officer

---

\_\_\_\_MAYOR  
\_\_\_\_CAO

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 26-06-029**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 8 a)

**TITLE:** New Business: Village Staff working July 1

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

**Subject:** Day Off in Lieu for Staff Working July 2

As the Village will be operating on the statutory holiday, we would like to recognize the dedication of those who are working on July 1. All staff members who are required to work that day will receive a paid day off in lieu, to be scheduled July 2, 2026

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION** THAT Council \_\_\_\_\_ approves that all Village staff who are required to work on Wednesday, July 1, 2026 (Canada Day) be granted Thursday, July 2, 2026, as a paid day off in lieu of the statutory holiday, in recognition of their service on Canada Day, and the Chief Administrative Officer is authorized to administer this resolution and make any operational arrangements necessary to ensure the continued delivery of essential municipal services.

*AND/ OR*

**MOTION** THAT Councillor \_\_\_\_\_

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 26-06-030**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 8 b)

**TITLE:** New Business: Rezoning Mobile Home Park

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** The village planner Vahid Ghomashchi has prepared a RFD for the amending of Cremona LUB with the rezoning of the Cremona Mobile Home Park. LUB Bylaw 395-06.

Please see attached Request For Decision prepared by Vahid Ghomashchi

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ gives First Reading to Bylaw No. 524-26, being bylaw to amend of Cremona Land Use Bylaw No. 395-06.

*AND*

**MOTION** THAT Councillor \_\_\_\_\_ schedule a public hearing for Bylaw No. 524-26 on June 30, 2026 at 5:00 p.m. at the Cremona Community Hall, and direct administration to provide notice in accordance with the Municipal Government Act and Land Use Bylaw No. 395-06

*OR/AND*



## VILLAGE OF CREMONA

### BYLAW NO. 524-26

A BYLAW OF THE VILLAGE OF CREMONA, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 395-06.

**WHEREAS** pursuant to Section 640 of the Municipal Government Act, RSA 2000, Chapter M-26, as amended, Council must pass a Land Use Bylaw;

**AND WHEREAS** the Council of the Village of Cremona adopted Land Use Bylaw No. 395-06, as amended;

**AND WHEREAS** Council deems it desirable to amend Land Use Bylaw No. 395-06 by redesignating certain lands within the Village of Cremona;

**NOW THEREFORE**, the Council of the Village of Cremona, in the Province of Alberta, duly assembled, enacts as follows:

#### 1. SHORT TITLE

1.1 This Bylaw may be cited as:

**"Land Use Bylaw Amendment Bylaw No. 524-26".**

#### 2. PURPOSE

2.1 The purpose of this Bylaw is to amend the Land Use District Map in Land Use Bylaw No. 395-06 by redesignating certain lands as follows:

- a) R3 (Multi-Family Residential District) to R4 (Manufactured Home District); and
- b) UR (Urban Reserve District) to R4 (Manufactured Home District).

#### 3. AMENDMENT

3.1 Schedule "A" of Land Use Bylaw No. 395-06 is amended by redesignating the following lands:

**Parcel 1** – BLOCK 9, PLAN 3975HY, containing approximately 4.79 hectares (11.84 acres)

**From: R3** – Multi-Family Residential District **To: R4** – Manufactured Home District

**Parcel 2** – PLAN 3975HY, that portion of Block 8 lying west of Road Plan 243LK, containing approximately 0.720 hectares (1.78 acres)

**From: UR** (Urban Reserve District) **To: R4** (Manufactured Home District)

3.2 The lands outlined and identified in Schedule "A", attached to and forming part of this Bylaw, are redesignated to **R4 – Manufactured Home District**.

3.3 For greater certainty, only those lands legally described in Section 3.1 and shown on Schedule "A" are affected by this Bylaw.

3.4 If there is any discrepancy between the map in Schedule "A" and the legal descriptions in Section 3.1, the legal descriptions shall prevail.

3.5 Land Use Bylaw No. 395-06 is amended accordingly.

#### **4. SEVERABILITY**

4.1 If any provision of this Bylaw is declared invalid by a Court of competent jurisdiction, that provision shall be severed and the remainder of the Bylaw shall remain in full force and effect.

#### **5. EFFECTIVE DATE**

5.1 This Bylaw comes into force upon receiving Third Reading and being duly passed.

READ A FIRST TIME this \_\_\_ day of \_\_\_\_\_, 2026.

PUBLIC HEARING held this \_\_\_ day of \_\_\_\_\_, 2026.

READ A SECOND TIME this \_\_\_ day of \_\_\_\_\_, 2026.

READ A THIRD TIME AND FINALLY PASSED this \_\_\_ day of \_\_\_\_\_, 2026.

---

**Mayor**

---

**Chief Administrative Officer**



## VILLAGE OF CREMONA

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3.4 If there is any discrepancy between the map in Schedule "A" and the legal descriptions in Section 3.1, the legal descriptions shall prevail.

3.5 Land Use Bylaw No. 395-06 is amended accordingly.

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PUBLIC HEARING held this \_\_\_ day of \_\_\_\_\_, 2026.

READ A SECOND TIME this \_\_\_ day of \_\_\_\_\_, 2026.

READ A THIRD TIME AND FINALLY PASSED this \_\_\_ day of \_\_\_\_\_, 2026.

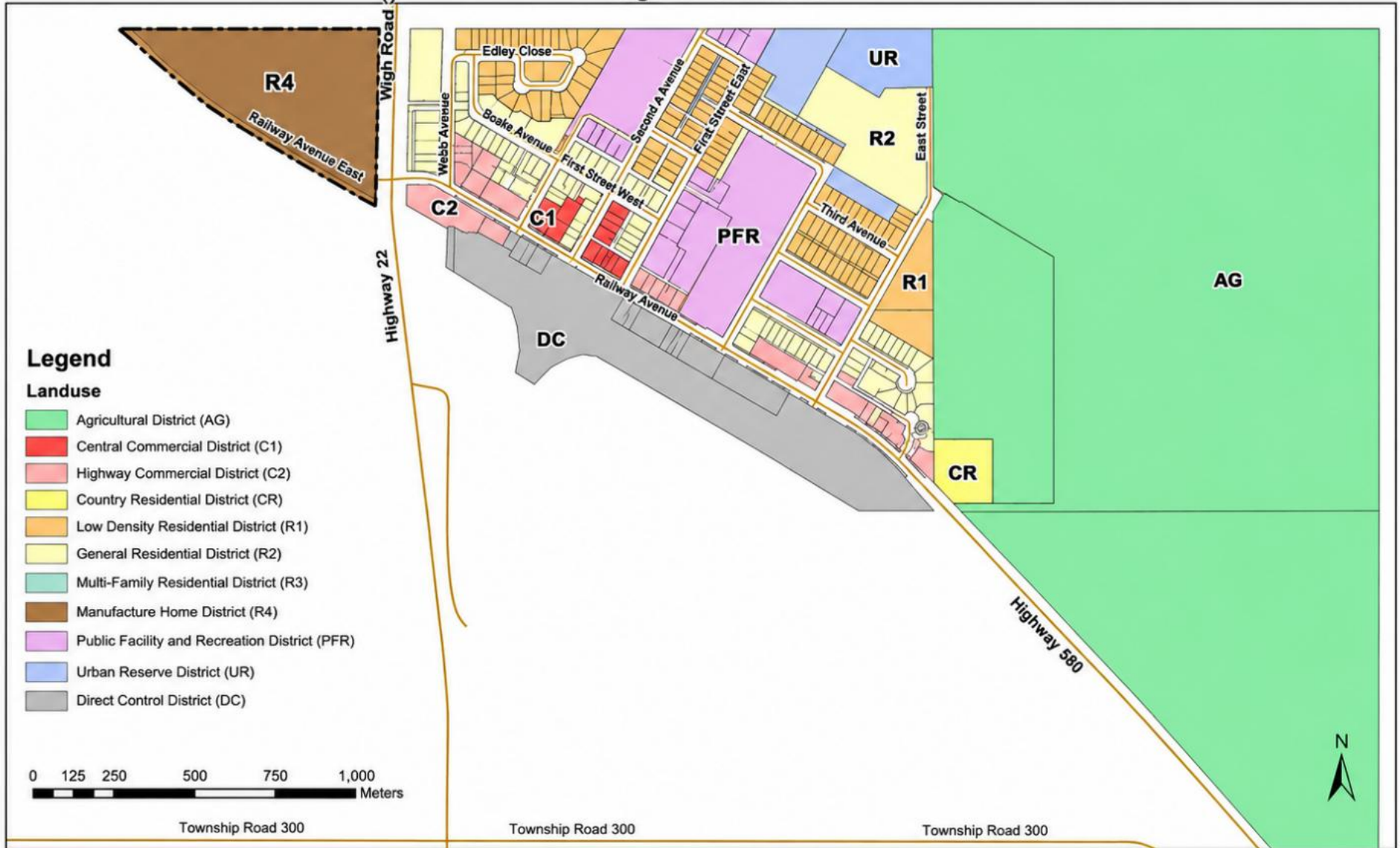
**VILLAGE OF CREMONA**

**Mayor**

**Chief Administrative Officer**

# Schedule A – Land Use District Map Amendment

## Village of Cremona



**PLAN SUSTAINABLE**  
 PLANNING | DESIGN | PROJECT MANAGEMENT

Generated by *Plan Sustainable Consulting* - June 2026

--- Amendment Boundary  
 For greater certainty, only the lands outlined by the bold dashed line are affected by this amendment.  
 Map Not to Scale



## APPLICATION FORM:

### LAND USE REDESIGNATION/ LAND USE BYLAW AMENDMENT

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

### APPLICANT INFORMATION

Name of registered owner of subject land:  
865772 Alberta Ltd.

Address (including postal code):  
c/o Simon Kim  
302-698 Seymour Street  
Vancouver, BC V6B 3K6

Phone #:  
604-715-3644

E-mail:  
wsskim75@gmail.com

[OPTIONAL] Name of authorized agent:  
Simon Kim, Authorized Signing Officer / Owner Representative

Address (including postal code):  
302-698 Seymour Street  
Vancouver, BC V6B 3K6

Phone #:  
604-715-3644

E-mail:  
wsskim75@gmail.com

### PROPOSED AMENDMENT

Lot(s): Block 9 and portion of Block 8 lying west of Road Plan 243 LK  
Plan: 3975 HY  
Title Numbers: 001 057 737 (Block 9) and 001 277 691 (Block 8)  
Quarter Section / Township / Range / Meridian: Not applicable / within the Village of Cremona

Municipal Address:  
110 Highway 22, Cremona, Alberta

Total area to be redesignated:  
Approximately 13.62 acres / 5.51 hectares

Statistics table:  
Block 9, Plan 3975 HY: 11.84 acres / 4.79 ha / Existing R3  
Block 8, Plan 3975 HY, west of Road Plan 243 LK: 1.78 acres / 0.720 ha / Existing UR

Existing Land Use Designation(s) (as currently shown on the Village of Cremona Land Use Map):  
Block 9 / existing mobile home park lands: Multi-Family Residential District (R3)  
Block 8 / adjacent expansion lands: Urban Reserve District (UR)

Proposed Land Use Designation(s):  
R4 Manufactured Home District for the entirety of the subject lands

Any current development on the site (if applicable):  
Existing Cremona Mobile Park with approximately 55 existing pads, gravel internal roads, manufactured/mobile homes, related utilities, and adjacent vacant or underutilized expansion lands.





LAND TITLE CERTIFICATE

S  
LINC                      SHORT LEGAL                      TITLE NUMBER  
0025 603 226            3975HY;8                      001 277 691

LEGAL DESCRIPTION

PLAN 3975 HY  
THAT PORTION OF BLOCK '8'  
WHICH LIES WEST OF ROAD PLAN 243 LK  
CONTAINING 0.720 HECTARES (1.78 ACRES)  
MORE OR LESS  
EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 5;4;30;4;NE  
ESTATE: FEE SIMPLE

MUNICIPALITY: VILLAGE OF CREMONA

REFERENCE NUMBER: 931 250 667

---

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
001 277 691	29/09/2000	TRANSFER OF LAND	\$10,000	\$10,000

---

OWNERS

865772 ALBERTA LTD.  
OF BOX 624  
CREMONA  
ALBERTA T0M 0R0

---

ENCUMBRANCES, LIENS & INTERESTS

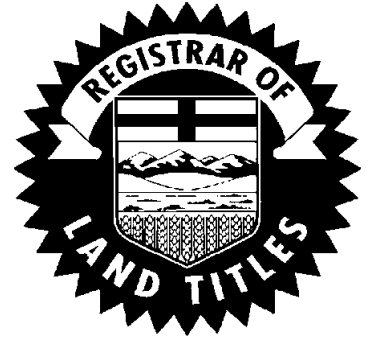
REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
851 027 438	21/02/1985	UTILITY RIGHT OF WAY GRANTEE - THE VILLAGE OF CREMONA. AS TO PORTION OR PLAN:8510002
931 250 158	07/10/1993	CAVEAT RE : AGREEMENT UNDER PLANNING ACT



THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN  
ACCURATE REPRODUCTION OF THE CERTIFICATE OF  
TITLE REPRESENTED HEREIN THIS 5 DAY OF JUNE,  
2026 AT 11:16 A.M.

ORDER NUMBER: 57373500

CUSTOMER FILE NUMBER:



\*END OF CERTIFICATE\*

---

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED  
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,  
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM  
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,  
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS  
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING  
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

SUPPORTING RATIONALE LETTER  
Land Use Bylaw Amendment Application  
Cremona Mobile Park  
110 Highway 22, Cremona, Alberta

To: Village of Cremona  
Attention: Karen O'Connor, Chief Administrative Officer  
And Vahid Ghomashchi, Village Planner

Applicant / Registered Owner: 865772 Alberta Ltd.  
Owner Representative: Simon Kim  
Subject Lands: Block 9, Plan 3975HY and that portion of Block 8, Plan 3975HY, lying west of Road Plan 243 LK  
Municipal Address: 110 Highway 22, Cremona, Alberta

Dear Karen and Vahid,

Please accept this letter in support of the Land Use Bylaw Amendment application for Cremona Mobile Park.

The purpose of this application is to redesignate the entirety of the subject lands to R4 Manufactured Home District. This includes the existing mobile home park lands currently designated Multi-Family Residential District (R3), as well as the adjacent expansion lands currently designated Urban Reserve District (UR).

The intent of the redesignation is to place the entire mobile/manufactured home park and proposed expansion lands under one consistent and appropriate land use district. Based on our discussions with the Village, R4 Manufactured Home District appears to be the most suitable zoning category to recognize the existing park and support the proposed expansion.

Cremona Mobile Park is an existing mobile/manufactured home park. The current ownership group has owned and operated the park since 2000. The park currently contains approximately 55 existing pads, gravel internal roads, manufactured/mobile homes, related utilities, and vacant or underutilized lands suitable for expansion. The park may have operated as a mobile/manufactured home park before 2000, but this application relies on the confirmed ownership and operating history from 2000 onward.

The proposed redesignation is intended to support a practical expansion of the existing park, not to create a new subdivision or separately titled residential development. The operating model will remain consistent with the existing park structure, with manufactured/mobile homes located on rented pads within one overall park.

A preliminary site plan has been prepared by COM-TECH Drafting & Design Services to support this Land Use Bylaw amendment application. The current concept shows approximately 37 proposed new pads within the vacant and underutilized portions of the property. The proposed layout includes gravel roads and gravel pads, consistent with the existing character of the park.

The COM-TECH plan should be understood as a preliminary development concept at this stage. The final layout, pad count, servicing design, road alignment, drainage approach, and phasing may be refined as

civil engineering, servicing review, Alberta Transportation review, development permit review, and Village feedback proceed.

The expansion may be completed in phases depending on approvals, servicing requirements, construction timing, market demand, and overall project feasibility. A phased approach is important because it will take time to fill the new pads and bring homes into the park.

The proposed redesignation and future expansion would provide several benefits to the Village of Cremona, including:

- Additional attainable housing options within the Village
- More efficient use of existing vacant and underutilized lands
- A consistent zoning framework for the existing park and expansion lands
- Opportunity to improve the layout and organization of the park
- Opportunity to address older servicing areas as future improvements proceed
- Increased population base for the Village
- Additional long-term municipal tax base and local economic activity

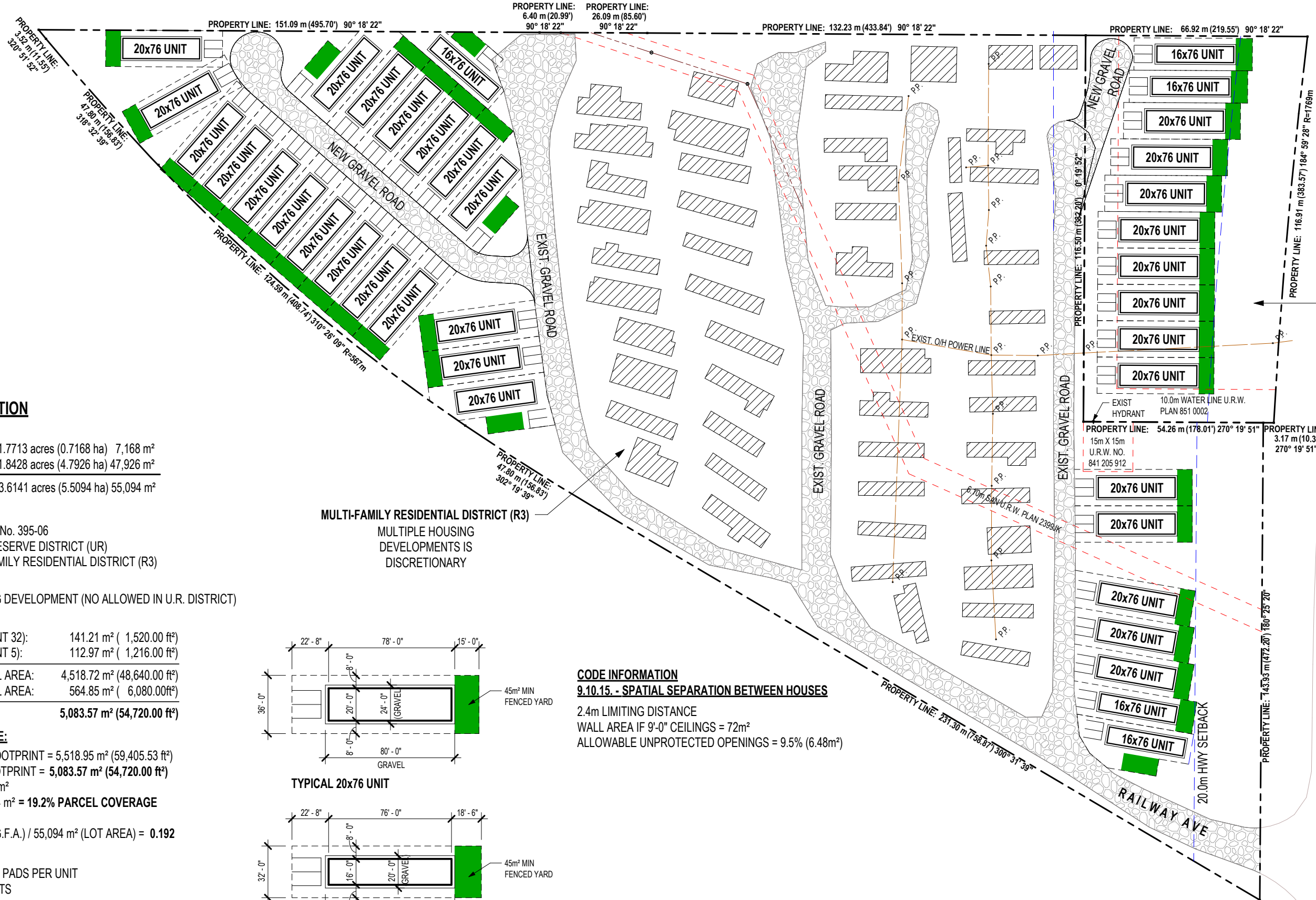
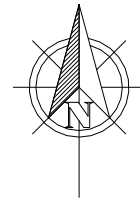
The owner is supportive of working with the Village through the rezoning, development permit, servicing, and provincial approval processes. We understand that additional review will be required at later stages, including engineering, servicing, drainage, access, and Alberta Transportation review. The purpose of this application is to establish the appropriate land use designation so the project can proceed through the next stages in an organized and transparent manner.

We respectfully request that Council consider redesignating the subject lands to R4 Manufactured Home District in order to recognize the existing mobile/manufactured home park and allow the proposed phased expansion to move forward.

Thank you for your consideration.

Sincerely,

Simon Kim  
Authorized Signing Officer / Owner Representative  
865772 Alberta Ltd.  
Cremona Mobile Park  
604-715-3644  
wsskim75@gmail.com



**SITE INFORMATION**

**LOT AREA:**  
 BLOCK 8 AREA: 1.7713 acres (0.7168 ha) 7,168 m<sup>2</sup>  
 BLOCK 9 AREA: 11.8428 acres (4.7926 ha) 47,926 m<sup>2</sup>  
 TOTAL LOT AREA: 13.6141 acres (5.5094 ha) 55,094 m<sup>2</sup>

**ZONING:**  
 LAND USE BYLAW - No. 395-06  
 BLOCK 8: URBAN RESERVE DISTRICT (UR)  
 BLOCK 9: MULTI-FAMILY RESIDENTIAL DISTRICT (R3)

**USE:**  
 MULTIPLE HOUSING DEVELOPMENT (NO ALLOWED IN U.R. DISTRICT)

**BUILDING AREA:**  
 20'x76' UNITS (COUNT 32): 141.21 m<sup>2</sup> ( 1,520.00 ft<sup>2</sup>)  
 16'x76' UNITS (COUNT 5): 112.97 m<sup>2</sup> ( 1,216.00 ft<sup>2</sup>)  
 20'x76' UNITS TOTAL AREA: 4,518.72 m<sup>2</sup> (48,640.00 ft<sup>2</sup>)  
 16'x76' UNITS TOTAL AREA: 564.85 m<sup>2</sup> ( 6,080.00ft<sup>2</sup>)

**TOTAL AREA:** 5,083.57 m<sup>2</sup> (54,720.00 ft<sup>2</sup>)

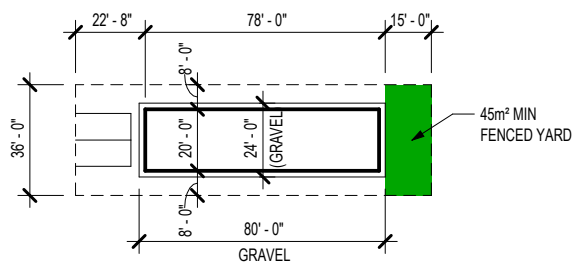
**PARCEL COVERAGE:**  
 EXIST. BUILDING FOOTPRINT = 5,518.95 m<sup>2</sup> (59,405.53 ft<sup>2</sup>)  
 NEW BUILDING FOOTPRINT = 5,083.57 m<sup>2</sup> (54,720.00 ft<sup>2</sup>)  
 LOT AREA = 55,094 m<sup>2</sup>  
 10,602.52 m<sup>2</sup> / 55,094 m<sup>2</sup> = 19.2% PARCEL COVERAGE

FAR: 10,941.44 m<sup>2</sup> (G.F.A.) / 55,094 m<sup>2</sup> (LOT AREA) = 0.192

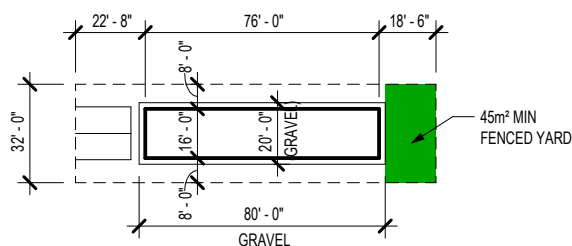
**PARKING:**  
 2 GRAVEL PARKING PADS PER UNIT  
 = 2 STALLS x 37 UNITS  
 = 74 STALLS

**TOTAL NEW PARKING PROVIDED:** 74 STALLS

**MULTI-FAMILY RESIDENTIAL DISTRICT (R3)**  
 MULTIPLE HOUSING DEVELOPMENTS IS DISCRETIONARY



TYPICAL 20x76 UNIT



TYPICAL 16x76 UNIT

**CODE INFORMATION**  
 9.10.15. - SPATIAL SEPARATION BETWEEN HOUSES

2.4m LIMITING DISTANCE  
 WALL AREA IF 9'-0" CEILINGS = 72m<sup>2</sup>  
 ALLOWABLE UNPROTECTED OPENINGS = 9.5% (6.48m<sup>2</sup>)

1 SITE LAYOUT  
 1" = 100'-0"

REVISIONS		
REV	DATE	DESCRIPTION

## Karen Oconnor

---

**From:** Simon Kim <wsskim75@gmail.com>  
**Sent:** Friday, June 5, 2026 12:41 PM  
**To:** Karen Oconnor  
**Cc:** Layne Martin; Joel Caufield; vahid@plansustainable.ca  
**Subject:** Re: FW: Rezoning  
**Attachments:** LAND\_USE\_APPLICATION\_FORM\_filled\_with\_titles\_updated.pdf; 001057737\_57373500\_0\_1.pdf; 001277691\_57373500\_0\_0.pdf; CTPE\_SD-20MAY26-Opt5.pdf; Supporting Rationale Letter.pdf

Hi Karen,

Please find attached our Land Use Redesignation / Land Use Bylaw Amendment application for Cremona Mobile Park.

The application is to redesignate the entirety of the subject lands to R4 Manufactured Home District, including:

- The existing mobile home park lands currently designated R3
- The adjacent expansion lands currently designated UR

I have attached the following documents for your review:

- Completed and signed Land Use Application Form
- Certificate of Title for Block 9, Plan 3975HY
- Certificate of Title for Block 8, Plan 3975HY, west of Road Plan 243 LK
- COM-TECH preliminary site plan / proposed development concept
- Supporting rationale letter

The intent of the application is to recognize the existing mobile/manufactured home park under one consistent zoning district and allow for a practical phased expansion of the park.

The attached COM-TECH site plan is intended as a preliminary development concept to support the Land Use Bylaw amendment application. The final layout, pad count, servicing design, road alignment, drainage approach, and phasing may be refined as civil engineering, servicing review, Alberta Transportation review, development permit review, and Village feedback proceed.

The current concept shows approximately 37 proposed new pads, subject to those further reviews and final Village approval.

Please let me know the application fee amount and preferred payment method, and I will arrange payment right away.

If anything else is required to complete the application package, please let me know and I will provide it as soon as possible.

Thank you again for your guidance and assistance.

Best regards,

Simon Kim  
Authorized Signing Officer / Owner Representative  
865772 Alberta Ltd.  
Cremona Mobile Park  
604-715-3644  
[wsskim75@gmail.com](mailto:wsskim75@gmail.com)

On Thu, Jun 4, 2026 at 12:19 PM Karen Oconnor <[koconnor@cremona.ca](mailto:koconnor@cremona.ca)> wrote:

Hi Simon,

Please find attached the Land Use application to be filled out and submitted back to me.

I have the steps that needs to be done below.

*Karen O'Connor*

*Chief Administrative Officer*

*Village of Cremona*

[koconnor@cremona.ca](mailto:koconnor@cremona.ca)

403.637.0400

---

**From:** [vahid@plansustainable.ca](mailto:vahid@plansustainable.ca) <[vahid@plansustainable.ca](mailto:vahid@plansustainable.ca)>

**Sent:** Thursday, June 4, 2026 12:18 PM

**To:** Karen Oconnor <[koconnor@cremona.ca](mailto:koconnor@cremona.ca)>

**Subject:** RE: Rezoning

Hi Karen,



REQUEST FOR DECISION	
<b>Subject:</b>	First Reading LUB Amendment - Manufactured Home Park Expansion
<b>Prepared by:</b>	Vahid Ghomashchi, Senior Planner, Plan Sustainable Consulting
<b>Presented by:</b>	Karen O'Connor, Chief Administration Officer
<b>Date:</b>	June 16, 2026

## RECOMMENDATIONS

### Recommendation 1

THAT Council give First Reading to **Bylaw No. 2026-\_\_\_**, being a bylaw to amend the Village of Cremona Land Use Bylaw No. 395-06 by:

- a. redesignating Block 9, Plan 3975HY from R3 Multi-Family Residential District to R4 Manufactured Home District; and
- b. redesignating that portion of Block 8, Plan 3975HY lying west of Road Plan 243LK, comprising approximately 0.720 hectares (1.78 acres), from UR Urban Reserve District to R4 Manufactured Home District.

### Recommendation 2

THAT Council schedule a Public Hearing for **Bylaw No. 2026-\_\_\_ on June 30, 2026 at 5:00 p.m. at the Cremona Community Hall??** and direct Administration to provide notice in accordance with the Municipal Government Act and Land Use Bylaw No. 395-06.

## PURPOSE

To consider an application to amend the Village of Cremona Land Use Bylaw by redesignating the subject lands from R3 Multi-Family Residential District and Urban Reserve District (UR) to R4 Manufactured Home District.

## BACKGROUND

Administration has received an application from 865772 Alberta Ltd., owner of the lands municipally addressed as 110 Highway 22, known as the Cremona Mobile Home Park.

The subject property currently contains an established manufactured/mobile home park consisting of approximately 55 existing pads and associated internal roads, utilities and support infrastructure. The existing mobile home park lands are currently designated R3 Multi-Family Residential District, while the adjacent undeveloped expansion lands are designated UR Urban Reserve District.

The applicant proposes to redesignate the entirety of the subject parcels to R4 Manufactured Home District to:

- Align the land use district with the existing use of the property;
- Create a single consistent zoning designation across the entire site;
- Facilitate the future phased expansion of the existing mobile home park; and
- Provide additional attainable housing opportunities within the Village.

A preliminary concept plan submitted by the applicant identifies approximately 37 additional manufactured home pads within the undeveloped portions of the property. The applicant has advised that the concept plan is preliminary and may be refined through future engineering, servicing, drainage, access and development permit review processes.

## LEGISLATIVE AND POLICY CONSIDERATIONS

### Municipal Government Act

Section 692 of the Municipal Government Act authorizes Council to amend a Land Use Bylaw by bylaw.

Prior to consideration of Second and Third Reading, Council must hold a Public Hearing in accordance with the requirements of the Municipal Government Act.

### Cremona Land Use Bylaw

The Village Land Use Bylaw establishes the following land use districts relevant to this application:

- R3 – Multi-Family Residential District
- R4 – Manufactured Home District
- UR – Urban Reserve District

The purpose of the R4 District is to provide for manufactured home developments and mobile home park style residential developments.

The proposed amendment would redesignate both the existing manufactured home park and adjacent expansion lands to the district most directly intended for this form of development.

### Cremona Municipal Development Plan

The Planning Adviser and Administration have reviewed the proposed Land Use Bylaw amendment against the Village of Cremona Municipal Development Plan and are satisfied that the proposal is generally consistent with the goals, objectives, and policies of the Plan.

The proposed redesignation supports the MDP's objective of providing diverse and affordable housing opportunities for residents of varying household types and income levels and encourages a diversity of housing forms, including manufactured homes. The proposal represents the expansion of an existing manufactured home community in a contiguous and logical manner, promotes efficient use of existing municipal infrastructure and services, and contributes to the Village's goal of fostering compact and orderly urban growth.

Furthermore, the Future Land Use Concept in the MDP identifies the subject area as suitable for residential development, and the proposed R4 Manufactured Home District aligns with the intended residential character of the area. Administration is therefore of the opinion that the proposed amendment conforms with the intent of the Municipal Development Plan.

## PLANNING ANALYSIS

### Existing Land Use

The existing use of the site is a manufactured/mobile home park that has operated in its current form for many years.

Administration notes that the existing mobile home park has historically operated under the R3 Multi-Family Residential District. The proposed amendment would place the existing use within the district specifically intended for manufactured home developments and therefore improve consistency between the land use district and the actual use of the property.

Accordingly, Administration is of the opinion that the proposed R4 designation more accurately reflects both the existing and intended future use of the lands.

### Housing Diversity

The proposed amendment would support future expansion of the existing manufactured home park and provide opportunities for additional housing options within the Village.

Manufactured housing is recognized as an attainable housing option and may assist the Village in accommodating future population growth while providing a range of housing choices and affordability levels.

### Urban Reserve Lands

The application includes lands currently designated Urban Reserve District.

The purpose of the Urban Reserve District is generally to preserve lands for future urban development until such time as development proposals are advanced and municipal servicing can be evaluated.

Administration is satisfied that the applicant has demonstrated a clear intent to develop the lands through submission of a preliminary expansion concept and supporting rationale.

### Servicing and Infrastructure

The applicant acknowledges that detailed servicing design will be completed at the development application stage.

Should the rezoning proceed, future development applications will be required to address:

- Water servicing capacity;
- Wastewater servicing capacity;
- Stormwater management;
- Internal road construction standards;

- Fire protection requirements;
- Utility servicing requirements; and
- Any off-site infrastructure upgrades that may be necessary.

Administration notes that approval of the proposed redesignation does not constitute approval of future development and that these matters will be reviewed through subsequent development permit and engineering processes.

## Transportation and Access

The subject lands are adjacent to Highway 22.

The applicant acknowledges that future review by Alberta Transportation and Economic Corridors may be required.

Any future development proposal will be subject to review of:

- Access arrangements;
- Traffic impacts;
- Internal circulation;
- Roadway improvements; and
- Provincial transportation requirements.

## Compatibility with Surrounding Development

The proposal represents an expansion of an existing manufactured home park rather than the introduction of a new land use.

Administration is of the opinion that the proposed land use is generally compatible with the existing character of the site and surrounding area, subject to future review of detailed site design, landscaping, buffering, servicing, and transportation requirements.

## RISK ASSESSMENT

Approval of First Reading does not authorize development of the expansion area.

Detailed review of servicing, drainage, transportation access, engineering design, landscaping, and compliance with Village standards will occur through future development approval processes.

Potential matters requiring further review include:

- Municipal Servicing Capacity;
- Transportation and Access Requirements;
- Stormwater Management;
- Infrastructure Upgrades; and
- Alberta Transportation Requirements;

Administration is satisfied that these matters can be appropriately addressed through subsequent review and approval processes.

## FINANCIAL IMPLICATIONS

There are no immediate financial implications associated with First Reading of the proposed bylaw amendment.

Future development may require upgrades to municipal infrastructure. Any required infrastructure improvements would be evaluated through future development review and development agreement processes.

## COMMUNICATION AND ENGAGEMENT

If First Reading and Public Hearing are approved, Administration will:

1. Advertise the Public Hearing in accordance with the Municipal Government Act and Land Use Bylaw requirements;
2. Notify adjacent landowners and affected agencies; and
3. Circulate the application to applicable referral agencies, including Alberta Transportation and Economic Corridors, utility providers and other agencies as required, and
4. Present the proposed amendment at a Public Hearing prior to consideration of Second and Third Reading.

## OPTIONS

### Option 1 – Approve First Reading (Recommended)

Give First Reading to the proposed Land Use Bylaw amendment and direct Administration to proceed with the statutory public hearing process.

### Option 2 – Refuse First Reading

Council may refuse First Reading and direct that no further action be taken on the application.

### Option 3 – Request Additional Information

Council may defer consideration of First Reading pending submission of additional information relating to servicing, transportation, drainage, engineering or other matters.

## ADMINISTRATION RECOMMENDATION

Administration recommends that Council:

1. Give First Reading to the proposed Land Use Bylaw amendment; and
2. Schedule a Public Hearing for June 30, 2026 at 5:00 p.m. at the Cremona Community Hall.

Administration supports the proposed amendment because the R4 Manufactured Home District more accurately reflects the existing and intended use of the lands, provides a consistent zoning framework across the subject property, supports housing choice and affordability within the Village, and is consistent with the goals and policies of the Municipal Development Plan. Administration is satisfied that the proposal warrants consideration through the statutory public hearing process.

## ATTACHMENTS:

1. Land Use Bylaw Amendment Application
2. Applicant's Supporting Planning Rationale
3. Preliminary Concept Plan
4. Existing Land Use District Map
5. Proposed Land Use District Amendment Map
6. Draft Bylaw No. 2026-\_\_\_

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 26-06-031**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 8 c)

**TITLE:** New Business: Cremona Library 2026 Appropriation

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Correspondence fr: Library Manager

At the direction of the Village of Cremona Library Board, I am writing regarding the Library's 2026 budget estimate.

Section 5 of the Libraries Act requires the Library Board to submit its annual budget and estimate to Council and provides that Council may approve the estimate, in whole or in part.

The Board has been unable to identify a motion specifically approving the Library Board's 2026 estimate. To ensure compliance with Section 5 of the Libraries Act, the Board respectfully requests that Council consider bringing forward a motion to approve the estimate, in whole or in part, at an upcoming meeting.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

\$8,878

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approve, in part, the 2026 budget estimate submitted by the Village of Cremona Library Board and approve a Village of Cremona appropriation of \$8,878 for 2026, less any expenses incurred directly by the Village on behalf of the Cremona Library.

*OR / AND*

**MOTION** THAT Councillor \_\_\_\_\_

 **VILLAGE OF  
Cremona**  
**REQUEST FOR REVIEW RFD 26-06-032**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 8 d)

**TITLE:** New Business: Road Closure, Centre Street

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

*Local business Iron Mountain Diesel generously provides Soap Box Derby entertainment for the enjoyment of all during Canada Day and other special events held within Cremona.*

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):** None

**RECOMMENDED ACTION:**

**MOTION:** THAT Councillor \_\_\_\_\_ approve the Cremona Canada Day Committee's request to close Centre Street on July 1, 2026, from 11:00 a.m. to 3:30 p.m., for the purpose of hosting the Soap Box Derby.

INTLS: CAOKO

 **VILLAGE OF  
Cremona**  
**REQUEST FOR REVIEW RFD 26-06-033**

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 8 e)

**TITLE:** New Business: Cremona Library Appointed Board Member

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

The Village received correspondence from Mountain View County advising that, at its Regular Council Meeting held on May 20, 2026, County Council changed its appointed representative to the Cremona Municipal Library Board. Councillor Angela Look has been appointed to replace Councillor Greg Harris, effective until the October 2026 Organizational Council Meeting.

Mountain View County has requested that the Village formally appoint Councillor Angela Look to the Cremona Municipal Library Board to ensure the County continues to maintain representation on the Board.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):** None

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approves the appointment of Councillor Angela Look as Mountain View County's representative on the Cremona Municipal Library Board, replacing Councillor Greg Harris, effective immediately, June 16, 2026, and until Mountain View County's October 2026 Organizational Council Meeting.

INTLS: CAO KO



May 22, 2026

Via e-mail

Karen O'Connor  
Village of Cremona CAO

**Re: Mountain View County Library Board Appointment**

At the Regular Council Meeting held May 20, 2026, Mountain View County Council changed the appointed Cremona Library Board Representative from Councillor Greg Harris to Councillor Angela Look. This appointment is in effect until the October 2026 Organizational Council Meeting.

I would respectfully request that the Village appoint Councillor Look to the Municipal Library Board as soon as possible to allow for the County to continue to maintain representation on the Board.

I have included Councillor Look's contact information below and would ask that any future meeting invitations and correspondence be sent to her attention.

Councillor Angela Look  
Email: [alook@mvcountry.com](mailto:alook@mvcountry.com)  
Phone: 403-556-0551

If you have any questions concerning the above, I would be happy to discuss them with you.

Thank you,

Christofer Atchison, Director  
Legislative, Community & Agricultural Services

CC: Rebecca Smith, Cremona Municipal Library

**MEETING:** Regular Council Meeting

**Date:** June 16, 2026

**AGENDA NO.:** 9 a)

**TITLE:** Reports – Financial Reports

**ORIGINATED BY:** *Karen O'Connor CAO*

**BACKGROUND / PROPOSAL:**

Accounts payable for May 1 to 30<sup>th</sup> 2026, total sum being \$ 127,220.40

Financial Report January 1 to May 30, 2026

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approve the Accounts Payable  
in the amount of \$ **127,220.40** and the Financial Report as presented.

INTLS: CAO: KO



# VILLAGE OF CREMONA

## Cheque Listing For Council

2026-Jun-10  
2:50:51PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20260130	2026-05-07	GLOBAL TECH SOLUTIONS	000043-R-0013	MONTHLY SERVICES - APRIL 2026	787.00	1,906.49
20260130			000150	23" MONITOR	116.99	
20260130			000152	TECH SUPPORT	320.00	
20260130			000155	FCSS LAPTOP SCREEN	300.00	
20260130			000156	COUNCIL MTGS & WEBSITE	382.50	
20260131	2026-05-20	SUNCOR ENERGY PRODUCTS PARTNERSHIP	269	FUEL FOR F-350	100.00	98.87
20260131			270	DISCOUNT	(1.13)	
20260132	2026-05-20	ALBERTA MUNICIPAL SERVICES CORPORATION	8	VOC ELECTRICITY & GAS - APR. 202	6,669.19	6,669.19
20260133	2026-05-20	COCHRANE LAKE GAS CO-OP LTD	911	WATER - NAT GAS - MAR & APR 2026	95.82	95.82
20260134	2026-05-20	EPCOR	16551356	WATER - ELECTRICITY - MAR & APR	78.27	78.27
20260135	2026-05-20	RECEIVER GENERAL	120	REMITTANCE - PP# 7, 8 AND M4 - 202	3,918.25	3,918.25
20260136	2026-05-20	TELUS COMMUNICATIONS	2552080763	FIREHALL - INTERNET - APR 2026	101.85	337.44
20260136			2552080764	FCSS INTERNET - APR 2026	89.25	
20260136			2552080765	SCADA - APR 2026	146.34	
20260137	2026-05-20	TELUS MOBILITY	593	VOC CELL PHONES - APR 2026	104.23	104.23
20260138	2026-05-21	ALBERTA MUNICIPALITIES	1882010	SECURITY & MS 365 - APRIL 2026	230.79	1,904.36
20260138			2030259	WEB HOSTING - 2026 - 2029	78.69	
20260138			V1047_10	SUBSCRIPTION - MAY 2026	59.06	
20260138			V1065_3	GIFTS FOR BEAUTIFUL BOY PANEL	57.63	
20260138			V1065_4	GIFTS FOR BEAUTIFUL BOY PANEL	184.59	
20260138			V1086_1	JOEL - RURAL MEN'S CIRCLE	33.56	
20260138			V314_223.24	STAMPS	657.83	
20260138			V346_3	VOLUNTEER APPRECIATION	72.24	
20260138			V426_13	BATTERIES	10.48	
20260138			V434_246	POPCORN & BAGS	80.62	
20260138			V434_247	VOLUNTEER APPRECIATION	233.04	
20260138			V434_248	COFFEE CUPS	41.98	
20260138			V482_18	MEN'S CIRCLE SNACKS	30.12	
20260138			V791_51	SUBSCRIPTION - APRIL 2026	27.29	
20260138			V877_41	SUBSCRIPTION - APRIL 2026	106.44	
20260139	2026-05-20	BLACK, TERRY, BUMPER TO BUMPER	65554	BATTERY	242.47	425.02
20260139			66040	GARDEN 18MO 300/375	91.54	
20260139			66041	.095 QUIET LINE 3LB	91.01	
20260139			66051	SPARKPLUG FOR MOWER	13.61	
20260139			66099	RETURNED SPARK PLUG	(13.61)	
20260140	2026-05-20	CANON CANADA INC	4030870834	FCSS COPIER USAGE	197.01	197.01
20260141	2026-05-20	CAPITAL PRESSURE ALBERTA LTD.	7021007	VACUUM TRUCK SERVICES	674.10	674.10
20260142	2026-05-20	CIP OFFICE TECHNOLOGY	1016791	CONTRACT BASE - APR 2026	59.85	59.85
20260143	2026-05-20	CLEARTECH INDUSTRIES INC.	INV1206365	WATER CHEMICALS	1,269.87	1,269.87
20260144	2026-05-20	CRAIG BAIRD	013	VIDEO FOR COUNCIL	250.00	250.00
20260145	2026-05-20	CREMONA COMMUNITY HALL SOCIETY	17	HALL RENTAL FOR VOLUNTEER APF	300.00	300.00
20260146	2026-05-20	ESCAPE COACH LINES LTD	2822	ROSEBUD TRIP	1,774.50	1,774.50
20260147	2026-05-20	FEDERATION OF CANADIAN MUNICIPALITIES	48359-F2W8S1	MEMBERSHIP - 2026-2027	254.47	254.47
20260148	2026-05-20	GLOBAL TECH SOLUTIONS	0000-R-0014	MONTHLY SERVICES - MAY 2026	787.00	842.00
20260148			000159	WEBSITE UPDATE	55.00	
20260149	2026-05-20	GREGG DISTRIBUTORS LP	009-325391	SAFETY GEAR	217.74	1,317.78
20260149			009-325392	SAND BAGS	103.51	
20260149			069-851060	GARBAGE BAGS	129.63	
20260149			069-871288	FIRE EXTINGUISHERS & BRACKETS	557.26	
20260149			069-871289	WATER TANK	309.64	
20260150	2026-05-20	GUNDERSON, JENNIFER	29	CLEANING SERVICES - APRIL 2026	210.00	210.00
20260151	2026-05-20	HEALING HOOVES	0001260	YOUTH WORKSHOP	341.25	341.25

**Cheque Listing For Council**

2026-Jun-10  
2:50:51PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20260152	2026-05-20	HI-WAY 9 EXPRESS LTD	13149902	WATER - FREIGHT	271.98	271.98
20260153	2026-05-20	JDP WASSERMAN LLP	89	2025 AUDIT	16,119.60	16,119.60
20260154 20260154	2026-05-20	JOAN ASECIO NARVAEZ	0003 0004.	CHAIR YOGA CHAIR YOGA - 2 SESSIONS - APR 20	50.00 100.00	150.00
20260155 20260155	2026-05-20	MARK CROUCH BACKHOE SERVICE LTD.	68556 68559	GRAVE DIG & BACKFILL GRADE ROADS	682.50 1,076.25	1,758.75
20260156	2026-05-20	MESSER CANADA INC, 15687	2110136371	ACETYLENE/OXYGEN	54.09	54.09
20260157 20260157	2026-05-20	MISS EMMA'S	323 324	SENIOR'S BALLET CLASS SENIOR'S BALLET CLASS	52.50 52.50	105.00
20260158	2026-05-20	MLT AIKINS	6678854	LEGAL FEES	8,509.50	8,509.50
20260159	2026-05-20	MOUNTAIN VIEW REGIONAL WASTE	0000055019	LANDFILL CHARGES - APR 2026	820.00	820.00
20260160 20260160 20260160	2026-05-20	MPE ENGINEERING LTD	2490-007-02-73 2490-019-00-08 2490-019-01-02	OPERATION & MAINTENANCE INFRASTRUCTURE AUDIT INFRASTRUCTURE AUDIT	732.38 5,843.88 33,656.18	40,232.44
20260161	2026-05-20	MRF GEOSYSTEMS CORP	C-7973	2026 ANNUAL SUPPORT	2,100.00	2,100.00
20260162	2026-05-20	SWAN, NICK	1	BULK WATER STN - ROOF REPAIR	2,000.00	2,000.00
20260163	2026-05-20	THE JAKAB CO INC.	417	FCSS WORKSHOP	1,100.00	1,100.00
20260164	2026-05-20	ULINE	17526251	DOG WASTE BAGS	231.55	231.55
20260165	2026-05-20	WORKERS' COMPENSATION BOARD	28804303	INSTALLMENT PMT - 2026	1,838.64	1,838.64
20260166	2026-05-20	ZONE 3 BUSINESS SOLUTIONS INC.	202084	COPIER USAGE	512.68	512.68
(EFT) 274	2026-05-01	RYAN, SANDRA A				
(EFT) 275	2026-05-01	O'CONNOR, KAREN M				
(EFT) 276	2026-05-01	VORNHOLT, MEGHAN E				
(EFT) 277	2026-05-01	STEVENS, DAN L				
(EFT) 278	2026-05-08	THOMPSON, JENNIE L				
(EFT) 279	2026-05-08	MARTIN, ERIC S				
(EFT) 280	2026-05-08	ABRAMS, LESLIE-ANN				
(EFT) 281	2026-05-08	LIU, WENTSIN				
(EFT) 282	2026-05-13	LOCAL AUTHORITIES PENSION PLAN	11236011-D5L4	EM# 450 - PP# 9 - 2026	715.31	715.31
(EFT) 283	2026-05-14	RYAN, SANDRA A				
(EFT) 284	2026-05-14	O'CONNOR, KAREN M				
(EFT) 285	2026-05-14	VORNHOLT, MEGHAN E				
(EFT) 286	2026-05-26	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	0000436747	WASTE PICKUP - APR 2026	3,316.96	3,316.96
(EFT) 287	2026-05-26	LOCAL AUTHORITIES PENSION PLAN	1128599-B2L5	EM# 405 - PP# 11 - 2026	715.31	715.31
(EFT) 288	2026-05-26	MOUNTAIN VIEW PUBLISHING INC.	MVP22129	ENVELOPES	425.25	425.25
(EFT) 289	2026-05-26	WILD ROSE ASSESSMENT SERVICE	10182	PROGRESS PMT - MAY 2026	700.00	700.00
(EFT) 290	2026-05-22	O'CONNOR, KAREN M				
(EFT) 291	2026-05-29	RYAN, SANDRA A				
(EFT) 292	2026-05-29	O'CONNOR, KAREN M				
(EFT) 293	2026-05-29	DRANEY, ERIC S				
(EFT) 294	2026-05-29	VORNHOLT, MEGHAN E				
(EFT) 295	2026-05-29	STEVENS, DAN L				



# VILLAGE OF CREMONA

## Cheque Listing For Council

2026-Jun-10  
2:50:51PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
(EFT) 296	2026-05-29	PEARL, BLAKE M				
(EFT) 297	2026-05-29	PEARL, BLAKE M				

**Total 127,220.40**

\*\*\* End of Report \*\*\*



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>TAXES &amp; REQUISITIONS</b>					
1-00-00-111-00	Residential Property Taxes	(382,567.04)	(417,033.49)	(428,844.85)	(438,783.18)
1-00-00-112-00	Commercial Property Taxes	(85,194.58)	(88,232.58)	(91,258.15)	(92,898.37)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(425.72)	(354.48)	(375.34)	(375.33)
1-00-00-115-00	Linear Taxes	(15,638.36)	(16,408.36)	(15,723.54)	(16,070.96)
1-00-00-118-00	Designated Industrial Property	(81.94)	(86.63)	(82.00)	(15,296.42)
1-00-00-120-00	Alberta School Foundation Tax Levy	(138,278.82)	(151,431.68)	(171,244.46)	(171,258.07)
1-00-00-121-00	Seniors' Foundation Tax Levy	(19,949.26)	(20,327.18)	(21,536.00)	(21,547.97)
1-00-00-210-00	Grants In Lieu	(1,966.72)	(2,061.78)	(2,048.67)	(2,048.67)
1-00-00-122-00	AB Policing Levy	(19,581.30)	(22,350.86)	(22,350.86)	(22,350.89)
1-00-00-510-00	Penalties & Costs on Taxes	(5,260.33)	(15,172.30)	(6,500.00)	(11,861.67)
<b>*</b>	<b>TOTAL TAXES &amp; REQUISITIONS</b>	<b>(668,944.07)</b>	<b>(733,459.34)</b>	<b>(759,963.87)</b>	<b>(792,491.53)</b>
<b>TAXES &amp; REQUISITIONS EXP</b>					
2-00-00-754-00	Designated Industrial Requisition	0.00	0.00	86.63	0.00
2-00-00-755-00	AB Policing Requisition	0.00	22,350.00	22,350.00	0.00
2-00-00-740-00	ASFF Requisition	138,288.99	151,416.36	151,416.36	37,854.09
2-00-00-753-00	MV Seniors's Housing Requisition	19,957.00	20,331.00	20,331.00	10,768.00
<b>*</b>	<b>TOTAL TAXES &amp; REQUISITIONS EXP</b>	<b>158,245.99</b>	<b>194,097.36</b>	<b>194,183.99</b>	<b>48,622.09</b>
<b>**</b>	<b>TOTAL TAX REVENUE FOR MUNICIPA</b>	<b>(510,698.08)</b>	<b>(539,361.98)</b>	<b>(565,779.88)</b>	<b>(743,869.44)</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>COUNCILLOR EXPENSE</b>					
2-11-00-146-00	Community Grants & Enhancements	5,000.00	0.00	500.00	0.00
2-11-00-170-00	Election Costs	4,409.33	1,772.56	2,500.00	0.00
2-11-00-220-00	Advertising	1,950.00	836.31	2,000.00	1,116.00
2-11-00-232-00	Legal Fees	6,251.81	2,920.48	2,000.00	0.00
2-11-00-270-00	Miscellaneous Costs & Services	3,622.74	656.14	1,250.00	341.99
2-11-00-540-00	Electricity - Council	1,092.92	791.98	1,250.00	362.10
2-11-00-543-00	Natural Gas - Council	1,259.17	874.87	1,500.00	465.84
2-11-00-560-00	Building Rental	0.00	0.00	0.00	0.00
2-11-01-100-00	Per Diems & Meetings - Cnc 1	1,940.00	675.00	1,000.00	0.00
2-11-01-140-00	Benefits Cnc 1	56.86	18.30	25.00	0.00
2-11-01-148-00	CONVENTN/COUN 1/PER DIEM	0.00	0.00	0.00	0.00
2-11-01-211-00	Travel & Subsistance - Cncl 1	0.00	0.00	150.00	0.00
2-11-00-225-00	Registrations & Memberships	2,136.07	2,024.31	2,500.00	2,175.59
2-11-00-230-00	Professional & Consulting Services	5,652.14	1,911.33	4,000.00	15.00
2-11-02-100-00	Per Diems & Meetings - Cnc 2	2,595.00	1,635.00	1,000.00	1,145.00
2-11-02-140-00	Benefits Cnc 2	104.82	73.29	25.00	38.43
2-11-02-211-00	Travel & Subsistence - Cncl 2	94.69	0.00	250.00	0.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	1,285.00	1,468.47	1,000.00	915.00
2-11-03-140-00	Benefits Cnc 3	31.50	70.45	0.00	0.00
2-11-03-148-00	CONVENTIONS/TRAINING-CNC 3	0.00	0.00	0.00	0.00
2-11-03-211-00	Travel & Subsistence - Cncl 3	0.00	0.00	200.00	0.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	1,285.00	1,035.00	1,000.00	916.00
2-11-04-140-00	Benefits Cnc 4	31.50	30.62	0.00	27.57
2-11-04-148-00	CONVENTION/COUN4/PER DIEM	0.00	0.00	0.00	0.00
2-11-04-211-00	Travel & Subsistence - Cncl 4	0.00	0.00	150.00	0.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	935.00	1,035.00	1,000.00	1,018.00
2-11-05-140-00	Benefits Cnc 5	22.92	30.62	0.00	30.64
2-11-05-148-00	CONVENTN/COUN 2/PER DIEM	0.00	0.00	0.00	0.00
2-11-05-211-00	Travel & Subsistence - Cncl 5	0.00	0.00	150.00	0.00
2-69-00-230-01	Prof. Services - Janitorial FCSS	165.00	0.00	500.00	30.00
2-69-00-510-01	Building General Supplies FCSS/Council	730.43	159.91	500.00	0.00
2-69-00-528-01	Building Repairs Main FCSS/Council	1,129.22	216.05	500.00	0.00
<b>*P</b>	<b>TOTAL COUNCILLOR EXPENSE</b>	<b>41,781.12</b>	<b>18,235.69</b>	<b>24,950.00</b>	<b>8,597.16</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>ADMIN &amp; GENERAL</b>					
1-12-00-410-00	Tax Certificate & Information	(1,201.90)	(1,320.00)	(1,200.00)	(440.00)
1-12-00-155-00	Business License	(1,187.51)	(1,075.00)	(1,000.00)	(825.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	0.00	0.00	0.00
1-12-00-550-00	Return on Investments	(105.02)	(2,363.58)	(100.00)	(2.07)
1-12-00-590-00	Other Revenue - Admin	(1,073.71)	(1,942.84)	(2,000.00)	(56.74)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	0.00	0.00	0.00	0.00
1-12-00-840-00	Provincial Grant	0.00	(54,536.00)	(27,260.00)	0.00
<b>* TOTAL ADMIN &amp; GENERAL</b>		<b>(3,568.14)</b>	<b>(61,237.42)</b>	<b>(31,560.00)</b>	<b>(1,323.81)</b>
<b>ADMINISTRATION EXPENSE</b>					
2-12-00-100-00	Salaries & Wages	48,078.73	46,152.90	56,000.00	20,282.44
2-12-00-140-00	Employee Benefits	6,898.83	10,197.84	7,300.00	2,894.15
2-12-00-148-00	Training & Development - Admin	0.00	1,012.50	250.00	0.00
2-12-00-150-00	Freight & Postage	106.77	1,113.96	200.00	133.11
2-12-00-220-00	Advertising	824.00	1,738.00	1,000.00	408.00
2-12-00-210-00	Licenses & Permits - Admin	0.00	0.00	25.00	0.00
2-12-00-211-00	Travel & Subsistence	0.00	27.46	250.00	0.00
2-12-00-217-00	Telephone, Internet & Security	14,646.48	12,698.85	10,000.00	6,753.83
2-12-00-224-00	Resource Materials/Supplies	0.00	0.00	0.00	0.00
2-12-00-225-00	Registrations & Memberships	404.00	496.00	500.00	275.00
2-12-00-230-00	Professional Services	16,264.45	8,706.22	8,000.00	3,935.00
2-12-00-231-00	Assessment Services	8,650.91	8,863.81	8,600.00	4,308.46
2-12-00-232-00	Legal Fees	10,769.51	26,563.15	25,000.00	10,836.89
2-12-00-233-00	Audit Fees	13,350.00	21,523.25	17,000.00	15,352.00
2-12-00-274-00	Insurance	26,440.00	30,900.00	16,000.00	2,481.90
2-12-00-510-00	General Office Supplies	3,075.23	3,279.72	3,000.00	1,058.67
2-12-00-511-00	Computer Supplies & Furnishings	134.95	1,728.48	0.00	261.98
2-12-00-515-00	TECHNOLOGY	17,778.79	15,872.12	2,000.00	10,340.35
2-12-00-519-00	Miscellaneous Supplies & Costs	0.00	0.00	0.00	0.00
2-12-00-525-00	Rentals & Leases	4,648.59	6,161.31	4,700.00	2,545.89
2-12-00-526-00	SHRED-IT	853.96	1,342.46	900.00	700.91
2-12-00-528-00	Equip -Repairs/Maint.-Admin	0.00	0.00	400.00	0.00
2-12-00-528-01	Building -Repairs/Maint.-Admin	0.00	0.00	500.00	0.00
2-12-00-543-00	Natural Gas	0.00	0.00	0.00	0.00
2-12-00-814-00	Service Charges & Interest	7,342.18	5,455.44	6,000.00	982.76
2-12-00-815-00	Penny Rounding	0.00	(0.03)	0.00	0.02
2-12-00-823-00	Loan Interest - LOC	0.00	0.00	200.00	0.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
2-12-00-915-00	Bad Debt - Accounts Receivable	0.00	7,047.47	0.00	0.00
2-12-00-915-01	Bad Debt - Property Taxes	0.00	0.00	0.00	0.00
2-12-00-995-00	Building Amortization - Admin	0.00	4,527.40	0.00	0.00
2-12-00-995-01	Office Equipment Amortization	0.00	7,586.13	0.00	0.00
2-69-00-528-00	Building Repairs Maint - Admin	1,059.03	240.00	0.00	755.58
2-69-00-230-00	Professional Services/Janitorial Admin	2,255.39	690.00	1,000.00	210.00
2-69-00-540-00	Electricity Admin	1,606.28	1,038.48	2,000.00	329.26
2-69-00-543-00	Natural Gas Admin	973.24	638.38	1,500.00	212.34
		<hr/>	<hr/>	<hr/>	<hr/>
<b>*</b>	<b>TOTAL ADMINISTRATION EXPENSE</b>	<b>186,161.32</b>	<b>225,601.30</b>	<b>172,325.00</b>	<b>85,058.54</b>
		<hr/>	<hr/>	<hr/>	<hr/>
<b>**</b>	<b>NET ADMINISTRATION</b>	<b>224,374.30</b>	<b>182,599.57</b>	<b>165,715.00</b>	<b>92,331.89</b>
 <b>CAO EXPENSES</b>					
2-12-01-100-00	Salaries & Wages - CAO	84,357.82	84,041.30	87,360.00	36,754.52
2-12-01-140-00	Employee Benefits - CAO	16,293.93	18,797.87	17,000.00	7,395.29
2-12-01-148-00	Training & Development - CAO	739.51	115.00	1,000.00	0.00
2-12-01-211-00	Travel & Subsistance - CAO	710.64	0.00	1,200.00	0.00
2-12-01-211-01	Accomodations - CAO	0.00	0.00	1,000.00	0.00
2-12-01-217-00	Telephone & Internet - CAO	0.00	0.00	0.00	0.00
2-12-01-223-00	Membership & Registrations-CAO	500.00	0.00	500.00	275.00
2-12-01-225-00	Conference Registrations - CAO	0.00	0.00	500.00	0.00
		<hr/>	<hr/>	<hr/>	<hr/>
<b>*</b>	<b>TOTAL CAO EXPENSES</b>	<b>102,601.90</b>	<b>102,954.17</b>	<b>108,560.00</b>	<b>44,424.81</b>
		<hr/>	<hr/>	<hr/>	<hr/>
<b>***</b>	<b>TOTAL NET ADMIN &amp; CAO</b>	<b>(183,721.88)</b>	<b>(253,808.24)</b>	<b>(291,504.88)</b>	<b>(607,112.74)</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>FIRE REVENUE</b>					
1-23-00-590-00	Revenue - Fire	(4,565.22)	0.00	(5,000.00)	0.00
<b>*</b>	<b>TOTAL FIRE REVENUE</b>	<b>(4,565.22)</b>	<b>0.00</b>	<b>(5,000.00)</b>	<b>0.00</b>
<b>FIRE EXPENSES</b>					
2-23-00-217-00	Telephone, Internet & Security	1,070.88	1,171.84	1,200.00	777.72
2-23-00-230-00	Professional Services	120.00	0.00	500.00	0.00
2-23-00-510-00	General Supplies	0.00	55.92	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	31,039.56	0.00	5,000.00	0.00
2-23-00-528-01	Firehall Repairs & Maintenance	2,370.10	4,201.11	2,500.00	0.00
2-23-00-740-00	Fire Services Requisition	62,608.68	25,446.75	57,000.00	32,293.53
2-69-00-230-04	Prof. Services - Janitorial - Firehall	1,140.00	1,380.00	1,200.00	420.00
2-69-00-543-04	Natural Gas - Fire Hall	2,473.50	3,291.59	3,000.00	1,274.08
2-69-00-540-04	Electricity - Fire Hall	6,513.52	5,403.79	5,500.00	1,975.52
<b>*</b>	<b>TOTAL FIRE EXPENSES</b>	<b>107,336.24</b>	<b>40,951.00</b>	<b>75,900.00</b>	<b>36,740.85</b>
<b>DISASTER SERVICES EXPENSE</b>					
2-24-00-230-00	Professional Services - Disaster Serv.	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL DISASTER SERVICES EXPENS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>BYLAW &amp; ENFORCEMENT</b>					
1-26-00-420-00	Traffic Fines	0.00	(350.00)	(100.00)	0.00
1-26-00-450-00	Bylaw Fines	0.00	(100.00)	(100.00)	0.00
1-26-00-521-00	Dog License Fees	(125.00)	(135.00)	(150.00)	(50.00)
<b>*</b>	<b>TOTAL BYLAW &amp; ENFORCEMENT</b>	<b>(125.00)</b>	<b>(585.00)</b>	<b>(350.00)</b>	<b>(50.00)</b>
<b>BYLAW &amp; ENFORCEMENT EXPENSE</b>					
2-26-00-230-00	Professional Services - Bylaw	0.00	0.00	350.00	0.00
2-26-00-510-00	General Supplies	218.40	0.00	0.00	0.00
<b>*</b>	<b>TOTAL BYLAW &amp; ENFORCEMENT EXPE</b>	<b>218.40</b>	<b>0.00</b>	<b>350.00</b>	<b>0.00</b>
<b>**</b>	<b>NET BYLAW &amp; ENFORCEMENT</b>	<b>102,864.42</b>	<b>40,366.00</b>	<b>70,900.00</b>	<b>36,690.85</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>PUBLIC WORKS</b>					
1-31-00-254-00	Costs Recovered - Public Works	0.00	(313.35)	0.00	(20.00)
<b>*</b>	<b>TOTAL PUBLIC WORKS</b>	<b>0.00</b>	<b>(313.35)</b>	<b>0.00</b>	<b>(20.00)</b>
<b>PUBLIC WORKS EXPENSE</b>					
2-31-00-100-00	Salaries & Wages	36,296.39	27,982.65	30,000.00	8,517.82
2-31-00-140-00	Employee Benefits	6,006.12	5,157.47	5,200.00	880.54
2-31-00-148-00	Training & Development - Public Works	0.00	89.93	500.00	0.00
2-31-00-150-00	Freight & Postage	51.91	0.00	50.00	0.00
2-31-00-211-00	Travel & Subsistance	32.38	0.00	50.00	0.00
2-31-00-217-00	Telephone & Internet	340.26	278.21	250.00	483.38
2-31-00-223-00	Memberships & Registration	0.00	0.00	0.00	0.00
2-31-00-230-00	Professional Services	188.51	223.00	250.00	290.70
2-31-00-515-00	TECHNOLOGY	49.95	1,527.48	2,000.00	275.00
2-31-00-518-00	Protective Clothing, Etc.	700.77	105.75	750.00	207.37
2-31-00-521-00	Fuel Costs	2,368.36	3,190.55	3,000.00	481.72
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	7,110.63	6,543.10	5,000.00	1,797.90
2-31-01-230-00	Professional Services - Shop	0.00	0.00	0.00	0.00
2-31-00-510-00	General Supplies	2,914.01	2,555.03	0.00	786.76
2-31-01-510-00	General Supplies - Shop	233.28	0.00	2,500.00	0.00
2-31-01-512-00	Shop Tools	2,938.97	1,872.09	3,000.00	336.68
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00
2-31-01-528-01	Building Repairs & Maintenance - Shop	0.00	0.00	4,500.00	0.00
2-69-00-528-02	Building Repairs & Main PW Shop	854.98	0.00	4,500.00	0.00
2-69-00-540-02	Electricity PW	14,851.26	16,438.80	15,000.00	3,841.70
2-69-00-543-02	Natural Gas PW Shop	6,906.98	5,480.23	5,500.00	2,056.46
<b>*</b>	<b>TOTAL PUBLIC WORKS EXPENSE</b>	<b>81,844.76</b>	<b>71,444.29</b>	<b>82,050.00</b>	<b>19,956.03</b>
<b>**</b>	<b>NET PUBLIC WORKS</b>	<b>81,844.76</b>	<b>71,130.94</b>	<b>82,050.00</b>	<b>19,936.03</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>ROADWAYS EXPENSE</b>					
2-32-00-100-00	SALARIES & WAGES	17,669.71	8,222.86	10,000.00	3,025.00
2-32-00-140-00	Employee Benefits	3,282.48	4,451.70	2,000.00	309.67
2-32-00-150-00	Freight & Postage	0.00	377.72	0.00	0.00
2-32-00-220-00	Advertising	0.00	0.00	0.00	0.00
2-32-00-230-00	Other Contracted Services - Streets	884.00	2,491.20	3,000.00	0.00
2-32-00-252-01	Snow Removal	3,215.00	9,250.38	4,000.00	1,255.00
2-32-00-510-00	General Supplies	2,773.55	1,950.23	1,000.00	98.58
2-32-00-514-00	Signage	4,748.63	2,715.17	500.00	0.00
2-32-00-520-00	Chemicals - Street	2,553.60	0.00	2,500.00	0.00
2-32-00-521-00	Fuel Costs - Roads	2,817.72	869.47	1,500.00	209.53
2-32-00-528-00	Repairs & Maintenance - Roads	51,199.16	15,577.38	35,000.00	1,339.94
2-32-00-540-00	Street Lights	19,185.08	19,689.09	18,000.00	6,704.47
2-32-00-831-00	Debenture-Interest	0.00	1,415.09	2,556.70	289.14
2-32-00-832-00	Debenture-Principle	0.00	0.00	62,899.06	16,153.58
2-32-01-512-00	SMALL TOOLS - ROADS	0.00	0.00	0.00	0.00
<b>* TOTAL ROADWAYS EXPENSE</b>		<b>108,328.93</b>	<b>67,010.29</b>	<b>142,955.76</b>	<b>29,384.91</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>WATER REVENUE</b>					
1-41-00-410-00	Basic Fees - Water	(68,397.82)	(62,728.30)	0.00	(14,040.40)
1-41-00-411-00	Water Consumption Fees	(70,372.88)	(49,908.15)	(125,000.00)	(35,264.31)
1-41-00-412-00	Bulk Water Sales	(97,773.16)	(59,269.13)	(65,000.00)	(42,330.46)
1-41-00-510-00	Utility Penalties	(7,643.04)	(7,112.26)	(6,500.00)	(3,170.02)
1-41-00-540-00	Franchise & Concess.	(49,978.94)	(56,381.75)	(60,000.00)	(19,815.74)
1-41-00-590-00	Other Revenue - Water	(1,148.44)	0.00	(1,100.00)	0.00
<b>* TOTAL WATER</b>		<b>(295,314.28)</b>	<b>(235,399.59)</b>	<b>(257,600.00)</b>	<b>(114,620.93)</b>
<b>WATER EXPENSE</b>					
2-41-00-100-00	Salaries & Wages	54,209.00	44,719.75	10,000.00	87.50
2-41-00-140-00	Employee Benefits	8,429.29	7,992.07	5,000.00	8.96
2-41-00-148-00	Training & Development - Water	251.38	726.86	1,500.00	0.00
2-41-00-150-00	Freight & Postage	4,681.36	3,834.18	3,000.00	1,855.07
2-41-00-211-00	Travel & Substantance	0.00	168.69	250.00	0.00
2-41-00-223-00	Memberships - Water	0.00	2,948.14	3,000.00	2,870.00
2-41-00-225-00	Conference Registrations	0.00	0.00	0.00	0.00
2-41-00-230-00	Professional Services	7,944.92	4,640.17	7,000.00	5,053.39
2-41-00-253-00	R & M - Infrastructure	21,441.28	44,072.32	50,000.00	38,621.93
2-41-00-274-00	INSURANCE	0.00	0.00	10,000.00	8,231.40
2-41-00-510-00	General Supplies	1,426.22	3,629.75	3,500.00	1,248.51
2-41-00-512-00	WATER TOOLS	2,459.08	0.00	250.00	0.00
2-41-00-515-00	Water Operator Support - MV Water	8,387.40	20,868.07	145,000.00	49,117.19
2-41-00-516-00	Water Meters	511.41	185.39	500.00	0.00
2-41-00-520-00	Chemicals - Water	2,227.65	1,762.41	2,500.00	2,426.40
2-41-00-528-00	Equipment - Repairs/Maintenance	7,701.25	7,437.05	5,000.00	4,140.02
2-41-00-528-01	Building - Repairs/Maintenance	0.00	0.00	1,000.00	2,000.00
2-41-00-528-03	BULK WATER STN REPAIRS	320.88	0.00	500.00	0.00
2-41-00-995-00	Engineered Structure - Amortization	0.00	71,452.48	0.00	0.00
2-41-00-995-01	Land/Improvement - Amortization	0.00	0.00	0.00	0.00
2-41-00-995-02	Water Equip & Meter - Amortization	0.00	6,197.20	0.00	0.00
2-69-00-540-03	Electricity Water	22,862.97	14,085.73	13,000.00	5,870.00
2-69-00-543-03	Natural Gas Water Wells	1,409.76	360.90	500.00	181.16
<b>* TOTAL WATER EXPENSE</b>		<b>144,263.85</b>	<b>235,081.16</b>	<b>261,500.00</b>	<b>121,711.53</b>
<b>** NET WATER</b>		<b>(42,721.50)</b>	<b>66,691.86</b>	<b>146,855.76</b>	<b>36,475.51</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>SANITARY REVENUE</b>					
1-42-00-410-00	Basic Fees - Sewer	(22,342.68)	(22,418.04)	0.00	(9,360.27)
1-42-00-411-00	Sewer Consumption Fees	(35,180.50)	(77,029.80)	(66,323.10)	(44,138.47)
1-42-00-540-00	Franchise & Concess.	(16,409.46)	(14,095.31)	(16,000.00)	(4,953.94)
<b>* TOTAL SANITARY</b>		<b>(73,932.64)</b>	<b>(113,543.15)</b>	<b>(82,323.10)</b>	<b>(58,452.68)</b>
<b>SANITARY EXPENSE</b>					
2-42-00-100-00	Salaries & Wages	3,025.75	4,812.00	5,000.00	60.00
2-42-00-140-00	Employee Benefits	631.17	906.06	1,000.00	6.32
2-42-00-230-00	Professional Services - Sewer	0.00	0.00	20,000.00	0.00
2-42-00-253-00	R & M - Infrastructure	30,901.36	9,867.50	21,935.75	1,440.00
2-42-00-270-00	Lab Testing	133.01	296.50	250.00	0.00
2-42-00-510-00	General Supplies	35.76	0.00	500.00	0.00
2-42-00-520-00	Chemicals - Sewer	0.00	2,410.00	2,500.00	0.00
2-42-00-523-00	Sewer Flushing	0.00	1,450.00	5,000.00	0.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	6,076.49	4,673.73	5,000.00	0.00
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	0.00	1,000.00	0.00
<b>* TOTAL SANITARY EXPENSE</b>		<b>40,803.54</b>	<b>24,415.79</b>	<b>62,185.75</b>	<b>1,506.32</b>
<b>** NET WASTEWATER</b>		<b>(33,129.10)</b>	<b>(89,127.36)</b>	<b>(20,137.35)</b>	<b>(56,946.36)</b>
<b>GARBAGE REVENUE</b>					
1-43-00-410-00	Solid Waste Collection Fee	(56,663.82)	(63,328.36)	(63,900.00)	(26,385.83)
<b>* TOTAL GARBAGE</b>		<b>(56,663.82)</b>	<b>(63,328.36)</b>	<b>(63,900.00)</b>	<b>(26,385.83)</b>
<b>GARBAGE EXPENSE</b>					
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00	0.00
2-43-00-241-00	Solid Waste Disposal	44,154.20	47,940.45	45,000.00	13,017.45
2-43-00-510-00	General Supplies	246.15	0.00	250.00	11.56
2-43-00-850-00	Waste Commission Grant	5,008.04	4,623.48	5,000.00	1,470.50
<b>* TOTAL GARBAGE EXPENSE</b>		<b>49,408.39</b>	<b>52,563.93</b>	<b>50,250.00</b>	<b>14,499.51</b>
<b>** NET WASTE</b>		<b>(7,255.43)</b>	<b>(10,764.43)</b>	<b>(13,650.00)</b>	<b>(11,886.32)</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>FCSS REVENUE</b>					
1-51-00-840-00	Grant - Prov. - FCSS	(13,878.41)	(13,478.41)	(13,000.00)	(9,865.00)
1-51-00-850-00	Grant - Local Govt. - FCSS	(47,808.00)	(48,446.54)	(48,000.00)	0.00
1-51-00-850-01	MVC Wage Grant	(10,000.00)	(10,000.00)	(10,000.00)	0.00
1-51-00-850-02	Village of Cremona 20% Grant	0.00	(3,442.00)	(3,942.00)	0.00
<b>* TOTAL FCSS</b>		<b>(71,686.41)</b>	<b>(75,366.95)</b>	<b>(74,942.00)</b>	<b>(9,865.00)</b>
<b>FCSS EXPENSE</b>					
2-51-00-100-00	Salaries & Wages	39,647.61	44,355.00	44,706.48	19,004.08
2-51-00-140-00	Employee Benefits	7,483.52	10,054.77	8,000.00	4,073.73
2-51-00-148-00	Training & Development - FCSS	309.35	174.00	0.00	0.00
2-51-00-150-00	Freight & Postage	67.70	38.86	0.00	0.00
2-51-00-211-00	Travel & Subsistance	1,881.79	2,172.32	1,000.00	289.60
2-51-00-217-00	Telephone & Internet	1,896.54	1,216.78	900.00	778.87
2-51-00-220-00	Advertising	730.52	250.00	0.00	0.00
2-51-00-223-00	Memberships - FCSS	114.00	114.00	114.00	0.00
2-51-00-225-00	Conference Registrations	670.00	495.00	0.00	0.00
2-51-00-230-00	Professional Services	3,713.10	390.00	500.00	100.00
2-51-00-231-00	Janitorial	0.00	240.00	250.00	45.00
2-51-00-400-00	Community Programs	3,496.64	636.11	800.00	0.00
2-51-00-410-00	Adult Programs	873.99	584.45	800.00	405.84
2-51-00-411-00	Children-Youth Programs	2,847.64	344.47	650.00	325.00
2-51-00-412-00	Family Programs	2,287.71	517.03	1,000.00	677.53
2-51-00-414-00	Local Grants (External Funding)	8,700.00	6,625.00	7,590.00	5,775.00
2-51-00-419-00	Volunteers	1,500.00	1,005.00	600.00	1,678.34
2-51-00-510-00	General Supplies	409.13	676.37	800.00	431.11
2-51-00-560-00	COPIER LEASE	3,758.01	4,511.48	2,000.00	1,520.49
2-51-00-990-05	Community Newsletter	846.98	1,186.29	500.00	395.44
2-69-00-540-01	Electricity FCSS	1,092.92	1,042.21	1,100.00	362.09
2-69-00-543-01	Natural Gas FCSS	1,259.17	1,494.06	1,400.00	465.83
<b>* TOTAL FCSS EXPENSE</b>		<b>83,586.32</b>	<b>78,123.20</b>	<b>72,710.48</b>	<b>36,327.95</b>
<b>** NET FCSS</b>		<b>11,899.91</b>	<b>2,756.25</b>	<b>(2,231.52)</b>	<b>26,462.95</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>FOOD PANTRY</b>					
1-51-00-990-15	FCSS FOOD PANTRY	(2,362.35)	(1,015.70)	(500.00)	(20.00)
2-51-00-990-15	FOOD PANTRY	339.24	789.13	500.00	307.66
<b>*</b>	<b>TOTAL FOOD PANTRY</b>	<b>(2,023.11)</b>	<b>(226.57)</b>	<b>0.00</b>	<b>287.66</b>
<b>FOOD PANTRY EXPENSE</b>					
2-51-00-990-14	Adult Programs	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL FOOD PANTRY EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>**P</b>	<b>SURPLUS /DEFICIT</b>	<b>(2,023.11)</b>	<b>(226.57)</b>	<b>0.00</b>	<b>287.66</b>
<b>YEAR GRANT REVENUE</b>					
1-51-00-990-01	Donations/Fees - Summer Fun	(8,153.35)	(7,149.50)	0.00	(550.08)
1-51-00-990-07	MVC Grant - Health Funding - First Aid	(1,593.75)	(1,710.00)	0.00	0.00
1-51-00-990-08	MVC Grant - TPT Grant	(4,100.00)	(2,500.00)	0.00	(4,249.00)
1-51-00-990-18	FCSS CMHA Mental Health Grant	0.00	(11,992.99)	0.00	(9,020.00)
<b>*</b>	<b>TOTAL YEAR GRANT REVENUE</b>	<b>(13,847.10)</b>	<b>(23,352.49)</b>	<b>0.00</b>	<b>(13,819.08)</b>
<b>**</b>	<b>TOTAL REVENUE</b>	<b>(13,847.10)</b>	<b>(23,352.49)</b>	<b>0.00</b>	<b>(13,819.08)</b>
<b>YEAR GRANT EXPENSE</b>					
2-51-00-990-01	Summer Fun Program	7,535.79	6,723.41	0.00	0.00
2-51-00-990-07	Health Funding Expense - First Aid	1,770.47	1,710.00	0.00	0.00
2-51-00-990-08	TPT Funding Expense - Senior's Trip	3,283.98	2,450.00	0.00	0.00
2-51-00-990-18	CMHA Mental Health Grant	0.00	9,262.70	0.00	2,371.87
<b>*</b>	<b>TOTAL YEAR GRANT EXPENSE</b>	<b>12,590.24</b>	<b>20,146.11</b>	<b>0.00</b>	<b>2,371.87</b>
<b>**</b>	<b>TOTALS</b>	<b>12,590.24</b>	<b>20,146.11</b>	<b>0.00</b>	<b>2,371.87</b>
<b>SENIOR PROGRAMS</b>					
1-51-00-413-00	Senior's Programs	(2,835.00)	(6,520.00)	0.00	(6,305.00)
2-51-00-413-00	Seniors' Programs	2,250.52	8,819.10	2,000.00	2,872.37
<b>*</b>	<b>TOTAL SENIOR PROGRAMS</b>	<b>(584.48)</b>	<b>2,299.10</b>	<b>2,000.00</b>	<b>(3,432.63)</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>CEMETERY REVENUE</b>					
1-56-00-850-00	Grant - Local Govt. - Cemetery	(1,500.00)	(1,500.00)	(1,500.00)	0.00
1-56-00-410-00	Plot - Cemetery	(2,067.50)	(700.00)	(1,000.00)	(1,050.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,250.00)	(1,050.00)	(1,000.00)	(1,050.00)
1-56-00-412-00	Opening & Closing - Cemetery	(1,225.00)	(1,600.00)	(1,000.00)	(1,700.00)
<b>*</b>	<b>TOTAL CEMETERY</b>	<b>(6,042.50)</b>	<b>(4,850.00)</b>	<b>(4,500.00)</b>	<b>(3,800.00)</b>
<b>CEMETERY EXPENSE</b>					
2-56-00-100-00	Salaries & Wages	3,686.69	3,363.90	3,500.00	337.22
2-56-00-140-00	Employee Benefits	531.69	547.99	850.00	35.71
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00	360.00
2-56-00-230-00	Professional Services - Cemetery	1,950.00	1,300.00	1,500.00	1,392.50
2-56-00-510-00	General Supplies	116.42	0.00	1,000.00	0.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	1,239.98	0.00	1,500.00	0.00
<b>*</b>	<b>TOTAL CEMETERY EXPENSE</b>	<b>7,524.78</b>	<b>5,211.89</b>	<b>8,350.00</b>	<b>2,125.43</b>
<b>PLAN &amp; DEVELOPMENT REVENUE</b>					
1-61-00-410-00	Building Permits	(620.82)	(417.09)	(750.00)	(259.37)
1-61-00-419-00	Compliance Certificates	(500.00)	(300.00)	(500.00)	(100.00)
1-61-00-520-00	Development Permits	(500.00)	(350.00)	(500.00)	(100.00)
1-61-00-521-00	Subdivision Fees	0.00	0.00	10,250.00	0.00
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	0.00	(50.00)	0.00
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00	0.00
1-61-00-590-00	Land Sales	(41,935.85)	0.00	0.00	0.00
<b>*</b>	<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>(43,556.67)</b>	<b>(1,067.09)</b>	<b>8,450.00</b>	<b>(459.37)</b>
<b>PLAN &amp; DEVELOPMENT EXPENSE</b>					
2-61-00-230-00	Professional Services	5,900.00	0.00	10,000.00	1,050.00
2-61-00-233-00	Land Title Changes	40.00	10.10	150.00	0.00
2-61-00-148-00	Training - Planning	0.00	0.00	0.00	0.00
2-61-00-220-00	Advertising	0.00	0.00	250.00	0.00
<b>*</b>	<b>TOTAL PLANNING &amp; DEVELOPMENT E</b>	<b>5,940.00</b>	<b>10.10</b>	<b>10,400.00</b>	<b>1,050.00</b>
<b>**</b>	<b>NET PLANNING &amp; DEVELOPMENT</b>	<b>(36,718.87)</b>	<b>1,604.00</b>	<b>24,700.00</b>	<b>(4,516.57)</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>CULTURE &amp; RECR. REVENUE</b>					
1-71-00-990-02	Donation - Cremona Days	(9,550.00)	(7,267.00)	(7,000.00)	(1,123.74)
1-71-00-990-08	Donation/Fees - WinterFest	150.10	(40.00)	0.00	0.00
<b>*</b>	<b>TOTAL CULTURE &amp; RECREATION</b>	<b>(9,399.90)</b>	<b>(7,307.00)</b>	<b>(7,000.00)</b>	<b>(1,123.74)</b>
<b>CULTURE &amp; RECR. EXPENSE</b>					
2-71-00-990-02	Cremona Days	5,358.10	9,823.82	7,000.00	0.00
2-71-00-990-08	WinterFest	1,841.05	40.00	0.00	0.00
<b>*</b>	<b>TOTAL CULTURE &amp; RECREATION EXP</b>	<b>7,199.15</b>	<b>9,863.82</b>	<b>7,000.00</b>	<b>0.00</b>
<b>**</b>	<b>NET CULTURE &amp; REC</b>	<b>(2,200.75)</b>	<b>2,556.82</b>	<b>0.00</b>	<b>(1,123.74)</b>
<b>PARKS &amp; RECR. REV</b>					
1-71-00-830-00	Grant - Recreation - Federal	0.00	0.00	(20,000.00)	0.00
1-71-00-990-00	Donation - Recreation	0.00	0.00	(5,000.00)	0.00
1-71-00-850-00	Grant - Local Govt -Recreation	0.00	0.00	0.00	0.00
1-71-00-990-01	Donation - Playground	0.00	0.00	(20,900.00)	0.00
<b>*</b>	<b>TOTAL PARKS &amp; RECREATION</b>	<b>0.00</b>	<b>0.00</b>	<b>(45,900.00)</b>	<b>0.00</b>
<b>PARKS &amp; RECREATION EXPENSE</b>					
2-72-00-100-00	SALARIES & WAGES	12,918.08	9,365.88	10,000.00	2,715.36
2-72-00-140-00	Employee Benefits	1,752.95	1,449.81	1,500.00	282.01
2-72-00-521-00	Fuel Costs - Parks	883.15	612.70	750.00	0.00
2-72-01-512-00	Parks - Small Tools	0.00	640.00	0.00	294.90
2-72-00-230-00	Other Contracted Services	5,459.48	4,530.00	4,500.00	615.00
2-72-00-510-00	General Supplies	1,781.93	1,769.81	1,500.00	343.98
2-72-00-513-00	Beautification - Parks	327.99	0.00	2,000.00	0.00
2-72-00-528-00	Equipment Repairs & Maint. - Park	2,755.09	4,626.01	2,000.00	101.38
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00	0.00
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL PARKS &amp; RECREATION EXPEN</b>	<b>25,878.67</b>	<b>22,994.21</b>	<b>22,250.00</b>	<b>4,352.63</b>
<b>**</b>	<b>NET PARK &amp; REC</b>	<b>25,878.67</b>	<b>22,994.21</b>	<b>(23,650.00)</b>	<b>4,352.63</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2024 Actual	2025 Actual	2026 Budget	2026 YTD Actual
<b>LIBRARY</b>					
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00	0.00
1-74-00-850-00	Grants - Local Govt - Library	(35,861.00)	(36,757.53)	0.00	(18,731.65)
1-74-00-254-01	LIB COST RECOVERY - ELECTRICITY	(729.74)	(1,173.44)	(1,000.00)	0.00
1-74-00-254-02	LIB COST RECOVERY - GAS	(425.34)	(722.52)	(1,000.00)	0.00
1-74-00-254-03	LIB COST RECOVERY - TELEPHONE	(1,049.70)	(839.76)	0.00	0.00
<b>*</b>	<b>TOTAL LIBRARY</b>	<b>(38,065.78)</b>	<b>(39,493.25)</b>	<b>(2,000.00)</b>	<b>(18,731.65)</b>
<b>LIBRARY EXPENSE</b>					
2-74-00-850-01	Parkland Regional Library	4,149.36	4,286.97	4,365.63	2,182.82
2-74-00-217-00	Library Office Phone	676.47	529.95	0.00	0.00
2-69-00-540-05	Electricity - Library	2,535.21	900.86	1,000.00	329.26
2-69-00-543-05	Natural Gas - Library	931.63	548.44	1,000.00	212.35
2-74-00-274-00	Insurance Library	0.00	0.00	0.00	1,598.40
2-74-00-528-00	Repairs & Maintenance - Library	0.00	0.00	250.00	0.00
2-74-00-850-00	Cremona Library	44,358.60	44,791.03	0.00	0.00
2-74-00-850-02	CREMONA LIBRARY -VILLAGE ALLOCATION	0.00	8,710.04	2,500.00	0.00
<b>*</b>	<b>TOTAL LIBRARY EXPENSE</b>	<b>52,651.27</b>	<b>59,767.29</b>	<b>9,115.63</b>	<b>4,322.83</b>
<b>**</b>	<b>SURPLUS / DEFESET</b>	<b>14,585.49</b>	<b>20,274.04</b>	<b>7,115.63</b>	<b>(14,408.82)</b>

\*\*\* End of Report \*\*\*

**MEETING: Regular Council Meeting**

**Date: June 16, 2026**

**AGENDA NO.: 9 b)**

**TITLE: Reports – CAO Monthly Reports, PW Reports, Water Operator Reports**

**ORIGINATED BY: Karen O'Connor, CAO**

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**BACKGROUND / PROPOSAL:**

Each month, the CAO will provide an update on key developments within the Village. Highlighted notes from each department are outlined below in point form.

Public Works will provide the CAO with a monthly activity report

Water Operator will provide the CAO with a monthly summary report

Cremona Water Operators, Mountain View Water will not be able to attend a council meeting but will answer any questions that Council has for them. If Council has any questions regarding the report, please give them to the CAO and she will get them to Mountain View Water.

**Administration:**

- My monthly meeting with FCSS Coordinator
- Council Agenda packages and minutes- May 19 Meeting
- MPE discussions with the Building Auditor & site visit
- Input new numbers in Muniware
- A couple meetings with MV Water
- Interview public works candidates
- Hired new public works
- Attended webinars MAATI Municipal Library Board agreements, Redrafting library Board
- And Bill 28
- Meeting with legal on several occasions.
- Meeting with Superior Safety
- Daily meeting with Public Works
- 

**Events and Meetings Attended:**

- Several meeting with Vahid- Planner
- Held meetings with 2 land Developers
- Volunteered at the FCSS Appreciation night
- 

**Planning & Development:**

- Corresponded and meetings several times with Vahid-Planner
- Corresponded with Ross from Municipal Affairs
- Corresp. with new owners and planners from the Mobile Home Park
- Meeting with legal on several occasions.
- 

*INTLS: CAO: KO*

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ accepts the CAO May activity report as information only.

*AND*

**MOTION** THAT Councillor \_\_\_\_\_ accepts the PW & Water Operators April & May activity / summary reports as information only.



**Karen O'Connor**

Chief Administrative Officer

Village of Cremona

205 1 St E Cremona, AB T0M 0B9

koconnor@cremona.ca

**May 5, 2026**

**RE: April 2026 Monthly Operations Summary - Village of Cremona**

Upon commencement of the Operations Agreement, several deficiencies have been noted. These deficiencies have been categorized from high risk, moderate risk, and low risk. This will remain an active tracking list throughout the term of the Agreement and will be updated accordingly and circulated on a monthly basis.

Yearly Maintenance on Blowers/ Air Compressors- **Moderate**

- Yearly oil changes and maintenance is due on 2 air compressors and one blower. This work can be completed by Mountain View Water, and requires minimal cost.

Fire Hydrant Flushing - **Moderate**

- Flushing of the system twice a year is essential in removing deposits from the distribution system and keeping ample available free chlorine and low turbidity to preserve water quality. Will quote this project in May-June

Raw Water Inlet Valve (FCV 210) - **Moderate**

- The raw water inlet valve for the treatment plant is non-operational and is always in the "on" position. The failure alarm for this valve was found to be disabled due to operational issues. Further diagnosis is required to determine why this valve and alarm were left in this state.

Leaking Manganese Filter B Lower Union - (**Previously Low**) - **Moderate**

- There is a pre-existing leak in the lower union connection at Manganese Filter B. The leak has begun to increase. A quote for repair has been obtained for \$1,930 and is awaiting Village approval.

Reservoir Inspection - **Low**

- The last noted reservoir inspection was three (3) years ago. Alberta Environment and Protected Areas recommends inspection every two (2) years.

Leaking Distribution Header Union (Distribution Pump House) - **Low**

- There is a slight leak on the distribution header in the pump house.



Leaking Backwash Water "T" Union/Valve - Low

- The treated backwash line that supplies auxiliary water for site maintenance is leaking. There is currently no way to isolate the line in the event of a leak. Repair plan is currently underway

Pest Control (Well Pump House) - Low

- There is significant rodent activity evident within the well pump house. Pest control measures are recommended to protect the infrastructure from damage and further pest waste. We will continue to monitor

**Completed Repairs/Maintenance:**

Chlorine Dosing Line Burst - High - Complete (November 2025)

- A major leak in the chlorine dosing line was repaired. Proper dosage has now been restored to the produced potable water.

Distribution Pump/Bulk Water Station Heater - High - Complete (November 2025)

- Replacement of faulty internal circuit board on the natural gas unit heater (Work Order #0001). This unit is now back in operation.

Well Pump House Heater - High - Complete (November 2025)

- Replacement of faulty 240V Dual-Pole Load Controller/Thermostat for the electric unit heater. (Work Order #0002). This unit is now back in operation.

Leaking Valve (FV 230A) - Low - Complete (November 2025)

- A slight leak in the treatment plant on the flange for valve FV 230A has been repaired.

Air Compressor Automatic Drains - Low - Complete (November 2025)

- The automatic drains for the air compressors were found to be turned off due to blocked discharges. The discharge lines should be replaced to preserve the integrity and capacity of the compressor tanks. They were being drained manually on a weekly basis. The automatic drains have now been repaired.

Bray Valve (FV 320A) Air & Oil Leak - High - Complete (December 2025)

- The valve actuator for a control valve on "Manganese Filter A" is leaking air and oil. The system can currently compensate for the loss of air, although it puts additional strain on the compressors for the facility. If maintenance is not performed, the leak could go past the working capacity of the compressors or lead to valve failure. This leak has resulted in a failure of operation of the valve. Summit has completed the repair.



Treated Water Chlorine Analyzer - High - Complete (December 2025)

- The treated chlorine analyzer that monitors free chlorine in the plants produced water is not reading accurately and requires service. The SCADA alarm for this was found to be disabled. This analyzer is essential to the operation and compliance of the treatment system. ClearTech performed a service to the analyzer on December 15th.

Leaking Grundfos Booster Pump (Treatment Plant) - Low - Complete (December 2025)

- The booster pump that supplies additional pressure to the operations building is currently not operational and leaking. This system has been bypassed by the Village.

Chlorine Dosing Pump Discharge - High - Complete (December 2025)

- It was noted by the previous operator that the dosing pump was causing major problems with the functionality of the treatment plant. Upon our operator's review, it was identified that the pump itself was not the issue, but rather the discharge location was blocked off due to misuse of the pump. A short-term solution has been implemented by shortening the length of the discharge tubing entering the flow of treated water. Fusion Plumbing has installed a union for future blockage removal. The blockage has been removed.

Uninterrupted Power Supply (UPS) Battery Failure - High - Complete (January 2026)

- It was identified that the existing UPS that provides uninterrupted power to the treatment plant was non-operational and obsolete. The SCADA alarm for the UPS was found to currently be disabled. The UPS is required for AEPA compliance to ensure SCADA trending is uninterrupted, as well as act as a protection for the treatment plant PLC and programming. A replacement has been quoted and approved by the Village. This UPS is now installed and operational.

Water Treatment Plant PLC Card Failure - Complete (January 2026)

- A power outage caused a loss of the automated operations of the chemical dosing pump. It was determined through MPE and Ridgeline Electrical that the lack of UPS on the system (pre-existing condition) caused a failure of the analog PLC card. A replacement was supplied and installed by Ridgeline Electrical. Manual operations of the plant to produce treated water was required while a card was sourced.

Centre Street / 2nd Ave Water Main Break - Complete (January 2026)

- Higher than normal morning flows indicated a leak/break in the distribution system. Leak detection equipment and crew were deployed to site and the leak was found on Center Street and 2nd Avenue. While 4 residents experienced lower than normal pressures during the repair, no service interruptions were experienced throughout the investigation and repair.



Exterior Light (Well Pump House) - Low - Complete (February 2026)

- The exterior light at the well pump house appears to be non-operational.

Failed Trides reference sensor on Swan analyzer( Plant) - High- Complete (February 2026)

- Failure of a sensor on the chlorine analyzer caused error in free chlorine reading

Control Valve Solenoid Failure (Plant) - Complete ( Feb 27 2026)

- Air control solenoid valves have been maintained and are in working condition. We will continue to monitor condition

Chlorine Scale - High - Complete - (March 2026)

- The chlorine scale that measures the volume of available chlorine for water disinfection is now functioning. The scale has been replaced, installation has been completed and the system is calibrated.

UPS Desktop computer - Moderate - Complete - (March 2026)

- The UPS had failed and the batteries were replaced.

Pressure Differential in Bio Filer A - Complete (April 2026)

- The pressure differential for Bio Filter A is abnormally high. Upon investigation the pressure distribution block required maintenance. The repair was completed and the system is now operating with accurate readings.

Door Entry Alarms - Treatment Plant and Well Pump House - REMOVED (April 2026)

- MPE Engineering is looking into a way to utilize these sensors, as their current configuration is not useful. After investigation MPE is not able to utilize these door alarms. This line item has been removed.

If you have any questions regarding the above noted deficiencies or corrective actions, please do not hesitate to reach out.

Thank you,  
Mountain View Water Ltd.



**Karen O'Connor**

Chief Administrative Officer

Village of Cremona

205 1 St E Cremona, AB T0M 0B9

koconnor@cremona.ca

**June 5, 2026**

**RE: May 2026 Monthly Operations Summary - Village of Cremona**

Upon commencement of the Operations Agreement, several deficiencies have been noted. These deficiencies have been categorized from high risk, moderate risk, and low risk. This will remain an active tracking list throughout the term of the Agreement and will be updated accordingly and circulated on a monthly basis.

**WATERWORKS MONTHLY SUMMARY**

Air Control Valve (Water Plant) - HIGH

- There are two failing air control valves. Parts are ordered and repair will be completed by Mountain View Water

Failing Valve (Water Plant) - HIGH

- Valve V235A, is in need of maintenance. Under operation, it fails to open/ close the majority of the time. Repair options are being explored.

Fire Hydrant Flushing - HIGH

- Flushing of the system twice a year is essential in removing deposits from the distribution system and keeping ample available free chlorine and low turbidity to preserve water quality. We will quote this month

Yearly Maintenance on Blowers/ Air Compressors- Moderate

- Yearly oil changes and maintenance is due on 2 air compressors and one blower. This work can be completed by Mountain View Water, and requires minimal cost.

Raw Water Inlet Valve (FCV 210) - Moderate

- The raw water inlet valve for the treatment plant is non-operational and is always in the "on" position. The failure alarm for this valve was found to be disabled due to operational issues. Further diagnosis is required to determine why this valve and alarm were left in this state.



Leaking Manganese Filter B Lower Union - (Previously Low) - Moderate

- There is a pre-existing leak in the lower union connection at Manganese Filter B. The leak has begun to increase. A quote for repair has been obtained for \$1,930 and is awaiting Village approval.

Reservoir Inspection - MEDIUM

- The last noted reservoir inspection was three (3) years ago. Alberta Environment and Protected Areas recommends inspection every two (2) years. A quote will be provided this month for the work.

Leaking Distribution Header Union (Distribution Pump House) - Low

- There is a slight leak on the distribution header in the pump house.

Leaking Backwash Water "T" Union/Valve - Low

- The treated backwash line that supplies auxiliary water for site maintenance is leaking. There is currently no way to isolate the line in the event of a leak. Repair plan is currently underway

Pest Control (Well Pump House) - Low

- There is significant rodent activity evident within the well pump house. Pest control measures are recommended to protect the infrastructure from damage and further pest waste. We will continue to monitor

**Completed Repairs/Maintenance:**

Chlorine Dosing Line Burst - High - Complete (November 2025)

- A major leak in the chlorine dosing line was repaired. Proper dosage has now been restored to the produced potable water.

Distribution Pump/Bulk Water Station Heater - High - Complete (November 2025)

- Replacement of faulty internal circuit board on the natural gas unit heater (Work Order #0001). This unit is now back in operation.

Well Pump House Heater - High - Complete (November 2025)

- Replacement of faulty 240V Dual-Pole Load Controller/Thermostat for the electric unit heater. (Work Order #0002). This unit is now back in operation.

Leaking Valve (FV 230A) - Low - Complete (November 2025)



- A slight leak in the treatment plant on the flange for valve FV 230A has been repaired.

Air Compressor Automatic Drains - Low - Complete (November 2025)

- The automatic drains for the air compressors were found to be turned off due to blocked discharges. The discharge lines should be replaced to preserve the integrity and capacity of the compressor tanks. They were being drained manually on a weekly basis. The automatic drains have now been repaired.

Bray Valve (FV 320A) Air & Oil Leak - High - Complete (December 2025)

- The valve actuator for a control valve on "Manganese Filter A" is leaking air and oil. The system can currently compensate for the loss of air, although it puts additional strain on the compressors for the facility. If maintenance is not performed, the leak could go past the working capacity of the compressors or lead to valve failure. This leak has resulted in a failure of operation of the valve. Summit has completed the repair.

Treated Water Chlorine Analyzer - High - Complete (December 2025)

- The treated chlorine analyzer that monitors free chlorine in the plants produced water is not reading accurately and requires service. The SCADA alarm for this was found to be disabled. This analyzer is essential to the operation and compliance of the treatment system. ClearTech performed a service to the analyzer on December 15th.

-

Leaking Grundfos Booster Pump (Treatment Plant) - Low - Complete (December 2025)

- The booster pump that supplies additional pressure to the operations building is currently not operational and leaking. This system has been bypassed by the Village.

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- Air control solenoid valves have been maintained and are in working condition. We will continue to monitor condition

Chlorine Scale - High - Complete - (March 2026)

- The chlorine scale that measures the volume of available chlorine for water disinfection is now functioning. The scale has been replaced, installation has been completed and the system is calibrated.

UPS Desktop computer - Moderate - Complete - (March 2026)

- The UPS had failed and the batteries were replaced.

Pressure Differential in Bio Filer A - Complete (April 2026)

- The pressure differential for Bio Filter A is abnormally high. Upon investigation the pressure distribution block required maintenance. The repair was completed and the system is now operating with accurate readings.

Door Entry Alarms - Treatment Plant and Well Pump House - REMOVED (April 2026)



- MPE Engineering is looking into a way to utilize these sensors, as their current configuration is not useful. After investigation MPE is not able to utilize these door alarms. This line item has been removed.

**WASTEWATER MONTHLY SUMMARY**

May 2026

- Upon starting the wastewater agreement, it was identified that the lagoon was at its overflow height and was draining to the environment. Mountain View Water completed all testing to stay in compliance with the code of practice and was able to start irrigation with the neighbouring farmer to lower the levels. The contravention was noted to the proper channels, and has since been closed. We will continue to monitor to ensure the proper/ safe cooperation of the lagoon system

**MONTHLY METER SUMMARY**

December			
	PREVIOUS	MONTH END	TOTAL M3
TREATED TO RES	599045	603333	4288
RAW FROM WELLS	667316	672245	4929
BACKWASH -LOSS	40117	40411	294
Distribution	1065077	1068528	3451
Bulk (METER ROLLED OVER)	9681871	347.323	665.45

JANUARY		
	MONTH END	TOTAL M3
TREATED TO RES	608689	5356
RAW FROM WELLS	678382	6137
BACKWASH -LOSS	40762	351
Distribution	1072685	4157
Bulk	761.85958	414.54



FEBRUARY		
	MONTH END	TOTAL M3
TREATED TO RES	614739	6050
RAW FROM WELLS	684997	6615
BACKWASH - LOSS	41191	429
Distribution	1074923	2238
Bulk	4010.736	3248.88
MARCH		
	MONTH END	TOTAL M3
TREATED TO RES	619845	5106
RAW FROM WELLS	690833	5836
BACKWASH -LOSS	41533	342
Distribution	1078479	3556
Bulk	5078.696	1067.96
APRIL		
	MONTH END	TOTAL M3
TREATED TO RES	623953	4108
RAW FROM WELLS	695546	4713
BACKWASH -LOSS	41811	278
Distribution	1081427	2948
Bulk	5864.31	785.614
MAY		
	MONTH END	TOTAL M3
TREATED TO RES	629194	5241
RAW FROM WELLS	701461	5915
BACKWASH -LOSS	42180	369
Distribution	1084727	3300
Bulk	7331.481	1467.171

If you have any questions regarding the above noted deficiencies or corrective actions, please do not hesitate to reach out.

Thank you,  
Mountain View Water Ltd.



## REQUEST FOR DECISION

**MEETING:** Regular Council Meeting

**Date:** May 19, 2026

**AGENDA NO.:** 10

**TITLE:** Minutes – Boards, Committees, Commissions

**ORIGINATED BY:** Karen O'Connor, CAO

### **BACKGROUND / PROPOSAL:**

Minutes from various boards, committees, and commissions are being presented to Council for their review and information.

Attached to this Request for Review (RFR) are items that Council may wish to address through a formal resolution.

Otherwise, the information is provided for acceptance only.

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Please see the attached minutes for review and information.

### **COSTS / SOURCE OF FUNDING (if applicable):**

N/A

### **RECOMMENDED ACTION:**

That the Council accepts the minutes of:

#### **Mayor Lamb**

- MVSH 2026 Golf Sponsorship Pkg
- 

#### **Deputy Mayor Liu**

- VoC L 2025 Return on Investment
- VoC L Meeting Minutes, Mar. 26, 2026

#### **Councillor Abrams**

- FCSS Coordinators Report June, 2026
- FCSS Coordinators Report March 2026
- FCCS Meeting Minutes February & March, 2026

#### **Councillor Martin**

#### **Councillor Thompson**

**MOTION** THAT Councillor \_\_\_\_\_ accepts the Minutes, Reports, Committees, and Commissions as information only.



  
**Mountain View  
Seniors' Housing  
Foundation**

**16TH ANNUAL**  
***Golf Classic***

**Thursday, September 10, 2026**

**CARSTAIRS COMMUNITY GOLF CLUB**

**IN SUPPORT OF**

  
**Mountain View  
Seniors' Housing**



**SHUNDA**  
CONSULTING & CONSTRUCTION MANAGEMENT LTD.

## Building Community – On and Off the Course

**Shunda** is proud to serve as the **Title Sponsor** of the **MVSH Foundation Golf Tournament**. Supporting the MVSH Foundation reflects our shared commitment to community, collaboration, and making a meaningful impact where we live and work.



## What Shunda Offers

- Consulting and Estimating Services
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We transform ideas into reality with expert planning and precise construction execution. By fostering strong relationships and meaningful collaboration, we ensure that every project is delivered with excellence, creating results that enhance the way people live, work, and connect.

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### **A Message from the Foundation President,**

It's my pleasure to welcome you to the 2026 Mountain View Seniors' Housing Foundation Annual Golf Classic, a signature event that truly embodies community spirit, generosity, and the shared goal of helping seniors live their best lives. We do this because we believe that quality of life matters at every stage of life. Every contribution, large or small, helps us create warm, vibrant communities where seniors feel valued, engaged, and supported.

The Mountain View Seniors' Housing Foundation Annual Golf Classic is one of our most anticipated annual events. It's an incredible day of fun, friendship, and purpose. It brings together generous sponsors, dedicated volunteers, enthusiastic golfers, and passionate MVSH staff who all share the same commitment to giving back. Thanks to this collective effort, we're able to continue making a real, lasting difference in the lives of the seniors who built the very communities we're proud to call home today.

If you're looking for a memorable way to make an impact, to network, connect, and give back, I invite you to join us as a sponsor of the 2026 tournament. Together, we can continue to enhance the quality of life for our seniors and ensure that every day is filled with comfort, care, and community.

Alan Miller  
*President, Mountain View Seniors' Housing Foundation*

### **About the Mountain View Seniors' Housing Foundation**

*The Mountain View Seniors' Housing Foundation (MVSH Foundation) proudly supports Mountain View Seniors' Housing (MVSH), an organization dedicated to providing safe, comfortable, and enriching homes for seniors across the Mountain View County region. Through the Foundation, we raise funds that go above and beyond basic care, supporting enhancements like therapeutic programs, recreational activities, upgraded furnishings, and innovative spaces that bring joy, dignity, and connection to every resident.*



# Mountain View Seniors' Housing

## **A Message from the MVSH Board Chair, and the Chief Administrative Officer,**

We hope you are all doing well and enjoying another busy and exciting year. As the MVSH Foundation approaches the 16th Annual Golf classic, we're so thankful to be back again this year as the Foundation's beneficiary.

If you joined in the fun last year, you'll remember the beautiful sunshine, the great energy, and the incredible spirit of generosity that made the day so special. We were so grateful for the support, laughter, and enthusiasm shared by everyone who came out, and we are absolutely thrilled to be back at the beautiful Carstairs Community Golf Club for this year's tournament.

On behalf of Mountain View Seniors' Housing, we want to express how deeply thankful we are for everything the MVSH Foundation does for our organization and for our residents. The Foundation's dedication and generosity continue to make a meaningful difference in the lives of the seniors we serve. Time and again, their support helps create comfort, joy, and enhanced quality of life for residents across our communities, and for that, we are sincerely grateful.

As you look through this year's sponsorship package, we hope you'll take a moment to reflect on the impact your support has. Every contribution helps the Foundation continue its incredible work and ensures that residents receive those added touches that make a place feel like home.

We truly appreciate your support and look forward to welcoming you and your team for another phenomenal day of golf, community, and giving back. Thank you for being part of something so meaningful to MVSH and to the residents we are privileged to serve.

*It's time to tee up, see you soon!*

**Dwayne Fulton**, Board Chair  
**Stacey Stilling**, Chief Administrative Officer

**Mountain View Seniors' Housing**





# Why Sponsor?

## Alberta's population is aging, and it's happening fast.

By 2046, the province's population is expected to reach about 6.4 million, with over 1.6 million Albertans aged 65 or older. That means nearly one in four Albertans will be a senior, a group that deserves both dignity and continued connection to their communities.

Mountain View Seniors' Housing (MVSH) provides supportive living, housing, and services to seniors across central Alberta, helping them live safely, comfortably, and independently close to home.

The MVSH Foundation helps to ensure MVSH can continue its vital work. We raise funds and awareness to support programs, equipment, facility upgrades, and initiatives that directly enrich the lives of MVSH lodge residents.

When seniors are forced to leave their communities to find care elsewhere, the risk of social isolation increases, often leading to anxiety, depression, and cognitive decline. Your sponsorship in the MVSH Foundation Annual Golf Classic, and your support throughout the year, help us invest in solutions that keep seniors connected, engaged, and thriving where they belong, in their home communities.

Together, we can build a stronger future for local seniors. **They've built our communities, now it's our turn to support them.**

To learn more about the Mountain View Seniors' Housing Foundation and how you can get involved, visit our website at:

**[MVSH.CA/FOUNDATION](https://mvsh.ca/foundation)**

# Acera™

## INSURANCE

Premiere Sponsor of the  
  
16th Annual Golf Classic

Acera Also Provides Benefits for  


**Tee up the right coverage.**

**Personal. Commercial. Group Benefits.**

Acera Insurance is one of Canada's largest independent, employee-controlled insurance brokerages, proudly 100% Canadian-owned. With 70+ branches, 100+ insurer partners, and deep local expertise, Acera helps individuals, families, and businesses find coverage that fits their needs with confidence.

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## **Why choose Acera Insurance?**

- Independent, unbiased advice
- Canadian-owned and locally rooted
- Access to multiple insurers and competitive quotes
- Personalized service in branch, by phone, or online
- 24/7 claims reporting support

*From car and home insurance to business protection and employee benefits, Acera works with you to find practical, customized solutions backed by local expertise and national reach.*

# Thank you to our 2025 Sponsors!

## **EXCLUSIVE TITLE SPONSORS**

Shunda Consulting & Construction Management Ltd.  
Acera Insurance

## **CART SPONSOR**

Olds Electric & Lighting Ltd.

## **DINNER SPONSOR**

Mathews Dinsdale & Clark LLP -  
*Global HR Lawyers*

## **TEAM SPONSORS**

MLT Aikins LLP  
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A Gallery of Floors Ltd.  
Westview Co-op  
Vista Radio (The GOAT, the RANCH)  
SCS Ltd. - MVSH Maintenance  
Arcadis  
Bethany Care Society  
Town of Olds  
Town of Didsbury  
Town of Carstairs  
Cam Clark Automotive Group  
SMP Engineering together with Remedy Engineering  
Central Alberta Property Inspections together with Milaney Construction Services  
Looker Office Furniture together with Global Furniture Group

## **PRIZE SPONSORS**

Mountain View County  
Reynolds Mirth Richards & Farmer LLP  
Sysco Food Services  
ATB Financial  
Mary Jane Harper - Royal LePage Realty  
Sundre Home Hardware  
Sani Marc / Wood Wyant  
Jason Nixon

## **BREAKFAST SPONSOR**

Amax Exteriors Ltd.

## **LUNCH SPONSOR**

Complete Purchasing Services

## **HOLE-IN-ONE SPONSOR**

Onward Integration Solutions  
Rosehill Auctions/Olds Auction Mart  
Town of Sundre

AMRE Supply Calgary  
8760 Expense Management  
CIP Office Technology  
Pearle Vision  
Empringham Disposal  
Spearhead Manufacturing Ltd.



# Tournament Details

## 9:00 am

Arrive at the course and check-in with your team. Enjoy a light breakfast with coffee and baileys to prepare yourself for a great day of golf!

## 10:00 am

Teams disperse to the course to begin the tournament in a traditional shotgun start! *Lunch is available throughout the day. Use your Lunch Voucher at either the clubhouse or the halfway house on the course.*

## 3:00 pm

Enjoy cocktails as teams conclude their round of golf for the day. After all teams have returned from the course, dinner will begin followed by a brief program, silent auction announcements and prizes.

## What's Included:

- ✓ Green fees and a power cart
- ✓ Breakfast, lunch & dinner, including drink tickets
- ✓ Access to practice facilities
- ✓ Opportunity to bid on amazing silent auction items
- ✓ Opportunity to WIN team and individual contest prizes
- ✓ Valuable networking with golfers, sponsors, and colleagues
- ✓ A great day of golf, for an incredible local cause!

# Premiere Tournament Sponsor

As the Premiere Tournament Sponsor, your organization will receive exclusive recognition as the event's presenting partner, showcasing your company's leadership and commitment to our mission. This top-tier sponsorship level offers maximum visibility and engagement opportunities before, during, and after the tournament.

## Sponsorship Benefits Include:

- ✓ **Exclusive Naming Rights:** Your company name/logo featured as Mountain View Seniors' Housing Foundations Golf Tournament Presented by *[Your Company]* on all event materials, signage, and digital promotions.
- ✓ **Prominent Logo Placement and Brand Exposure:** Featured on tournament banners, scorecards, promotional materials, and event webpage.
- ✓ **Speaking Opportunities:** Option for a company representative to provide welcoming remarks at the event.
- ✓ **Two Foursome Entries:** Includes eight (8) green fees, including power carts, breakfast, lunch and dinner for all golfers, sixteen (16) drink vouchers and special reserved seating in the banquet tent.
- ✓ **First Right of Refusal with Added Exposure:** Commit to next year's tournament by March 31, 2027 and receive a full page advertisement in the 2027 MVSH Foundation Annual Gold Classic Sponsorship Opportunities publication.



**SOLD OUT**  
for the 2026 Golf Classic

INVESTMENT  
**\$6,500.00**



# More Sponsorship Opportunities

## Cart Sponsor - \$3,000.00

*Drive your brand across the course... Literally!*

Position your business front and center by featuring your logo on every tournament golf cart, ensuring unmatched visibility throughout the day. As golfers navigate the course, your brand travels with them, a powerful opportunity to stay top of mind with every swing.

*Though this package does not include player registration, you're invited to join us for cocktails, dinner (2 Dinner tickets, 4 Drink tickets included), and the tournament program beginning at 3:00 p.m., offering valuable networking with community and business leaders.*

## Team Sponsor - \$2,000.00

*Swing into action, make an impact!*

Join fellow community and business leaders for a full day of golf, networking, and fun, all in support of the future of seniors living. Your foursome will enjoy premium tournament access, including two power carts, eight drink vouchers, and full-course hospitality from breakfast through dinner, while your business receives prime brand exposure on and off the course.

### Package Includes:

- ✓ **One Foursome Entry:** Four green fees, two power carts, eight drink vouchers, breakfast, lunch, and dinner.
- ✓ **Brand Visibility:** Prominent signage on-course, logo placement on the event webpage, and recognition across MVSH Foundation social media platforms.

# Meal & Beverage Sponsors - \$1,000.00 - \$3,000.00

*Fuel the fun, and the golfers, all day long!*

As a meal & beverage sponsor, your business keeps the tournament energy high from the first tee to the final toast! Choose to sponsor breakfast, lunch, or dinner and enjoy exceptional exposure in the dining areas, snack shack and banquet tent. Your logo will also be featured online and across MVSH social channels.

## Choose Your Experience:

**Breakfast Sponsor - \$1,000** **SOLD OUT**

Kick off the day right! Your sponsorship serves breakfast sandwiches, bacon, sausage, and coffee (*with a splash of Baileys for good measure!*) to every golfer. Your brand is front and center as players gear up for the day ahead.

**Lunch Sponsor - \$1,500**

Keep the good times rolling with crowd favorites like smokies and hot dogs. Your sponsorship helps re-energize golfers mid-tournament while ensuring continued brand visibility during this high-traffic meal.

**Dinner Sponsor - \$3,000**

The grand finale of the day! Celebrate with golfers, community leaders, and sponsors at our delicious chicken & rib dinner banquet. Your brand takes center stage with special recognition during the evening program.

**Beverage Sponsor - \$1,500**

As a Beverage Sponsor, your business keeps golfers refreshed from the first tee to the final toast! Your support enhances the experience and gives your brand visibility throughout the tournament on each beverage ticket.

# Hole-In-One Sponsor - \$1500.00

*Be the talk of the tournament with the day's most difficult challenge!*

As the Hole-in-One Sponsor, your business helps showcase one of the day's biggest highlights. With signage at the contest hole, your brand will enjoy strong visibility as golfers take their shot at an unforgettable tournament moment, a chance to win one of two \$10,000 hole-in-one prizes!





## **Putting Competition Sponsor** **SOLD OUT**

*Support one of the tournament's most popular attractions!*

As the Putting Competition Sponsor, your business helps fund prizes and refreshments for this popular on-course challenge. Your brand will be recognized with signage at the competition, giving your business strong visibility at a memorable tournament highlight.

## **Activity Hole Sponsor - \$500.00**

*Put your brand right where the action is!*

As a Hole Sponsor, you'll own a hole on the course and have the opportunity to get creative. Set up a tent, hand out snacks, drinks, or swag, or even host your own "Caesar Hole" experience! Showcase your business, meet players face-to-face, and connect directly with your community in a relaxed, engaging setting.

## **Prize Sponsor - \$250.00**

*Support the fun, and celebrate our golfers!*

As a Prize Sponsor, your contribution helps the MVSH Foundation provide exciting prizes that keep players motivated, engaged, and coming back year after year. Your support adds to the friendly competition and overall enjoyment of the tournament, while helping us raise vital funds for seniors in our community. Your generosity will be recognized on the MVSH Foundation website and social media channels, showcasing your commitment to community and charitable impact.

## **Individual Golf Registration- \$175.00**

*Love golf and good times? Join the fun!*

No team or business to sponsor? No problem. Register and we'll match you with a great group of golfers. It's a fun way to play, network, and support the MVSH Foundation.

### **Your registration includes:**

- ✓ One green fee and shared power cart
- ✓ Breakfast, lunch, and dinner and two drink tickets

# Sponsorship Summary

Sponsorship Benefits Included Per Package		PREMIERE TOURNAMENT SPONSOR	POWER CART SPONSOR	DINNER SPONSOR	TEAM SPONSOR	BEVERAGE SPONSOR	LUNCH SPONSOR	HOLE-IN-ONE SPONSOR	BREAKFAST SPONSOR	PUTTING COMPETITION SPONSOR	ACTIVITY HOLE SPONSOR	PRIZE SPONSOR	INDIVIDUAL GOLFER
		\$6500	\$3000	\$3000	\$2000	\$1500	\$1500	\$1500	\$1000	—	\$500	\$250	\$175
GOLFING INCLUDED	Green Fee(s) with Power Cart	SOLD OUT <sup>8</sup>			4				SOLD OUT	SOLD OUT			1
	Beverage Ticket(s)	SOLD OUT <sup>8</sup>			8				SOLD OUT	SOLD OUT			2
	Breakfast	SOLD OUT <sup>8</sup>			4				SOLD OUT	SOLD OUT			1
	Lunch	8			4								1
	Dinner	8	2	2	4								1
On-Course/Event Tent Signage		X	X	X	X	X	X	X	X	X	X		
Power Cart Signage			X										
Business Name/Logo Listed on Website		X	X	X	X	X	X	X	X	X	X	X	
Social Media Recognition		X	X	X	X	X	X	X	X	X	X	X	
Extra Advertising in Sponsorship Package		X											
Reserved Seating at Dinner Banquet		X		X									
Business Name/Logo Listed on Program		X	X	X	X	X	X	X	X	X	X		



# Your Support in Action!

At MVSH Foundation, we believe donated funds should directly enhance the lives of the residents we serve. To help guide those investments, MVSH asks their Site General Managers each year, at each of our Lodge facilities to identify wishlist items specific to their location's needs and opportunities. **These requests are made with one clear purpose in mind; to support meaningful improvements that elevate quality of life and strengthen the services and sense of comfort our residents experience every day!**



## New Dining Room Chairs *at Aspen Ridge Lodge*

A portion of the funds raised through the 2025 MVSH Foundation Annual Golf Classic is going towards purchasing new dining room chairs for Aspen Ridge Lodge! Sturdy, durable, and comfortable seating is essential in creating a dining space that feels warm, welcoming, and familiar...just like home. To help make the difficult choice, residents had the opportunity to test out, and vote for their favourite one!

## New Portrait TV Display *at Aspen Ridge Lodge*

This new feature funded by the MVSH Foundation helps keep residents informed in a clear, engaging, and easy-to-read way. Displaying a running list of daily activities, menus, fun photos, updates, and important information, it offers a professional and efficient way to share what's happening around the lodge. With large and simple text styles, the screen is designed to be accessible and helpful for residents throughout the day!



## New PA/Audio System *at Sundre Supportive Living*

Funded by the MVSH Foundation, the new PA System has brought music and a nostalgic atmosphere into the heart of the building, creating a warm and welcoming place for residents, staff, and visitors alike. With music now able to play throughout the hallways, dining room, and common areas, the space feels more comforting, vibrant, and full of life.

# Our Next Goal

Mountain View Seniors' Housing has identified an important need to redesign and expand the outdoor space connected to the Safe Living Unit for residents living with dementia at Aspen Ridge Lodge. While the interior of the unit has been updated to meet supportive living standards, the outdoor area has never been properly developed to support residents' cognitive, physical, and emotional well-being.

This project would create a safe, secure, and welcoming outdoor environment that encourages fresh air, movement, connection, and meaningful engagement with nature.



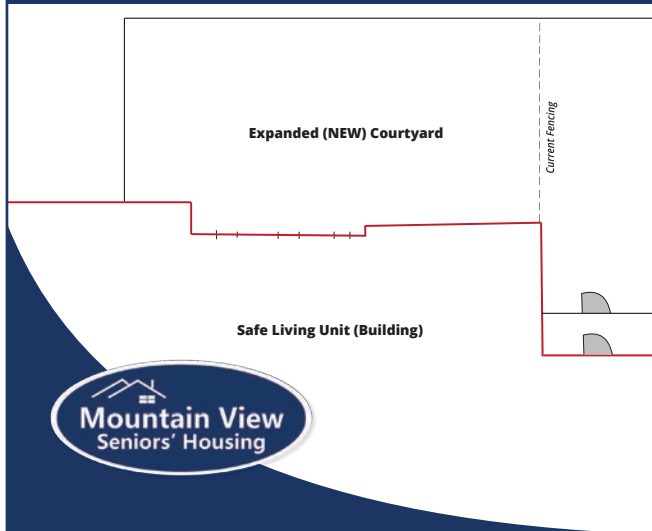
*Uneven ground, animal holes creating hazards, and a chain-link fence making the space feel caged in.*



*Cracked pavement, uneven ground that blends directly into the grass without any clear edging, old patio furniture, limited space for activities, and generally worn-down features throughout.*



## Aspen Ridge Lodge Safe Living Unit Courtyard Expansion Project Footprint Concept



## THE CONCEPT

Thoughtfully planned with accessibility, safety, and comfort in mind, the new space would include features that support walking, social interaction, sensory experiences, family visits, and therapeutic programming.

For residents living with dementia, access to an enriching outdoor environment can reduce agitation, improve mood, support mobility, encourage better sleep, and create more opportunities for joy, reminiscence, and connection!

*This is more than a renovation, it is an investment in dignity, quality of life, and everyday moments that matter.*

**\$20,000**  
in donations  
already recieved

Through the support of donors, the Mountain View Seniors' Housing Foundation can help bring this important vision from Mountain View Seniors' Housing to life for the residents of Aspen Ridge Lodge.



# *Sunshine & Success*

## at the 15th Annual MVSH Foundation Golf Classic

On September 11, 2025, the Carstairs Community Golf Course was buzzing with laughter, friendly competition, and plenty of sunshine for the 15th Annual MVSH Foundation Golf Classic. After 2024's rainout, the perfect weather made for an unforgettable day as 31 teams teed off at the 10 a.m. shotgun start, excited to compete, connect, and support local seniors.

The course was alive with friendly competition and high energy connection! The Eagle Challenge kept players laughing with MVSH Executive Assistant donning the Mighty Eagle costume, while partners such as Looker Office Furniture, Global Furniture Group, Westview Co-op, and CIP Office Technology kept golfers refreshed and entertained with prizes and challenges. The popular Putting Challenge, hosted again by Sundre Mayor Richard Warnock and MVSHF volunteer Danielle Dick, drew a crowd, with golfers vying for premium wine and spirits donated by the Foundation, Cedars Pub, and Original T's Restaurant.

After 18 holes of play, golfers gathered in the tent for a steak dinner by Ironwood Restaurant, a spirited silent auction, and the awards presentation. Prizes celebrated both skill and humor, from "Ball in Sand", "Most Honest", complete with highly anticipated toilet paper prize, to the always-fun Team Spirit Award, won by a glitter-clad group in bright pink tu-tu's and flower hats! Claiming the championship title with an impressive score of -16, the Acera Insurance team took home top honors and generously donated their Oakley sunglasses prize back to the Foundation to help fund next year's tournament. The 2025 winners finished as strong runners-up, showing great sportsmanship.

The 50/50 draw capped the night with a lucky Arcadis team member winning just over \$1,000. 2025 also marked a milestone, celebrating 15 years of the MVSH Foundation Golf Classic. Long-time supporters Shunda Construction and Consulting, Smart Contracting Services (MVSH Maintenance), Arcadis, and Reynolds Mirth Richards & Farmer LLP were recognized for their continued generosity since the tournament's first tee-off.

As the sun set over Carstairs, golfers, sponsors, and volunteers celebrated not just a day of sport but a shared commitment to supporting local seniors. Every ticket, sponsorship, and silent auction bid helps the MVSH Foundation fund vital programs and equipment for the residents of Mountain View Seniors' Housing lodges, improving lives right here in our communities.



# Registration Details

## Register TODAY... *Space is limited!*

Complete your registration and commit to a sponsorship package for the 16th Annual Mountain View Seniors' Housing Foundation Annual Golf Classic online at [mvsh.ca/annual-golf-classic](https://mvsh.ca/annual-golf-classic) or scan the QR code below for quick access.

### PAYMENT OPTIONS

- ✓ Register AND Pay online via Zeffy.
- ✓ Pay in person via cash or cheque at the Mountain View Seniors' Housing Office located at #301, 6501, 51 Street, Olds, Alberta T4H 1Y6 (third floor in the Servus Credit building).
- ✓ Pay at the golf course on the day of the tournament. Debit, Credit or Cash available.
- ✓ Pay via E-Transfer to [foundation@mvsh.ca](mailto:foundation@mvsh.ca)



**SCAN  
HERE**

Use your mobile device's camera to scan and get quick access to the online form to register!

If you have any questions or concerns regarding sponsorship and/or participation in the 16th Annual Golf Classic, please send an email to [foundation@mvsh.ca](mailto:foundation@mvsh.ca) or call (403) 556-2957.

Once the Mountain View Seniors' Housing Foundation has received your commitment to sponsor, a member of our team will connect with you via email to obtain your marketing materials for sponsorship recognition.

*On the online registration form, please indicate if you have any dietary restrictions.*

*Thank you for helping us make a difference!*

# Village of Cremona

2025 Return on Investment

## Benefits to your Library

**Total Financial Benefits**

**\$188,536.50**

**Return on Investment**

**\$1.00 = \$43.98**

Based on a population of **437**, the cost of membership to the Parkland Regional Library System for the Village of Cremona was **\$4,286.97** in 2025.

### Cost benefits of PRLS services

The **direct financial return** as a result of membership to Parkland Regional Library System to Cremona Municipal Library:

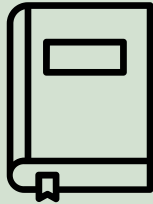
2025 materials allotment	\$	493.81
Rural Library Services Grant	\$	7,688.80
Allotment from Mountain View County <sup>1</sup>	\$	1,540.19
Computers for library use	\$	1,267.17
Software & Licensing	\$	3,678.71
SuperNet Connection	\$	6,483.60
Items borrowed from other libraries <sup>2</sup>	\$	152,688.00
Digital items borrowed from PRLS <sup>3</sup>	\$	14,696.22
<b>Combined Savings</b>		<b>\$188,536.50</b>

<sup>1</sup> Mountain View County assigned a rural population of 1,363 to the Village of Cremona

<sup>2</sup> Average price of an item \$48.00

<sup>3</sup> Average price of an eBook \$45.82, average price of an eAudiobook \$86.37

# 2025 Quick Facts



**613,251** items  
in the collection



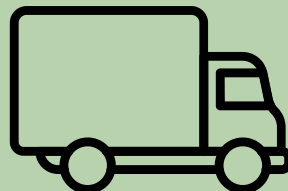
**1,159,357** physical items  
circulated



**50,302** items added  
to the catalog



**34,679**  
cardholders



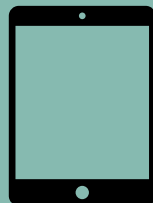
**921,533** items  
sent on van runs



**1,741** consulting  
sessions



**142** attendees at  
the 2025 PRLS  
Conference



**199,695** digital items  
circulated



**64,569** eLibrary  
sessions



**1,510,864** Wifi  
usages

## Other Parkland Facts:

- Provides access to virtual materials across the province through TRAC.
- Provides training for libraries, boards, friends' groups and more.
- Provides centralized IT support on hardware, software, internet, SuperNet.
- Provides access to shared regional collections of books, tech, program kits, and much more.

**The Village of Cremona Library Board – Minutes of Regular Board Meeting**  
**March 26, 2026, at the Cremona Library**

Call to Order at 7:07 p.m.

**Attending:** Jennifer Foat (Chair), Rosemarie McGonigle (Secretary), Jan Shand (Treasurer), Richard Forsberg, Colleen Peterson, Autumn Schmidt, Jennifer Kennedy, Greg Harris, Cristina Liu, Rebecca Smith (Library Manager)

**Regrets:** Cam MacFarquhar

**Words from the Chair:**

- Welcome to our first meeting of the Spring. Our next meeting will be In Service Training.

**Additions/Adoption of Agenda:**

Add to new business - Jan to request BDWAB donation

MOTION: to adopt the agenda as amended - Jan moved, all in favour, carried.

**Approval of Minutes:**

MOTION: to accept regular minutes from Feb 26, 2026 - Richard moved, all in favour, carried.

**Correspondence:** (as per meeting package)

MOTION to accept correspondence as information only - Rosemarie moved, all in favour, carried

**Treasurer's Report:** (Colleen, as per meeting package)

- Now also includes CALP payment of approximately \$22,977.38, which includes salaries for ELL programmer, mileage, and program funding for Jan 1/26 to June 30/26

MOTION to accept Treasurer's report - Cristina moved, all in favour, carried.

**Friends of the Library Report:(FOTL):** (Jan, as per the meeting package)

- Craig Lerbekmo was approached to build the bulletin board sign to be placed in front of the library
- Allison Gentry has joined the FOTL
- Revisions to be done on the Not For Profit application

MOTION: to accept the FOTL report - Jennifer F. moved, all in favour, carried

**Library Report:** (Rebecca, as per meeting package)

- 'Reading for 15' challenge results have not been followed up on, so it was agreed that Rebecca will pass the trophy on to Coaldale who had great results in the Challenge
- Peeps Diorama contest running in library with 22 entries. Board members were encouraged to vote

MOTION to accept Library Report - Jennifer K. moved, all in favour, carried.

**Other Highlights**

- Richard attended the Village Viability Study meeting - Ken Allen from Public Library Services spoke. Meeting information can be accessed on the alberta.ca website.
- Greg questioned the removal of County and Village reports without a motion being passed. Board members discussed the decision.

MOTION: to return to original agenda format with space for County Information and Village Information to be presented - Rosemarie moved, all in favour, carried.

- County Council has approved going forward with a meeting with Cremona Library (i.e. Board Chair and Library manager) and 2 other Libraries regarding new agreements to be put in place. County funding for Libraries will not be released until the agreements are in place. Cremona Library will be funded at a rate of \$19.64 per capita.
- In the future, 100% of the payments will be received on Jan. 30 of each year, occurring automatically, unless changes are made to the agreement.

**Open Issues:**

- 2026 Budget (Rebecca, as per meeting package)

MOTION: to accept proposed budget, Colleen moved, all in favour, carried

- Audit - Lori Eslinger is away until April 14th, and will complete the audit upon her return
- MOU Draft (as per meeting package)

MOTION: to accept MOU Draft as amended - Rosemarie moved, all in favour, carried.

**New Business:**

MOTION: to donate a BDWAB to be gifted to Finleigh Hill, a young community member who has been in a serious accident, Greg moved, all in favour, carried

**Meeting Hours:** Rosemarie 2.5, Richard 2.5, Jennifer F. 2.5, Jan 2.5, Colleen 2.5, Jennifer K 2.5, Autumn 2.5 Total: 17.5 hours

**Other Volunteer Hours:**

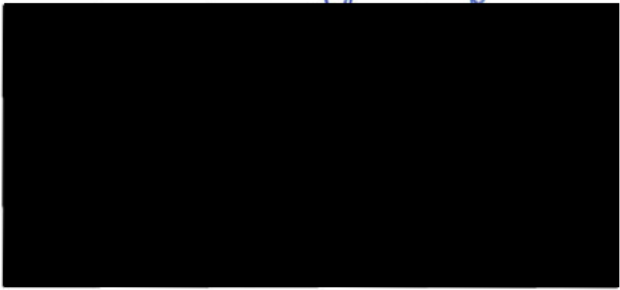
Library Operations: Cam 1, Richard 4.5, Jennifer F. 16, Rosemarie 2, Jennifer K. 4, Jan 5, Colleen 2, Autumn 3.5, Total: 38 hours.

**Meeting Adjourned:** at 9:29 pm by Jennifer F.

**Next Meeting:** will be on Thursday, April 23, 2026 at 7:00 pm at the Library.

Minutes respectfully submitted by Rosemarie McGonigle.

12026



# June 2026 Coordinators Report

## Programming(March-May)

- Newsletter now digital with copies at Village office, library, and FCSS. Thank you Cori for taking the newsletter to the Water Valley library.
- All external funding has been distributed except Mountain View Hospice and Mountain View Moccasin House (theirs was contingent on programming going ahead. We didn't end up funding any kids for the Moccasin House youth camp, so we have \$600 to put back into youth programming).
- March and April were very busy with the CVITP tax clinic. We filed 30 taxes for Cremona and area residents. Next year I will look at getting a volunteer to do the intake.
- MVFRN
  - Pop-up Play once a month at FCSS (3<sup>rd</sup> Tuesday of the month): March= cancelled due to FB discussion about the security camera; April = cancelled due to weather, May = nobody attended
  - Running a "Friendship Builders" program for ages 9-14yrs June 10
- Paint Night March 23 was full with 16 people
- Senior Safety and Self-Defense workshop March 31 had 16 people
- "Beautiful Boy" movie showing and panel discussion April 29<sup>th</sup> went well. Intimate audience and great discussion.
- Seniors monthly dance class and chair yoga class. Lots of interest in yoga, not so much in dance. We have postponed dance and yoga has gone to weekly until the end of June. Participants paid \$10/month for a weekly yoga class.
- Trip to Rosebud on Wednesday June 10<sup>th</sup> is sold out. Received the transportation grant to cover the cost of the bus and we can do another trip in the fall.
- Advanced Care Planning = 4 people
- Death and Desserts = 5 people
- Interagency meeting May 21 had a good turn out. Introduced to a new seniors serving organization called Sundre Seniors Spruce Society.
- Mountain View Moccasin House doing a BBQ at FCSS June 16<sup>th</sup> 11am-1pm
- Didn't get enough for the Blanket Exercise June 6<sup>th</sup> so will postpone to the fall
- MVESS to start up monthly drop-in support 3<sup>rd</sup> Tuesday of the month 11am-12pm
- Good Food Box Program – monthly fruit and veggie box pick up from Cochrane. Pricing went up by \$5 (hadn't increased in 4 years). People pay \$40-\$50 for a produce box, FCSS does delivery. Meghan or a volunteer. Also working on volunteers to pick up food bank hampers if families are not able to get to Olds or Cochrane.
- Volunteer Appreciation event went so well. We had about 50 people attend. Everyone enjoyed the speaker and we'd love to have her back again.
- MVC Seniors lunch and expo in Didsbury to kick off Seniors week was a great success! We have 12 vendors and 260 seniors attend.
- Working on a collaboration with Helping Hands Cochrane to expand their volunteer drivers program in rural areas as well as food recovery for the pantry. Meghan met with them in May and they are coming June 23.

- YES program collaborated with us to send 3 girls to Healing Hooves for a day of equine facilitated wellness. There is no YES worker at Cremona school May, June or September. I have expressed my concerns but haven't heard back. We had talked about opening up another opportunity for students to attend at day at Healing Hooves in October, but tricky to get registration if there is no coordinator at the school. The YES coordinator from Sundre is running a day camp out of Cremona FCSS July 6-9 from 10am-3pm for youth aged 9-14yrs.

#### Resource and Referrals

- March Drop-ins = 26; phone/email = 4
- April drop-ins = 13, phone/email = 5
- May drop-ins = 9, phone/email = 2
- Pantry use
  - March = 11 senior, 3 adults, 0 kids
  - April= 5 seniors, 4 adults, 3 kids
  - May = 4 seniors, 0 adults, 0 kids
  - Will explore getting dog/cat food from humane societies to stock the pantry. Working with Helping Hands re food recovery.

#### Grants update

- Mental Health Grant through Rural Mental Health Network (CMHA) - \$5000
  - Monthly Rural Men's Circle at Stony Creek Men's Shed in Water Valley last Monday of the month. 15 guys at the first meeting in May.
- MVC Transportation Grant = \$4249. That covers the cost of two seniors bus trips and gas cards for volunteer drivers
- MVC Health Grant = \$4000. We have secured the Man Van for the Cremona Show and Shine Sept 12.
- Cremona Rec Board: still waiting on the letter regarding the funding we received. Meghan heard that we got the funding so is starting the hiring process for summer staff to run summer camps.

#### Coming Up

- Canada Day!! Fun starts at 8am
- Summer Fun Day camps start July 6

# March 2026 Coordinators Report

## Programming(January-February)

- Newsletter was mailed out 8th and next one goes out January 8th. As per our discussion about the no longer printing and mailing the newsletter to save costs, the last printed copy will be March/April and goes out Thursday March 4<sup>th</sup>. Residents can still pick up a printed copy from the village office, Cremona library, Water Valley library, or FCSS. They can also sign up for the newsletter to be emailed to them or access the newsletter on the cremona.ca website.
- Council approved our 2026 budget and external funding requests in their Feb 17<sup>th</sup> meeting. Letters and funding agreements were sent out last week.
- MVFRN
  - Pop-up Play once a month at FCSS (3<sup>rd</sup> Tuesday of the month): November = 1 adult, 1 kid; February was unfortunately cancelled due to the snow storm.
  - Growing Together playgroup the first two Tuesdays of the month at 9:30am (won't be run by drop in, unstructured connection and play). Use the MVFRN toys in the basement. I help set up, make coffee, and provide snacks. January= 6 adults, 11 kids ; February=10 adults, 14 kids
- "Beautiful Boy" movie showing and panel discussion April 29<sup>th</sup>. Hope to draw a large audience for this important community topic so spread the word and hope to see you there. Panel will have one counsellor from PCN, worker from AARC, and two parents with lived experience supporting their children with addiction.
- Seniors monthly dance class and chair yoga class. Lots of interest in yoga, not so much in dance. We are going to give dance 3 months and see how it goes. Participants have asked for another chair yoga class so we are going to do the 1<sup>st</sup> and 3<sup>rd</sup> Thursday.
- Trip to Rosebud scheduled for June 10<sup>th</sup> to see "Anne of Green Gables." Cost will be \$85, which will cover the cost of the tickets. Hopefully we get the transportation grant from MVC to cover the coach.
- Death Café had 4 people in February.
- Interagency meeting Feb 19 went well. Talked a lot about mental health services. Reviewed the Circle of Supports.
- Good Food Box Program – monthly fruit and veggie box pick up from Cochrane. Pricing went up by \$5 (hadn't increased in 4 years). People pay \$40-\$50 for a produce box, FCSS does delivery. Meghan or a volunteer. Also working on volunteers to pick up food bank hampers if families are not able to get to Olds or Cochrane.
- Community Champion nominations for the month of March. Will receive a certificate and gift card. Tentatively planning to have a volunteer appreciation lunch and workshop April 21 (volunteer week)
- Free smoke alarm check program in collaboration with Cremona Fire Department continuing
- Snow Angels signs

### Resource and Referrals

- January Drop-ins = 7; phone/email = 1
- February drop-ins = 13, phone/email = 3
- Pantry use
  - January = 1 senior, 8 adults, 7 kids
  - February= 7 seniors, 10 adults, 13 kids
  - Doing some food recovery from KC foods. Using monetary donations for the food pantry to keep the hygiene items and well as pet food stocked.

### Grants update

- Mental Health Grant through Rural Mental Health Network (CMHA) - \$11, 600
  - Facilitators for grief walk and Unstuck grief support group (monthly)
  - Mental health week activities
  - Mental health First Aid – 7 people attended. It was a great course.
  - ASIST course – we had 22 people attend. Amazing course.
  - Mental health first aid kits (supplies ordered just need to assemble)
  - “It’s ok to not be ok” t-shirts are ordered. Hopefully we will have them by March.
- Last year we received \$22,900.08 in grants that went to programming and \$1015.70 in donations for the food pantry.
- I applied for \$21,184 of grants for 2026 so far

### Coming Up

- Volunteer Tax Clinic starts March 3<sup>rd</sup> for 2025 tax returns
- Community Paint Night March 23
- Senior Safety Workshop March 30
- “Beautiful Boy” movie and discussion April 29
- Seniors Brunch and expo June 1st
- Seniors dance class – last Tuesday of the month at 10am
- Seniors Chair Yoga – 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 10am
- Grow Together play group – 1 & 2<sup>nd</sup> Tuesday of the month at 9:30am
- Tooth Express coming to Cremona FCSS May 7th



Cremona FCSS Advisory Board  
Monday March 2, 2026  
6:30 pm, FCSS Office

In attendance: Autumn, Corrie, Greg, Tiffany, Meghan, Craig Lamb(Mayor)

1. Meeting called to order at 6:36pm
2. Added “conflict of interest between the library and FCSS boards” to the agenda.
3. Greg motioned to adopt the agenda. All in favor.
4. Tiffany motioned to approve the previous minutes from February 2, 2026. All in favor.
5. No business rising out of the minutes
6. Coordinators Report adopted by Craig. All in favor.
7. Conflict of interest for board members on both library and FCSS board
  - a. Section 170 of the Municipal Government Act outlines conflict of interest for councilors.
  - b. Bylaws of Cremona (Section 602 c))only states pecuniary interest (a financial stake in a matter where a person stands to gain or lose money, potentially affecting their impartiality in decision-making) not conflict of interest (when a person or organization is involved in multiple interests, and serving one interest could compromise or work against another and can be financial or not). “Robert’s Rules” states that no one can be forced or directed not to vote because it is perceived that they may have a conflict of interest.  
Section 602.c)Each member of Council must attend a public hearing called Council unless the member is required under section 170 of the Municipal Government Act RSA 2000, pecuniary interest, to withdraw from the hearing.
  - c. In the FCSS bylaws section 503,  
“Each member is entitled to one (1) vote and shall vote on every question except where he or she has a conflict of interest in which case they must leave the room for the vote. In the case of a tie vote, a motion shall be considered defeated.”

In the FCSS Policies Section 3.4.3.3 of the code of conduct for board members states Board Members must “declare any conflict of interest and refrain from voting”.

When it comes to FCSS external funding in which the library is being voted on as a recipient of FCSS funds, disclose that on the library board.

## 8. New Business

### a. Programming for 2026

- i. Youth programming ideas: “Youth Unplugged” event (phone in bucket), mobile escape room or laser tag.
- ii. Board expressed unanimously to prioritize Healing Hooves day for youth to come out of youth programming budget
- iii. Could scrap “Christmas in the Village” in December as lots of local activities during the holiday season. Redistribute funds to youth programming.
- iv. Photographer in May playgroup for Mother’s Day photos presented as an idea (not voted on)

### b. Circle of Supports presented to the board and a few additions suggested

## 9. Old Business

- a. 2026 Budget update. The 2026 budget was approved by council on February 17, 2026.
- b. Move the June 1<sup>st</sup> meeting to June 8<sup>th</sup> as June 1<sup>st</sup> is seniors week and MVC FCSS offices are hosting a seniors lunch and resource fair in Didsbury that day.

10. No confidential Items

11. Open Discussion

12. Adjourned at 8:15pm

Next meeting: Monday June 8<sup>th</sup>, 2026



Cremona FCSS Advisory Board  
Monday February 2, 2026  
6:30 pm, FCSS Office

In attendance: Ashley, Leslie, Corrie, Greg, Tiffany, Meghan

1. Meeting called to order at 6:32pm
2. No additions to agenda
3. Greg motioned to adopt the agenda. All in favor.
4. Ashley motioned to approve the previous minutes from January 19, 2026. All in favor.
5. No business rising out of the minutes
6. New Business
  - a. FCSS 2025 budget review received as information.
  - b. Greg motioned that we present the FCSS 2026 proposed budget to council at the Feb 17<sup>th</sup> meeting. All in favor. Meghan will address line items discussed as per the copier lease and the splitting of phone/internet, janitor, utilities with the village and update the board as information becomes available.
  - c. FCSS Newsletter. Leslie motioned that we inform the public in the March 2026 newsletter that it will be the last printed copy. Residents can sign up for the email list, get it off the Village of Cremona website, or pick up a printed copy from Cremona Library, WV library, the village and FCSS office. All in favor.
  - d. Programming for 2026 – Meghan will get together a draft of what is planned so far and the budget already allocated. She will also reach out to MVFRN and Cremona Library re collaborating on youth events. Will discuss further at the March meeting.
7. Old Business – meetings will be held the first Monday of the month in January, February, March, June, September, and November at 6:30pm (except Sept as it is Labour Day so will be the 2<sup>nd</sup> Monday). Calendar invites will be sent from Meghan.
8. No confidential Items
9. Open Discussion
10. Adjourned at 8:02pm

Next meeting: Monday March 2, 2026

**MEETING: Regular Council Meeting**

**Date: June 16, 2026**

**AGENDA NO.: 11**

**TITLE: Correspondence & Information**

**ORIGINATED BY: Karen O'Connor, CAO**

**BACKGROUND / PROPOSAL:**

Attached with this RFR are items for which Council may like to make a formal resolution. otherwise, this is accepted for information only.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The following items are provided:

- Ltr to Minister of Municipal fr: MVC
- PRLS 2026 Board Meeting Minutes
- PRLS Board Talk, May 21, 2026
- Ltr fr: Minister Municipal Affairs, May 26, 2026
- 

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_ accept the attached correspondence as information only.

**AND/ OR**

**MOTION THAT** Councillor \_\_\_\_\_



# Mountain View C O U N T Y

May 27, 2026

Via Email: [minister.municipalaffairs@gov.ab.ca](mailto:minister.municipalaffairs@gov.ab.ca)

**Honourable Dan Williams  
Minister of Municipal Affairs**

**Re: Bill 28, Library Impacts**

Honourable Minister Williams:

I am writing on behalf of Mountain View County regarding Bill 28 and its changes to the Libraries Act.

We respectfully ask the Minister to engage in and support a meaningful consultation process before the library provisions of Bill 28 advance further through the adoption of regulations.

As you know, the Mountain View County Urban Libraries are valued and well-used public services in our community. Within the borders of Mountain View County, we have 5 libraries and one satellite library. All libraries are funded primarily by taxpayers, governed by locally appointed boards (with the exception of the satellite library), and staffed by trained professionals who understand our community's needs.

We have reviewed the library-related provisions of Bill 28 and would like to relay the concerns from our library boards about the potential impact on our community:

**Local governance:** The Minister will have new powers to inspect libraries, issue binding directives, and make regulations governing access and borrowing. These are decisions that currently, and appropriately, belong to the locally appointed board and municipal councils. We are concerned about the precedent this sets for provincial intervention in locally governed services.

**Fiscal impact:** The legislation will require libraries to redesign service delivery (physical separation of materials, age verification systems, staff retraining, inspection readiness) without the announcement of any new provincial funding. These costs would ultimately fall on municipal taxpayers, and most of our libraries are already outgrowing the spaces they are currently using.

**Privacy:** Age-based access restrictions would require some form of ID verification for library patrons. This raises practical concerns about patron privacy, equity for residents without government-issued identification, and the appropriateness of asking frontline library staff to serve as gatekeepers.

**Consultation:** These changes were introduced without meaningful consultation with municipalities or the library sector. We believe the government should engage directly with the Coalition of Alberta Public Libraries and with municipalities before finalizing any regulations.

We are not opposed to supporting families or ensuring age-appropriate access, our libraries already do this through established policies and professional practice. But we believe the approach adopted in Bill 28 is disproportionate, operationally unworkable in its current form, and undermines the local governance model that serves our community well.

We respectfully ask the Minister to engage in and support a meaningful consultation process before the library provisions of Bill 28 advance further through the adoption of regulations.

Sincerely,



Angele Aalbers  
Reeve

cc: MLA Tara Sawyer, Olds-Didsbury-Three Hills  
MLA Jason Nixon, Rimbey-Rocky Mountain House-Sundre  
Town, and Library Board, of Carstairs  
Town, and Library Board, of Didsbury  
Town, and Library Board, of Olds  
Town, and Library Board, of Sundre  
Village, and Library Board, of Cremona  
Water Valley Library Board



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# PRLS BOARD TALK

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## Highlights of the Parkland Regional Library Board Meeting

MAY 21, 2026

### 2025 Parkland Audit

Parkland's audit was presented to the board by MNPs Lindsey Bauman and Erin Moir. The audit reports were previously presented by Bauman and Moir at the March Executive Committee meeting where they were approved.

Moir noted that there were no recommendations in the management letter this year, which shows the commitment of Parkland Staff to ensuring Parkland has sound financial management.

A copy of the Auditor's Report and Report to the Board has been sent to your municipality.

### PRLS 2027 Budget

Parkland has begun working on the 2027 budget. Following the discussion at the board meeting, staff have been instructed to develop multiple scenarios which vary from no increase in the per capita requisition to one suggestion that the levy be increased by over a dollar. What fueled the discussion was the sustainability of Parkland's reserves. Traditionally, the Parkland Board has never allowed for funds to be budgeted for reserves or amortization expenses. Both Parkland's vehicle and Technology reserves could be entirely depleted in four years or less if additional income is not forthcoming. All major capital purchases made by Parkland are made by using reserve funds. The only way Parkland's reserves are replenished is through operating surplus. However, Parkland has seen a decline in surplus over the last few years and so reserve values are dropping. Another relevant factor is that the Government of Alberta has

made it clear that the provincial government will not be providing any increase in the provincial operating grant in the foreseeable future.

### CAP Libraries

Parkland, along with all the major public libraries in Alberta, continues to lobby for increased funding for libraries. Unfortunately, but not surprisingly, no increase in library operating grants will be forthcoming in the Government of Alberta's (GOA) 2026-2027 budget. Notwithstanding this fact, Parkland and the other major libraries in Alberta will keep trying to persuade the GOA to provide more operational funding to library boards and an improved grant structure.

While Alberta's major public libraries are attempting to obtain additional funding, work continues to dissuade the GOA from involving itself in the curation of public library collections.

Concerningly, the Omnibus Bill 28 was passed on May 13th and includes provisions granting the Minister responsible for public libraries sweeping powers of inspection. The intent of this legislation is to keep materials that are considered to be pornographic unavailable to minors without some form of age verification or parental consent for patrons under 16 years of age. One of the problems with this scenario is that determining what is "pornographic" is highly subjective.

Public libraries across Alberta have expressed concerns about being able to meet potential new requirements. For example, libraries have identified significant cost pressures, including the construction of physically separate spaces, additional staffing to mediate access and verify age, and uncertainty related to an inspection regime that has not yet been fully defined.

The Minister has indicated these costs will not be funded by the province, leaving municipalities to absorb them; an expectation many may not be able to meet.

Concerns over Bill 28 has led to the development of the Coalition of Alberta Public Libraries (CAP Libraries). Collectively, this group represents 324 service points across Alberta, serving 99% of Albertans. Its membership includes libraries of all sizes and from every region of the

province, including Alberta's seven regional systems.

CAP has a steering committee of four which include:

**Pilar Martinez, CEO** Edmonton Public Library

**Sarah Meilleur, CEO** Calgary Public Library

**Ronald Sheppard, Director** Parkland Regional Library System

**Sharon Siga, CEO** Strathcona County Library

Sheppard and Martinez were selected to be the principal media contacts for CAP.

After some discussion, the board agreed that they should support CAP in relation to their advocacy efforts regarding Bill 28.

## Committee News from Trustees

**The Alberta Library Trustees' Association (ALTA)** has three years of the Lorne McRae Intellectual Freedom Fund bursary to give out. The bursary is awarded to a person or organization who exemplifies the values and beliefs of Lorne MacRae and encourages, enlightens, and empowers the importance of Intellectual Freedom. See the application form

here: <https://forms.gle/3JKaAH7G89fq1PZg6>

**Sylvan Lake Municipal Library** is undergoing an organizational review and considering investing in a new building in the next 5 years. They have also recently installed security cameras.

**Cremona Municipal Library** is celebrating their 55<sup>th</sup> anniversary on July first. For the 55 days prior to their celebration, they are posting positivity regarding the public library each day on social media.

Join the fellowship of the **Camrose Public Library** and the Chester Ronning Centre for an evening of film and conversation focused on the challenges facing public libraries and how we can support them in Alberta.

The event will feature a screening of [\*The Librarians\*](#) and a panel discussion with Kerri Danner and Alyssa Martin, moderated by Joseph Wiebe.

## Board Members Present

**(In-Person)** Janet Adam, Jackie Almberg, Denise Boniface, Laureen Clarke-Rennie, Curtis Cook, Shelley Cook, Teresa Cunningham, Sarah Fahey, Richard Forsberg, Elaine Fossen, Shaleah Fox, Dwayne Fulton, Dustin Gillespie, Barb Gilliat, Matthew Goudy, Pam Hansen, Lindsay Holmen, Haley Amendt alt. for Joe

Iwanicki, Dana Kreil, Troy Lambert, Hazen Letwin, Lori Lindseth, Julie Maplethorpe, Lyle McKellar, Joy-Anne Murphy, Scott Pfeiffer, Bill Rock, Matthew Sumegi, Leona Thorogood, Cory Twerdoclib, Carla Lloyd alt. for Teri Underhill, Carlene Wetthuhn, Shannon Wilcox, Stephen Wyse

## Regrets

Delijiah Antaloczy, Skyla Attfield, Alison Barker-Jevne, Lana Curle, Todd Dalke, Kathy Hall, Ryanna Hansen, Bryce Liddle, Ricci Matthews, Leah Nelson, Cindy Orom, Maxine Steil

## Absent

Les Fee, Kimberlee Hunter, Victor Kelly, Paul Looser, Darryl Motley, Marc Mousseau, Amanda Peffers, Sandy Shipton, Naomi Tercier

## Guests

Lindsey Bauman & Erin Moir, MNP

## Next Meeting: September 17, 2026 (Zoom)

For more information, or if you want a copy of the draft minutes from this board meeting, please contact PRLS.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister*

*MLA, Peace River*

AR122263

May 26, 2026

Dear Chief Elected Officials:

While most oil and gas companies pay their property taxes promptly, the Government of Alberta recognizes the ongoing challenges unpaid oil and gas property taxes pose for municipalities, particularly in rural areas.

In response, the Government of Alberta recently partnered with the Rural Municipalities of Alberta and municipal and industry stakeholders through the Property Tax Accountability Strategy (PTAS) Working Group to develop recommendations to address this issue. The final report was released on March 16, 2026, and is available at <https://open.alberta.ca/publications/property-tax-accountability-strategy-final-report>.

Alberta is taking the report's recommendations under consideration with the intent of responding with an actionable set of regulatory, administrative, and system-level improvements to promote oil and gas industry property tax compliance and municipal tax recovery.

As part of these considerations, I am pleased to announce the Provincial Education Requisition Credit (PERC) and the Designated Industrial Requisition Credit (DIRC) programs are approved for a three-year extension through 2028. This extension aligns with recommendation 12 of the PTAS report and will provide continued support to municipalities, while PTAS recommendations are examined.

Key details of the program extension include:

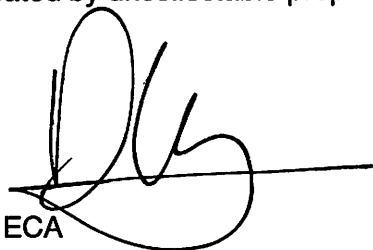
- continued eligibility of uncollectable education property taxes and designated industrial requisition amounts retroactive to the 2015 tax year, with credits to be considered up to and including the 2028 tax year; and
- an increase in the annual PERC program cap to \$7 million, reflecting the growing level of claims in recent years.

Our government is committed to a practical and balanced approach and will continue to work collaboratively with municipalities, industry, and partners to identify opportunities to streamline the PERC/DIRC programs, strengthen tax recovery tools, and improve program delivery.

.../2

Thank you for your continued collaboration and partnership as we work together to address the challenges created by uncollectable property taxes.

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'D' followed by a cursive 'W'. A horizontal line is drawn across the signature, extending to the right.

Dan Williams, ECA  
Minister

cc: Chief Administrative Officers



## REQUEST FOR DECISION

**MEETING: Regular Council Meeting**

**Date: June 16, 2026**

**AGENDA NO.: 11**

**TITLE: Closed Meeting -One (1) Legal, One (1) Land**

**ORIGINATED BY: Karen O'Connor CAO**

### **BACKGROUND / PROPOSAL:**

*Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.*

*Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.*

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The council will be required to make a motion to convene a Closed Meeting to discuss items related to land, legal, or personnel.

### **COSTS / SOURCE OF FUNDING (if applicable):**

### **RECOMMENDED ACTION:**

**MOTION** THAT Mayor Lamb convenes a Closed Meeting at \_\_\_\_\_p.m.



## REQUEST FOR DECISION

**MEETING: Closed Meeting**

**Date: June 16, 2026**

**AGENDA NO.: 13**

**TITLE: RECONVENE:**

**ORIGINATED BY: Karen O'Connor, CAO**

**BACKGROUND / PROPOSAL:**

*Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except for a resolution to revert to a meeting held in public.*

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

A member of the council will announce when the council returns to an open meeting and invite members of the public to attend.

**RECOMMENDED ACTION:**

**MOTION** That Mayor Lamb reconvenes from a closed meeting to Regular Council meeting at \_\_\_\_\_p.m.

INTLS: CAO: KO

**MEETING: Regular Council Meeting**

**Date: June 16, 2026**

**AGENDA NO.: 14**

**TITLE: Adjournment**

**ORIGINATED BY: Karen O'Connor, CAO**

**BACKGROUND / PROPOSAL:**

A Member of Council will move to adjourn the meeting.

**RECOMMENDED ACTION:**

**MOTION** THAT Mayor Lamb adjourn the Village of Cremona Regular Council Meeting  
on the 16<sup>th</sup> day of June at \_\_\_\_\_p.m.

INTLS: CAO: **KO**